

**Carson City
Agenda Report**

Date Submitted: January 28, 2014

Agenda Date Requested: February 6, 2014

Time Requested: 1 hour

To: Mayor and Supervisors

From: Marena Works, Interim City Manager

Subject Title: For Possible Action: To appoint three members to the Carson City Redevelopment Authority Citizens Committee including one position for "Citizen-at-Large," one position for "Business Operator" or "Property Owner" from Redevelopment Area 1, and one position for "Business Operator" or "Property Owner" from Redevelopment Area 2 to fill three-year terms that expire January 1, 2017. *(Marena Works)*

Staff Summary: The Carson City Redevelopment Authority Citizens Committee is seven-member committee that advises the Redevelopment Authority on matters pertaining to the Redevelopment District. There are three openings due to members' terms expiring. Daniel Neverett is requesting reappointment for the "Citizen-at-Large" position, Jed Block is requesting reappointment for Redevelopment Area 1, and Ronni Hannaman is requesting reappointment for Redevelopment Area 2. Kristoffer Wickstead is a new applicant for the Citizen-at-Large position.

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to appoint _____ to the "Citizen-at-Large" position, _____ to the Carson City Redevelopment Authority Citizens Committee as a "Business Operator" or "Property Owner" from Redevelopment Area 1 and _____ to the Carson City Redevelopment Authority Citizens Committee as a "Business Operator" or "Property Owner" from Redevelopment Area 2 to fill three year terms that expire January 1, 2017.

Explanation for Recommended Board Action: The Carson City Redevelopment Authority Citizens Committee was established to include seven members who may or may not have property or business interests within the Redevelopment District and who may be widely skilled in professional categories such as architecture, urban planning, engineering, construction management, general contracting, historic preservation, residential or commercial development, real estate transactions, brokerage and property management, retail, entertainment and cinema, tourism, economic development, business ownership, startup and management, transit, cultural facilities, housing, economics and finance, education, technology, marketing, or law.

Applicable Statute, Code, Policy, Rule or Regulation: Reso. No. 2011-RA-R-3 and 2011-R-41

Fiscal Impact: None

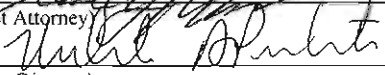
Explanation of Impact: n/a

Funding Source: n/a

Alternatives: Re-open the position announcement for additional applicants

Supporting Material: Recruitment Announcement, Current Roster, Application, Resolution No. 2011-RA-R3 and 2011-R-41

Prepared By: Rachael Porcari, Executive Offices

Reviewed By:  Date: 1/28/14
(City Manager)
 Date: 1/28/14
(District Attorney)
 Date: 1/28/14
(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)



REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Redevelopment Authority Citizens Committee. There is **one (1)** opening for “Citizen-at-Large,” **one (1)** opening for “**Business Operator or Property Owner: Redevelopment Area 1**” and **one (1)** opening for “**Business Operator or Property Owner: Redevelopment Area 2**” (refer to the attached map) the terms shall expire in **January 2016**.

The Committee’s primary purpose is to make recommendations to the Redevelopment Authority on Redevelopment Area Plans, incentive programs, special event funding, and other matters pertaining to the Redevelopment District. Applicants should be aware that a minimum commitment of up to ten hours a month is expected. All members will serve without compensation.

Applicants must be Carson City registered voters to qualify. Any qualified applicant may apply for the Citizen-at-Large vacancy. Any qualified applicants who are either business owners, business operators, or property owners within Redevelopment Areas 1 or 2 should note on their application which of these categories they qualify for and in which Redevelopment area their business or property is located.

Volunteer applications may be obtained from and returned to the Carson City Executive Offices. *Let it be known that all applications submitted to this office will be considered public information.*

Applications will be accepted until this position is filled. Interviews for the volunteer position will be scheduled for the first available Board of Supervisors meeting upon receipt of qualified applications. The Board of Supervisors regularly meets on the 1st and 3rd Thursday of the month.

Thank you for your interest in assisting Carson City.

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2
Carson City, Nevada 89701
(775) 887-2100 FAX 887-2286

E-Mail: cceo@carson.org

Web Page: <http://www.carson.org/volunteer>

AN EQUAL OPPORTUNITY EMPLOYER

REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<u>RDA Member</u>		
Brad Bonkowski Supervisor Ward 2 201 N. Carson St. Ste. 2 283-7073 (w) 888-6166 (h) 721-2057 (c) bbonkowski@carson.org	Initial Appt. 02/13	12/2013
<u>Citizen-at-Large</u>		
Daniel Neverett 2556 Simons Ct. Carson City, NV 89703 297-4408 (h) 220-3424 (c) NEVERETTDAN@gmail.com	Initial Appt. 01/12	01/2014
Lorraine Bagwell (Chair, elected 02/2013) 3662 Jarrard Ct. Carson City, NV 89701 884-1911 (w) 883-9323 (h) 220-3646 (c) loribagwell@charter.net	Initial Appt. 01/12	01/2015
<u>Redevelopment Area 1</u>		
<u>Business Operator or Property Owner</u>		
Jed E. Block (Vice-Chair, elected 02/2013) 112 N. Curry St. Carson City, NV 89703 882-1013 (w) 720-7313 (c) jed@stateagent.com	Initial Appt. 01/12	01/2014
<u>Business Operator or Property Owner</u>		
DeLacy (Lacy) Sheck 1381 S. Deer Run Rd. Carson City, NV 89701 882-8959 (w) 830-2564 (c) lacysol@sbcglobal.net	Initial Appt. 04/13	01/2016
<u>Redevelopment Area 2</u>		
<u>Business Operator or Property Owner</u>		
Ronni Hannaman c/o Carson City Chamber of Commerce 1900 S. Carson St. Carson City, NV 89701 882-1565 (w) 223-8534 (c) director@carsoncitychamber.com	Initial Appt. 03/12	01/2014

Continued next page...

Business Operator or Property Owner

Jean Perpich
1708 Hamilton Ave.
Carson City, NV 89706
885-5310 (w) 721-5326 (c)
jean.m.perpich@wellsfargo.com

Initial Appt. 04/12

01/2015

AUTHORITY: RACC started as a 3-year pilot program in April of 1993. Resolution No. 2011-RA-R3 and 2011-R-41, approved by the Board of Supervisors on December 1, 2011, re-establishes the Carson City Redevelopment Authority Citizens Committee to include the following seven members: 1) A member of the Redevelopment Authority appointed by the Redevelopment Authority, who may or may not be the Redevelopment Authority Chair, 2) Two members who must be business operators or property owners from Redevelopment Area 1, 3) Two members who must be business operators or property owners from Redevelopment Area 2, 4) Two citizens-at-large appointed by the Redevelopment Authority who may or may not have property or business interests within the Redevelopment District and who may be widely skilled in professional categories such as architecture, urban planning, engineering, construction management, general contracting, historic preservation, residential or commercial development, real estate transactions, brokerage and property management, retail, entertainment and cinema, tourism, economic development, business ownership, startup and management, transit, cultural facilities, housing, economics and finance, education, technology, marketing, or law.

Members serve staggered 3-year terms that expire January 1, or until a replacement is appointed. **Committee members may only serve two (2) full 3-year terms on the Committee**, after which the member may not serve on the Committee for **one (1) year** before being considered eligible for reappointment.**

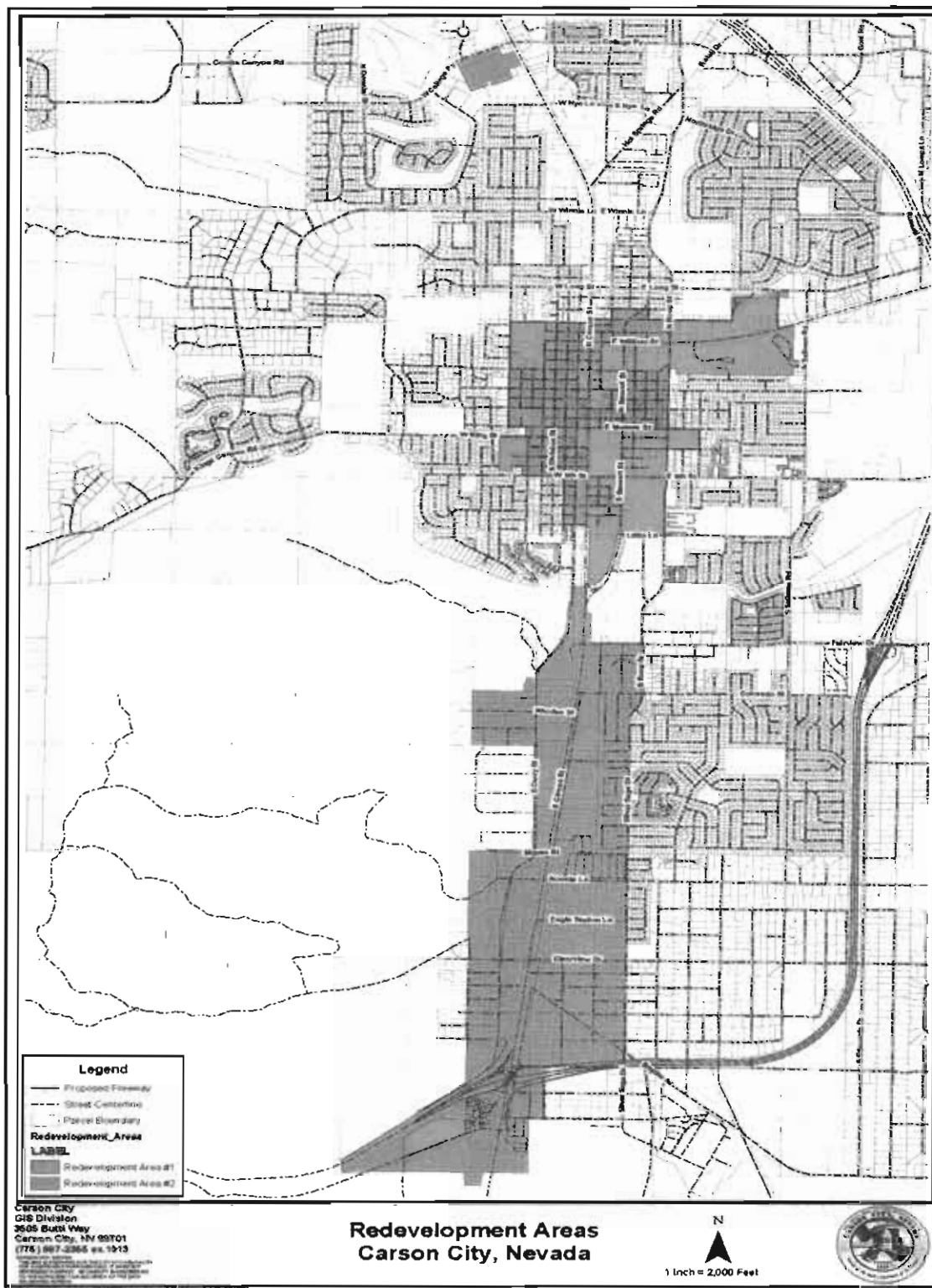
MEETINGS: First Monday of each month starting at 5:30 pm. Meetings are held at the Sierra Room.

PURPOSE: To make recommendations to the Redevelopment Authority on Redevelopment Area Plans, incentive programs, special event funding, and other matters pertaining to the Redevelopment District and within the authority of the Redevelopment Authority.

Liaison: Lee Plemel, Planning Division 283-7075 lplemel@carson.org

Attorney Assignment: Randal Munn 283-7665 rmunn@carson.org

SEE NEXT PAGE FOR A MAP OF REDEVELOPMENT AREA 1 AND 2



- END DATA -

INTERNAL USE ONLY - NOT FOR DISTRIBUTION

Title of Board, Committee or Commission: Redevelopment Authority Citizens
Name: Block Jeel
Last First Middle Initial

Home Address: 602 W. Spar St CC NV 89703
Street City State Zip

Mailing Address (if different):
112 N. Curry St CC NV 89703
PO Box/Street City State Zip

Occupation/Business: Registered Agent / State Agent & Transfer
Syndicate, Inc.

Contact: Work 775-882-1013 Home
Cell 775-720-7313 E-mail jeel@stateagent.com
Preferred method of contact: Cell and Email

Are you currently an active registered voter in Carson City*? ☒ Yes ☐ No
(*Not required for the Convention & Visitors Bureau)

Conflict of Interest:

- a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)? ☐ Yes ☒ No
- b. Do you currently have a contract with Carson City for services and/or goods? ☐ Yes ☒ No

Criminal Record: Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)? ☐ Yes ☒ No

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at www.carson.org/volunteer).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

John S. Block
Signature of Applicant

12-19-13
Date

*You may attach more information.

Deliver, mail, fax or email signed and completed form to:

Carson City Executive Offices
201 N. Carson Street Suite 2
Carson City, NV 89701
(775) 887-2100 or 283-7125
FAX (775) 887-2286
ccceo@carson.org

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CARSON CITY
EXECUTIVE OFFICES

Carson City Reappointment Application
for Appointive/Volunteer Position
Page 2 of 2 Revised 10/2013

Title of Board, Committee or Commission: Redevelopment Citizens

Name: Hannaman Ronni F
Last First Middle Initial

Home Address: 2733 Foxhall Dr. CO 89706
Street City State Zip

Mailing Address (if different):

PO Box/Street City State Zip

Occupation/Business: Carson City Chamber

Contact: Work 775-882-1565 Home _____
Cell 775-223-8534 E-mail director@carsoncitychamber.com
Preferred method of contact: work

Are you currently an active registered voter in Carson City*? ☒ Yes ☐ No
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Conflict of Interest:

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I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Hannaman
Signature of Applicant

12-20-13
Date

*You may attach more information.

Deliver, mail, fax or email signed and completed form to:

Carson City Executive Offices
201 N. Carson Street Suite 2
Carson City, NV 89701
(775) 887-2100 or 283-7125
FAX (775) 887-2286
cceo@carson.org

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Carson City Reappointment Application
for Appointive/Volunteer Position
Page 2 of 2 Revised 10/2013

Title of Board, Committee or Commission: Redevelopment Authority
Citizens Comm
Name: NEVERETT DANIEL J.
Last First Middle Initial

Home Address: 2556 Simons Ct. Carson City, NV 89703
Street City State Zip

Mailing Address (if different):

PO Box/Street City State Zip

Occupation/Business: retired

Contact: Work _____ Home 775-297-4408
Cell 775-220-3424 E-mail _____

Preferred method of contact: neverett.dan@gmail.com

Are you currently an active registered voter in Carson City*? ☒ Yes ☐ No
(*Not required for the Convention & Visitors Bureau)

Conflict of Interest:

- a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)? ☐ Yes ☒ No
b. Do you currently have a contract with Carson City for services and/or goods? ☐ Yes ☒ No

Criminal Record: Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)? ☐ Yes ☒ No

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I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Daniel J. Neverett
Signature of Applicant

12.19.13
Date

*You may attach more information.

Deliver, mail, fax or email signed and completed form to:

Carson City Executive Offices
201 N. Carson Street Suite 2
Carson City, NV 89701
(775) 887-2100 or 283-7125
FAX (775) 887-2286
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Carson City Reappointment Application
for Appointive/Volunteer Position
Page 2 of 2 Revised 10/2013

Carson City Application for Appointive/Volunteer Position

Please type or print legibly

Title of Board, Committee or Commission: Redevelopment Authority Citizens Committee

Position Applying For (if applicable): "Citizen-at-Large"

Name: Wickstead Kristoffer W
Last First Middle Initial

Home Address: 2708 Gardner Lane Carson City NV 89706
Street City State Zip

Mailing Address (if different): ---SAME---
PO Box/Street City State Zip

Occupation/Business: Manager, Monitoring Systems Sustaining, GE Oil & Gas, Minden, NV

Contact: Work 775-215-1035 Home 775-790-1341
Cell 775-790-1341 Email kww@engineer.com
Preferred method of contact: Cell or e-mail

Are you currently an active registered voter in Carson City*? ☒ Yes ☐ No
(*Not required for the Convention & Visitors Bureau)

Are you currently a member on any Carson City Board, Committee, or Commission?
☒ Yes ☐ No If yes, please list: Carson City Block Grants Committee (Planning)

Conflict of Interest:
a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)? ☐ Yes ☒ No
b. Do you currently have a contract with Carson City for services and/or goods? ☐ Yes ☒ No

Criminal Record: Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)? ☐ Yes ☒ No

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Comments:

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1. Education (*note: only complete below if a degree is required for this position*)

Bachelor's of Science Degree, Mechanical Engineering, Washington State University, 2001

College, Professional, Vocational or Other Schools Attended	Major Subject	Degree Conferred
Washington State University	Mechanical Engineering	Mechanical Engineering

2. Briefly describe the qualifications you possess which you feel would be an asset to this

Board/Committee/Commission:

Carson City Resident and Homeowner, 12.5 years, Parent of two daughters, ages 8 and 13.

Carson City Leadership Institute 2013 Graduate

Carson City Leadership 2013 Project Leader, "Children's Museum S.T.E.M. Room".

Volunteer - Carson City Block Grants committee.

Volunteer - Carson City Leadership Advisory Committee.

Volunteer Leader with GE Volunteers.

3. List the community organizations in which you have participated and describe participation:

Carson City Children's Museum - Science, Technology, Engineering and Math Room Project (2013)

Fremont Elementary Science Fair Judge (2009, 2010)

Brewery Arts Center Project Day and Revitalization (2006)

Gardnerville Elementary School Playground Project Leader (2004)

Fritch Elementary School Playgrounds (2) - GE Volunteers (2003 - 2005)

Fremont Elementary School - Multipurpose Room Acoustic Tiles (2003) - GE Volunteers

4. List your affiliation with professional or technical societies, if required for position:

Member, American Society of Mechanical Engineers (1997-Present)

Member, Society of Automotive Engineers (1996 - Present)

5. Do you anticipate any potential conflicts of interest? ☐ Yes ☒ No

If yes, please explain:

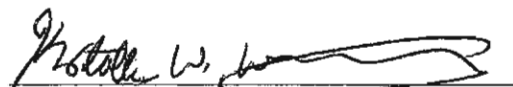
6. Personal/Professional References:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
Maurice White	P.O. Box 22345, Carson City, NV 89721	775-297-6484
General Michael Hanlfan	1631 Bently Parkway South, Minden NV 89423	775-215-1381
David J. Shafer (Carson Resident, Personal Friend)	Box 997, Minden, NV 89423	775-291-8723

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at www.carson.org/volunteer).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.



Signature of Applicant

Kristoffer Wayne Wickstead

Printed Name

20 December 2013

Date

You may attach more information.

Deliver, mail, fax or email signed and completed application to:

Carson City Executive Offices

201 N. Carson Street Suite 2

Carson City, NV 89701

(775) 887-2100 or 283-7125

FAX (775) 887-2286

cceo@carson.org

CCEO

From: Wickstead, Kristoffer W (GE, Measurement & Control) <kris.wickstead@ge.com>
Sent: Friday, December 20, 2013 9:54 AM
To: CCEO
Subject: Application, Citizen at Large, Carson City Redevelopment Authority, Citizen's Committee
Attachments: Wickstead_CitizenAtLarge.pdf

To Whom it May Concern,

I would like to apply for the Citizen's at Large position on the Carson City Redevelopment Authority Citizen's Committee.

When I moved to Carson City, I found it to be a vibrant, bustling community with some of the best assets in the West. I would like to see Carson City remain sustainable into the distant future, so that my children and visitors from all over can enjoy this great place.

I have been a homeowner and resident of Carson City for twelve and a half years, and I truly enjoy living in Carson with my two daughters and our two rescue dogs.

I look forward to my application review, and a potential interview with the Board.

Please do not hesitate to contact me with any questions.

Best Regards,
Kris Wickstead

Home Address: 2708 Gardner Lane, Carson City, NV 89706-1311

Manager
Monitoring Systems Sustaining
GE Energy – Oil & Gas
Measurement & Control
Bently Nevada Hardware Engineering

T (775) 215-1035
F (775) 201-0279
C (775) 790-1341
D *201-1035
E kris.wickstead@ge.com
<http://www.ge-energy.com>
1631 Bently Parkway South
Minden, NV 89423
OS Operations, Inc.

RESOLUTION NO. 2011-RA-R-3 and 2011-R-41

A RESOLUTION AMENDING RESOLUTIONS 2003-RAR-2 AND 2003-R-37 TO RE-ESTABLISH THE CARSON CITY REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE AND CONTINUE THE SUSPENSION OF REDEVELOPMENT DISTRICT INCENTIVE PROGRAMS FOR SMALL, PRIVATE REDEVELOPMENT PROJECTS.

WHEREAS, the Carson City Board of Supervisors and Redevelopment Authority have determined that the Redevelopment Authority Citizens Committee membership should be modified to include representatives from both Redevelopment Areas 1 and 2 in order to provide recommendations on Redevelopment Authority matters from a broader segment of the Redevelopment District; and

WHEREAS, the Carson City Board of Supervisors and Redevelopment Authority have determined that incentive programs for small, private redevelopment projects are no longer necessary or financially sustainable; and

NOW, THEREFORE, the Carson City Redevelopment Authority and Board of Supervisors do hereby RESOLVE to amend the membership of the Redevelopment Authority Citizens Committee to include the following seven members:

- 1) A member of the Redevelopment Authority appointed by the Redevelopment Authority, who may or may not be the Redevelopment Authority Chair.
- 2) Two members who must be business operators or property owners from Redevelopment Area 1.
- 3) Two members who must be business operators or property owners from Redevelopment Area 2.
- 4) Two citizens-at-large appointed by the Redevelopment Authority who may or may not have property or business interests within the Redevelopment District and who may be widely skilled in professional categories such as architecture, urban planning, engineering, construction management, general contracting, historic preservation, residential or commercial development, real estate transactions, brokerage and property management, retail, entertainment and cinema, tourism, economic development, business ownership, startup and management, transit, cultural facilities, housing, economics and finance, education, technology, marketing, or law.

The Redevelopment Authority Citizens Committee is re-established by this Resolution to make recommendations to the Redevelopment Authority on Redevelopment Area Plans, incentive programs, special event funding, and other matters pertaining to the Redevelopment District and within the authority of the Redevelopment Authority. The Redevelopment Authority Citizens Committee is subject to the Nevada Open Meeting Law.

The Carson City Redevelopment Authority and Board of Supervisors further RESOLVE that every member of the Committee shall be appointed for a three-year term which shall expire on January 1, or until a replacement is appointed. Appointments to the Committee will be made on a staggered-year basis. Except for the Redevelopment Authority member, Committee members may only serve two full three-year terms on the Committee, after which the member may not serve on the Committee for one year before being considered eligible for reappointment. Notwithstanding these term limits, an incumbent may be reappointed to the Committee if the position remains vacant for more than 60 days after the term expires. Term limits begin upon the adoption of this Resolution.

The existing Redevelopment Authority Citizens Committee members shall continue to serve until the Board of Supervisors appoints the new members pursuant to this Resolution.

The Carson City Redevelopment Authority and Board of Supervisors further RESOLVE to continue the indefinite suspension of the Redevelopment District Incentive Program for small, private redevelopment projects as adopted in Resolution 2010-RAR-3.

Upon motion by Member Robert Crowell, seconded by Vice Chairperson Karen Abowd, the foregoing Resolution was passed and adopted this 1st day of December, 2011, by the following vote:

AYES: Member Robert Crowell
 Vice Chairperson Karen Abowd
 Member John McKenna
 Member Molly Walt
 Chairperson Shelly Aldean

NAYS: None

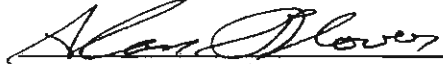
ABSENT: None

ABSTAIN: None



Shelly Aldean, Chair
Redevelopment Authority

ATTEST



Alan Glover, Clerk - Recorder
Carson City, Nevada

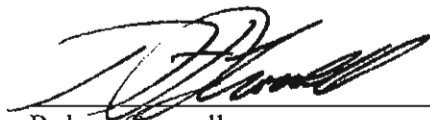
Upon motion by Supervisor Karen Abowd, seconded by Supervisor Shelly Aldean, the foregoing Resolution was passed and adopted this 1st day of December, 2011, by the following vote:

AYES: Supervisor Karen Abowd
Supervisor Shelly Aldean
Supervisor John McKenna
Supervisor Molly Walt
Mayor Robert Crowell

NAYS: None

ABSENT: None

ABSTAIN: None



Robert Crowell
Mayor, Carson City

ATTEST



Alan Glover, Clerk - Recorder
Carson City, Nevada

Title of Board, Committee or Commission Redevelopment Authority CitizensName: Block Jeff
Last First Middle InitialHome Address: 602 W. Spar St CC NV 89703
Street City State ZipMailing Address (if different): 112 N. Curry St CC NV 89703
PO Box/Street City State ZipOccupation/Business: Registered Agent / State Agent & Transfer
Syndicate, Inc.Contact: Work 775-882-1013 Home
Cell 775-720-7313 E-mail Jeff@stateagent.com
Preferred method of contact: Cell and EmailAre you currently an active registered voter in Carson City*? ☒ Yes ☐ No
(*Not required for the Convention & Visitors Bureau)

Conflict of Interest:

- a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)? ☐ Yes ☒ No
- b. Do you currently have a contract with Carson City for services and/or goods? ☐ Yes ☒ No

Criminal Record: Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)? ☐ Yes ☒ No

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at www.carson.org/volunteer).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Jeff Block
Signature of Applicant12-19-13
Date

*You may attach more information.

Deliver, mail, fax or email signed and completed form to:

Carson City Executive Offices
201 N. Carson Street Suite 2
Carson City, NV 89701
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CARSON CITY
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for Appointive/Volunteer Position
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