

**City of Carson City
Agenda Report**

Date Submitted: March 7, 2014

Agenda Date Requested: March 20, 2014

Time Requested: 10 Minutes

To: Mayor and Board of Supervisors

From: Community Development - Planning Division

Subject Title: Update to the Board of Supervisors from Carson City members of the Nevada State Prison Steering Committee. (Mike Drews and Susan Dorr Pansky)

Staff Summary: Members of the Nevada State Prison Steering Committee designated by Carson City will provide an update to the Board of Supervisors on the current progress of the committee including anticipated deliverables and completion dates.

Type of Action Requested:

☐ Resolution
☐ Formal Action/Motion

☐ Ordinance
☒ Other (Discussion)

Does This Action Require A Business Impact Statement: () Yes (X) No

Recommended Board Action: N/A

Explanation for Recommended Board Action: N/A

Applicable Statute, Code, Policy, Rule or Regulation: Nevada Assembly Bill 356, Enacted July 1, 2013

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

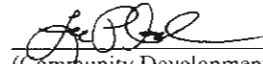
Alternatives: N/A

Supporting Material:

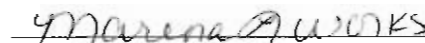
1) Nevada State Prison Steering Committee Progress Update Memo 3.4.14

Prepared By: Susan Dorr Pansky, Planning Manager

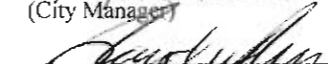
Reviewed By:


(Community Development Director)

Date: 3.11.14


(City Manager)

Date: 3/11/14


(District Attorney Office)

Date: 3/11/14


(Finance Director)

Date: 3/11/14

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



Carson City Planning Division

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MEMO TO: Mayor and Board of Supervisors

FROM: Susan Dorr Pansky, Planning Manager
Community Development, Planning Division

DATE: March 4, 2014

SUBJECT: Nevada State Prison Steering Committee – Progress Update

The Nevada State Prison Steering Committee (Committee) was formed in response to Nevada Assembly Bill No. 356, which was enacted on July 1, 2013 to explore and develop recommendations to preserve the Nevada State Prison (Prison) for use as a historical, educational and scientific resource for the State of Nevada. On September 5, 2013, the Board of Supervisors appointed the Mayor as Carson City's representative to this Committee with Mike Drews of the Historic Resources Commission (former Chairman), as the City's alternate. Planning Division staff member and liaison to the Historic Resources Commission (HRC), Susan Dorr Pansky, also serves on the Committee in a supporting role on behalf of the City.

The Committee meets on a monthly basis with the goal of providing a report to the Nevada Legislature in February 2015 on Committee recommendations for future use of the Prison. A very early draft of the report has been completed and is currently under review by the Committee. The Committee is on track to meet the February 2015 Legislature deadline and has set forth the following timeline for various milestones in the report process:

April 2014:	Final draft report to Committee
May 2014:	Draft report review and comment by HRC (this will also be used, in part, for the report's public comment period)
August 2014:	Final report to Committee
September 2014:	Final report review and comment by HRC (this will again be used partly for the report's public comment period)
September 2014:	Finalize report for submittal to Legislature
February 2015:	Present report to 2015 Legislature

Staff will provide the draft and final reports to the Board of Supervisors for review and comment in conjunction with the appropriate review periods.

Materials generated by the Committee are available on the Nevada State Prison Preservation Society's website at www.nspps.org under the NSP Steering Committee tab.

In addition to the report, the Committee is working toward preparing a nomination of the Prison to the National Register of Historic Places. This is a time intensive process which involves several stakeholders including, the State Historic Preservation Office (SHPO), Nevada Board of Museums and History, and the National Parks Service. Initially, the SHPO had committed a

consultant to provide the work of collecting and cataloging data from the Prison, creating a historic resources inventory and preparing the nomination. Unfortunately, the person designated for this task recently had to withdraw from performing the work and SHPO is not able to provide a replacement. In response, SHPO approached the City to determine if the City could provide support for the nomination and offered a suggestion for how that support might occur.

Planning staff, on behalf of the Historic Resources Commission, recently submitted a grant funding application for data collection and historic resources inventory under the 2014 Historic Preservation Fund (HPF) Grant administered by the National Parks Service and SHPO. The application was for inventory of properties in Kings Canyon and was requested in the amount of \$20,000 with a \$15,000 match required (as with past grants, the City will provide the match in the form of staff time).

SHPO suggested that the City could request that the grant project be changed from Kings Canyon to the Prison, as the scope of work proposed in the original grant application and what is needed for the Prison are the same. The Mayor, Mr. Drews and the new Chairman of the HRC, Jed Block, felt that this would be an appropriate request. The HRC must vote to change the project for the 2014 HPF grant, and that vote is scheduled for March 13, 2014.

As the HPF grant request was for data collection and inventory only, the City is not able to provide services for creating the actual nomination. However, the Nevada Department of Transportation (NDOT) has offered to create and submit the nomination.

The Prison nomination for the National Register of Historic Places is not required to be included as a part of the report to the Legislature. Its completion process will run concurrently with the completion of the report and is expected to be finalized sometime in late 2014.

If there are any questions about this update, please contact Susan Dorr Pansky at (775) 283-7076 or via email at spansky@carson.org. Thank you.