

**Carson City
Agenda Report**

Date Submitted: July 6, 2013

Agenda Date Requested: July 18, 2013

Time Requested: Consent

To: Mayor and Supervisors

From: Lawrence Werner, City Manager

Subject Title: For Possible Action: To adopt a resolution authorizing expenditures of funds to non-profit organizations for FY 2013-14.

Staff Summary: NRS 244.1505 requires any grants the board of county commissioners make to private, non-profit organizations must be done so by resolution.

Type of Action Requested: (check one)

☒ Resolution

☐ Ordinance

☐ Formal Action/Motion

☐ Other (Specify)

Does this action require a Business Impact Statement: () Yes (X) No

Recommended Board Action: I move to adopt Resolution No. _____, a resolution authorizing expenditures of funds to non-profit organizations for FY 2013-14.

Explanation for Recommended Board Action: NRS 244.1505 requires any grants the board of county commissioners make to private, non-profit organizations must be done so by resolution. Attached is a resolution to meet the requirements of NRS 244.1505.

Applicable Statute, Code, Policy Rule or Regulation: NRS 244.1505

Fiscal Impact: Total of \$377,200 – \$117,000 from the Q18/Quality of Life Fund, \$3,000 from the Stormwater Fund, and \$257,200 from the General Fund.

Explanation of Impact: Per Board of Supervisors actions during FY 2013-14 budget process.

Funding Source: Q18/Quality of Life Fund - \$117,000; Stormwater Fund - \$3,000; General Fund - \$257,200.

Supporting Materials: Resolution, materials from March 7, 2013 Board of Supervisors meeting, and excerpt from the minutes.

Alternatives: To adopt or amend resolution.

Prepared By: Janet Busse, Office Supervisor

Reviewed By: Marena G. Wicks, JCM Date: 7/10/13
(City Manager)

[Signature] Date: 7/10/13
(District Attorney)

(Finance Director) Date: _____

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXPENDITURES OF FUNDS
TO NON-PROFIT ORGANIZATIONS FOR FY 2013-14**

WHEREAS, NRS 244.1505(1) provides that the Board of Supervisors may grant money to private organizations, not for profit; and

WHEREAS, NRS 244.1505(2) provides that such grants must be made by a resolution which specifies the purpose of the grant, the maximum amount to be expended from the grant and any other conditions upon the expenditure; and

WHEREAS, the Board of Supervisors has conducted public hearings, taken testimony and received evidence of the substantial benefit to the inhabitants of Carson City of the expenditure of money for grants to the private organizations, not for profit, which are listed below.

NOW, THEREFORE THE BOARD OF SUPERVISORS RESOLVES THAT:

1. For FY 2013-14, the following groups are granted the following amounts for the following purposes:

<u>General Fund</u>			
<u>Organization</u>	<u>Purpose</u>	<u>Amount</u>	
Advocates to End Domestic Violence	Operations	9,000	
Capital City Circles Initiative	Operations	7,500	
CASA of Carson City	Operations	25,000	
Community Counseling Center	Operations	10,000	
ESL In Home Program of Northern Nevada	Operations	10,000	
Food For Thought	Operations	10,000	
Ormsby Association of Carson City (formerly OARC)	Operations	10,000	
Partnership CC - Youth Services	Operations	72,200	
Ron Wood Family Resource Center - Reach Up	Operations	35,000	
Ron Wood Family Resource Center - Food Bank	Operations	12,500	
RSVP	Operations	35,000	
Rural Center for Independent Living	Operations	1,000	
United Latino Services	Operations	<u>20,000</u>	

General Fund Total 257,200

Q18/Quality of Life Fund

Boys & Girls Club	Operations	117,000
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Storm Water Fund

Nevada-Tahoe Conservation District	Operations	3,000
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Grand Total 377,200

2. The amounts listed above in paragraph one (1) are the maximum amounts from the grant to be expended by the private organizations.

3. The grant money may only be spent for the purposes listed in the resolution which is the purpose given to the Board of Supervisors by the requesting private organizations in its written and oral presentation to the Board of Supervisors.

ADOPTED this _____ day of _____, 2013.

AYES: Supervisors

NAYES: Supervisors

ABSENT: Supervisors

Robert L. Crowell, Mayor

ATTEST:

ALAN GLOVER, Clerk-Recorder

Carson City Agenda Report

Date Submitted: February 26, 2013

Agenda Date Requested: March 7, 2013

Time Requested: 15 minutes

To: Mayor and Board of Supervisors

From: Public Works – Planning Division

Subject Title: To give an overview of the funding available for the Community Support Services Grant (CSSG), the Community Development Block Grant (CDBG), the Boys and Girls Club of Northern Nevada, and the Nevada-Tahoe Conservation District, and discuss how the funding is allocated. (Janice Brod)

Summary: The amount of CSSG funding available for all community support programs for fiscal year 2013-14 is \$257,200. The funding source is Carson City's general fund. The CSSG is separated into two categories- general programs and youth programs. General programs receive \$185,000 and youth programs receive \$72,200. Carson City also receives CDBG funding to benefit low- to moderate- income areas and individuals. This funding amount has not yet been determined, but is estimated to be similar to 2012 funding, which was \$354,820. Carson City also allocates funds to the Boys and Girls Club from the Q18/Quality of Life Fund and to the Nevada-Tahoe Conservation District from the Storm Water Fund.

Type of Action Requested:

- ☐ Resolution
☐ Formal Action/Motion

- ☐ Ordinance
☒ Other (Discussion)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: N/A

Explanation for Recommended Board Action: N/A

Applicable Statue, Code, Policy, Rule or Regulation: NRS 244.1505, NRS 372.3261

Fiscal Impact: \$257,200 from General Fund, \$117,000 from Q18/Quality of Life Fund, and \$3000 from Storm Water Fund

Explanation of Impact: N/A

Funding Source: General Fund, Q18/Quality of Life Fund, Storm Water Fund

Alternatives: Provide other direction.

Supporting Material: 1) Resolution No. 2012-R-19

2) 2013 Carson City Grant Funding overview

Prepared By: Janice Brod, Grants Program Coordinator

Reviewed By:


(Planning Division Director)

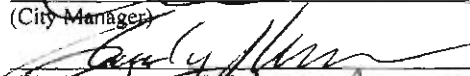
Date: 2-26-13


(Public Works Director)

Date: 2-26-13


(City Manager)

Date: 2/26/13


(District Attorney's Office)

Date: 2/26/13


(Finance Director)

Date: 2/26/13

Board Action Taken:

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)

RESOLUTION NO. 2012-R-19

A RESOLUTION AUTHORIZING EXPENDITURES OF FUNDS TO NON-PROFIT ORGANIZATIONS FOR FY 2012-13

WHEREAS, NRS 244.1505(1) provides that the Board of Supervisors may grant money to private organizations, not for profit; and

WHEREAS, NRS 244.1505(2) provides that such grants must be made by a resolution which specifies the purpose of the grant, the maximum amount to be expended from the grant and any other conditions upon the expenditure; and

WHEREAS, the Board of Supervisors has conducted public hearings, taken testimony and received evidence of the substantial benefit to the inhabitants of Carson City of the expenditure of money for grants to the private organizations, not for profit, which are listed below.

NOW, THEREFORE THE BOARD OF SUPERVISORS RESOLVES THAT:

1. For FY 2012-13, the following groups are granted the following amounts for the following purposes:

<u>General Fund</u>			
<u>Organization</u>	<u>Purpose</u>	<u>Amount</u>	
Advocates to End Domestic Violence	Operations	9,000	
Capital City Circles Initiative	Operations	7,500	
CASA of Carson City	Operations	25,000	
Community Counseling Center	Operations	3,050	
FISH	Operations	14,000	
Food For Thought	Operations	5,000	
Ormsby Association of Carson City (formerly OARC)	Operations	13,950	
Partnership CC - Latino Services	Operations	20,000	
Partnership CC - Youth Services	Operations	72,200	
Ron Wood Family Resource Center	Operations	46,500	
RSVP	Operations	40,000	
Rural Center for Independent Living	Operations	<u>1,000</u>	
	General Fund Total	257,200	
<u>Q18/Quality of Life Fund</u>			
Boys & Girls Club	Operations	115,000	
<u>Storm Water Fund</u>			
Nevada-Tahoe Conservation District	Operations	3,000	
	Grand Total	<u>375,200</u>	

2. The amounts listed above in paragraph one (1) are the maximum amounts from the grant to be expended by the private organizations.

3. The grant money may only be spent for the purposes listed in the resolution which is the purpose given to the Board of Supervisors by the requesting private organizations in its written and oral presentation to the Board of Supervisors.

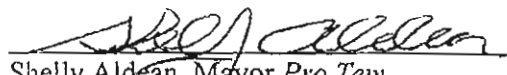
Upon motion by Supervisor Karen Abowd, seconded by Supervisor John McKenna, the foregoing resolution was passed and adopted this 5th day of July, 2012, by the following vote:

AYES: Supervisor Karen Abowd
Supervisor John McKenna
Supervisor Molly Walt
Mayor *Pro Tem* Shelly Aldean

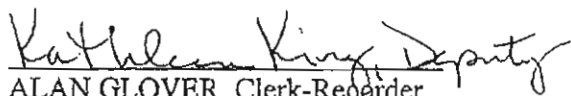
NAYS: None

ABSENT: Mayor Robert Crowell

ABSTAIN: None


Shelly Aldean, Mayor *Pro Tem*

ATTEST:


for: ALAN GLOVER, Clerk-Recorder

2013 Carson City Grant Funding Overview

Community Support Services grant

Funding Source: General Fund
Funding Amount: \$185,000 for general programs
\$72,200 for youth programs

Community Development Block Grant

Funding Source: U.S. Department of Housing and Urban Development
Funding Amount: TBD (2012 was \$354,820)

Quality of Life Fund allocated annually to the Boys and Girls Club

Funding Source: Q18 funds
Funding Amount: \$117,000

Storm Water Fund for Nevada-Tahoe Conservation District

Funding Source: Storm Water Fund
Funding Amount: \$3000

Total amount: \$357,200

CARSON CITY BOARD OF SUPERVISORS
Minutes of the March 7, 2013 Meeting
Page 10

DRAFT

provided by TRPA Governing Board President Shelly Aldean, which was distributed as late material. He provided background information on a recent trip to Caldwell, Idaho to review the P-16 Program. Parks and Recreation Department Director Roger Moellendorf provided additional detail on the program. Mayor Crowell advised of periodic requests from Incline Village representatives to expand the jurisdictional boundaries of Carson City into Incline Village, and that his "usual recommendation is that we're not in a position to consider that ..." The Board members concurred.

STAFF COMMENTS AND STATUS REPORT

RECESS AND RECONVENE BOARD OF SUPERVISORS (12:00:56) - Mayor Crowell advised that the Board would be recessing into closed session to confer with legal counsel about pending litigation. He recessed the meeting at 12:01 p.m. and reconvened at 1:10 p.m.

22. PUBLIC WORKS DEPARTMENT, PLANNING DIVISION

22(A) PRESENTATION ONLY TO PROVIDE AN OVERVIEW OF THE FUNDING AVAILABLE FOR THE COMMUNITY SUPPORT SERVICES GRANT ("CSSG"), THE COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG"), THE BOYS AND GIRLS CLUBS OF WESTERN NEVADA, AND THE NEVADA-TAHOE CONSERVATION DISTRICT, AND TO DISCUSS HOW THE FUNDING IS ALLOCATED (1:11:04) - Mayor Crowell introduced this item, and Grants Program Coordinator Janice Brod reviewed the agenda materials.

22(B) POSSIBLE ACTION TO PRIORITIZE THE COMMUNITY SUPPORT SERVICES GRANT ("CSSG") FUNDING FOR YOUTH PROGRAMS FOR FY 2013 / 2014 (1:14:17) - Ms. Brod introduced this item, and introduced Partnership Carson City Executive Director Kathy Bartosz. (1:14:49) Ms. Bartosz provided background information on Partnership Carson City and an overview of the application review process.

Ms. Bartosz responded to questions regarding alternative funding sources, avoiding duplication of services, the method by which funding allocations are recommended, and the number of applications. Mayor Crowell disclosed that he chairs the Partnership Carson City Advisory Committee, but that he did not review the applications and had no input on the funding allocation recommendations. Supervisor Abowd disclosed that she is presently working with the Ron Wood Family Resource Center, Food for Thought, the Boys and Girls Clubs of Western Nevada, and The Greenhouse Project, but that she does not personally benefit from allocation of the CSSG funding. Mayor Crowell further disclosed that he serves on the Capital City Circles Initiative Board of Directors, but that he does not personally benefit from allocation of CSSG funding.

Mayor Crowell entertained public comment; however, none was forthcoming. In response to a question, Boys and Girls Clubs of Western Nevada Operations Director Diane McCoy reviewed various other sources of funding for which the Boys and Girls Clubs of Western Nevada applies. She introduced the new Chief Professional Officer Lori Goras. (1:27:17) Ms. Goras thanked the Board for considering the funding application.

Mayor Crowell entertained additional Board member and public comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to approve the Community Support Services Grant ("CSSG") funding for youth programs for FY 2013 / 2014. Supervisor Bonkowski seconded the**

CARSON CITY BOARD OF SUPERVISORS
Minutes of the March 7, 2013 Meeting
Page 11

DRAFT

motion. Motion carried 5-0. Mayor Crowell thanked the applicants and Partnership Carson City representatives for their review and recommendations.

22(C) POSSIBLE ACTION TO ALLOCATE THE COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") AND COMMUNITY SUPPORT SERVICES GRANT ("CSSG") FUNDING FOR FY 2013 / 2014, AND TO OPEN A 30-DAY PUBLIC COMMENT PERIOD, FROM MARCH 8 TO APRIL 6, 2013 FOR REVIEW OF THE CARSON CITY DRAFT CDBG 2013 / 14 ANNUAL ACTION PLAN TO IMPLEMENT THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ("HUD") CDBG PROGRAM (1:28:41) - Ms. Brod introduced this item and, at Mayor Crowell's request, provided an overview of the application review process. Mayor Crowell thanked the application review work group. Ms. Brod reviewed the agenda materials in conjunction with displayed slides. She responded to questions regarding publicizing the public comment period, opportunities for the public to provide input, HUD monitoring, HUD's record retention requirements, the number of applicants, reapplication, and funding allocation.

Mayor Crowell reviewed the names of the application review work group. At Ms. Brod's request, Application Review Work Group Chair Ronni Hannaman provided an overview of the application review work group's process and recommendations relative to the Public Facilities Projects. Mayor Crowell thanked Ms. Hannaman.

Mayor Crowell opened the meeting to the Public Facilities Projects applicants. (1:50:59) Ventana Sierra Executive Director Ellen Hopkins provided an overview of her application. At Mayor Crowell's request, she provided background information on her qualifications, experience, and program. Mayor Crowell disclosed having met with Ms. Hopkins, together with Larry Messina, and commended her program. Ms. Hopkins responded to questions regarding match funding opportunities. Supervisor McKenna related an experience with a similar group of people in Romania, and encouraged Ms. Hopkins to present her project to the Rotary Club. Supervisor Bonkowski advised that his partner has met with Ms. Hopkins and Mr. Messina and is involved in Ventana Sierra. Ms. Hopkins responded to questions regarding plans for acquiring houses. Ms. Brod advised that the subject program also qualifies for Home Funding through the Nevada State Housing Division. Ms. Hopkins advised of community partners which have offered assistance. Supervisor Bonkowski suggested the local realtor association as another possible funding source. Mayor Crowell thanked Ms. Hopkins for her sense of community. (2:01:11) Larry Messina noted the importance of the proposed program, and expressed wholehearted support. Mayor Crowell thanked Mr. Messina for his community involvement.

(2:02:11) Parks and Recreation Department Director Roger Moellendorf reviewed the application materials for the Universally Accessible Playground Project. In response to a question, he advised of fewer grants available for such projects, but listed possible funding opportunities. He discussed the intent to divide the project into phases and submit a new application next year. He acknowledged having talked with Ian Hill, who installed a universally accessible playground at Bordewich Bray Elementary School. Additional discussions with Mr. Hill are scheduled. Mayor Crowell thanked Mr. Moellendorf, and entertained public comment. (2:09:42) DeeDee Foremaster, representing the Rural Center for Independent Living, expressed support for the proposed project. At Supervisor McKenna's request, Transportation Manager Patrick Pittenger discussed the sidewalk improvements to be done in the subject area. He acknowledged the viability of the sidewalk improvement project even with a reduced amount of funding.