

**City of Carson City  
Agenda Report**

**Date Submitted:** December 5, 2013

**Agenda Date Requested:** December 19, 2013

**Time Requested:** 5 minutes

**To:** Mayor and Supervisors

**From:** Purchasing and Contracts

**Subject Title:** Action to authorize Public Works to utilize Contract No. SW04-12 (a contract approved by Houston-Galveston Area Counsel (H-GAC) ), for the purchase of a TYMCO High Lift Street Sweeper through TYMCO , Inc., which is exempt from competitive bidding pursuant to NRS 332.115 subsection 1 (m) and NRS 332.195 providing Carson City's approved funding and purchasing procedures are followed (Contract No. 1314-131, PO No. 7743) *(Kim Belt)*

**Staff Summary:** Public Works Department is proposing to purchase one (1) TYMCO High Lift Street Sweeper to replace an existing sweeper which can no longer be repaired economically. The cost of the new sweep will be partially funded by a grant from the Nevada Department of Environmental Protection (NDEP) Air Quality Division in the amount of \$75,442.00. After reimbursement from NDEP of \$75,442.00, Carson City's total cost will be \$164,753.00.

**Type of Action Requested:** (check one)

Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to authorize Public Works to utilize Contract No. SW04-12 (a contract approved by Houston-Galveston Area Counsel (H-GAC) ), for the purchase of a TYMCO High Lift Street Sweeper through TYMCO , Inc., which is exempt from competitive bidding pursuant to NRS 332.115 subsection 1 (m) and NRS 332.195 providing Carson City's approved funding and purchasing procedures are followed (Contract No. 1314-131, PO No. 7743) *(Kim Belt)*

**Explanation for Recommended Board Action:** Public Works is proposing to purchase one (1) TYMCO high Lift Street Sweeper to replace an existing sweeper which can no longer be repaired economically. Pursuant to **NRS 332.115 subsection 1 (m) and NRS 332.195**, staff is requesting the Board of Supervisors declare that the contract is not adapted to award by competitive bidding and authorize all city departments to be able to place orders from this contract providing Carson City's approved funding and purchasing procedures are followed.

**NRS 332.115 Contracts not adapted to award by competitive bidding; purchase of equipment by local law enforcement agency, response agency or other local governmental agency; purchase of goods commonly used by hospital.**

1. Contracts which by their nature are not adapted to award by competitive bidding, including contracts for:

(m) Supplies, materials or equipment that are available pursuant to an agreement with a vendor that has entered into an agreement with the General Services Administration or another governmental agency located within or outside this State;

are not subject to the requirements of this chapter for competitive bidding, as determined by the governing body or its authorized representative.

**NRS 332.195 Joinder or mutual use of contracts by governmental entities.**

1. A governing body or its authorized representative and the State of Nevada may join or use the contracts of local governments located within or outside this State with the authorization of the contracting vendor. The originally contracting local government is not liable for the obligations of the governmental entity which joins or uses the contract.

2. A governing body or its authorized representative may join or use the contracts of the State of Nevada or another state with the authorization of the contracting vendor. The State of Nevada or other state is not liable for the obligations of the local government which joins or uses the contract.

(Added to NRS by 1975, 1539; A 1985, 357; 1999, 1686; 2001, 1320; 2003, 2263; 2005, 2556)

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS 332.115 subsection 1 (m) and NRS 332.195

**Fiscal Impact:** \$240,195.00

**Explanation of Impact:** If approved the below account could be reduced by \$240,195.00.

**Funding Source:** 505-3702-437-77-75 as provided for in FY2013/2014. There is currently a \$179,805.00 balance remaining in this account for FY 2013/2014 after augmentation there will be \$240,195.00 for FY 2013/2014 and after reimbursement from NDEP of \$75,442.00, Carson City's total cost will be \$164,753.00.

**Supporting Material:** PO 7743 and quote from H-GAC.

**Prepared By:** Kim Belt, Purchasing and Contracts Manager

<b>Reviewed By:</b> _____	Date: <u>12-10-13</u>
(Public Works)	
_____	Date: <u>12/10/13</u>
(City Manager)	
_____	Date: <u>12/10/13</u>
(District Attorney)	
_____	Date: <u>12/10/13</u>
(Finance Director)	

**Board Action Taken:**

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____

\_\_\_\_\_  
(Vote Recorded By)



**PURCHASE ORDER**  
 CITY OF CARSON CITY  
 PURCHASING & CONTRACTS  
 201 NORTH CARSON ST #11  
 CARSON CITY, NV 89701

**PURCHASE  
 ORDER NO.  
 007743**

DATE: 12/5/2013

VENDOR PHONE: (254)799-5546  
 VENDOR FAX: ( ) -  
 VENDOR #: 2664702  
 VENDOR ADDRESS: TYMCO INC  
 PO BOX 2368  
 WACO, TX 76703

SHIP TO: PUBLIC WORKS  
 3505 BUTTI WAY  
 CARSON CITY, NV 89701

*Our P.O. # MUST Appear on ALL Invoices, Packages and Correspondence*

DELIVER BY		REQUISITION #	REQUISITION DATE	CONFIRMED BY	
12/12/2013		0000008436	12/05/2013		
FOB		ACCOUNT NUMBER		AUTHORIZED BY	
		5053702437775		KIM BELT	
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE		UNIT COST	EXTENDED COST

1	TYMCO HIGH LIFT SWEEPER		
	240,195.00	1.0000	240,195.00
	/ NA		

CONTRACT 1314-131

<b>TOTAL PURCHASE AMOUNT</b>	<b>\$240,195.00</b>
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Send Original and One Copy of Invoice to:  
**PUBLIC WORKS**  
**3505 BUTTI WAY**  
**CARSON CITY, NV 89701**

AUTHORIZED SIGNATURE *Wendy Paulson*

PURCHASE REQUISITION NBR: 000008436

REQUISITION BY: LEETK

STATUS: DEPT APPROVAL -UNLIMITED  
REASON: STREET SWEEPER

DATE: 12/05/13

SHIP TO LOCATION: PUBLIC WORKS

SUGGESTED VENDOR: 2664702 TYMCO INC

DELIVER BY DATE: 12/12/13

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
1	TYMCO HIGH LIFT SWEEPER COMMODITY: CARSON CITY PAYMENT SUBCOMMOD: CARSON CITY PAYMENT	240195.00	NA	1.0000	240195.00	

REQUISITION TOTAL: 240195.00

ACCOUNT INFORMATION

LINE #	ACCOUNT	PROJECT	AMOUNT
1	50537024377775	CAPITAL OUTLAY EQUIPMENT	240195.00
			240195.00

REQUISITION IS IN THE CURRENT FISCAL YEAR.

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ACCOUNTS PAYABLE		
FPO _____	REC <u>✓</u> _____	PO _____
Date: <u>12/5/13</u>	Approved: _____	

H-GAC Buy		<b>CONTRACT PRICING WORKSHEET</b> For MOTOR VEHICLES Only		Contract No.:	SW04-12	Date Prepared:	12/3/2013	
<i>This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.</i>								
Buying Agency:	City of Carson City, NV			Contractor:	TYMCO, Inc. (ISSUE P.O. TO TYMCO, Inc. - email below)			
Contact Person:	Rick Beckerdite			Prepared By:	Kaye Morgan			
Phone:				Phone:	254-799-5546			
Fax:				Fax:	254-799-2722			
Email:	rbeckerdite@carson.nv.gov			Email:	kaye.morgan@tymco.com			
Product Code:	BI07	Description:	TYMCO Model 500x Regenerative Air Sweeper					
<b>A. Product Item Base Unit Price Per Contractor's H-GAC Contract:</b>							\$ 135,000.00	
<b>B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if</b>								
<b>Description</b>		<b>Cost</b>	<b>Description</b>		<b>Cost</b>			
Air Purge		\$ 205.00	Gutter Broom Drop Down - Left & Right		\$ 1,600.00			
Pick-Up Head Curtain Lifter		\$ 1,605.00	Reverse Pick-Up Head System		\$ 410.00			
Traffic Directing Light - LED		\$ 1,200.00	High Output Water		\$ 850.00			
Abrasion Protection Package		\$ 1,275.00	2012 International 4300-M7 Chassis		\$ 72,600.00			
			Hi/Low Pressure Wash Down System		\$ 1,500.00			
HGAC PRICING GOOD THROUGH 3/31/14			Tier iT4 Auxiliary Engine - John Deere (exchange)		\$ 11,000.00			
					<b>Subtotal From Additional Sheet(s):</b>			
					<b>Subtotal B:</b>		\$ 92,245.00	
<b>C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.</b>								
<b>Description</b>		<b>Cost</b>	<b>Description</b>		<b>Cost</b>			
Hopper Load Indicators		\$ 400.00	Auxiliary Hand Hose		\$ 2,000.00			
Engine Block Heater - Auxiliary Engine		\$ 200.00	2014 International 4300-M7 2 Speed Chassis		\$ 2,100.00			
Engine Block Heater - Truck Engine		\$ 350.00	Camera/Monitor System - Rear		\$ 1,500.00			
Sweeper Odometer		\$ 600.00	Sweeper Deluge System		\$ 900.00			
					<b>Subtotal From Additional Sheet(s):</b>			
					<b>Subtotal C:</b>		\$ 8,050.00	
<small>Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Published Options (A+B).</small>					<small>For this transaction the percentage is:</small>			
					4%			
<b>D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)</b>							\$ 235,295.00	
Quantity Ordered:	1	X Subtotal of A + B + C:		\$ 235,295.00	=	Subtotal D:	\$ 235,295.00	
<b>F. Trade-Ins / Other Allowances / Special Discounts / Freight / Installation</b>								
<b>Description</b>		<b>Cost</b>	<b>Description</b>		<b>Cost</b>			
Freight/PDI/Inservice		\$ 4,900.00						
					<b>Subtotal F:</b>		\$ 4,900.00	
<b>Delivery Date:</b>		<b>90-150 Days</b>		<b>G. Total Purchase Price (D+E+F):</b>		\$ 240,195.00		

**Karen Leet**

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**From:** Curtis Horton  
**Sent:** Wednesday, December 04, 2013 4:46 PM  
**To:** Karen Leet  
**Subject:** FW: Sweeper  
**Attachments:** Carson City, NV 500x 12-3-13 2012-2013 HGAC Pricing Contract Worksheet.xls; Sweeper Quote 2.jpg

500x-3762 437-7775

**From:** Curtis Horton  
**Sent:** Wednesday, December 04, 2013 4:39 PM  
**To:** Kim Belt  
**Subject:** Sweeper

This Tymco high lift sweeper will replace one of our existing sweepers which can no longer be repaired economically. The cost of the new sweeper will be partially supported by a grant from the Nevada Department of Environmental Protection (NDEP) air quality division in the amount of \$75,442.00. Public works will pay the initial price \$236,645.00 in full and upon receiving the new unit and disabling the old unit we will receive the money from NDEP.

Please have Andy review the board action also.

Curtis Horton  
Operations Chief  
Carson City Public Works  
3505 Dullis Way,  
Carson City, NV 89701  
(775) 793-7378

