

**City of Carson City  
Agenda Report**

**Date Submitted:** February 11, 2014

**Agenda Date Requested:** February 20, 2014

**Time Requested:** 10 minutes

**To:** Liquor and Entertainment Board

**From:** Business License Division, Community Development

**Subject Title:** For possible action to accept the annual activity report for Administrative Citations issued. (Lena Reseck)

**Staff Summary:** An annual activity report including the disciplinary actions, penalties, and alcohol server training summary is to be presented to the Board per CCMC 4.13.150.

**Type of Action Requested:**

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to accept the annual activity report for Administrative Citations issued.

**Explanation for Recommended Board Action:** N/A

**Applicable Statute, Code, Policy, Rule or Regulation:** CCMC 4.13

**Fiscal Impact:** N/A

**Explanation of Impact:** N/A

**Funding Source:** N/A

**Alternatives:** N/A

**Supporting Material:** 1) Annual Administrative Citation Report  
2) Administrative Citations issued in 2013

**Prepared By:** Lena Reseck, Senior Permit Technician

**Reviewed By:**

MARINA SUWOKS  
(Deputy City Manager)  
[Signature]  
(District Attorney's Office)  
[Signature]  
(Planning Manager)  
[Signature]  
(Finance Director)

Date: 2/11/14  
Date: 2/11/14  
Date: 2.7.14  
Date: 2/11/14

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



## Carson City Business License Division

108 E. Proctor Street  
Carson City, Nevada 89701  
(775) 887-2105 Hearing Impaired: 711  
[www.carson.org/businesslicense](http://www.carson.org/businesslicense)

### MEMORANDUM

Board of Supervisors Meeting of February 20, 2014

**TO:** Board of Supervisors  
**FROM:** Lena Reseck, Senior Permit Technician  
**DATE:** February 4, 2014  
**SUBJECT:** Annual Administrative Citation Report

This item is for possible action to accept the annual activity report for Administrative Citations issued.

The annual report includes the following:

- Below is the 2013 chart showing the citations that have been issued. If a month shows dashes, a Compliance Check was not conducted that month.

2013 MONTH	ADMINISTRATIVE CITATIONS		
	1st	2nd	3rd
JANUARY	-	-	-
FEBRUARY	3	0	1
MARCH	-	-	-
APRIL	5	0	0
MAY	-	-	-
JUNE	2	0	0
JULY	1	0	0
AUGUST	-	-	-
SEPTEMBER	3	0	0
OCTOBER	-	-	-
NOVEMBER	-	-	-
DECEMBER	2	0	0
12 MONTH	16	0	1

- Of the 17 businesses issued Administrative Citations, all but 8 of the businesses attended the Responsible Alcohol Vendor Compliance Training with Linda Lang, however the training for the 2 citations issued in December are not due until April 2, 2014.
- A \$100 fine is imposed on a 1<sup>st</sup> offense Administrative Citation, a \$500 fine is imposed on a 2<sup>nd</sup> offense Administrative Citation, and a \$1000 fine is imposed on a 3<sup>rd</sup> offense Administrative Citation.
- On February 20, 2013, a Show Cause Hearing was held by the Carson City Liquor License Hearings Officer in regards to the 3<sup>rd</sup> offense Administrative Citation that was issued on February 2, 2013. The decision made was to impose the 3<sup>rd</sup> offense Administrative Citation fine of \$1000 and to suspend the liquor license for a period of 11 calendar days.

If you have any questions or would like additional information, please contact me at 283-7059 or [lreseck@carson.org](mailto:lreseck@carson.org).



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### MEMORANDUM

Board of Supervisors Meeting of February 20, 2014

**TO:** Board of Supervisors  
**FROM:** Lena Reseck, Senior Permit Technician  
**DATE:** February 4, 2014  
**SUBJECT:** **Administrative Citations Issued in 2013**

I have listed the businesses issued Administrative Citations in 2013.

- February 02, 2013:
  - 1<sup>st</sup> Offenses -
    - Golden Dragon Restaurant
    - Capital City Liquor
    - Arco AM/PM
  - 3<sup>rd</sup> Offense –
    - JM Discount Liquor
- March 29, 2013:
  - 1<sup>st</sup> Offenses –
    - Mo & Sluggo's
    - Brugo's Pizza
    - Pizza Hut
    - Wing Stop
    - The Carson Cigar
- June 29, 2013:
  - 1<sup>st</sup> Offenses -
    - Carson Lanes
    - Karson Kreuzers (Special Event)
- July 26, 2013:
  - 1<sup>st</sup> Offenses -
    - Carson Station Hotel Casino

- September 2, 2013:
  - 1<sup>st</sup> Offenses –
    - Eagle Valley Market
    - Country Store
    - 7-Eleven Store
  
- December 21, 2013:
  - 1<sup>st</sup> Offenses –
    - Arco AM/PM
    - Capital City Liquor

If you have any questions or would like additional information, please contact me at 283-7059 or at [lreseck@carson.org](mailto:lreseck@carson.org).