

**Carson City
Agenda Report**

Date Submitted: 10/29/13

Agenda Date Requested: 11/07/13

Time Requested: consent

To: Mayor and Supervisors

From: Nick Providenti, Director of Finance

Subject Title: For Possible Action: Action to accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through October 29, 2013 per NRS 251.030 and NRS 354.290.(Nick Providenti)

Staff Summary: NRS 251.030 requires the Finance Director (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

Type of Action Requested: (check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify) non-action item

Does this action require a Business Impact Statement: () Yes (xx) No

Recommended Board Action: I move to accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through October 29, 2013 per NRS 251.030 and NRS 354.290.

Explanation for Recommended Board Action: A "Statement of Cash Receipts and Disbursements" is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each cash account for every fund in the City as of October 29, 2013.

It is important to note that there will always be timing differences with these balances - for example while all departments take deposits to the bank on a daily basis, revenue reports are only prepared twice a month and there is usually a lag time between when the reports are prepared and when they are entered into the system.

Applicable Statute, Code, Policy, Rule or Regulation: NRS 251.030, NRS 354.290

Fiscal Impact: n/a

Explanation of Impact: n/a

Funding Source: n/a

Alternatives: n/a

Supporting Material: Report indicating cash balances for each fund

Prepared By: Nick Providenti

Reviewed By:

Unlil Shukla

(Department Head)

Date:

10/29/13

[Signature]

(City Manager)

Date:

10/29/13

[Signature]

(District Attorney)

Date:

10/29/13

Unlil Shukla

(Finance Director)

Date:

10/29/13

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

**STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
CITY OF CARSON CITY
AS OF 10-29-2013**

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
101 GENERAL FUND	5,182,058.09	2,451,430.30	4,616,566.07	3,016,922.32
201 AIRPORT	0.07	459,053.00	-	459,053.07
202 COOPERATIVE EXTENSION	345,049.00	385.34	1,097.29	344,337.05
208 SUPPLEMENTAL INDIGENT	527,964.01	3,462.01	19,315.79	512,110.23
210 CAPITAL PROJECTS	489,983.95	1,505.22	-	491,489.17
215 SENIOR CITIZENS	446,396.07	1,505.22	166,897.92	281,003.37
225 CARSON CITY TRANSIT FUND	(59,572.93)	-	52,622.42	(112,195.35) 2
230 LIBRARY GIFT	243,976.90	-	2,598.35	241,378.55
236 ADMINISTRATIVE ASSESSMENT	47,013.19	1,418.60	-	48,431.79
240 TRAFFIC/TRANSPORTATION	3,500.29	-	5,495.00	(1,994.71) 1
245 CAMPO	44,635.08	-	117.00	44,518.08
250 REGIONAL TRANSPORTATION	654,703.77	-	20,805.35	633,898.42
253 V&T SPEC. INFRASTRUCTURE	139,967.66	-	-	139,967.66
254 QUALITY OF LIFE	6,862,799.84	-	41,938.96	6,820,860.88
256 STREET MAINTENANCE	(116,647.43)	-	175,771.09	(292,418.52) 1
275 GRANT FUND	(218,860.33)	168,968.86	323,471.97	(373,363.44) 1
280 COMMISSARY FUND	1,518.95	-	16,118.91	(14,599.96) 1
287 911 SURCHARGE	572,881.60	16,913.82	9,074.78	580,720.64
330 CAPITAL FACILITIES	10,932.59	-	-	10,932.59
350 RESIDENTIAL CONSTRUCTION	384,707.36	4,600.00	4,000.00	385,307.36
410 DEBT SVC - CARSON CITY	1,154,314.75	11,843.83	-	1,166,158.58
501 AMBULANCE	(103,433.15)	0.87	175,186.20	(278,618.48) 1
505 STORMWATER DRAINAGE	28,164.55	75,378.58	12,927.35	90,615.78
510 SEWER OPERATION	5,551,048.68	361,432.04	294,672.54	5,617,808.18
515 SEWER CAPITALIZATION	(2,664,920.78)	177,775.22	212,441.85	(2,699,587.41)
520 WATER	6,270,924.12	1,317,432.64	1,339,783.06	6,248,573.70
525 BUILDING PERMITS	222,142.95	92,487.63	44,313.74	270,316.84
530 CEMETERY	197,179.02	-	10,832.78	186,346.24
560 FLEET MANAGEMENT	1,037,625.20	34.64	180,348.27	857,311.57
570 GROUP MEDICAL INSURANCE	252,814.43	625,946.56	87,839.03	790,921.96
580 WORKERS COMPENSATION INS.	3,417,738.12	22,352.24	21,593.65	3,418,496.71
590 INSURANCE FUND	600,905.00	482.98	28,128.11	573,259.87
602 REDEVELOPMENT: ADMINIST.	157,215.39	-	31,621.02	125,594.37
603 REDEVELOPMENT: REVOLVING	185,758.88	-	8,333.00	177,425.88
604 REDEVELOPMENT: TAX INCRE.	36,445.40	-	-	36,445.40
730 SCHOOL DEBT SERVICE	8,422,945.55	20,514.13	-	8,443,459.68
740 TOURISM AUTHORITY	2,209.36	12,838.16	25,615.30	(10,567.78) 1
748 SCHOOL OPERATING FUND	688,840.06	36,734.25	-	725,574.31
749 TRICOUNTY RAILWAY COMMISS	722,364.53	70,000.00	268,987.05	523,377.48
750 STATE OF NEVADA	1,114,916.00	50.00	462.50	1,114,503.50
752 RANGE IMPROVEMENT	131.69	-	-	131.69
754 SIERRA FOREST FIRE PROT	47,416.44	0.59	-	47,417.03
756 EAGLE VALLEY WTR DIST	7,055.38	-	-	7,055.38
760 SUB-CONSERVANCY DISTRICT	27,797.43	1,598.67	116,990.33	(87,594.23) 1
765 FISH AND GAME FUND	3,502.80	-	796.59	2,706.21
770 FORFEITURE ACCOUNT	57,623.87	-	-	57,623.87
793 CONTROLLER TRUST FUND	5,644.17	-	-	5,644.17
GRAND TOTAL - 47 FUNDS	43,007,377.57	5,936,145.40	8,316,763.27	40,626,759.70

1. Timing differences - waiting for reimbursements and revenues for the 2nd half of October have not been posted.
2. Journal entry to transfer match funds to the Carson City Transit Fund for the first half of FY14 not posted yet.