

**City of Carson City
Agenda Report**

Date Submitted: August 27, 2013

Agenda Date Requested: Sept. 5, 2013

Time Requested: 5 minutes

To: Mayor and Supervisors

From: Fire Department

Subject Title: Action to authorize the Fire Department to change the position titles for both the "Assistant Fire Chief" and one "Battalion Chief" position to "Deputy Fire Chief". (*Stacey Giomi*).

Staff Summary: The Fire Department is requesting permission to change the titles of these two positions per the recommendation of the comp and class study and to provide management flexibility. Changing the Battalion Chief position to a Deputy Chief position provides more flexibility in management because the new position will be unclassified. The pay range will not change. The new Deputy Chief will be responsible to manage the Training Division and the EMS division through the upcoming Affordable Health Care Act changes and will have other management responsibilities.

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to authorize the Fire Department to change the position titles for both the "Assistant Fire Chief" and one "Battalion Chief" position to "Deputy Fire Chief".

Explanation for Recommended Board Action: This action allows the Fire Department to fill a future Battalion Chief vacancy (anticipated for January 31, 2014) with a Deputy Chief Position. The new position will be responsible for management of the EMS and Training Divisions and will be hired a month before the departure of the incumbent to provide continuity of service.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: This change is revenue neutral and may actually result in a savings of approximately 12% .

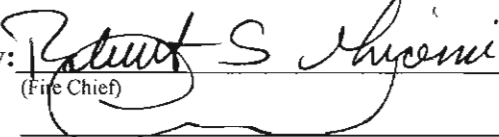
Explanation of Impact: The savings would be realized if the candidate selected to fill the Deputy Chief position is not required to be in PERS early retirement. This won't be determined until a candidate is actually selected and their employment PERS background is determined.

Funding Source: Fire Department budget – general and enterprise fund.

Alternatives: Maintain current staffing pattern and position titles.

Supporting Material: N/A

Prepared By: R. Stacey Giomi, Fire Chief

Reviewed By: 
(Fire Chief)

Date: 8/27/13


(City Manager)

Date: 8/27/13


(District Attorney)

Date: 8/27/13


(Finance Director)

Date: 8/27/13

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)