

**Carson City
Agenda Report**

Date Submitted: 12/23/13

Agenda Date Requested: 01/02/14

Time Requested: consent

To: Mayor and Supervisors

From: Nick Providenti, Director of Finance

Subject Title: For Possible Action: Action to accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through December 23, 2013 per NRS 251.030 and NRS 354.290.(Nick Providenti)

Staff Summary: NRS 251.030 requires the Finance Director (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

Type of Action Requested: (check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify) non-action item

Does this action require a Business Impact Statement: () Yes (xx) No

Recommended Board Action: I move to accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through December 23, 2013 per NRS 251.030 and NRS 354.290.

Explanation for Recommended Board Action: A "Statement of Cash Receipts and Disbursements" is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each cash account for every fund in the City as of December 23, 2013.

It is important to note that there will always be timing differences with these balances - for example while all departments take deposits to the bank on a daily basis, revenue reports are only prepared twice a month and there is usually a lag time between when the reports are prepared and when they are entered into the system.

Applicable Statute, Code, Policy, Rule or Regulation: NRS 251.030, NRS 354.290

Fiscal Impact: n/a

Explanation of Impact: n/a

Funding Source: n/a

Alternatives: n/a

Supporting Material: Report indicating cash balances for each fund

Prepared By: Nick Providenti

Reviewed By: Unil Shih
(Department Head)

Date: 12/23/13

Rouss S. Hinn
(City Manager)

Date: 12/23/13

[Signature]
(District Attorney)

Date: 12/23/13

Unil Shih
(Finance Director)

Date: 12/23/13

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

**STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
CITY OF CARSON CITY
AS OF 12-23-2013**

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
101 GENERAL FUND	5,561,303.09	2,851,465.81	4,790,771.89	3,621,997.01
201 AIRPORT	78,956.07	489,645.00	-	568,601.07
202 COOPERATIVE EXTENSION	308,407.87	2.79	655.95	307,754.71
208 SUPPLEMENTAL INDIGENT	601,082.19	25.16	6,810.88	594,296.47
210 CAPITAL PROJECTS	508,759.98	10.94	24,516.00	484,254.92
215 SENIOR CITIZENS	274,804.91	10.94	55,597.27	219,218.58
225 CARSON CITY TRANSIT FUND	131,476.03	4,166.00	55,376.82	80,265.21
230 LIBRARY GIFT	238,517.10	-	1,090.42	237,426.68
236 ADMINISTRATIVE ASSESSMENT	35,468.84	-	-	35,468.84
240 TRAFFIC/TRANSPORTATION	1,981.67	-	6,416.99	(4,435.32) 1
245 CAMPO	40,577.95	-	-	40,577.95
250 REGIONAL TRANSPORTATION	175,235.56	254,249.64	21,903.68	407,581.52
253 V&T SPEC. INFRASTRUCTURE	22,914.27	-	-	22,914.27
254 QUALITY OF LIFE	6,600,800.20	-	81,644.01	6,519,156.19
256 STREET MAINTENANCE	10,699.63	128,721.91	665,017.43	(525,595.89) 1
275 GRANT FUND	(326,629.85)	279,939.03	265,688.26	(312,379.08) 1
280 COMMISSARY FUND	7,306.27	-	18,465.64	(11,159.37) 1
287 911 SURCHARGE	593,987.24	16,359.00	9,074.36	601,271.88
330 CAPITAL FACILITIES	10,945.28	-	-	10,945.28
350 RESIDENTIAL CONSTRUCTION	390,487.33	1,000.00	54,758.00	336,729.33
410 DEBT SVC - CARSON CITY	700,794.25	9,316.72	-	710,110.97
501 AMBULANCE	124,250.34	100.86	199,913.71	(75,562.51) 1
505 STORMWATER DRAINAGE	126,690.78	84,049.94	17,280.48	193,460.24
510 SEWER OPERATION	5,321,429.88	161,503.04	244,583.90	5,238,349.02
515 SEWER CAPITALIZATION	(3,588,032.16)	374,095.17	407,744.24	(3,621,681.23)
520 WATER	6,015,627.83	673,654.66	650,978.29	6,038,304.20
525 BUILDING PERMITS	269,957.41	14,205.25	27,872.95	256,289.71
530 CEMETERY	194,100.42	-	18,032.39	176,068.03
560 FLEET MANAGEMENT	788,268.65	42,631.20	110,574.20	720,325.65
570 GROUP MEDICAL INSURANCE	260,086.69	633,959.95	79,251.51	814,795.13
580 WORKERS COMPENSATION INS.	3,265,310.29	22,292.34	28,436.20	3,259,166.43
590 INSURANCE FUND	526,588.49	-	17,830.26	508,758.23
602 REDEVELOPMENT: ADMINIST.	17,405.36	2,770.53	25,208.80	(5,032.91) 1
603 REDEVELOPMENT: REVOLVING	149,258.13	-	16,930.00	132,328.13
604 REDEVELOPMENT: TAX INCRE.	343,779.88	-	-	343,779.88
730 SCHOOL DEBT SERVICE	8,432,065.29	102.82	-	8,432,168.11
740 TOURISM AUTHORITY	(2,567.00)	15,380.61	28,835.97	(16,022.36) 1
748 SCHOOL OPERATING FUND	179,176.20	955.66	-	180,131.86
749 TRICOUNTY RAILWAY COMMISS	541,541.78	281,460.44	88,660.27	734,341.95
750 STATE OF NEVADA	548,698.32	37.19	10.00	548,725.51
752 RANGE IMPROVEMENT	131.69	-	-	131.69
754 SIERRA FOREST FIRE PROT	47,417.03	2.29	-	47,419.32
756 EAGLE VALLEY WTR DIST	2,228.53	0.18	-	2,228.71
760 SUB-CONSERVANCY DISTRICT	(26,160.67)	6.56	34,397.92	(60,552.03) 1
765 FISH AND GAME FUND	2,706.21	-	108.91	2,597.30
770 FORFEITURE ACCOUNT	159,919.09	1,710.00	-	161,629.09
793 CONTROLLER TRUST FUND	783.94	973.01	-	1,756.95
GRAND TOTAL - 47 FUNDS	39,668,538.28	6,344,804.64	8,054,437.60	37,958,905.32

1. Timing differences - waiting for reimbursements and most of December revenues have not been posted.