

**Carson City
Request for Board Action**

Date Submitted: 7/23/13

Agenda Date Requested: 8/01/13

Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Nick Providenti, Director of Finance

Subject Title: For Possible Action: Action to approve the application to remove uncollectible accounts receivable from the records of the Landfill division of the General Fund in the amount of \$45,333.32 out of estimated billings through June 30, 2013 of approximately \$3,265,000.

Staff Summary: NRS 354.256 requires that the County Auditor apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

Type of Action Requested: (Check One)

() Resolution () Ordinance
(xxx) Formal Action/Motion () Other (Specify)

Does this action require a Business Impact Statement: () Yes (xxx) No

Recommended Board Action: I move to approve the application to remove uncollectible accounts receivable from the records of the Landfill division of the General Fund in the amount of \$45,333.32 out of estimated billings through June 30, 2013 of approximately \$3,265,000.

Explanation for Recommended Board Action: NRS 354.256 requires that the County Auditor apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

There presently exist a number of accounts receivable on the records of the Landfill division in the General Fund which are deemed to be uncollectible. These accounts were worked by members of the Public Works Department and it has been determined the accounts are either out of business or in bankruptcy court.

A listing of the accounts deemed uncollectible is attached including the amounts and the name of the debtor.

Staff hereby applies for permission to remove the accounts listed on the attached documents from the records of the Landfill division of the General Fund.

Applicable Statute, Code, Policy, Rule or Regulation: NRS 354.256

Fiscal Impact: \$45,333.32

Funding Source: General Fund

Explanation of Impact: Reduction of accounts receivable and increase in non cash bad debt expense off \$45,333.32.

Alternatives:

- 1) Reject Application
- 2) Modify Application

Supporting Material: Listing of accounts deemed uncollectible as of June 30, 2013.

Prepared By: Nickolas Providenti
Reviewed By: [Signature] Date: 7/23/13
(Department Head)
Date: 7/23/13
(City Manager)
Date: 7/23/13
(District Attorney)
Date: 7/23/13
(Finance Director)

Board Action Taken:

Motion _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)

LANDFILL ACCOUNTS TO BE WRITTEN OFF

CATSEYE PEST CONTROL	\$262.84	Sent letter in March, 2013 regarding overdue and going on cash only Put on Cash Only on April, 2013
G.B. GENERAL ENGINEERING	\$13,533.18	Sent letter April, 2013 regarding overdue No response from letter closed per Landfill Policy
PEEK CONSTRUCTION COMPANY	\$22,621.56	Sent letter at 90 days informing customer would be going to cash only no reponse Closed per Landfill Policy
STEVE BROWN CONSTRUCTION	\$1,991.40	Statements are being returned as unable to forward.
STOR-IT MINI STORAGE	\$156.66	Sent letter in March 2013 regarding overdue and going on cash only Put on Cash Only on April, 2013
SUNRISE BACKHOE SERVICE	\$6,092.04	Company closed business in February, 2013 No reponse to letters sent regarding outstanding balance.
WILSON CONSTRUCTION, INC.	\$675.64	Statements are being returned as unable to forward. Phone has been disconnected.
	\$45,333.32	