

**City of Carson City
Agenda Report**

Date Submitted: December 10, 2013

Agenda Date Requested: December 19, 2013

Time Requested: 5 minutes

To: Carson City Board of Health

From: Health & Human Services Department (Nicki Aaker)

Subject Title: For Possible Action: Report and possible acceptance of Animal Services' donations received since the last Board of Health meeting (9/1/13 – 11/30/13). *(Nicki Aaker)*

Staff Summary: Donations are made on a regular basis to support various functions at animal services. This report will specify what monetary donations were made and what stipulations, if any, the donations carry.

Type of Action Requested:

(check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify) Information Only

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to accept the Animal Services' Donation Report and give direction to staff to ensure accountability of the funds.

Explanation for Recommended Board Action: The acceptance of the Animal Services' Donation Report gives a public record of gift monies received and provides greater public accountability.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Alternatives: To not accept the Animal Services' Donation Report and give direction to staff to ensure accountability of the funds.

Supporting Material: Animal Services' Donation Report

Prepared By: Nicki Aaker, MSN, MPH, RN

Reviewed By: *D. Aaker*
(Department Head)
[Signature]
(City Manager)
[Signature]
(District Attorney)
[Signature]
(Finance Director)

Date: 12-10-13
Date: 12/10/13
Date: 12/10/13
Date: 12/10/13

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)

Animal Services Donations
Period September 1, 2013 through November 31, 2013

Gifts/Donations Fund	101-0000-365-68-00	\$410.00
New Hope Fund	101-0000-365-68-01	\$0.00
New Shelter Fund	101-0000-365-68-03	\$200.00
Restricted Animal Medical Care	101-0000-365-68-04	\$0.00
Total Received		\$610.00