

**Carson City
Agenda Report**

Date Submitted: August 27, 2013

Agenda Date Requested: September 05, 2013

Time Requested: 30 Minutes

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: For Possible Action: To appoint three members to the Airport Authority, one to fill the "Fixed Base Operator" position, one to fill the "Citizen at Large" position and one to fill the "Manufacturer" position. These appointments are for four year terms ending October 2017.

Staff Summary: There are three vacancies on the Airport Authority, one for the "Fixed Base Operator" position, one for the "Citizen at Large" position, and one for the "Manufacturer" position to be filled due to members' terms expiring. Applicants are John Martin and Michael Golden for "Fixed Base Operator," Maurice White for "Citizen at Large," and Lee Griffin for "Manufacturer".

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to appoint _____ to the Airport Authority to fill the "Fixed Base Operator" position, Maurice White to fill the "Citizen at Large" and Lee Griffin to fill the "Manufacturer" position, for terms that expire October 2017.

Explanation for Recommended Board Action: Per NRS 844 Section 4 Board: Number, appointment, qualifications and terms of members.

1. The Authority is governed by the Board, which is composed of seven members appointed by the Board of Supervisors.

Applicable Statute, Code, Policy, Rule or Regulation: NRS Chapter 844, Section 4.

Fiscal Impact: None

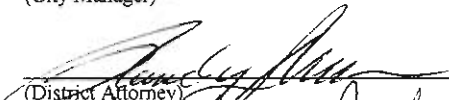
Supporting Material: Applications, membership roster, recruitment announcement, copy of NRS reference.

Prepared By: Rachael Porcari, City Manager's Office

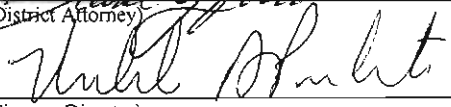
Reviewed By:


(City Manager)

Date: 8/27/13


(District Attorney)

Date: 8/27/13


(Finance Director)

Date: 8/27/13

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

Carson City Airport Authority Application for Appointive/Volunteer Position

Please type or print legibly

Title of Board, Committee or Commission:		Airport Authority		
Name:	GRIFFIN	Lee	B.	
	Last	First	Middle Initial	
Home Address:	506 Cypress PT Dr	Dayton	NV	89403
	Street	City	State	Zip
Mailing Address (if different):				
	PO Box/Street	City	State	Zip
Occupation/Business:	Pilot / Specline INC			
Contact: Work	775-882-7717	Home	775-241-2501	
Cell	530-545-1363	Email	GRIF4218@AOL.COM	
Preferred method of contact:				
Are you currently a member on any Carson City Board, Committee, or Commission?				
☐ Yes ☒ No If yes, please list:				
Conflict of Interest:				
a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)? ☐ Yes ☒ No				
b. Do you currently have a contract with Carson City for services and/or goods? ☐ Yes ☒ No				
Criminal Record: Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)? ☐ Yes ☒ No				

For Office Use Only:

If applicant has previously served on CCAA, list term(s):

Comments:

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EXECUTIVE OFFICES

1. Which Authority membership category are you applying for? (check one)

☐ Citizen-at-large

☐ Fixed base operator

☒ Manufacturer based within 3 miles of the Carson City Airport

Please identify the Manufacturer by name and address:

Name: SpecLine Inc Address: 2230 Mouton Dr Carson City NV
89206

☐ Pilot with aircraft based at Carson City Airport

Aircraft "N" #

Pilots license # ATP 1828947

CLASS II
Expiration date of FAA Medical NOV 2013

2. Statement reflecting reasons for your interest in serving Carson City Airport Authority:

I am employed by SpecLine Inc located in the
airport industrial park. We have a museum and
I also fly A/C belonging to Rick Clemens owner SpecLine
We are tied to the airport and want to see Carsonville
airport excel.

3. Why are you willing to serve as a member of the Carson City Airport Authority?

In order to improve and streamline the airport/city
interface and to see the airport contribute to the
growth of Carson and visa versa.

4. What do you envision as the future of the Carson City Airport?

I feel growth and
expansion are both in the airports future as
well as a partnership and mutual growth
with Carson City. Carson City/Industrial Park/Airport
interface/growth

5. Statement of why you feel you will be an effective participant:

I'm a 21 year veteran
of the Navy as well as having served in Federal
Express. I have seen, first hand, how business
and local government and aviation can complement each
other

6. Do you anticipate any potential conflicts of interest? ☐ Yes ☒ No If yes, please explain:

7. List other areas of interest and your hobbies:

Flying, hunting, fishing,
air racing, camping and rock collecting

8. Level of Education: Working on my Masters Degree
 Major(s) and/or Degree(s): College (4) Business Admin / BS Bus Admin

9. Personal/Professional References:

Name	Address	Telephone Number
Ron Pacheco	958 Calle Magrims Sports NV	775-771-7891
Rick Clemens	2230 Mountain Dr. Carson City NV	775-882-7717
Michael Denny	244 Uplands Way SLT CA 96150	530-573-0518

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at www.carson.org/volunteer).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Lee B Griffin
 Signature of Applicant

8-26-2013
 Date

Lee B GRIFFIN
 Printed Name

You may attach more information.

Deliver, mail, fax or email signed and completed application to:

Carson City Executive Offices
 201 N. Carson Street Suite 2
 Carson City, NV 89701
 (775) 887-2100 or 283-7125
 FAX (775) 887-2286
cceo@carson.org

Carson City Airport Authority Application for Appointive/Volunteer Position

Please type or print legibly

Title of Board, Committee or Commission:		Airport Authority	
Name:	MARTIN	JOHN	F.
	Last	First	Middle Initial
Home Address:	907 SPANISH SPRINGS RD. SPARKS, NV-		89434
	Street	City	State Zip
Mailing Address (if different):	SAME -		
	PO Box/Street	City	State Zip
Occupation/Business:	CONTRACTS COORDINATOR - EL AERO SERVICES INC		
Contact: Work	775-883-1500	Home	
Cell	775-830-1570	Email	johnm@elaero.com
Preferred method of contact:	cell		
Are you currently a member on any Carson City Board, Committee, or Commission?			
☐ Yes ☒ No If yes, please list: _____			
Conflict of Interest:			
a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)? ☐ Yes ☒ No			
b. Do you currently have a contract with Carson City for services and/or goods? ☐ Yes ☒ No			
Criminal Record: Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)? ☐ Yes ☒ No			

For Office Use Only:

If applicant has previously served on CCAA, list term(s): _____

Comments:

registered voter
in Washoe Co. ✓
JED

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1. Which Authority membership category are you applying for? (check one)

☐ Citizen-at-large

☒ Fixed base operator

☐ Manufacturer based within 3 miles of the Carson City Airport

Please identify the Manufacturer by name and address:

Name: _____ Address: _____

☐ Pilot with aircraft based at Carson City Airport

Aircraft "N" # _____

Pilots license # _____ Expiration date of FAA Medical _____

2. Statement reflecting reasons for your interest in serving Carson City Airport Authority:

I WORK AT THE AIRPORT AND HAVE DAILY INTERACTION
WITH OTHERS - PILOTS AND PASSENGERS - WHO USE THE AIRPORT
REGULARLY. I AM ALSO A STUDENT PILOT HERE.

3. Why are you willing to serve as a member of the Carson City Airport Authority?

I WOULD LIKE TO TAKE A MORE ACTIVE ROLE IN THE
FUNCTIONS OF THE AIRPORT.

4. What do you envision as the future of the Carson City Airport? I SEE THE CARSON CITY
AIRPORT AS A KEY PLAYER IN THE ECONOMIC GROWTH OF THE
CITY AND THE REGION.

5. Statement of why you feel you will be an effective participant: 15 YEARS OF EXPERIENCE
IN ALL PHASES OF AVIATION HAS GIVEN ME A VERY BROAD
PERSPECTIVE ON CIVIL AVIATION ISSUES.

6. Do you anticipate any potential conflicts of interest? ☐ Yes ☒ No If yes, please explain:

7. List other areas of interest and your hobbies: WRITING, HISTORY, POLITICS
AND CURRENT EVENTS

8. Level of Education: College Graduate
Major(s) and/or Degree(s): B.S. BUSINESS ADMIN. UNR

9. Personal/Professional References:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
<u>JOHN KELLY</u>	<u>2101 Arrowhead Dr. - Carson</u>	<u>775-848-8549</u>
<u>BARBARA J. MCCARTHY</u>	<u>4101 FIRENZE DR. - Reno</u>	<u>775-232-7053</u>
<u>RIC BREITWEISER</u>	<u>Reno, NV.</u>	<u>775-297-5546</u>

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at www.carson.org/volunteer).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

John F. Martin
Signature of Applicant
JOHN F. MARTIN
Printed Name

7-1-2013
Date

You may attach more information.

Deliver, mail, fax or email signed and completed application to:

Carson City Executive Offices
201 N. Carson Street Suite 2
Carson City, NV 89701
(775) 887-2100 or 283-7125
FAX (775) 887-2286
lbanks@carson.org

Carson City Airport Authority Application for Appointive/Volunteer Position

Please type or print legibly

Title of Board, Committee or Commission: Airport Authority

Name: White Maurice E
Last First Middle Initial

Home Address: 1801 Nichols Ln. Carson City NV
Street City State Zip

Mailing Address (if different): PO Box 22345 Carson City NV 89721
PO Box/Street City State Zip

Occupation/Business: Retired

Contact: Work NA Home NA
Cell 775-297-6484 Email fishingrampa@gmail.com
Preferred method of contact: either phone or email

Are you currently a member on any Carson City Board, Committee, or Commission?
☐ Yes ☒ No If yes, please list: _____

Conflict of Interest:

- a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)? ☐ Yes ☒ No
- b. Do you currently have a contract with Carson City for services and/or goods? ☐ Yes ☒ No

Criminal Record: Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)? ☐ Yes ☒ No

For Office Use Only:

If applicant has previously served on CCAA, list term(s): none

Comments:

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EXECUTIVE OFFICES

1. Which Authority membership category are you applying for? (check one)

☒ Citizen-at-large

☐ Fixed base operator

☐ Manufacturer based within 3 miles of the Carson City Airport

Please identify the Manufacturer by name and address:

Name: _____ Address: _____

☐ Pilot with aircraft based at Carson City Airport

Aircraft "N" # _____

Pilots license # _____ Expiration date of FAA Medical _____

2. Statement reflecting reasons for your interest in serving Carson City Airport Authority:

I would like to see the Carson City Airport become an economic driver for our community.

3. Why are you willing to serve as a member of the Carson City Airport Authority?

I think the Carson City Airport can deliver better results for the community. With community support this will happen.

4. What do you envision as the future of the Carson City Airport? _____

I see modern facilities and first class services being a top attraction to business and recreational aviation.

5. Statement of why you feel you will be an effective participant: _____

I have the time and energy to see that projects get initiated and finished. I have the ability to work through obstacles regardless of their origin.

6. Do you anticipate any potential conflicts of interest? ☐ Yes ☒ No If yes, please explain:

7. List other areas of interest and your hobbies: Fishing, Back packing, NASCAR

8. Level of Education: Arizona Automotive Institute, 1978. 21 credits at WNC in general and vocational studies.

Major(s) and/or Degree(s): _____

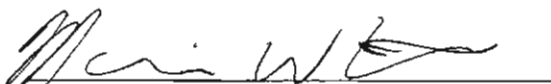
9. Personal/Professional References:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
Pete Livermore	4 Raglan Cir. Carson City	775-882-5056
Bud Southard	1093 Gambrel Dr. Carson City	775-882-7960
John Sullivan	3799 Meadow Wood Rd. Carson City	775-315-1316

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at www.carson.org/volunteer).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.


Signature of Applicant

8-9-2013
Date

MAURICE WHITE
Printed Name

You may attach more information.

Deliver, mail, fax or email signed and completed application to:

Carson City Executive Offices
201 N. Carson Street Suite 2
Carson City, NV 89701
(775) 887-2100 or 283-7125
FAX (775) 887-2286

cceo@carson.org

1. Which Authority membership category are you applying for? (check one)

☐ Citizen-at-large

☒ Fixed base operator

☐ Manufacturer based within 3 miles of the Carson City Airport

Please identify the Manufacturer by name and address:

Name: _____ Address: _____

☐ Pilot with aircraft based at Carson City Airport

Aircraft "N" # _____

Pilots license # _____ Expiration date of FAA Medical _____

2. Statement reflecting reasons for your interest in serving Carson City Airport Authority:

As the former chair of the Truckee-Tahoe Airport District, I spent years on the Board of Directors guiding the airport through challenging policy decisions. It is my desire to see Carson City Airport be very successful, and I believe that there is the potential for tremendous upside at the airport with good policy and guidance from the Airport Authority. Personally, I would like to see Carson City Airport taken to the next level with increased business utilization.

3. Why are you willing to serve as a member of the Carson City Airport Authority?

My firm has an investment at Carson City Airport. I believe that my experience would lend itself favorably to the future success of the airport, and it is in my best interest to see the airport thrive. As a former board member at Truckee-Tahoe Airport, an FBO owner, and a former corporate executive, my background would be beneficial to the Airport Authority.

4. What do you envision as the future of the Carson City Airport? Carson City Airport has become an alternative

to Reno. It is important to continue that trend to generate more business at the airport. Being the state capitol, it is important that the airport portrays the very best appearance as it is the first thing many see when arriving in Carson City. Continuing to build upon the infrastructure as a means to attract more users to the airport would be my personal vision.

5. Statement of why you feel you will be an effective participant: Our firm has owned a business at Carson City Airport for 6+ years, successfully. My understanding of the airport business is extensive, and I believe that there is great opportunity available to the airport with the proper vision and experience being brought to the discussion.

6. Do you anticipate any potential conflicts of interest? ☐ Yes ☒ No If yes, please explain:

None

7. List other areas of interest and your hobbies: Flying, cycling, skiing, business, music, real estate.

8. Level of Education: Graduate University of California, Berkeley

Major(s) and/or Degree(s): Business & Law

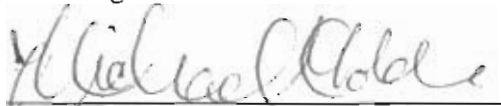
9. Personal/Professional References:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
Tom Meadows		530-587-7281
Rick Jenkins		530-573-1079
Lew Feldman		775-580-7431

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at www.carson.org/volunteer).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.



Signature of Applicant

July 1, 2013

Date

Michael Golden

Printed Name

You may attach more information.

Deliver, mail, fax or email signed and completed application to:

Carson City Executive Offices

201 N. Carson Street Suite 2

Carson City, NV 89701

(775) 887-2100 or 283-7125

FAX (775) 887-2286

cceo@carson.org

AIRPORT AUTHORITY

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<u>Manufacturers</u>		
Karl Hutter 2151 Lockheed Way Carson City, NV 89706 885-8000 (w) 849-7963 (h) 310-989-8084 (c) khutter@clickbond.com	Initial Term 10/12	10/2016
<i>*No qualified applicant applied for the second Manufacturer position in October 2012</i>		
<u>City Official</u> (BOS appointment)		
Jim Shirk 201 N. Carson St. Ste. 2 Carson City, NV 89701 283-7074 (w) 720-5761 (c) jshirk@carson.org	Initial Term 01/13	01/2017
<u>Pilot</u>		
Guy Williams (Vice-chair, elected 10/2011) 260 Lakeview Ave. PO Box 16 Crystal Bay, NV 89402 721-8939 (c) guybwilliams@sbcglobal.net	Initial Term 10/11	10/2015
<u>Fixed Based Operators</u>		
Stephen Poscic 2640 E. College Pkwy. Carson City, NV 89706 841-0400 (w) 841-0405 (h) 848-5964 (c) steve@carsonaviation.biz	Initial Term 10/12	10/2016
Teresa Di-Loreto-Long 2660 Weymoor Ct. Reno, NV 89521 359-3000 (w) 853-0166 (h) 691-2770 (c) tndl@diloretoreno.com	Initial Term 10/09	10/2013
<u>Citizen at Large</u>		
Harlow Norvell (Chair, elected 10/2009) 1421 Kinglsey Ln. Carson City, NV 89701 883-7410 (h) 240-1622 (c) hnorvell@att.net	Initial Term 10/09	10/2013

Continued next page...

Ray English
2475 Simons Ct.
Carson City, NV 89703
267-6939 (w) 771-0824 (c)
ray@seamertooling.com

Initial Term 10/12

10/2013

AUTHORITY: The Airport Authority Act for Carson City. Chapter 844, Statutes of Nevada 1989, creates a seven member authority as appointed by the Board of Supervisors. As stated in Section 4, the member categories are as follows: 1. Three members who represent the general public – at least one of these members must be a city official selected by the BOS and one must be a pilot who, at time of appointment, owns and operates an aircraft based at the airport; 2. Two members who are manufacturers in the CC industrial airport*; 3. Two members who are fixed base operators at the airport.

*The 2011 Statutes of Nevada, Page 30 (Chapter 16, AB 103) expands the area from which the BOS is authorized to appoint the two manufacturer members from manufacturers in the CC industrial airport to manufacturers within a 3-mile radius of the airport. If the BOS is unable to fill a manufacturer position with a qualified manufacturer, this bill authorizes the BOS to fill the position with a person who represents the general public.

All members are appointed for a 4-year term from October 1st - October 1st. (only eligible for reappointment after 4 years has passed since his or her prior term).

MEETINGS: Every third Wednesday of each month starting at 6:00 pm. Meetings are held in the Sierra Room.

PURPOSE: To maintain and guide the growth of the Carson City Airport. See Section 9 for detailed version.

Liaison: Timothy Rowe, Airport Manager 841-2255 cxp-mgr@att.net

Attorney Assignment: Steve Tackes*, Attorney 884-8306 stackes@kcnvlaw.com *copy on all items

- END DATA -

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CARSON CITY AIRPORT AUTHORITY

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Carson City Airport Authority. The Airport Authority is a 7 member board that oversees all matters pertaining to the Carson City airport. Meetings are held the third Wednesday of every month in the Sierra Room at the Community Center.

Applicants must be willing to serve approximately ten to sixteen hours a month. **There are three (3) open positions, one in each of the categories listed below.** Each term is for four years and will expire October 1, 2017:

- A. Fixed Base Operator: (1) must be a fixed base operator at the Carson City airport***
- B. Citizen at Large: (1) must be citizen of Carson City, and cannot be a manufacturer or fixed base operator at the Carson City airport***
- C. Manufacturer: (1) must be from within a 3-mile radius of the Carson City airport but not a fixed base operator at the airport; however, if no manufacturer representative applies in response to this notice of vacancy, then the Board of Supervisors may appoint a member of the general public (ie. another citizen at large).***

The Board of Supervisors shall appoint qualified persons to the board. To qualify, applicants must be a representative of one of the categories listed above. Volunteer applications may be obtained from and returned to the Carson City Executive Offices. *Let it be known that all applications submitted to this office will be considered public information.*

Applications will be accepted until August 30, 2013. Interviews for this volunteer position are tentatively planned to be held at the regularly scheduled Board of Supervisors meeting on Thursday, September 5th, 2013.

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2

Carson City, Nevada 89701

(775) 887-2100 FAX 887-2286

E-Mail: cceo@carson.org

Web Page: <http://www.carson.org/volunteer>

AN EQUAL OPPORTUNITY EMPLOYER

Sec. 4. Board: Number, appointment, qualifications and terms of members.

1. The Authority is governed by the Board, which is composed of seven members appointed by the Board of Supervisors.

2. The Board of Supervisors shall appoint:

(a) Three members who represent the general public, but, except as otherwise provided in paragraph (b), not including any person described in paragraph (b) or (c). At least one of these members must be a city official selected by the Board of Supervisors and one must be a pilot who, at the time of appointment, owns and operates an aircraft based at the airport.

(b) Two members who are manufacturers and are within a 3-mile radius of the Carson City airport, but not including any person described in paragraph (c). If, after providing notice of a vacancy for the position of a member of the Board described in this paragraph, the Board of Supervisors is unable to find a qualified manufacturer to fill a position, the Board of Supervisors may appoint a member pursuant to this paragraph who represents the general public.

(c) Two members who are fixed base operators at the airport.

3. After the initial terms, the term of office of each member of the Board is 4 years. The city official who is appointed as a member of the Board is eligible for reappointment to the Board upon the expiration of his or her term. Each other member of the Board is eligible for reappointment to the Board 4 years after the expiration of his or her prior term.

(Ch. 844, Stats. 1989 p. 2025; A—Ch. 439, Stats. 1995 p. 1144; Ch. 16, Stats. 2011 p. 30)