

**City of Carson City
Agenda Report**

Date Submitted: 10-29-13
To: Carson City Board of Supervisors
From: Melanie Bruketta, HR Director

Agenda Date Requested: 11-7-13
Time Requested: 30 minutes

Subject Title: (For Possible Action) Discussion and possible action to appoint an Interim City Manager effective December 20, 2013. (*Melanie Bruketta*)

Staff Summary: On October 7, 2013, Lawrence A. Werner, City Manager, tendered his letter of resignation effective December 19, 2013. The Board of Supervisors is responsible for the selection of a new City Manager. (*See Carson City Charter §3.020*) While the selection process is occurring, the Board may wish to fill the City Manager position by an interim appointment.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to appoint _____, as the interim City Manager effective December 20, 2013.

Explanation for Recommended Board Action: On October 7, 2013, Lawrence A. Werner, City Manager, tendered his letter of resignation effective December 19, 2013. The Board of Supervisors may wish to fill the City Manager position temporarily while the position is vacant.

Fiscal Impact: N/A


Explanation of Impact: N/A


Funding Source: N/A


Supporting Material: N/A

Prepared By: Melanie Bruketta, HR Director

Reviewed By:



(City Manager)


(District Attorney)


(Finance Director)

Date: 10/29/13
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Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)