

## Carson City Agenda Report

**Date Submitted:** January 28, 2014

**Agenda Date Requested:** February 6, 2014

**Time Requested:** 2 Hours

**To:** Mayor and Supervisors

**From:** Marena Works, Interim City Manager

**Subject Title:** For Possible Action: To appoint three members to the Carson City Parks and Recreation Commission to fill four year terms that expire January 1, 2018. *(Marena Works)*

**Staff Summary:** CCMC 2.16.010 and NRS 244.3076 provide for a Parks and Recreation Commission to consist of no more than nine members appointed by the Board of Supervisors. There are three openings due to a member's terms expiring. Reappointment requests have been received from Donna Curtis and Sean Lehmann. New applications have been received from David Hillis Jr, John Simms, Robert Glenn, Nickolas Emery, Cory Moore, Jo Saulisberry and Gregg Berggren.

**Type of Action Requested:** (check one)  
 Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to appoint \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ to the Parks and Recreation Commission to fill terms set to expire January 1, 2018.

**Explanation for Recommended Board Action:** See staff summary

**Applicable Statute, Code, Policy, Rule or Regulation:** CCMC 2.16.010; NRS 244.3076

**Fiscal Impact:** None

**Explanation of Impact:** n/a

**Funding Source:** n/a

**Alternatives:** Open the position announcement for additional applicants

**Supporting Material:** Recruitment Announcement, Current Roster, Applications, CCMC 2.16.010, NRS 244.3076

**Prepared By:** Rachael Porcari, Executive Offices

Reviewed By:

Ronald S. Spasmi  
(City Manager)

Date: 1/28/14

[Signature]  
(District Attorney)

Date: 1/28/14

Michael Spahr  
(Finance Director)

Date: 1/28/14

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



## PARKS & RECREATION COMMISSION

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Carson City Parks and Recreation Commission. The purpose of the Parks and Recreation Commission is to advise the Board of Supervisors on the use of city parks and protect the right of all Carson City residents to enjoy the parks system.

**There are three (3) openings for terms that will expire in January 2018.**

Applicants should be aware that a minimum commitment of up to 10 hours a month is expected. The Commission meets on the first Tuesday of every month at 5:30 pm.

The Board of Supervisors will interview and appoint the qualified person to the Commission. Applicants must be Carson City registered voters to qualify. All members will serve without compensation. The City's Boards, Committees, and Commissions Policy and Procedures can be viewed online at [www.carson.org/volunteer](http://www.carson.org/volunteer).

Volunteer applications may be obtained from the Carson City Executive Offices or on our website. *Let it be known that all applications submitted to this office for this position will be considered public information.*

**Applications will be accepted until January 10, 2014.** Interviews for this volunteer position are tentatively planned to be held at the regularly scheduled Board of Supervisors meeting on Thursday, January 16, 2014.

Thank you for your interest in helping Carson City.

### CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2

Carson City, Nevada 89701

(775) 887-2100 FAX 887-2286

E-Mail [cceo@carson.org](mailto:cceo@carson.org)

Web Page <http://www.carson.org>

AN EQUAL OPPORTUNITY EMPLOYER

PARKS & RECREATION COMMISSION

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
Justin Colburn 2863 S. Edmonds Dr. Carson City, NV 89701 886-3987 (w) 883-6864 (h) 771-5110 (c) <a href="mailto:justin.colburn@hdfsi.com">justin.colburn@hdfsi.com</a>	Initial Appt. 03/13	01/2016
Sean Lehmann (Chair, elected 01/2013) 2566 Bedford Carson City, NV 89703 884-1400 (w) 882-3150 (h) 450-5469 (c) <a href="mailto:lehmann.dpm@gmail.com">lehmann.dpm@gmail.com</a>	Initial Appt. 12/08 Reappt. 01/10	01/2014
Brett Long 2728 Snowflake Drive Carson City, NV 89703 888-8245 (w) 884-3964 (h) 230-0320 (c) <a href="mailto:longbml2@msn.com">longbml2@msn.com</a>	Initial Appt. 01/12	01/2016
Donna Curtis 608 Norfolk Dr. Carson City, NV 89703 884-3037 (h) <a href="mailto:donnajcurtis@sbcglobal.net">donnajcurtis@sbcglobal.net</a>	Initial Appt. 03/03 Reappt. 01/06; 01/10	01/2014
Lee-Ann Keever 608 N. Nevada St. Carson City, NV 89703 684-4939 (w) 883-2018 (h) <a href="mailto:leeannkeever@att.net">leeannkeever@att.net</a>	Initial Appt. 10/12	01/2016
Charles Adams 5400 Newton Rd. Carson City, NV 89706 834-2901 (w) 885-0886 (h) 230-2433 (c) <a href="mailto:cadams@gbis.com">cadams@gbis.com</a>	Initial Appt. 01/08 Reappt. 01/12	01/2016
Janice Brod (Vice-chair, elected 01/2013) 2453 Roxbury Way Carson City, NV 89703 283-7069 (w) 841-2129 (h) 336-8060 (c) <a href="mailto:jbrod@carson.org">jbrod@carson.org</a>	Initial Appt. 01/10	01/2014

*Continued next page...*

**BOS**

John McKenna  
Supervisor Ward 3  
201 N. Carson St. Ste. 2  
Carson City, NV 89701  
883-2908 (w) 283-7581 (w2) 450-2260 (c)  
[jmckenna@carson.org](mailto:jmckenna@carson.org)

Initial Appt. 01/13

12/2015

**School Board Appointed**

*The School Board reappoints in January of each year.*

Joe Cacioppo  
699 Lucas Dr.  
Carson City, NV 89701  
884-1352 (h) 883-1656 (f) 721-1920 (c)  
[joe@rci-nv.com](mailto:joe@rci-nv.com)

Initial Appt. 01/13

01/2014

**AUTHORITY:** Pursuant to NRS 244.3071, CCMC 2.16.010 establishes a commission to be known as the Carson City Parks and Recreation Commission. This commission shall consist of nine members appointed by the BOS:

1. One member who shall be a member of the Board of Trustees of the CC School District
2. The remaining members shall be qualified electors of CC and appointed, where possible, from a diverse cross-section of the community (see section for details)

CCMC 2.16.030 provides for term limits of 4-years, expiring January 1<sup>st</sup> (reappointment OK).

**MEETINGS:** First Tuesday of each month starting at 5:30 pm. Meetings are held in the Sierra Room.

**PURPOSE:** Per CCMC 2.16.050, the commission shall act in advisory capacity to the board, shall cooperate with other governmental agencies and civic groups in the advancement of sound recreation planning, and shall:

- a. Recommend policies on park and recreation services;
- b. Advise on acquisition and development of park and recreation areas and facilities;
- c. Aid in coordinating park and recreation services with the programs of other governmental agencies and voluntary organizations;
- d. Aid and advise the fair and recreation board;
- e. Make recommendations to the board on acceptance of bequests of real property, equipment and moneys for park and recreation purposes;
- f. Review and make recommendations concerning the park and recreation department's capital budgets; and
- g. Review and make recommendations to the board concerning the acceptance of spending of the residential construction tax.

**Liaison:** Roger Moellendorf, Parks and Recreation Director 283-7345 [rmoellendorf@carson.org](mailto:rmoellendorf@carson.org)

**Attorney Assignment:** Tina Russom 283-7050 [trussom@carson.org](mailto:trussom@carson.org)

- END DATA -

***INTERNAL USE ONLY - NOT FOR DISTRIBUTION***

Sean Lehmann

Phone Interview

Cell

Reappointment Request

Application for Appointive/Volunteer Position

Title of Board, Committee or Commission: Parks + Recreation

Position Applying For (if applicable): Chair

Name: Lehmann Sean L  
Last First Middle Initial

Home Address: 2566 Bedford Way Carson City, NV 89703  
Street City State Zip

Mailing Address (if different): Same  
PO Box/Street City State Zip

Occupation/Business: Physician

Contact: Work 884-1800 Home 882-3150  
 Cell 450-5469 Email lehmann.dpm@gmail.com  
 Preferred method of contact: e-mail

Are you currently an active registered voter in Carson City\*?  Yes  No  
 (\*Not required for the Convention & Visitors Bureau)

Are you currently a member on any Carson City Board, Committee, or Commission?  
 Yes  No If yes, please list: Parks + Rec

Conflict of Interest:  
 a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No  
 b. Do you currently have a contract with Carson City for services and/or goods?  Yes  No

Criminal Record: Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?  Yes  No

For Office Use Only:

Comments:  voter registration ✓

RECEIVED

JAN 08 2014

CARSON CITY EXECUTIVE OFFICES

1. Education (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools Attended	Major Subject	Degree Conferred

2. Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

Have completed one full term on Parks + Recreation Commission. Served as chair last 2 years. Recently re-elected chair.

3. List the community organizations in which you have participated and describe participation:

Parks + Rec  
High School Track Coach  
Boy Scouts

4. List your affiliation with professional or technical societies, if required for position:

5. Do you anticipate any potential conflicts of interest?  Yes  No

If yes, please explain:

Occasional Travel

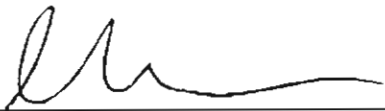
6. Personal/Professional References:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
Brett Lang		884-3964
Joe Cacioppo		884-1352
Steve Kubel		887-0400

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer)).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

  
\_\_\_\_\_  
Signature of Applicant

1/7/14  
\_\_\_\_\_  
Date

Sean Lehmann  
\_\_\_\_\_  
Printed Name

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**

Carson City Executive Offices  
201 N. Carson Street Suite 2  
Carson City, NV 89701  
(775) 887-2100 or 283-7125  
**FAX (775) 887-2286**  
[cceo@carson.org](mailto:cceo@carson.org)



Title of Board, Committee or Commission: Parks and Recreation

Name: Curtis Donna J.  
Last First Middle Initial

Home Address: 608 Norfolk Dr Carson City, NV  
Street City State Zip 89703

Mailing Address (if different): Dame  
PO Box/Street City State Zip

Occupation/Business: retired local gov. analyst

Contact: Work \_\_\_\_\_ Home 775 884-3037  
Cell 775 830 2826 E-mail donna.j.curtis@sbeglobal.net  
Preferred method of contact: e mail

Are you currently an active registered voter in Carson City\*?  Yes  No  
(\*Not required for the Convention & Visitors Bureau)

Conflict of Interest:

- a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No
- b. Do you currently have a contract with Carson City for services and/or goods?  Yes  No

Criminal Record: Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?  Yes  No

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer)).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Donna J. Curtis  
Signature of Applicant

12-31-13  
Date

\*You may attach more information.

Deliver, mail, fax or email signed and completed form to:

Carson City Executive Offices  
201 N. Carson Street Suite 2  
Carson City, NV 89701  
(775) 887-2100 or 283-7125  
FAX (775) 887-2286  
[cceo@carson.org](mailto:cceo@carson.org)

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JAN 02 2014

Carson City Reappointment Application  
for Appointive/Volunteer Position  
EXECUTIVE OFFICES  
Page 2 of 2 Revised 10/2013

## CCEO

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**From:** Donna Curtis <donnajcurtis@sbcglobal.net>  
**Sent:** Wednesday, January 01, 2014 2:46 PM  
**To:** Janet Busse; CCEO  
**Subject:** Fw: Donna Curtis Additional Comments Reappointment Application

Please find below, comments regarding my application for reappointment to the Parks and Recreation Commission January 16, 2014. My formal application is being turned into your office directly.

Dear Mayor Crowell and Supervisors,

I am submitting comments regarding my reappointment request to the Parks and Recreation Commission (PRC) as I can not be present on January 16th to answer your questions directly. My husband and I planned his annual 80+ years birthday trip some months ago so we are traveling from January 3 to 20 2014. I hope some of the following will answer some of your questions.

I have served on the PRC since 2003 and served four of these years as Chair. During this time, I have taken a very active role in pursuing both the interests of our citizens and the City's. Sometimes, I have brought matters to the PRC and hence the Board of Supervisors that I felt were of importance to the community. For example, I worked with staff to create "Parks for Paws" which in turn, became a non-profit so funds could be raised to build the City's first dog park at Fuji. At other times, I have worked for the Board of Supervisors in helping to develop an updated Parks and Recreation Master Plan. Along with this was my insistence we have an organized approach to building and connecting trails. The result in the Unified Pathways Plan.

These are not just plans that sit on the shelf. I recall when I was meeting with staff and the Brewery Arts Center about their desire to build a park between their buildings, it was not necessary to find a rationale for building a park there because as I pointed out, the newly adopted Master Plan called for one in that neighborhood. But it is time to update these plans. Depending on who is reappointed to the PRC, it may be that the majority of Commissioners in 2014 on, are not at all familiar with these plans. The Master Plan has a large number of implementation measures. I had the Commission a few years ago, go through these and suggest if these measures should be enacted, redrafted or deleted. This still needs to be done and I am willing to take extra time to help see that it is done.

I believe my reappointment would be a good move at this time because I can assist in getting the Master Plan updated. I also want to serve while the finishing touches are being put on the Recreation Center. I believe with the flexibility of funds and designs, we can try to have a building that is not only very functional but also very beautiful. I can't think of anything that would be more pleasing to our community and to potential newcomers than having a building we all can be proud of. I will work very hard as a Commissioner to achieve this.

I appreciate your taking the time to review my application and look forward to your support.  
Yours, Donna J Curtis

# Carson City Application for Appointive/Volunteer Position

Please type or print legibly

**Title of Board, Committee or Commission:** Carson City Parks and Recreation Commission

**Position Applying For (if applicable):** \_\_\_\_\_

**Name:** Berggren, Gregg E.  
Last First Middle Initial

**Home Address:** 4090 Conte Dr, Carson City, NV 89701  
Street City State Zip

**Mailing Address (if different):** \_\_\_\_\_  
PO Box/Street City State Zip

**Occupation/Business:** Operations Manager, FedEx Express

**Contact:** Work 775-885-2824 Home 775-883-0787  
Cell 775-691-1765 Email gandlberggren@gmail.com  
Preferred method of contact: Email or cell phone

**Are you currently an active registered voter in Carson City\*?**  Yes  No  
(\*Not required for the Convention & Visitors Bureau)

**Are you currently a member on any Carson City Board, Committee, or Commission?**  
 Yes  No If yes, please list: \_\_\_\_\_

**Conflict of Interest:**  
a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No  
b. Do you currently have a contract with Carson City for services and/or goods?  Yes  No

**Criminal Record:** Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?  Yes  No

**For Office Use Only:**

Comments:

*Voter Registration*

RECEIVED  
JAN 07 2017  
CARSON CITY  
EXECUTIVE OFFICES

1. Education (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools Attended	Major Subject	Degree Conferred
University of Nevada, Reno	Wildland Recreation Management / Forestry	B.S.

2. Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

With over 25 years of experience as an Operations Manager with FedEx, I have developed skills in organization, planning, budget, and communication. I have an educational background in Wildland Recreation Management, and former experience as a seasonal park ranger for both the State of Nevada and State of Washington. Additionally, as a long-time Carson City resident and father of three children, I have a vested interest in keeping Carson City a great place to live.

3. List the community organizations in which you have participated and describe participation:

Family Life Committee (for Carson City School Board). I was a parent representative for six years (2007-2013).  
 Boy Scouts of America. I have been an adult leader/volunteer since 1995.  
 Volunteer martial arts instructor for youth, Sierra Jujitsu & Karate, since 1997.

4. List your affiliation with professional or technical societies, if required for position:

5. Do you anticipate any potential conflicts of interest?  Yes  No

If yes, please explain:

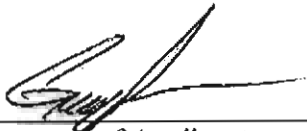
6. Personal/Professional References:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
Lisa Schuette, 2460 Grandville Dr., Carson City, NV 89701	775-671-2413	
Ken Iwamura, 425 E. Long St., Carson City, NV 89706	775-745-2575	
John Chatwood, 1705 Pyrenees St., Carson City, NV 89703	775-882-7371	

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer)).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.



1/2/2014

Signature of Applicant

Date

Gregg Berggren

Printed Name

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**

Carson City Executive Offices  
201 N. Carson Street Suite 2  
Carson City, NV 89701  
(775) 887-2100 or 283-7125  
**FAX (775) 887-2286**  
[cceo@carson.org](mailto:cceo@carson.org)

# Carson City Application for Appointive/Volunteer Position

Please type or print legibly

**Title of Board, Committee or Commission:** Parks & Recreation Commission

**Position Applying For (if applicable):** Carson City Parks and Recreation Commission

**Name:** Emery Nickolas Earle  
Last First Middle Initial

**Home Address:** 1575 Railroad Drive Carson City NV 89701  
Street City State Zip

**Mailing Address (if different):** \_\_\_\_\_  
PO Box/Street City State Zip

**Occupation/Business:** Lead Pastor at Good Shepherd Wesleyan Church

**Contact:** Work 775-885-8361 Home 775-461-3145  
Cell 775-445-9599 Email pastornick@gswc.org  
Preferred method of contact: Cell Phone & Email

**Are you currently an active registered voter in Carson City\*?**  Yes  No  
(\*Not required for the Convention & Visitors Bureau)

**Are you currently a member on any Carson City Board, Committee, or Commission?**  
 Yes  No If yes, please list: \_\_\_\_\_

**Conflict of Interest:**  
a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No  
b. Do you currently have a contract with Carson City for services and/or goods?  Yes  No

**Criminal Record:** Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?  Yes  No

**For Office Use Only:**

Comments:

*Voter Registration ✓*



1. Education (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools Attended	Major Subject	Degree Conferred
Simpson University, Redding, CA	Social Science for Teachers	Bachelors of Art, 2005

2. Briefly describe the qualifications you possess which you feel would be an asset to this

Board/Committee/Commission:

I have a strong desire to connect with others and serve our community. As a pastor in this city, I believe I have the leadership and communication skills needed to serve effectively on a commission like this. I have the ability to work with a diverse group of people. I am team player. I am committed to community outreach. I have proven skills in leadership development and organization. I also have strong written and verbal communication skills. I desire to promote consistency between organizational goals, actions and values. I seek to inspire innovation among others. I tend to be self-motivated, loyal, professional, teachable, organized, disciplined and outgoing.

3. List the community organizations in which you have participated and describe participation:

I moved to Carson City from California in May of 2013. Since that time I have attended the local ministerial association monthly meetings. I have made contact with a few other local groups like Rotary and Chamber of Commerce, with hopes to connect with those groups and serve from within them as well.

4. List your affiliation with professional or technical societies, if required for position:

I am ordained minister with Wesleyan Church.

5. Do you anticipate any potential conflicts of interest?  Yes  No

If yes, please explain:



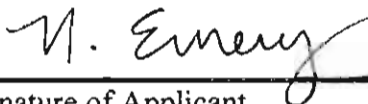
6. Personal/Professional References:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
Joan Hendricks	1620 Valley View Drive Carson City, NV	775-220-9378
Dr. Stephen Babby	3835 Avocado Blvd., Suite 210 La Mesa, CA 91941	619-454-5184
Dr. Phil Stevenson	2081 Land End Loop Roseville, CA 95747	916-662-0352

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer)).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

  
\_\_\_\_\_  
Signature of Applicant  
Nickolas E. Emery  
\_\_\_\_\_  
Printed Name

Dec. 11, 2013  
\_\_\_\_\_  
Date

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**

Carson City Executive Offices  
201 N. Carson Street Suite 2  
Carson City, NV 89701  
(775) 887-2100 or 283-7125  
**FAX (775) 887-2286**  
[cceo@carson.org](mailto:cceo@carson.org)

# Carson City Application for Appointive/Volunteer Position

Please type or print legibly

**Title of Board, Committee or Commission:** Parks and Recreation Commission

**Position Applying For (if applicable):** \_\_\_\_\_

**Name:** Glenn Robert L

Last	First	Middle Initial
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**Home Address:** 1741 Montelena Court Carson City, NV 89703

Street	City	State	Zip
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**Mailing Address (if different):** \_\_\_\_\_

PO Box/Street	City	State	Zip
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**Occupation/Business:** Business Development responsible for Carson City - Reno Gazette Journal

**Contact:** Work 775/354-4771 Home 775/301-7778  
 Cell 775/901-0914 Email rglenn@rgj.com and robertlglenn@

Preferred method of contact: email, phone, text

**Are you currently an active registered voter in Carson City\*?**  Yes  No  
 (\*Not required for the Convention & Visitors Bureau)

**Are you currently a member on any Carson City Board, Committee, or Commission?**  
 Yes  No If yes, please list: \_\_\_\_\_

**Conflict of Interest:**

a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

b. Do you currently have a contract with Carson City for services and/or goods?  Yes  No

**Criminal Record:** Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?  Yes  No

**For Office Use Only:**

Comments: *Voter registration*

**RECEIVED**

JAN 09 2014

CARSON CITY EXECUTIVE OFFICES

1. Education *(note: only complete below if a degree is required for this position)*

College, Professional, Vocational or Other Schools Attended	Major Subject	Degree Conferred
UCSD	Economics	BS
UW, Madison	Economics	MS

2. Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

I am a husband and father of 3 and have lived in Carson City for 10+ years.  
 I am an active member of the community and am very interested in how are resources are utilized.

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3. List the community organizations in which you have participated and describe participation:

I am currently a volunteer for Carson City Little League and coach teams in Spring and Fall.  
 I also serve on the board for Carson City Little League as the Sponsorship Coordinator.  
 I am an active member of the Carson City Chamber of Commerce.  
 I am a member of the Chamber's Leadership Class this year (25th anniversary) and also serve as an ambassador.  
 I am a PTA member for Carson High and Fritsch Elementary.

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4. List your affiliation with professional or technical societies, **if** required for position:

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5. Do you anticipate any potential conflicts of interest?     Yes     No

If yes, please explain:

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6. Personal/Professional References:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
Neil Rombardo, 775/220-3673		
Don Bruce, 775/691-6805		
Jackie Bryant, 775/450-3506		

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer)).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

  
\_\_\_\_\_  
Signature of Applicant

10/19/14  
\_\_\_\_\_  
Date

Robert Glenn  
\_\_\_\_\_  
Printed Name

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**  
Carson City Executive Offices  
201 N. Carson Street Suite 2  
Carson City, NV 89701  
(775) 887-2100 or 283-7125  
**FAX (775) 887-2286**  
**cceo@carson.org**

# Carson City Application for Appointive/Volunteer Position

Please type or print legibly

**Title of Board, Committee or Commission:** Parks & Recreation Commission

**Position Applying For (if applicable):** \_\_\_\_\_

**Name:** Hillis Jr. P.E. David G.  
Last First Middle Initial

**Home Address:** 4621 Gentry Lane Carson City NV 89701  
Street City State Zip

**Mailing Address (if different):** \_\_\_\_\_  
PO Box/Street City State Zip

**Occupation/Business:** Senior Engineer / Stanka Consulting, LTD.

**Contact:** Work 775-885-9283 Home 775-883-3269  
Cell 775-291-2753 Email hillisd@gmail.com  
Preferred method of contact: Cell

**Are you currently an active registered voter in Carson City\*?**  Yes  No  
(\*Not required for the Convention & Visitors Bureau)

**Are you currently a member on any Carson City Board, Committee, or Commission?**  
 Yes  No If yes, please list: \_\_\_\_\_

**Conflict of Interest:**  
a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No  
b. Do you currently have a contract with Carson City for services and/or goods?  Yes  No

**Criminal Record:** Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?  Yes  No

**For Office Use Only:**

Comments:

*voter registration ✓*

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JAN 03 2014

CARSON CITY EXECUTIVE OFFICES

1. Education (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools Attended	Major Subject	Degree Conferred
Western Nevada College	Engineering, Mathematics	AS-Engineeering, AS-Mathematics
University of Nevada, Reno	Civil Engineering	BS - Civil Engineering - 2007
University of Nevada, Reno	Civil Engineering	MS - Civil Engineering - 2010
University of Nevada, Reno	Geography	PhD. Expected Spring 2015

2. Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

As an engineer I am very analytical and would bring an understanding of planning and project management that may be valuable to the board. I have also been involved in a number of sport programs that utilize the Carson City facilities.

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3. List the community organizations in which you have participated and describe participation:  
I have not been involved in community organizations in the past.

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4. List your affiliation with professional or technical societies, if required for position:  
Member American Society of Civil Engineers, Served as Treasurer and Secretary for Capital Branch ASCE  
Member National Groundwater Association, member American Institute of Hydrology

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5. Do you anticipate any potential conflicts of interest?  Yes  No  
If yes, please explain:

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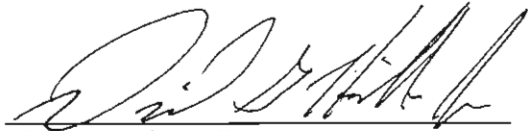
6. Personal/Professional References:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
Michael Stanka	1874 Citadel Cir Carson City	842-3916
Michael Richter	225 E. Roland St. Carson City	883-2337
Eric Thornton	1754 Ridgeway Ct. Carson City	434-8025

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer)).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.



Signature of Applicant

David G, Hillis Jr., P.E.

Printed Name

1-3-2014

Date

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**

Carson City Executive Offices  
201 N. Carson Street Suite 2  
Carson City, NV 89701  
(775) 887-2100 or 283-7125  
**FAX (775) 887-2286**  
[cceo@carson.org](mailto:cceo@carson.org)

## Carson City Application for Appointive/Volunteer Position

Please type or print legibly

**Title of Board, Committee or Commission:** Carson City Parks and Recreation Commission

**Position Applying For (if applicable):** Volunteer position for the commission

**Name:** Moore Cory M +  
Last First Middle Initial

**Home Address:** 52 Granite Way Carson City NV 89706  
Street City State Zip

**Mailing Address (if different):** P.O. Box 21017 Carson City NV 89721  
PO Box/Street City State Zip

**Occupation/Business:** Fleet Maintenance Supervisor - Nevada Division of Forestry (Western Area)

**Contact:** Work (775) 687 - 4083 EXT. 102 Home (775) 721 - 6870  
 Cell (775) 443 - 8792 Email moorecorym@gmail.com  
 Preferred method of contact: Home or email

**Are you currently an active registered voter in Carson City\*?**  Yes  No  
(\*Not required for the Convention & Visitors Bureau)

**Are you currently a member on any Carson City Board, Committee, or Commission?**  
 Yes  No If yes, please list: \_\_\_\_\_

**Conflict of Interest:**

a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

b. Do you currently have a contract with Carson City for services and/or goods?  Yes  No

**Criminal Record:** Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?  Yes  No

*For Office Use Only:*

Comments: *Voter Registration ✓*

**RECEIVED**

DEC 17 2013

CARSON CITY EXECUTIVE OFFICES



1. Education (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools Attended	Major Subject	Degree Conferred
University of Nevada, Reno.	Business Management	Bachelors of Science
Western Nevada College	Business Management	Associates of Art
Universal Technical Institute	Automotive Technology	Associates of Applied Sciences

2. Briefly describe the qualifications you possess which you feel would be an asset to this

Board/Committee/Commission:

I believe in the value and benefits of community service, and actively working with the public. I feel that my knowledge, skills, and abilities in general construction, fleet operations, conservation work, and business administration would be an asset to the commission of the Carson City Parks Department, for I have the desire, ambition, and passion to help the city with educated ideas, analysis, and recommendations to provide a quality service to it's citizens for their enjoyment and recreation.

3. List the community organizations in which you have participated and describe participation:

Eastfork Fire and Paramedic Districts. - Volunteer Firefighter - Johnson Lane, Sta. #6. From: 1999 - 2008.

Participated in community meetings, events, training, fund raisers, emergency calls, and helped perform administrative duties for the station as required.

4. List your affiliation with professional or technical societies, if required for position:

Management and Human Resources Association - Active Member (UNR College of Business)

5. Do you anticipate any potential conflicts of interest?  Yes  No

If yes, please explain:

6. Personal/Professional References:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
Terry Taylor	2135 Henning Ln. - Minden, NV 89423	(775) 720 - 2829
Kirk Baxter	1335 Berning Way - Gardnerville, NV 89410	(775) 790 - 1127
Michelle Campbell	5300 Gabrielle Ct. - Carson City, NV 89706	(775) 841 - 4997

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer)).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Cory M. Moore  
Signature of Applicant

12-14-2013  
Date

Cory M. Moore  
Printed Name

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**

Carson City Executive Offices  
 201 N. Carson Street Suite 2  
 Carson City, NV 89701  
 (775) 887-2100 or 283-7125  
**FAX (775) 887-2286**  
[cceo@carson.org](mailto:cceo@carson.org)

# Cory M. Moore

P.O. Box 21017  
Carson City, NV 89721

Phone: (775) 721-6870  
E-mail Address: moorecorym@gmail.com

## OBJECTIVE

To obtain a position serving on the Carson City Parks and Recreation Commission. I believe in the value and benefits of community service, and actively serving and working with the public.

## EDUCATION

### **September 2008 to December 2013: University of Nevada, Reno (UNR) –Reno, NV**

Bachelors of Science Degree: Business Administration. Major: Business Management  
Graduated: December 7<sup>th</sup>, 2013. 76 credit hours of instruction have been received at UNR.

### **September 2004 to May 2008: Western Nevada College (WNC) – Carson City, Nevada**

Associate of Arts Degree: Emphasis on Business Management.  
Graduated: November 11<sup>th</sup>, 2008. 72 credit hours of instruction have been received at WNC.

### **August 2002 to January 2004: Universal Technical Institute (UTI) – Phoenix, Arizona**

Associate of Occupational Studies Degree: Automotive and Truck Technology.  
Graduated: January 9<sup>th</sup>, 2004. Approximately 2,070 hours of training received.

## CERTIFICATIONS

### **East Fork Fire & Paramedic Districts Fire Service Certifications**

Fire Apparatus Operator / Engineer, Entry-Level Wildland, Structure, Hazmat, EMS, Arson Investigations, and Instructor I Fire Service certifications, as well as partial completion of the Fire Officer Command 1C Series.

**Other:** State of Nevada Contract Manager, EVOC Instructor, DMV CDL 3<sup>rd</sup> Party Certifier

## EMPLOYMENT HISTORY

Mar. 2008 - Current

### **Nevada Division of Forestry, Carson City, NV**

#### *Fleet Maintenance Supervisor*

- Manage vehicle fleet program for the conservation camps in the Western area.
- Coordinate vendor services, and outside vehicle repairs for Western Area camp program vehicles.
- Maintain vehicle fleet parts inventory, and create/maintain vehicle records for repairs and services.

Feb. 2004 - Mar. 2008

### **Douglas County Fleet Services, Minden, NV**

#### *Emergency Equipment Fleet Operations Technician*

- Assist in purchasing and budgeting of sheriff, and fire dept. vehicles and equipment.
- Service, repair, and install accessories, and equipment on all sheriff, and fire dept. Vehicles.
- Maintain sheriff and fire dept. vehicle parts inventory.

# Carson City Application for Appointive/Volunteer Position

Please type or print legibly

**Title of Board, Committee or Commission:** Park and Recreation Commission

**Position Applying For (if applicable):** member Park & Recreation Commission

**Name:** Saulisberry To R.  
Last First Middle Initial

**Home Address:** 909 NORRIE DR. CARSON CITY NV 89703  
Street City State Zip

**Mailing Address (if different):** \_\_\_\_\_  
PO Box/Street City State Zip

**Occupation/Business:** Retired - Carson City School District

**Contact:** Work \_\_\_\_\_ Home 775-841-5570  
Cell \_\_\_\_\_ Email Saulisberry@att.net  
Preferred method of contact: Home

**Are you currently an active registered voter in Carson City\*?**  Yes  No  
(\*Not required for the Convention & Visitors Bureau)

**Are you currently a member on any Carson City Board, Committee, or Commission?**  
 Yes  No If yes, please list: The Foundation for the Betterment of Carson City  
Parks & Recreation

**Conflict of Interest:**

a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

b. Do you currently have a contract with Carson City for services and/or goods?  Yes  No

**Criminal Record:** Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?  Yes  No

**For Office Use Only:**

Comments: Voter Registration ✓

**RECEIVED**  
JAN 03 2014  
CARSON CITY  
EXECUTIVE OFFICES

1. Education (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools Attended	Major Subject	Degree Conferred

2. Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

*Served on Parks & Recreation Commission in late 70's and in 80's. Know history of our parks and recognize their importance to our community. Served on Carson City Historical Commission until it was dissolved.*

3. List the community organizations in which you have participated and describe participation:

*Foundation for the Betterment of Carson City Parks & Recreation.  
Carson Tahoe Hospital Board of Trustees and Foundation  
Carson City Historical Society*

4. List your affiliation with professional or technical societies, if required for position:

5. Do you anticipate any potential conflicts of interest?  Yes  No

If yes, please explain:

6. Personal/Professional References:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
<u>Roger Moellendorf</u>	<u>3303 Butti Way CC, NV 89701</u>	<u>887-2262</u>
<u>Scott Fahrenbruck</u>	<u>3303 Butti Way CC, NV 89701</u>	<u>887-2262</u>
<u>Pete Livermore</u>	<u>4 Ragland Cr. CC, NV</u>	<u>882-5056</u>

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer)).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Jo Saulisberry  
Signature of Applicant

December 31, 2013  
Date

Jo SAULISBERRY  
Printed Name

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**

Carson City Executive Offices  
201 N. Carson Street Suite 2  
Carson City, NV 89701  
(775) 887-2100 or 283-7125  
**FAX (775) 887-2286**

[cceo@carson.org](mailto:cceo@carson.org)

# Carson City Application for Appointive/Volunteer Position

Please type or print legibly

**Title of Board, Committee or Commission:** Park and Recreation Commission

**Position Applying For (if applicable):** Commissioner

**Name:** Simms John B  
Last First Middle Initial

**Home Address:** 2012 Evergreen Drive, Carson City Nevada 89703  
Street City State Zip

**Mailing Address (if different):** Same  
PO Box/Street City State Zip

**Occupation/Business:** Retired

**Contact:** Work N/a Home 775-884-1933  
Cell 775-721-0245 Email basblfamily@aol.com  
Preferred method of contact: Home Phone or email

**Are you currently an active registered voter in Carson City\*?**  Yes  No  
(\*Not required for the Convention & Visitors Bureau)

**Are you currently a member on any Carson City Board, Committee, or Commission?**  
 Yes  No If yes, please list: \_\_\_\_\_

**Conflict of Interest:**

a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

b. Do you currently have a contract with Carson City for services and/or goods?  Yes  No

**Criminal Record:** Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?  Yes  No

**For Office Use Only:**

Comments: *Voter Registration ✓*

1. Education (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools Attended	Major Subject	Degree Conferred
N/A as degree is not required.		

2. Briefly describe the qualifications you possess which you feel would be an asset to this

Board/Committee/Commission:

I was on the original Question 18 steering committee and helped it gain voter support. I have coached in several youth recreation leagues. I have coached Carson City Little League Baseball for 26 consecutive years beginning in 1988 until the present and was a board member for 18 years and president for 10 years. I served on the Park and Recreation commission for 6 years beginning in 1997 and served as chair on two separate occasions. I served on the Carson City Youth Sports Association for 13 years beginning in approximately 1995 until 2008 with 6 of those years as the treasure.

3. List the community organizations in which you have participated and describe participation:

- Co-founder and the First Chair of the Ron Wood Family Resource Center. I was a main player in the development of the Ron Wood Family Resource Center and chaired the first 6 years of it's existence. I helped develop and implement many programs that help youth and families in Carson City.

-Sat on both the steering committee and the executive board of Partnership Carson City. The executive board serves several functions. We assisted other non-profits with grants and the assessment of community needs. On the PCC steering committee we met as community leaders to target community issues such as gangs, drug abuse and other challenges.

4. List your affiliation with professional or technical societies, if required for position:

n/a

5. Do you anticipate any potential conflicts of interest?  Yes  No

If yes, please explain:

But I am a retired Carson City Department Head.



6. Personal/Professional References:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
Ron John	1001 Norrie Drive C.C. Nevada	775-882-1772
Joyce Buckingham	Ron Wood Family Resource Center 2621 Northgate Ln, CC. Nv.	775-884-2269
Kathy Bartosz	Partnership Carson City 1711 N. Roop Street Carson City, Nv	775-841-4730

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer)).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.



1/10/2014

Signature of Applicant

Date

John B. Simms

Printed Name

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**

Carson City Executive Offices  
201 N. Carson Street Suite 2  
Carson City, NV 89701  
(775) 887-2100 or 283-7125

**FAX (775) 887-2286**

[cceo@carson.org](mailto:cceo@carson.org)

Carson City, Nevada, Code of Ordinances >> Title 2 - ADMINISTRATION AND PERSONNEL\* >>  
**Chapter 2.16 - CARSON CITY PARKS AND RECREATION COMMISSION >>**

**Chapter 2.16 - CARSON CITY PARKS AND RECREATION COMMISSION**

**Sections:**

2.16.010 - Organization.

2.16.020 - Membership requirements.

2.16.030 - Term of office.

2.16.040 - Meetings and officers—Legislative procedure—Removal of commissioner—No compensation.

2.16.045 - Removal for cause.

2.16.050 - Duties and responsibilities.

2.16.060 - Severability.

**2.16.010 - Organization.**

1. There is hereby established pursuant to NRS 244.3071 et seq. a commission to be known as the Carson City parks and recreation commission.
2. This commission shall consist of nine members who shall be appointed by the board.
3. The commission shall be composed of one member who shall be a member of the Board of Supervisors, and one member who shall be a member of the Board of Trustees of the Carson City School District. The remaining members shall be qualified electors of Carson City and appointed, where possible, from a diverse cross-section of the community. That cross-section should consist of but not be limited to: service groups, professional parks or maintenance groups, adult sports groups, youth sports or service groups, environmental interest, and general public.

(Ord. 2005-17 § 1, 2005: Ord. 1991-56 § 1, 1991: Ord. 1981-45 § 1, 1981: Ord. 1974-10 § 1, 1974).

**2.16.020 - Membership requirements.**

Members of the Carson City parks and recreation commission shall be qualified electors of Carson City.

(Ord. 1981-45 § 2, 1981).

**2.16.030 - Term of office.**

1. All terms will be for four (4) years except the term of the student shall be for one year.
2. Members whose terms have expired shall continue to serve until their successors have been appointed.
3. Terms of office shall commence and end on January 1st.

(Ord. 1991-56 § 2, 1991: Ord. 1985-36 § 1, 1985: Ord. 1985-28 § 1, 1985).

**2.16.040 - Meetings and officers—Legislative procedure—Removal of commissioner—No compensation.**

1. The commissioner shall schedule at least one regular meeting each month.
2. The commission shall meet in regular session and shall elect from their members a chairman and a vice - chairman at the first regular meeting conducted each calendar year. Officers shall hold office for one calendar year or until their successors are named.
3. The city shall provide a secretary for each and every meeting of the commission.
4. The commission shall by recorded vote, adopt rules and regulations for governing procedure and shall adopt appropriate by-laws by which to be governed.
5. A majority shall constitute a quorum.
6. The commission shall schedule at least one meeting each month in regular session with the director of the park and recreation department or director's designated representative.
7. The commission members shall receive no compensation.

(Ord. 1991-56 § 3, 1991).

**2.16.045 - Removal for cause.**

Upon recommendation of the park and recreation commission the board may remove for cause any commissioner for:

1. Dereliction of duty, or
2. Nonparticipating, or
3. Nonattending, or
4. For any other reason shown as just cause.  
(Ord. 1991-56 § 4, 1991).

**2.16.050 - Duties and responsibilities.**

1. The commission shall act in advisory capacity to the board.
2. The commission shall cooperate with other governmental agencies and civic groups in the advancement of sound recreation planning.
3. The commission shall:
  - a. Recommend policies on park and recreation services;
  - b. Advise on acquisition and development of park and recreation areas and facilities;
  - c. Aid in coordinating park and recreation services with the programs of other governmental agencies and voluntary organizations;
  - d. Aid and advise the fair and recreation board;
  - e. Make recommendations to the board on acceptance of bequests of real property, equipment and moneys for park and recreation purposes;
  - f. Review and make recommendations concerning the park and recreation department's capital budgets; and
  - g. Review and make recommendations to the board concerning the acceptance and spending of the residential construction tax.

(Ord. 2007-16 § 1, 2007; Ord. 2005-17 § 2, 2005; Ord. 1991-56 § 5, 1991).

**2.16.060 - Severability.**

If any of the provisions of this chapter or the application thereof to any person or circumstances is held invalid, such invalidity shall not impair the other provisions of this chapter. To this end the provisions of this chapter are declared to be severable.

(Ord. 1991-56 § 6, 1991).

### COUNTY PARK AND RECREATION COMMISSIONS

**NRS 244.3071 Definitions.** As used in NRS 244.3071 to 244.30792, inclusive, unless the context requires otherwise:

1. "Board" means the board of county commissioners and includes the Board of Supervisors of Carson City.
  2. "Commission" means the county park and recreation commission.
  3. "Commissioner" means a member of the commission.
  4. "Facilities" means any recreational, cultural or park property authorized by NRS 244.3071 to 244.30792, inclusive.
- (Added to NRS by 1965, 535; A 1969, 321; 1991, 397)

**NRS 244.3072 Power of county to create.** In addition to the powers elsewhere conferred upon counties, any county, regardless of population, may create a county park and recreation commission in conformity with the procedure prescribed by NRS 244.3073 to 244.30792, inclusive.

(Added to NRS by 1965, 536)

**NRS 244.3073 Petition for creation of commission; study of feasibility; approval by appropriate state agency.**

1. Upon the petition of 5 percent or more of the registered voters of a county expressing a desire or interest in the creation of a county park and recreation commission, the board is authorized to conduct a recreation feasibility study which will meet the planning criteria set forth by the Bureau of Outdoor Recreation, the National Recreation Association or any other nationally recognized recreation authority.

2. Any study which shows a need for, and the feasibility of, a county park and recreation commission must be submitted to the Division of State Parks of the State Department of Conservation and Natural Resources or any other appropriate state agency. Acceptance and approval of the study by the Division of State Parks or other appropriate state agency empowers and authorizes the board to organize by ordinance a county park and recreation commission for the express purpose of planning, acquiring, developing, operating and maintaining recreational and cultural facilities and programs.

(Added to NRS by 1965, 536; A 1991, 397)

**NRS 244.3074 Organizational ordinance: Contents.** The organizational ordinance shall state:

1. That the ordinance thereby creates a county park and recreation commission;
  2. The name of the commission;
  3. The number of commissioners to be appointed;
  4. The powers to be exercised by the commission;
  5. That the facilities to be acquired, if any, are those therein designated;
  6. That the facilities previously acquired or to be acquired under or pursuant to NRS 244.3071 to 244.30792, inclusive, or any other law by the board on behalf of the county, jurisdiction over and responsibility for which facilities are to be assumed subsequently by the commission, are those therein designated;
  7. The times at which such jurisdiction and responsibility shall be assumed by the commission on behalf of the county;
- and

8. The names of the appointed commissioners who shall serve on the first county park and recreation commission.

(Added to NRS by 1965, 536)

**NRS 244.3075 Supplementation of organizational ordinance.**

1. Any organizational ordinance may be supplemented after its adoption from time to time by the board by an ordinance stating:

- (a) Additional powers to be exercised by the commission;
- (b) That the additional facilities, if any, to be acquired are those therein designated;
- (c) That the additional facilities of the county, jurisdiction over and responsibility for which are to be assumed by the commission, are those therein designated; and
- (d) The times at which such jurisdiction and responsibility shall be assumed by the commission on behalf of the county.

2. Any supplemental ordinance may diminish any powers which the commission is authorized to exercise or may take from the commission jurisdiction over and responsibility for any facilities of the county which have been previously granted to the commission.

(Added to NRS by 1965, 536)

**NRS 244.3076 Number, qualifications and appointment of members.** The commission shall be:

1. Appointed by the board.
2. Composed of not less than five nor more than nine members, one of whom shall be a member of the board and one of whom shall be a member of the board of trustees of the county school district. The remaining members shall be qualified electors of the county.

(Added to NRS by 1965, 537)

**NRS 244.3077 Commissioners: Terms; vacancies; compensation and expenses.**

1. The terms of office of the commissioners shall be set so that there is never a termination of the terms of all members at one time and of the first commissioners appointed, one or more shall hold office for 1 year, one or more for 2 years, one or more for 3 years, and two or more for 4 years. Thereafter all commissioners shall be appointed for terms of 4 years.

2. Commissioners shall hold office until their successors are appointed and qualified.

3. Any vacancy in the office of commissioner shall be filled for the unexpired term in the same manner as original appointments.

4. Commissioners shall serve without compensation but shall be entitled to the same travel expenses and subsistence allowances as county officers.  
(Added to NRS by 1965, 537)

**NRS 244.3078 Oath of office; no bond required.** Within 10 days after their appointment, commissioners shall qualify by taking the oath of office. No bond shall be required of them.  
(Added to NRS by 1965, 537)

**NRS 244.3079 Election of officers; treasurer; seal.**

1. Within 10 days after their appointment, the commissioners shall organize as the commission by the election of one of their number as chair, one as secretary, and by the election of such other officers as they may deem necessary. Annually during January the commission shall reorganize by the election of new officers.

2. The county treasurer of the county shall be the treasurer of the commission. The treasurer shall receive and pay out all the moneys of the county under the control of the commission, as ordered by it, but shall receive no compensation for any such additional duties.

3. The commission shall adopt a seal.  
(Added to NRS by 1965, 537)

**NRS 244.30791 Meetings; records; quorum.**

1. The commission shall hold at least four meetings each year and shall keep a complete record of all its transactions.

2. A majority of the commissioners shall constitute a quorum for the transaction of business.

3. Any resolution, motion or other action shall be adopted or ordered taken by a majority of the commissioners forming a quorum.

(Added to NRS by 1965, 537)

**NRS 244.30792 Powers and duties.** The commission may have the following powers and duties as determined by the board and as set forth by the board in the organizational ordinance:

1. To determine policy in regard to recreational, cultural and park facilities.

2. To promulgate regulations governing the use of such facilities.

3. To prepare plans for additional recreational, cultural and park facilities and the development of existing facilities.

4. To operate and maintain existing facilities.

5. To fix, and from time to time increase or decrease, rates, tolls and charges for services and the use or availability of facilities.

6. To employ technical and clerical staff.

7. To prepare and submit annual budgets to the board.

8. To purchase or lease land subject to the statutes governing purchases and leases of land by the board.

9. To acquire by gift, bequest or devise any personal property, or any real property within the county, for recreational, cultural or park facilities.

10. To administer any trusts declared for recreational, cultural and park facilities in the county.

11. To enter into contracts for the construction and development of recreational, cultural and park facilities.

12. To expend all money collected to the credit of facilities under the control of the commission, but all money received for such facilities must be deposited in the county treasury to the credit of the commission and paid out only upon warrants drawn by the commission upon properly authenticated vouchers of the commission after approval of the same by the county auditor.

13. To perform such additional duties for park, recreational and cultural programs as may be delegated by the board.

(Added to NRS by 1965, 537; A 1991, 397)