

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 2, 2014 Meeting

Page 1

DRAFT

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, January 2, 2014 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor John McKenna, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Marena Works, Interim City Manager
Alan Glover, Clerk - Recorder
Randal Munn, Chief Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:30:20) - Mayor Crowell called the meeting to order at 8:30 a.m. Mr. Glover called the roll; a quorum was present. Mayor Crowell called for Good Shepherd Wesleyan Church Pastor Nick Emery and, when no one was forthcoming, read a thought of the day into the record. Mayor Crowell requested Supervisor McKenna to lead the pledge of allegiance. Supervisor McKenna invited District Judge Todd Russell to lead the pledge of allegiance.

5. PUBLIC COMMENTS AND DISCUSSION (8:32:14) - Mayor Crowell entertained public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - October 3, 2013 and October 17, 2013 (8:32:49) - Supervisor Abowd moved to approve the minutes of October 3, 2013, as published. Supervisor Bonkowski seconded the motion. Motion carried 5-0. Supervisor Abowd moved to approve the minutes for October 17, 2013, as published. Supervisor Bonkowski seconded the motion. Motion carried 5-0.

7. POSSIBLE ACTION TO ADOPT THE AGENDA (8:33:36) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed the agenda adopted as published. Mayor Crowell advised that Supervisor Abowd would be absent from the afternoon session. (11:33:13) Mayor Crowell modified the agenda to address items 20(C) and 20(B) prior to item 20(A).

8. SPECIAL PRESENTATION OF A PROCLAMATION FOR NATIONAL RADON ACTION MONTH, JANUARY 2014 (8:34:08) - Mayor Crowell invited University of Nevada Cooperative Extension Radon Education Program Director Susan Howe to join him at the podium. Mayor Crowell read into the record the language of the Proclamation which was included in the agenda materials, and presented Ms. Howe with the original. (8:37:07) Ms. Howe thanked the Board for the Proclamation and provided background information with regard to the same. She reviewed statistical information on radon levels in Carson City, encouraged testing, and responded to questions regarding radon mitigation. At Mayor Crowell's request, the Board members joined him and Ms. Howe at the podium for a photograph.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 2, 2014 Meeting

Page 2

DRAFT

9. CONSENT AGENDA (8:41:23) - Mayor Crowell introduced this item, and advised of having been requested to separately hear item 9-2(B). He entertained additional requests to hear items separate from the consent agenda. When no additional requests were forthcoming, he entertained a motion to adopt the remainder of the consent agenda. **Supervisor McKenna moved to approve the consent agenda, consisting of one item from Finance, one item from Purchasing and Contracts, and one item from Fire. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion and, when none was forthcoming, called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors McKenna, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

9-1. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH DECEMBER 23, 2013, PURSUANT TO NRS 251.030 AND NRS 354.290

9-2. PURCHASING AND CONTRACTS

9-2(A) POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$6,066.50, FOR CONTRACT NO. 1314-073, TITLED "EAST FIFTH STREET SANITARY SEWER REHABILITATION," TO RENO TAHOE CONSTRUCTION, INC.

9-2(B) POSSIBLE ACTION TO DETERMINE THAT CONTRACT NO. 1314-119 IS A CONTRACT FOR PROFESSIONAL SERVICES AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115, AND TO APPROVE CONTRACT NO. 1314-119, A REQUEST FOR PROFESSIONAL SERVICES TO BE PROVIDED BY EUROFINS EATON ANALYTICAL, THROUGH DECEMBER 31, 2014, FOR AN AMOUNT NOT TO EXCEED \$99,000.00, TO BE FUNDED FROM THE PUBLIC WORKS LABORATORY EXPENSE ACCOUNT, IN THE WATER UTILITY FUND, AS PROVIDED IN FY 2013 / 2014 AND FY 2014 / 2015 (8:42:06) - Mayor Crowell introduced this item. Utility Manager David Bruketta provided background information, reviewed the agenda materials, and responded to corresponding questions of clarification. Mayor Crowell entertained additional Board member questions or comments and public comments. When no further questions or comments were forthcoming, he entertained a motion. **Supervisor Bonkowski moved to determine that Contract No. 1314-119 is a contract for professional services and, therefore, not suitable for public bidding, pursuant to NRS 332.115, and to approve Contract No. 1314-119, a request for professional services to be provided by Eurofins Eaton Analytical, through December 31, 2014, for an amount not to exceed \$99,000.00, to be funded from the Public Works Laboratory Expense Account in the Water Utility Fund, as provided in FY 2013 / 2014 and FY 2014 / 2015. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 2, 2014 Meeting

Page 3

DRAFT

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

9-3. FIRE DEPARTMENT - POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO SIGN THE 2014 ANNUAL OPERATING PLAN, BETWEEN THE U.S. DEPARTMENT OF AGRICULTURE - FOREST SERVICE, HUMBOLDT - TOIYABE NATIONAL FOREST (AGREEMENT NO. 12-FI-11041701-019) AND THE CARSON CITY FIRE DEPARTMENT

10. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME - Please see the minutes for item 9-2(B).

11. FIRE DEPARTMENT - POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 4, LICENSES AND BUSINESS REGULATIONS, CHAPTER 4.05, SURCHARGE FOR ENHANCEMENT OF IMPROVEMENT OF THE TELEPHONE SYSTEM USED FOR REPORTING EMERGENCIES, BY AMENDING SECTION 4.05.030, ESTABLISHMENT OF AN ADVISORY COMMITTEE TO DEVELOP A PLAN TO ENHANCE OR IMPROVE TELEPHONE SYSTEM FOR REPORTING EMERGENCY, TO CHANGE THE NUMBER OF MEMBERS THAT CAN BE ASSIGNED TO THE COMMITTEE AND TO DELINEATE THE TERMS WHICH APPOINTED MEMBERS SERVE, AND BY AMENDING SECTION 4.05.060, QUORUM, BY CHANGING THE NUMBER OF MEMBERS THAT WILL CONSTITUTE A QUORUM, AND OTHER MATTERS PROPERLY RELATED THERETO (8:53:15) - Mayor Crowell introduced and provided background information on this item. Fire Chief Stacey Giomi provided an overview of the agenda materials, and responded to corresponding questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to introduce, on first reading, Bill No. 101, an ordinance amending the Carson City Municipal Code, Title 4, Licenses and Business Regulations, Chapter 4.05, Surcharge for Enhancement or Improvement of the Telephone System Used for Reporting Emergencies, by amending Section 4.05.030, Establishment of an Advisory Committee to Develop a Plan to Enhance or Improve Telephone System for Reporting Emergency, to change the number of members that can be assigned to the committee and to delineate the terms which appointed members serve, and by amending Section 4.05.060, Quorum, by changing the number of members that will constitute a quorum, and other matters properly related thereto. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 2, 2014 Meeting

Page 4

DRAFT

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John McKenna
AYES:	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

12. SHERIFF

12(A) POSSIBLE ACTION TO CREATE AN EXEMPT, UNCLASSIFIED GRADE 20, SUPERVISING CRIMINALIST POSITION WITHIN THE SHERIFF'S OFFICE (8:56:36) - Mayor Crowell introduced this item, and Sheriff Ken Furlong reviewed the agenda materials. Sheriff Furlong, Ms. Works, and Finance Department Director Nick Providenti responded to questions of clarification and discussion ensued. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor McKenna moved to create an exempt, unclassified, Grade 20, Supervising Criminalist position within the Sheriff's Office. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors McKenna, Bonkowski, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

12(B) POSSIBLE ACTION TO CONVERT A CAPTAIN POSITION TO TWO DEPUTY SHERIFF POSITIONS WITHIN THE SHERIFF'S OFFICE (9:04:02) - Mayor Crowell introduced this item, and Sheriff Ken Furlong reviewed the agenda materials. Supervisor Bonkowski commended the decision. In response to a question, Sheriff Furlong advised that the proposed action will increase the level of safety in the jail. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to convert a captain position to two deputy sheriff positions within the Sheriff's Office. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John McKenna
AYES:	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 2, 2014 Meeting

Page 5

DRAFT

13. COURTS

13(A) POSSIBLE ACTION TO APPROVE THE USE OF COURT FUNDS GENERATED FROM NEVADA REVISED STATUTES 19.0302 AND 4.060, BY CIVIL FILING FEES IN THE FIRST JUDICIAL DISTRICT COURT AND THE JUSTICE / MUNICIPAL COURT, FOR REMODELING A THIRD COURTROOM LOCATED ON THE THIRD FLOOR OF THE CARSON CITY COURTHOUSE (9:06:32) - Mayor Crowell introduced this item, and Court Administrator Max Cortes introduced District Judges Todd Russell and James Wilson and Justice / Municipal Court Judges John Tatro and Thomas Armstrong. Ms. Cortes provided background information on this item, and reviewed the agenda materials. She and the judges responded to questions of clarification, and discussion took place regarding, anticipated and available funding, the necessity for the third courtroom, use of the *pro tem* judges and referees, safety issues, statutory provisions relative to the number of justice / municipal court judges, the estimated cost of the third courtroom, court calendars / case load, and uses for AB 54 and AB 65 funds. In response to a further question, Judge Tatro assured the Board that the general fund would be reimbursed from next year's allocation if a bridge loan becomes necessary.

Mayor Crowell entertained public comment. (9:53:37) Senate District 16 Candidate Gary Schmidt expressed appreciation for the discussion, and commended the Board's operation "in comparison to other public bodies ..." He expressed support for "spending more money on our courts" in consideration of sufficient security for the small claims court.

In reference to earlier comments, Mr. Munn provided an overview of the statutory provisions requiring a third justice / municipal court judge.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the use of court funds generated from NRS 19.0302 and NRS 4.060, by civil filing fees in the District Court and Justice / Municipal Court, for the remodeling of a third courtroom located on the third floor of the Carson City Courthouse. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John McKenna
AYES:	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

13(B) POSSIBLE ACTION TO APPROVE AN EQUITY ADJUSTMENT TO THE BASE SALARY OF THE CARSON CITY JUSTICE OF THE PEACE POSITIONS, EFFECTIVE JULY 1, 2014, TO \$115,000, AND EFFECTIVE JULY 1, 2015 TO \$125,000; AND TO APPROVE LONGEVITY PAY FOR JUDGE THOMAS R. ARMSTRONG, EFFECTIVE JULY 1, 2015; JUDGE JOHN TATRO'S LONGEVITY PAY TO REMAIN AT CURRENT PERCENTAGE (9:58:28) - Mayor Crowell introduced this item. Court Administrator Max Cortes provided background information and reviewed the agenda materials. She reviewed a spreadsheet which was distributed to the Board members and the Clerk prior to the start of the meeting, and responded to corresponding questions of clarification. She advised of a correction to the 2016 "total fiscal impact" figure noted in the agenda

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 2, 2014 Meeting

Page 6

DRAFT

report. She acknowledged that the justice / municipal court judges salaries are allocated from the City's general fund. She further acknowledged that the judges have not received a pay increase since 2004. She responded to additional questions of clarification regarding PERS adjustments and classifications, and funding allocated to and from the City's general fund relative to the judges salaries.

In response to a question, Judge Armstrong expressed a commitment to continue handling the justice / municipal court calendars between himself and Judge Tatro. Judge Tatro reiterated the purpose of the third courtroom to increase efficiency. He expressed agreement with Judge Armstrong's comments relative to continuing to handle the calendars. Discussion followed.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve an equity adjustment to the base salary of the Carson City Justice of the Peace salaries to \$115,000, effective July 1, 2014, and \$125,000, effective July 1, 2015. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

13(C) POSSIBLE ACTION TO APPROVE \$24,999 FOR THE CONSTRUCTION OF A GATED, SECURED PARKING AREA FOR THE JUVENILE COURT AND APPROVAL OF USE OF COURT FUNDS, PURSUANT TO NRS 19.0302, IN THE AMOUNT OF \$55,001 (9:45:24) - District Judge Todd Russell advised that he had a hearing scheduled for 10:00 a.m., and discussed the need for the secured parking area. (10:22:22) Mayor Crowell introduced this item. Court Administrator Max Cortes provided background information and reviewed the agenda materials. She responded to questions regarding security issues; available and anticipated funding; and other, pending projects for which AB 65 funding will be allocated. She introduced Chief Juvenile Probation Officer Ben Bianchi, Juvenile Detention Center Deputy Chief Scott Davis, and Assistant Sheriff Ray Saylo.

(10:31:54) Deputy Chief Davis provided an overview of his responsibilities and, in conjunction with photographs included in the agenda materials, described safety issues associated with the logistics of the building and the parking lot. He and Ms. Cortes responded to questions of clarification regarding design of the proposed project.

(10:41:49) Assistant Sheriff Saylo discussed his participation in the assessment of the existing parking area, and his experience doing similar assessments relative to exterior security. He acknowledged the cost factor, noting that it would be a one-time allocation “plus the minor maintenance that goes along with it.” He pointed out that security staff is “a long-term and ... very expensive proposition.” He advised that “the best way to deal with security issues is with physical security barriers.” He responded to additional questions of clarification regarding the proposed design. Finance Department Director Nick Providenti responded

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 2, 2014 Meeting

Page 7

DRAFT

to questions regarding the proposed funding allocation. He recommended adding the proposed project to the capital improvements projects list to be prioritized by the Board at a later date. In response to a question, Ms. Cortes reviewed a tentative time table for the proposed project.

(10:50:13) Justice / Municipal Court Judge John Tatro advised that he and Judge Armstrong are periodically required to hear cases on behalf of Juvenile Master Kristin Luis. Judge Tatro described the associated safety concerns, noting a specific example. He expressed concern for Judge Luis' safety, and advised that the number one recommendation from a federal marshal's assessment of the courthouse was secure parking.

(10:52:58) Chief Juvenile Probation Officer Ben Bianchi emphasized the need for the secured parking area in consideration of the frequent volatility associated with juvenile hearings.

Mr. Providenti responded to questions of clarification regarding worker's compensation insurance. Ms. Cortes acknowledged that the requested funding would complete the secured parking project. She emphasized the concerns over safety of the Juvenile Probation / Detention staff.

Mayor Crowell entertained public comment. (10:58:14) Gary Schmidt discussed security issues associated with the existing location of the Washoe County courthouse. In conjunction with photographs included in the agenda materials, he discussed the security issues associated with the existing Juvenile Probation / Detention Center parking lot, and suggestions for redesign.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor McKenna moved to approve \$24,999 for the construction of a gated secured parking area for the Juvenile Court and approval of use of court funds, pursuant to NRS 19.0302, in the amount of \$55,001. Supervisor Bonkowski seconded the motion** for purposes of discussion only. He acknowledged the need, but suggested three options: request to have the project added to the capital improvements projects process; request the courts to allocate the necessary funding from AB 54 and AB 65 funds; or make an exception to deviate from normal procedure and approve the requested funding. He expressed a willingness to continue the conversation toward a resolution. Supervisor McKenna discussed the potential for volatility in issues involving children. He expressed concern with regard to the "level of violence in this area, this nation ..." He suggested that addressing the proposed project at the present time would "save ourselves potential money, ... make a statement that we're for security; that we believe in law enforcement ..." He acknowledged the many and varied capital needs throughout the City.

Following discussion and in response to the previous comments, Mr. Munn suggested that the Nevada Supreme Court created an exception for the courts, as a separate branch of government, "where they basically said that the City of Sparks Civil Service System violated their ability to administer justice as they deemed fit. So, it's created a legal standard of the closer you get to the nexus of their ability to administer justice, the closer they have an argument that you have a duty to fund them if it's not frivolous." Mr. Munn further suggested that "it's a sliding scale as to whether it is part of the administration of justice and the courtroom security as a nexus to that." He expressed the opinion that the Board making an exception for the courts relative to the subject matter, is not creating a precedent for other City departments. Mr. Munn responded to questions of clarification, and discussion followed.

Mayor Crowell called for a vote on the pending motion. **Motion failed 1-4.** Mayor Crowell entertained another motion. **Supervisor Abowd moved to put the construction project for the gated, secured parking area at the Juvenile Court on the CIP list. Supervisor Bonkowski seconded the motion.**

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 2, 2014 Meeting

Page 8

DRAFT

Mayor Crowell entertained discussion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

14. RECESS BOARD OF SUPERVISORS (11:16:25) - Mayor Crowell recessed the meeting at 11:16 a.m.

REDEVELOPMENT AUTHORITY

15. CALL TO ORDER AND ROLL CALL (11:30:13) - Chairperson Karen Abowd called the meeting to order at 11:30 a.m., noting the presence of a quorum.

16. CITY MANAGER

16(A) POSSIBLE ACTION TO ELECT THE CHAIR AND VICE CHAIR OF THE REDEVELOPMENT AUTHORITY FOR TERMS ENDING DECEMBER 31, 2014 (11:30:34) - Chairperson Abowd introduced this item, and Ms. Works reviewed the agenda materials. Chairperson Abowd entertained a motion. **Member McKenna moved to appoint Karen Abowd as chair of the Redevelopment Authority. Vice Chairperson Bonkowski seconded the motion.** Chairperson Abowd entertained discussion and, when none was forthcoming, public comment. When no public comment was forthcoming, she called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Member John McKenna
SECOND:	Vice Chairperson Brad Bonkowski
AYES:	Member McKenna, Vice Chair Bonkowski, Members Crowell, Shirk, and Chair Abowd
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Chairperson-elect Abowd entertained a motion to appoint a Redevelopment Authority vice chair. **Member McKenna moved to appoint Brad Bonkowski as vice chair. Member Crowell seconded the motion.** Chairperson-elect Abowd entertained public comment and, when none was forthcoming, called for a vote on the pending motion.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 2, 2014 Meeting

Page 9

DRAFT

RESULT:	Approved [5 - 0]
MOVER:	Member John McKenna
SECOND:	Member Robert Crowell
AYES:	Members McKenna, Crowell, Shirk, Vice Chair Bonkowski, Chair Abowd
NAYS:	None
ABSENT:	None
ABSTAIN:	None

16(B) POSSIBLE ACTION TO APPOINT A MEMBER OF THE REDEVELOPMENT AUTHORITY TO THE REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE (11:32:09) - Chairperson Abowd introduced this item, and Ms. Works reviewed the agenda materials. In response to a question, Vice Chairperson Bonkowski expressed an interest in being reappointed. Chairperson Abowd entertained a motion. **Member Crowell moved to appoint Vice Chairperson Bonkowski to the Redevelopment Authority Citizens Committee. Member McKenna seconded the motion.** Chairperson Abowd entertained public comment and, when none was forthcoming, discussion on the motion. Vice Chairperson Bonkowski noted the need to establish the term. **Member Crowell amended his motion to establish Vice Chairperson Bonkowski's term for the next calendar year. Member McKenna continued his second.** Chairperson Abowd called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Member Robert Crowell
SECOND:	Member John McKenna
AYES:	Members Crowell, McKenna, Shirk, Vice Chair Bonkowski, Chair Abowd
NAYS:	None
ABSENT:	None
ABSTAIN:	None

17. PUBLIC COMMENT (11:33:01) - Chairperson Abowd entertained public comment; however, none was forthcoming.

18. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY (11:33:04) - Chairperson Abowd adjourned the Redevelopment Authority meeting at 11:33 a.m., and returned the gavel to Mayor Crowell.

19. RECONVENE BOARD OF SUPERVISORS (11:33:11) - Mayor Crowell reconvened the Board of Supervisors at 11:33 a.m.

20. CITY MANAGER

20(A) POSSIBLE ACTION TO APPOINT MEMBERS OF THE BOARD OF SUPERVISORS TO VARIOUS BOARDS, COMMITTEES, AND COMMISSIONS (11:40:47) - Mayor Crowell introduced this item, and the Board members discussed the appointments. **Supervisor Abowd moved to appoint John McKenna to the Regional Transportation Commission and the Carson Area Metropolitan Planning Organization for a two-year term, expiring December 31, 2015. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion and, when none was forthcoming, called for a vote on the pending motion.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 2, 2014 Meeting

Page 10

DRAFT

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

With regard to the Carson City Municipal Golf Corporation appointment, Mayor Crowell entertained a motion. **Supervisor McKenna moved to appoint Supervisor Shirk to the Carson City Municipal Golf Corporation for a one-year term, expiring in January 2015. Supervisor Abowd seconded the motion.**

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors McKenna, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell entertained a motion for an appointment to the Audit Committee. **Supervisor Abowd moved to appoint John McKenna to the Audit Committee for a one-year term, expiring December 31, 2014. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion and, when none was forthcoming, called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell offered to continue as the Board's appointment to the Nevada Association of Counties, and entertained a motion. **Supervisor McKenna moved to appoint Mayor Crowell to the Nevada Association of Counties. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion and, when none was forthcoming, called for a vote on the pending motion.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 2, 2014 Meeting

Page 11

DRAFT

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors McKenna, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell and Supervisor McKenna offered to continue serving as representatives to the Western Nevada Legislative Coalition. **Supervisor Abowd moved to appoint Mayor Bob Crowell and Supervisor John McKenna to the Western Nevada Legislative Coalition for one-year terms, expiring December 31, 2014. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion and, when none was forthcoming, called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Supervisor Abowd offered to continue serving as the Board's representative to NevadaWorks. **Supervisor Bonkowski moved to appoint Karen Abowd to NevadaWorks for a one-year term, through December 31, 2013. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion and, when none was forthcoming, called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor John McKenna
AYES:	Supervisors Bonkowski, McKenna, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

20(B) POSSIBLE ACTION TO APPOINT THE MEMBERS OF THE CARSON CITY UTILITY FINANCIAL OVERSIGHT COMMITTEE (11:35:40) - Mayor Crowell introduced this item and reviewed the agenda materials. He noted Andrea Engleman and Bruce Scott were present in the meeting room, and entertained a motion. **Supervisor Abowd moved to appoint Mike Bennett, Ande Engleman, Bruce Scott, Mark Rotter, and Mark Turner as members of the Carson City Utility Financial Oversight Committee. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 2, 2014 Meeting

Page 12

DRAFT

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell entertained public comment, and thanked Ms. Engleman and Mr. Scott for their willingness to serve. (11:37:12) Andrea Engleman thanked the Board for the appointment, and discussed the importance of the oversight committee for “establishing trust between the Board and the people of Carson City.” She requested staff to provide meeting materials well in advance of the first meeting.

(11:38:06) Bruce Scott thanked the Board for their consideration, and looked forward to serving.

Supervisor Shirk advised that Mark Turner had contacted him earlier in the day to apologize for not being able to attend this meeting. At Supervisor Bonkowski's request, Ms. Works agreed to review paragraph 4 of the formation resolution. In response to a question, Ms. Engleman recommended a brief overview of the Open Meeting Law and ethics for the subject committee.

20(C) POSSIBLE ACTION TO APPOINT TWO MEMBERS TO THE CARSON CITY AUDIT COMMITTEE FOR TWO-YEAR TERMS THAT EXPIRE IN DECEMBER 2015 (11:33:23)
- Mayor Crowell introduced this item, reviewed the agenda materials, and entertained a motion. **Supervisor Bonkowski moved to appoint Michael Bertrand and Mary Sanada to serve on the Carson City Audit Committee, each for two-year terms that expire in December 2015. Supervisor Abowd seconded the motion.** Mayor Crowell entertained public comment and, when none was forthcoming, called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell offered Mary Sanada an opportunity to comment. (11:34:24) Ms. Sanada discussed her interest in serving on the committee, and expressed appreciation for the appointment. Mayor Crowell requested Ms. Sanada to ensure the committee “stay[s] on track” with reviewing performance-based measures. Supervisor McKenna requested Ms. Sanada to be aware of and provide input relative to appointment of the new City Manager. Mayor Crowell thanked Ms. Sanada.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 2, 2014 Meeting

Page 13

DRAFT

**21. BOARD OF SUPERVISORS NON-ACTION ITEMS:
STATUS REVIEW OF PROJECTS**

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (12:00:41) - Supervisor Abowd reviewed the time table associated with the Flower Basket Program, and invited anyone interested in sponsorship to visit carsoncitygreenhouse.org to download a form.

STAFF COMMENTS AND STATUS REPORT (11:46:02) - Ms. Works provided a status report on the Nevada 150 Fair planning process, and responded to corresponding questions of clarification. A brief discussion ensued. Ms. Works advised of tentative dates for the Town Hall meetings, and described a proposed format for the same. Extensive discussion followed, and Ms. Works offered to agendize further discussion of the Town Hall meetings.

RECESS AND RECONVENE BOARD OF SUPERVISORS (12:03:20; 3:00:02) - Mayor Crowell wished Supervisor Abowd a safe trip, and recessed the meeting at 12:03 p.m. Mayor Crowell reconvened the meeting at 3:00 p.m.

22. CITY MANAGER - POSSIBLE ACTION TO APPOINT TWO MEMBERS TO THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION FOR TWO-YEAR TERMS THAT EXPIRE DECEMBER 31, 2015 (3:00:16) - Mayor Crowell introduced this item and reviewed the agenda materials.

(3:00:44) Mayor Crowell invited Jim Smolenski to the podium. Mr. Smolenski introduced himself, for the record, and Mayor Crowell thanked him for his CAMPO / RTC and other community service. In response to a question, Mr. Smolenski discussed his interest in being reappointed to the Regional Transportation Commission. He responded to additional questions regarding maintenance and construction priorities, public transit, and discussed the importance of thoroughly reviewing the agenda materials. Mayor Crowell entertained additional questions and, when none were forthcoming, thanked Mr. Smolenski for his community service.

(3:09:27) Mayor Crowell invited Robert McQueary to the podium. At Mayor Crowell's request, Mr. McQueary provided background information on his road construction experience, and discussed his interest in being appointed to the Regional Transportation Commission. He responded to questions regarding maintenance and construction priorities in consideration of declining gas tax revenues; the minimal potential for conflicts of interest relative to his employment; public transit and special requests for access; and the integration of streets, bicycles, and pedestrians. Mayor Crowell entertained additional comment from Mr. McQueary and, when none was forthcoming, thanked him for his application and his community involvement.

(3:19:07) Mayor Crowell welcomed Walter Ratchford to the podium, and thanked him for his application. Mr. Ratchford responded to questions regarding his residence in Carson City, and Mayor Crowell commended his resumé. Mr. Ratchford responded to questions regarding street maintenance and construction priorities in consideration of declining gas tax revenues; the integration between vehicles, pedestrians, and bicycles in the community; his interest in serving as a Regional Transportation

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 2, 2014 Meeting

Page 14

DRAFT

Commissioner; public transit and special requests for access. Mayor Crowell offered Mr. Ratchford the opportunity to provide further comment and, in response to a question, he briefly discussed his lifetime membership in MENSA. Mayor Crowell thanked Mr. Ratchford for his application.

(3:29:16) Mark Kimbrough introduced himself for the record and, in response to a question, discussed his interest in being appointed to the Regional Transportation Commission. Mayor Crowell thanked Mr. Kimbrough for his Planning Commission service and for his interest in serving as a Regional Transportation Commissioner. Mr. Kimbrough responded to questions regarding street maintenance and construction priorities in consideration of declining gas tax revenues; integrating vehicles, bicycles, and pedestrians; the potential for conflict of interest relative to his consultant responsibilities for the City's Open Space Program; the public transit system and special requests for access. Mayor Crowell offered Mr. Kimbrough the opportunity to provide additional comment. Mr. Kimbrough advised that, if appointed, he would be absent from the first meeting. Mayor Crowell thanked Mr. Kimbrough for his community service.

Mayor Crowell proposed a process for the Board members to offer their preferred selections, and discussion followed. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to appoint James Smolenski and Robert McQueary to the Carson City Regional Transportation Commission for two-year terms that expire December 31, 2015. Supervisor Shirk seconded the motion.**

RESULT:	Approved [4 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Jim Shirk
AYES:	Supervisors Bonkowski, Shirk, McKenna, and Mayor Crowell
NAYS:	None
ABSENT:	Supervisor Karen Abowd
ABSTAIN:	None

Mayor Crowell thanked all the applicants for their community service, and requested them to continue working for the community's benefit.

23. PUBLIC COMMENT (3:53:47) - Mayor Crowell entertained public comment; however, none was forthcoming.

24. ACTION TO ADJOURN (3:53:59) - Mayor Crowell adjourned the meeting at 3:53 p.m.

The Minutes of the January 2, 2014 Carson City Board of Supervisors meeting are so approved this _____ day of March, 2014.

ROBERT L. CROWELL, Mayor

ATTEST:

ALAN GLOVER, Clerk - Recorder