

**City of Carson City
Agenda Report**

Date Submitted: January 24, 2014

Agenda Date Requested: February 6, 2014

Time Requested: 5 Minutes

To: Mayor and Board of Supervisors

From: Community Development - Planning Division

Subject Title: For Possible Action: To accept the Historic Resources Commission Annual Report for 2013. (Susan Dorr Pansky)

Staff Summary: The Historic Resources Commission (HRC) bylaws require the HRC to submit an annual report to the Board of Supervisors, including information about cases reviewed by the HRC, administrative reviews and information regarding other historic preservation activities.

Type of Action Requested:

☐ Resolution
☒ Formal Action/Motion

☐ Ordinance-Second Reading
☐ Other (Specify)

Does This Action Require A Business Impact Statement: () Yes (X) No

Historic Resources Commission Action: The HRC approved the annual report on January 9, 2014 by a vote of 5 ayes, 0 nays and 2 absent.

Recommended Board Action: I move to accept the 2013 Historic Resources Commission annual report as presented by staff.

Explanation for Recommended Board Action: Please see attached report.

Applicable Statute, Code, Policy, Rule or Regulation: CCMC 18.06 (Historic District)

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

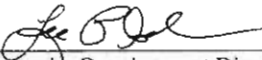
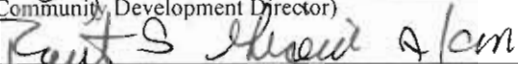
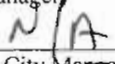
Alternatives: Refer the annual report back to the HRC for additional review.

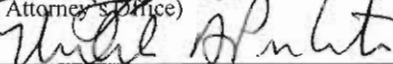
Supporting Material:

1) HRC 2013 Annual Report

Prepared By: Susan Dorr Pansky, Planning Manager

Reviewed By:


(Community Development Director)

(City Manager)

(Deputy City Manager)

(District Attorney's Office)

(Finance Director)

Date: 1.28.14

Date: 1/28/14

Date: _____

Date: 1/28/14

Date: 1/28/14

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



Carson City Planning Division

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MEMORANDUM

Historic Resource Commission meeting of January 9, 2014

TO: Historic Resource Commission **Item F-2**
FROM: Susan Dorr Pansky, Planning Manager
DATE: December 27, 2013
SUBJECT: HRC-13-156 – 2013 Historic Resources Commission Annual Report

Recommended HRC motion: “I move to approve the 2013 Historic Resources Commission Annual Report to the Board of Supervisors as presented by staff.”

Background:

The Historic Resource Commission (HRC) bylaws require the HRC to submit an annual report to the Board of Supervisors, including information about cases reviewed by the HRC, administrative reviews, and information regarding other historic preservation activities. The purpose of this item is to present the report to the HRC for approval.

HRC Annual Report:

The Carson City HRC (formerly known as the Historic Architecture Review Committee) was established in May 1981. The HRC evolved from a cultural resources inventory that was undertaken to document the remaining historic structures within Carson City. This resource inventory completed in March 1980 also recommended the formation of two historic preservation districts within Carson City.

In May 1982, the Board of Supervisors created Carson City's Historic District on the City's west side with support from the Nevada Landmarks Society, the Nevada Division of Historic Preservation and Archeology, the Westside Protective Association and the Carson City Chamber of Commerce.

The seven member HRC includes building, design, and preservation professionals familiar with and sympathetic to the problems of older buildings and sites. Property owners within the Historic District are also represented on the HRC.

In 2013 the HRC held nine meetings and reviewed 22 applications, 12 of which were administratively approved by the HRC Chairman. This number is just slightly below the HRC application average over the past seven years, but is higher than the number of applications received in 2012. This is consistent with a slow upward trend in construction projects throughout the city including both new construction and remodeling of existing construction. The administrative approvals included re-roofing projects, fencing projects and minor maintenance projects in the Historic District. A copy of the applications list for 2013 is attached.

The HRC held two informal discussions in 2013 regarding potential updates to the Historic District Development Standards. The first was related to flag poles in the Historic District and the second was related to solar panels in the Historic District. Both discussions resulted in the HRC directing staff to adhere to the Secretary of Interior's Standards and Guidelines for Rehabilitation when reviewing these types of projects in the short term, with the long term goal of considering updates to the development standards ordinance to address these installations in the Historic District.

Historic Preservation Awards:

Each year Carson City recognizes significant historic preservation accomplishments to celebrate our community's history and heritage. All over the state, activities are held that remind us of the important historic resources that give meaning and a sense of place to our communities, and focus attention on how critical it is to make sure they are preserved. The annual preservation awards program honors individuals, organizations, or projects that have made important contributions toward preserving Carson City's heritage. This award recognizes excellence in advancing the goals of historic preservation while providing outstanding rehabilitation. The recipients are selected by the HRC.

On March 14, 2013, the HRC selected the following recipients to receive the 2013 Historic Preservation Award:

- 411 N. Division Street (Fitzsimmons Property) for the 2010 fence construction and porch renovation.
- 604 W. Robinson Street (Shefrin Residence) for the 2011 window replacement and addition of french doors and two decks.
- Warren Engine Company for its 2012 chemical fire engine renovation.
- Shelly Aldean, City Supervisor 2003-2012 and Historic District Property/Business Owner for her contributions and support of historic preservation efforts in Carson City.
- Jennifer Pruitt, former Carson City Principal Planner and HRC Staff Liaison 2001-2012 for her contributions and support of historic preservation efforts in Carson City.

Historic Resource Scavenger Hunt:

The HRC and Planning Division organized the fourth annual historic resource scavenger hunt in May 2013 to help raise awareness of the Historic District, and to encourage both adults and children to become involved in the City's history and preservation efforts. HRC member Greg Hayes provided photos of architectural features or small portions of buildings within the District, and participants were required to identify the address of the location at which the photo was taken. The winners were selected from the participants with all correct answers. Adele's Restaurant and Brugo's Pizza graciously sponsored awards for the event.

Historic Preservation Fund (HPF) Grant Program:

In February 2012, the HRC was awarded \$15,000 in grant funding with a \$10,000 required match (total: \$25,000) to complete a Class III cultural resources inventory of a portion of Kings Canyon Road, specifically open space properties now owned by Carson City. Due to unforeseen delays in beginning the project, the Nevada State Historic Preservation Office

(SHPO) determined that there was insufficient time to complete the project and recommended transferring it to 2013.

Unfortunately, the \$15,000 that had originally been awarded for the Kings Canyon survey in 2012 was not available in 2013 due to drastic funding reduction to the State of Nevada from the National Parks Service, and Carson City's grant award for the project was reduced to \$6,000 with a \$4,000 required match (total: \$10,000). This award forced staff to limit the scope of the Kings Canyon survey to include only the Kings Canyon roadway area. However, because Parks and Recreation has an interest in the Kings Canyon area being surveyed for future development of interpretation and public outreach on open space properties, their staff offered to fund the required match. The project began in September 2013 and a draft report was completed in December 2013. It is currently under review by two HRC members and Planning Division staff.

An application for the 2014 grant cycle was submitted in November 2013 requesting \$20,000 with a required match of \$15,000 (total: \$35,000) to continue cultural resources inventory of the Kings Canyon properties. The 2014 project will focus specifically on two undocumented routes that crossed the Carson Range at Spooner Summit and will also include an inventory of cultural resources on the parcels owned by the Carson City Open Space Division. The HRC hopes that this additional information will provide a comprehensive historic context that would ultimately support a National Register Nomination of the Kings Canyon transportation routes, and will provide additional information to Parks and Recreation for future use.

Carson City has been one of the more successful jurisdictions in Nevada in obtaining HPF grant funds over the years. The HRC and Planning Division have consistently requested relatively small amounts with each application in order to keep projects manageable, as a 40% match is required from the City. The City has typically been able to use "in kind" services to match the grant awards, including a significant amount of volunteer support from the HRC commissioners in addition to City staff time. In 2013, the Planning Division was fortunate to receive the required match from Parks and Recreation to provide a more comprehensive historic survey of the Kings Canyon properties. Please see the attached table for a complete list of the Historic Preservation Fund awards from 1987-2014.

Attachments:

- 1) 2013 HRC Applications List
- 2) HPF Awards 1987-2014 Table