

**City of Carson City
Agenda Report**

Date Submitted: December 20, 2013

Agenda Date Requested: January 2, 2014

Time Requested: 10 Minutes

To: Mayor and Supervisors

From: Max Cortes, Court Administrator
Juvenile Special Master, Kristin Luis
Chief Juvenile Probation Officer Ben Bianchi
Deputy Chief Scott Davis

Subject Title: For Possible Action: To approve \$24,999 for the construction of a gated secured parking area for the Juvenile Court and approval of use of court funds pursuant to Nevada Revised Statutes (NRS) 19.0302 in the amount of \$55,001.

Staff Summary: On November 13, 2013, the Court Administrator and the Juvenile Special Master attended the Internal Finance Committee (IFC) meeting requesting approval for the First Judicial District Court to use approximately, \$55,001 of court funding pursuant to NRS 19.0302 and requested \$24,999 for construction of a gated secured parking area. IFC advised that the funding would need to be approved by the Board of Supervisors. The plans for the gated secured parking area were designed by Darren Schultz and his staff, with input from Deputy Chief Scott Davis, Chief Ray Saylo, Judge James E. Wilson, Jr., Special Master Kristin Luis, Facilities Supervisor Bob Keith, and Curtis Horton. Four designs were presented from \$155,000 to \$70,000. The group decided that the least expensive design would meet the parking and security needs. Lighting and cameras were not part of the estimate. However, are estimated to be approximately, \$10,000. The lighting and cameras would be paid for by the District Court and is an allowable expenditure pursuant to NRS 19.0302.

Type of Action Requested: (check one)

☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to approve \$24,999 for the construction of a gated secured parking area for the Juvenile Court and approval of use of court funds pursuant to NRS 19.0302 in the amount of \$55,001.

Explanation for Recommended Board Action: The Juvenile Court oversees cases involving: Non-payment for child support, 432B cases (child neglect/abuse where the children are often removed from their homes), Juvenile Delinquency, and Mediation and Arbitration cases. These types of cases can spark high emotions and individuals can become combative with the court, employees and opposing parties. There have been recent occasions in the courtroom and in the parking lot where the Special Juvenile Master and female employees have felt unsafe. The facility underwent a security assessment

in 2010 at the request of former Chief Juvenile Probation Officer John Simms. The facility and parking areas were identified as needing security upgrades. The Juvenile Court was remodeled in 2012 through 2013 to improve security in the courtroom and lobby to provide a secure office for use by the District Attorney, and for needed signage. *(See attached Pictures # 1,2 & 3 Before Remodel)* The remodel for the Juvenile Court was paid for by court funds pursuant to NRS 19.0302 at an overall cost of \$90,000 for remodeling and equipment. *(See Pictures # 4,5 & 6 After Remodel)*

The parking area is the last phase of the project. The secured gated parking area will provide eight spots for employees and one for the District Attorney's Office which will allow for additional public parking. Frequently, the parking lot is full to capacity and parties and/or attorneys have to park in other private parking lots not owned by the City in order to attend court. The secured gated parking area will include a separate entrance into the Juvenile Court. *(See Picture # 7 New Secure Parking Area)*. Currently, the Juvenile Special Master and the employees use the same parking lot and entrance into the building as the public. A gated secured parking area would provide enhanced security for the Juvenile Special Master and employees working at the Juvenile Court and provide additional needed public parking spaces.

Applicable Statute, Code, Policy, Rule or Regulation:

NRS 19.0302 Additional fees in civil actions: Special account for benefit of court; certain amount to be remitted to organization that operates legal services in larger counties.

1. Except as otherwise provided by specific statute and in addition to any other fee required by law, each clerk of the court or county clerk, as appropriate, shall charge and collect the following fees:

(a) On the commencement of any action or proceeding in the district court, other than those listed in paragraphs (c), (e) and (f), or on the transfer of any action or proceeding from a district court of another county, to be paid by the party commencing the action, proceeding or transfer \$99

(b) On the appearance of any defendant or any number of defendants answering jointly, to be paid upon the filing of the first paper in the action by the defendant or defendants..... \$99

(c) On the filing of a petition for letters testamentary, letters of administration or a guardianship, which fee does not include the court fee prescribed by NRS 19.020, to be paid by the petitioner:

(1) Where the stated value of the estate is \$200,000 or more..... \$352

(2) Where the stated value of the estate is more than \$20,000 but less than \$200,000 \$99

(3) Where the stated value of the estate is \$20,000 or less, no fee may be charged or collected.

(d) On the filing of a motion for summary judgment or a joinder thereto \$200

(e) On the commencement of an action defined as a business matter pursuant to the local rules of practice and on the answer or appearance of any party in any such action or proceeding, to be paid by the party commencing, answering or appearing in the action or proceeding thereto. \$1,359

(f) On the commencement of:

(1) An action for a constructional defect pursuant to NRS 40.600 to 40.695, inclusive; or

(2) Any other action defined as "complex" pursuant to the local rules of practice,

➡ and on the answer or appearance of any party in any such action or proceeding, to be paid by the party commencing, answering or appearing in the action or proceeding..... \$349

(g) On the filing of a third-party complaint, to be paid by the filing party \$135

(h) On the filing of a motion to certify or decertify a class, to be paid by the filing party \$349

(i) For the issuance of any writ of attachment, writ of garnishment, writ of execution or any other writ designed to enforce any judgment of the court..... \$10

2. Except as otherwise provided in subsection 4, fees collected pursuant to this section must be deposited into a special account administered by the county and maintained for the benefit of the court. The money in that account must be used only:

(a) To offset the costs for adding and maintaining new judicial departments, including, without limitation, the cost for additional staff; (b) To reimburse the county for any capital costs incurred for maintaining any judicial departments that are added by the 75th Session of the Nevada Legislature; and (c) If any money remains in the account in a fiscal year after satisfying the purposes

set forth in paragraphs (a) and (b), to: (1) Acquire land on which to construct additional facilities for the district court or a regional justice center that includes the district court; (2) Construct or acquire additional facilities for the district court or a regional justice center that includes the district court; (3) Renovate or remodel existing facilities for the district court or a regional justice center that includes the district court; (4) Acquire furniture, fixtures and equipment necessitated by the construction or acquisition of additional facilities or the renovation of an existing facility for the district court or a regional justice center that includes the district court; (5) Acquire advanced technology; (6) Pay debt service on any bonds issued pursuant to subsection 3 of NRS 350.020 for the acquisition of land or facilities or the construction or renovation of facilities for the district court or a regional justice center that includes the district court; (7) In a county whose population is less than 100,000, support court appointed special advocate programs for children, at the discretion of the judges of the judicial district; (8) In a county whose population is less than 100,000, support legal services to the indigent and to be used by the organization operating the program for legal services that receives the fees charged pursuant to NRS 19.031 for the operation of programs for the indigent; or (9) Be carried forward to the next fiscal year.

3. Except as otherwise provided by specific statute, all fees prescribed in this section are payable in advance if demanded by the clerk of the court or county clerk. 4. Each clerk of the court or county clerk shall, on or before the fifth day of each month, account for and pay to the county treasurer: (a) In a county whose population is 100,000 or more, an amount equal to \$10 of each fee collected pursuant to paragraphs (a) and (b) of subsection 1 during the preceding month. The county treasurer shall remit quarterly to the organization operating the program for legal services that receives the fees charged pursuant to NRS 19.031 for the operation of programs for the indigent all the money received from the clerk of the court or county clerk pursuant to this paragraph. (b) All remaining fees collected pursuant to this section during the preceding month.

(Added to NRS by 2009, 2479; A 2011, 3652)

Fiscal Impact: \$24,999 from the General Fund. Approximately, \$55,001 from court funds pursuant to NRS 19.0302.

Funding Source: General Funds and Court Funds.

Supporting Material: Pictures # 1, 2 & 3 (Before Remodel), Pictures #4, 5 & 6 (After Remodel) and Picture #7 (New Secure Parking Area).

Prepared By: Max Cortes, Court Administrator

Reviewed By:

James T. Russell
(James T. Russell, First Judicial District Court Judge, Dept I)
James E. Wilson Jr.
(James E. Wilson Jr., First Judicial District Court Judge, Dept II)
Robert S. Wilson
(City Manager)
David L. Smith
(District Attorney)
Theresa A. Smith
(Finance Director)

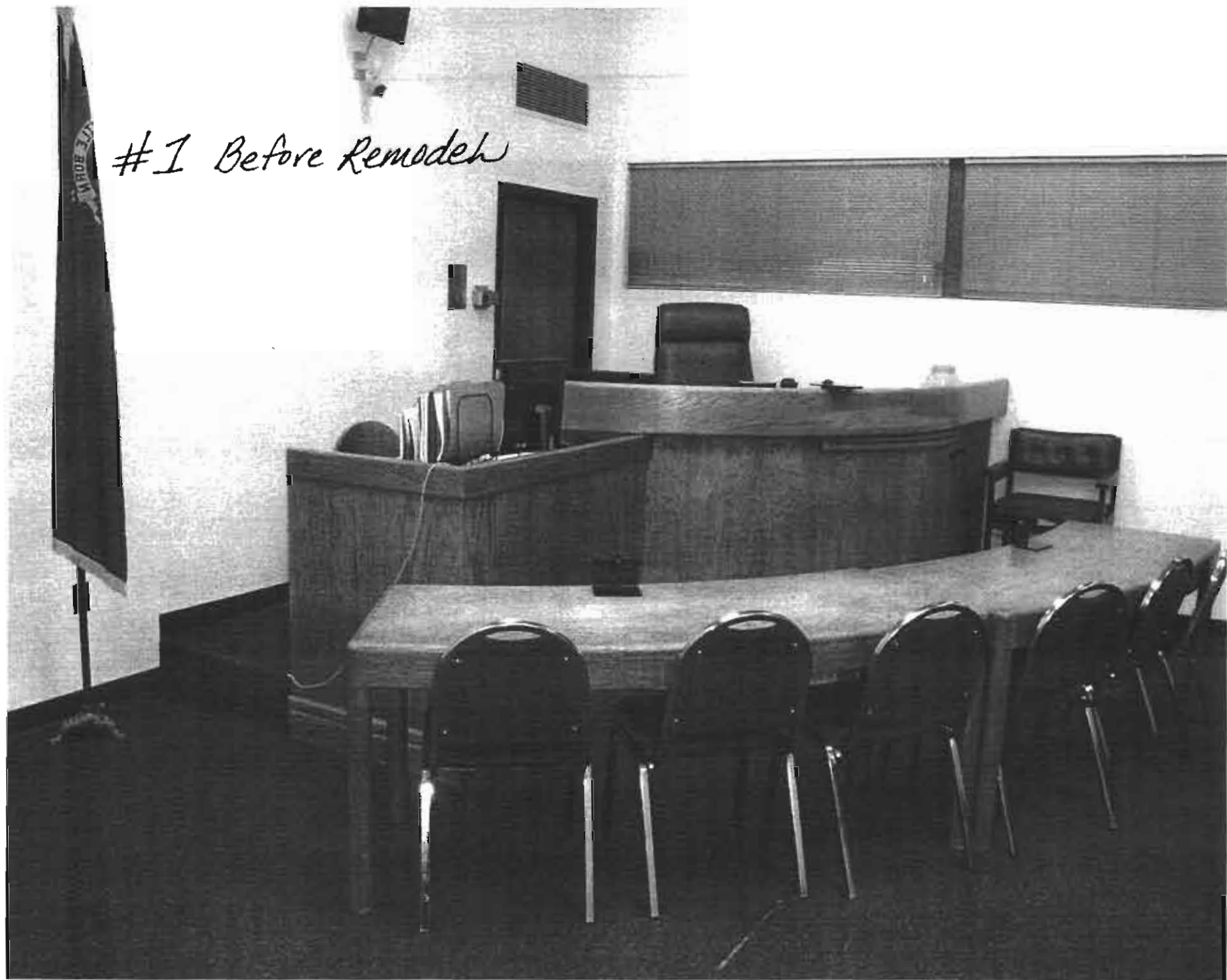
Date: 12-20-2013
Date: 12/22/13
Date: 12/23/13
Date: 12/23/13
Date: 12/23/13

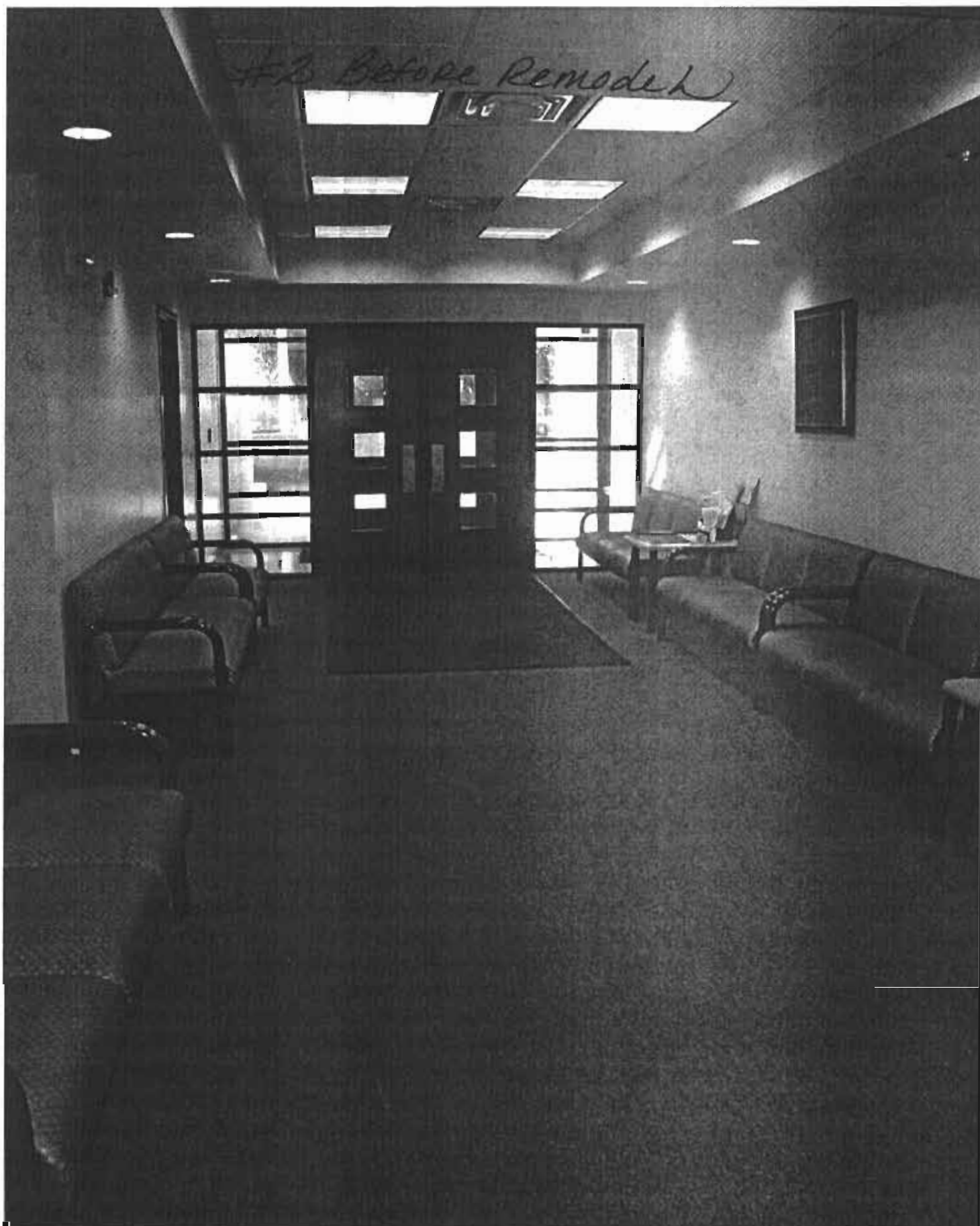
Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

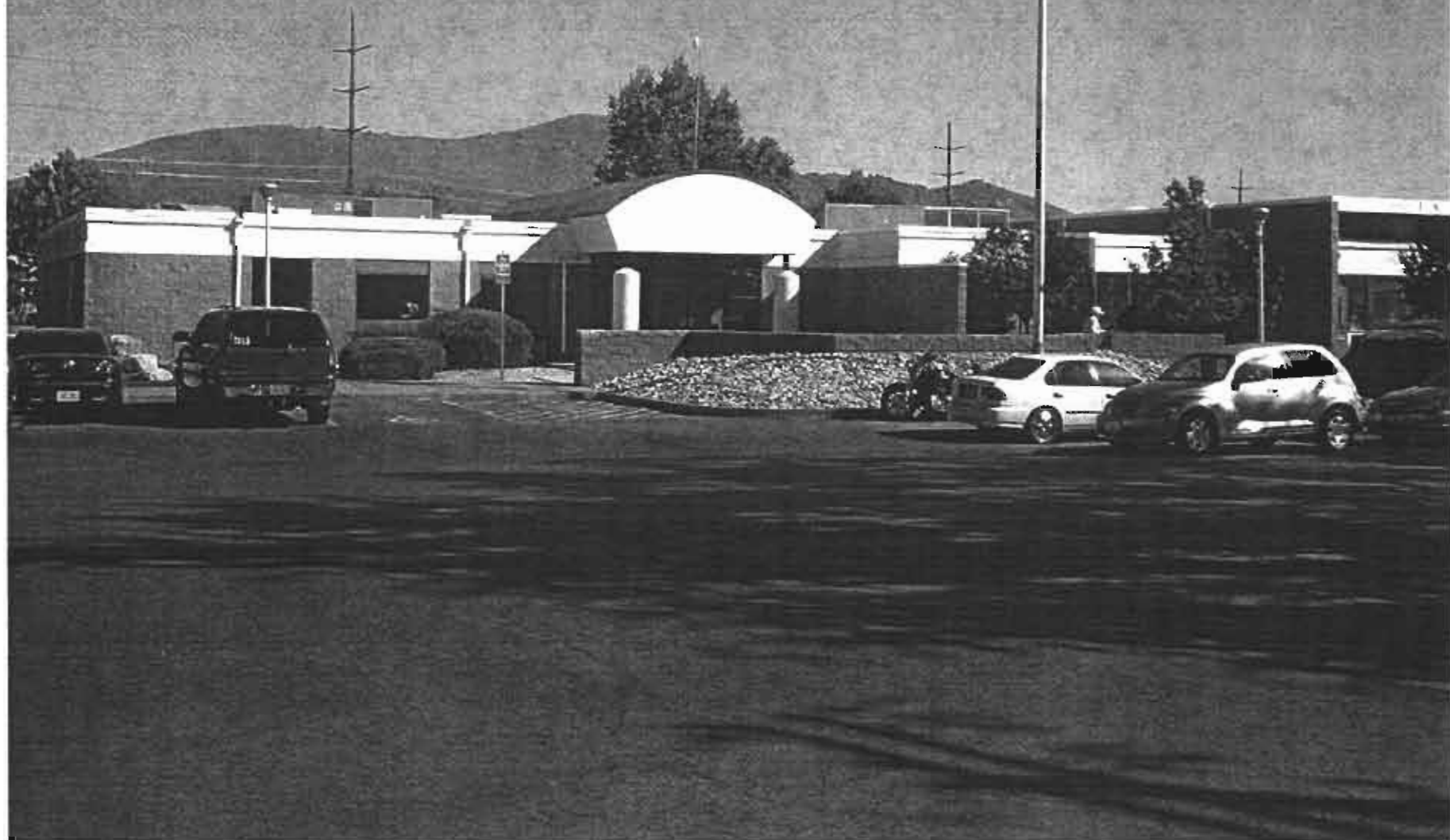
(Vote Recorded By)

#1 Before Remodel





#3 Before Remodel



#4 After Remodel





#5 After Renovation

#6 After Remodel

First Judicial District
JUVENILE COURT

1545

DETENTION
INTAKE

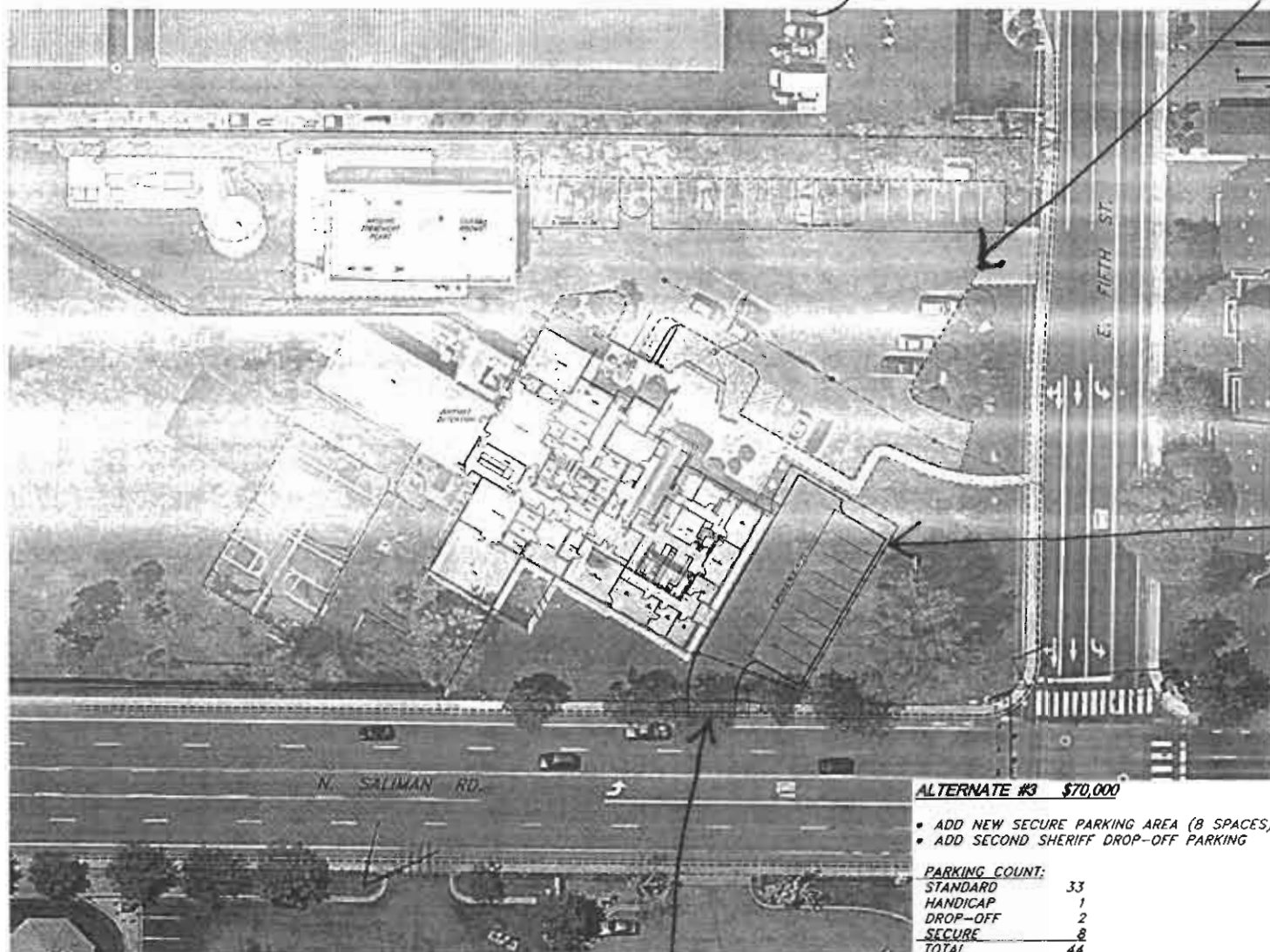


#7 New Secure Parking Area

Current
Parking Area and
Entrance

New
Parking
Area

Separate Entrance



ALTERNATE #3 \$70,000

- ADD NEW SECURE PARKING AREA (8 SPACES)
- ADD SECOND SHERIFF DROP-OFF PARKING

PARKING COUNT:	
STANDARD	33
HANDICAP	1
DROP-OFF	2
SECURE	8
TOTAL	44



CARSON CITY PUBLIC WORKS DEPARTMENT 245 S. 1ST ST. CARSON CITY, NEVADA 89201 TEL: 775-335-1200 FAX: 775-335-3119	
JUVENILE DETENTION/COURT PARKING LOT PROJECT NO. JC-0003 JUVENILE DETENTION/COURT PARKING LOT PLAN ALTERNATE #3	SHEET 3 OF 5