

**City of Carson City
Agenda Report**

Date Submitted: March 21, 2014

Agenda Date Requested: April 3, 2014
Time Requested: Consent

To: Mayor and Supervisors
From: Purchasing and Contracts

Subject Title: For Possible Action: Action to approve Contract No. 1314-172, a request to have the Board of Supervisors determine that the listed City property is no longer required for public use and deem its sale by public auction desirable and in the best interest of Carson City. *(Kim Belt)*

Staff Summary: Staff has requested the following vehicles and/or equipment to be declared surplus and authorize their disposal by public auction to be conducted by TNT Auctions on April 12, 2014.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to approve Contract No. 1314-172, a request to have the Board of Supervisors determine that the listed City property is no longer required for public use and deem its sale by public auction desirable and in the best interest of Carson City. *(Kim Belt)*

Explanation for Recommended Board Action: Pursuant to **NRS 332.185 subsection 1**, staff is requesting that the Board of Supervisors determine that the below listed property is no longer required for public use and deem that its sale by public auction is desirable and in the best interests of Carson City.

NRS 332.185 Sale of personal property of public entity; public auctions; donation of surplus personal property by school district to charter school; chapter inapplicable to transactions regarding real property.

1. Except as otherwise provided in subsection 2 and NRS 244.1505 and 334.070, all sales of personal property of the local government must be made, as nearly as possible, under the same conditions and limitations as required by this chapter in the purchase of personal property. The governing body or its authorized representative may dispose of personal property of the local government by any manner, including, without limitation, at public auction, if the governing body or its authorized representative determines that the property is no longer required for public use and deems such action desirable and in the best interests of the local government.

(Added to NRS by 1975, 1539; A 1983, 1248; 1999, 1685, 3320, 3322; 2001, 238, 1319)

Carson City has joined the State of Nevada Purchasing Division's contract with TNT Auctions to conduct sales of surplus property to the general public. The following vehicles/equipment will be auctioned on April 12, 2014 at 601 East Nugget Avenue, Sparks, Nevada.

Vehicles and Equipment to be declared surplus:

Department / Division	Description of Surplus Unit 1) Year, Make, Model 2) Mileage or Hours 3) Condition 4) VIN # or Serial #	If Surplus Unit was replaced 1) Date new Unit was Purchased 2) Vendor 3) Purchase Price 4) Funding Source
Streets	1) 2005 Freightline Scawartz A8000 2) 3034 hours 3) Poor	Not replaced

	4) 49HAADB25DU57571	
Clerk-Recorder	1) Minolta Reader Printer RP605Z 2) N/A 3) Fair 4) SN 361324	Not replaced
Clerk-Recorder	5) Minolta Reader Printer RP605Z 1) N/A 2) Fair 3) SN 3622033	Not replaced
Clerk-Recorder	1) Canon Image Runner 2) N/A 3) Poor 4) SN XDG52886	Not replaced
Clerk-Recorder	1) Canon Copier 2) N/A 3) Poor 4) SN THQ94727	Not replaced
Clerk-Recorder	1) Alos Camera 2) N/A 3) Poor 4) SN 362189	Not replaced
Clerk-Recorder	1) 10 Drawer Film File Cabinet	Not replaced
Clerk-Recorder	1) (2) Steel 5 ft. Tables	Not replaced
Clerk-Recorder	1) (1) 80X54X28 Rolling Shelf	Not replaced
Clerk-Recorder	1) Black Video Stand on Wheels	Not replaced
Clerk-Recorder	1) (2) Desk stands	Not replaced
Clerk-Recorder	1) Holms Air Purifier	Not replaced
Clerk-Recorder	1) Cannon Camera	Not replaced
Clerk-Recorder	1) Mabeth TD902 Densitometer	Not replaced
Clerk-Recorder	1) Ideal-Werk Shredder #2028407	Not replaced
Clerk-Recorder	1) 2 door Cabinet w/wheels 26X21X18	Not replaced
Clerk-Recorder	1) 1 drawer cabinet 23X15X20	Not replaced
Clerk-Recorder	1) Chemical Storage Cabinet 43X28X28	Not replaced
Sheriff's Office	1) 1993 Toyota 4Runner SR 2) N/A 3) Poor 4) Vin: JT3VN39W0P0099661	Court Ordered
Sheriff's Office	1) 1997 Toyota Camry LE 2) N/A 3) Poor 4) Vin: JT2BG22K5V0098053	Court Ordered
Sheriff's Office	1) 2000 Dodge Dakota 2) N/A 3) Poor 4) Vin: 1B7GL2AN9YS715791	Court Ordered
Sheriff's Office	1) 1998 Yamaha YZ400F 2) N/A 3) Poor 4) Vin: JYACH01C7WA001501	Court Ordered
Sheriff's Office	1) 2011 JL50QT Scooter 2) N/A 3) Poor 4) Vin: LJ5LT80398T050660	Court Ordered
District Court/Justice Court	1) Burgundy Rolling Chair	Unknown
District Court/Justice Court	1) IBM Electric Typewriter	Unknown
District Court/Justice Court	1) Eagle Picture with Frame	Unknown
District Court/Justice Court	1) Wolves Picture with Frame	Unknown
District Court/Justice Court	1) Misc. box of shelving separators	Unknown
District Court/Justice Court	1) Black Small TV	Unknown
District Court/Justice Court	1) Misc. Office Supplies	Unknown

Court		
District Court/Justice Court	1) Foot rests (2)	Unknown
District Court/Justice Court	1) Scanner	Unknown
District Court/Justice Court	1) Dry erase Easel	Unknown
District Court/Justice Court	1) IBM Selectric Typewriter	Unknown
District Court/Justice Court	1) Three brown chairs	Unknown
District Court/Justice Court	1) Conference Table	Unknown
District Court/Justice Court	1) Orange chair	Unknown
District Court/Justice Court	1) Black Shelves/Drawers to cabinets	Unknown
District Court/Justice Court	1) Mouse, Keyboard, Keyboard holder	Unknown
District Court/Justice Court	1) Brown two piece desk	Unknown
District Court/Justice Court	1) Misc. boxes of microphones & wires	Unknown
Parks & Recreation	1) Polaroid Land ID System Camera 2) N/A 3) Poor 4) SN: 130135	Unknown
Parks & Recreation	1) Abdick Commercial Paper Folder 2) N/A 3) Poor 4) SN 878-949	Unknown
Parks & Recreation	1) Jen Air Ultra 22 Clothes Dryer 2) N/A 3) Poor 4) SN 10430758MK	Unknown
Parks & Recreation	1) Jen Air Ultra 22 Clothes Washer 2) N/A 3) Poor 4) SN 10497502MQ	Unknown
Information Tech.	1) IBM PC 2) N/A 3) Poor 4) Asset tag 3341	Unknown
Information Tech.	1) Five (5) IBM Laptops 2) N/A 3) Poor 4) Asset tags-4678,4691,4716,4749 & 4785	Unknown
Information Tech.	1) Six (6) Hewlett Packard printers 2) N/A 3) Poor 4) Various	Unknown
Information Tech.	1) Thirteen (13) Dell 19" Monitors 2) N/A 3) Poor 4) Various	Unknown
Information Tech.	1) Two (2) Dell Printers 2) N/A 3) Poor 4) Asset tags-4972 & 4982	Unknown
Information Tech.	1) Ninety-two (92) Dell 620 PC's 2) N/A 3) Poor 4) Various	Unknown
Information Tech.	1) Three (3) IBM Laptops 2) N/A 3) Poor	Unknown

	4) Asset tags-6551,6552,6558	
Information Tech.	1) Eight (8) Dell 22" Monitors 2) N/A 3) Poor 4) Asset tags-6932,6933,6934, 6935,6938,6948,6943 & 6944	Unknown
Information Tech.	1) Two (2) Acer 19" Monitors 2) N/A 3) Poor 4) Asset tags-6591 & 6629	Unknown
Information Tech.	1) Two (2) Dell Latitude d600 Laptops 2) N/A 3) Poor 4) SN: 988hx41 & j36hx41	Unknown
Information Tech.	1) Eight (8) L190 19" LCD Monitor 2) N/A 3) Poor 4) Various	Unknown
Information Tech.	1) Three (3) Dell Optiplex 755 Minitower 2) N/A 3) Poor 4) Various	Unknown
Information Tech.	1) Nine (9) P4 2.8/512/80 COMBO PC's 2) N/A 3) Poor 4) Various	Unknown
Information Tech.	1) Nine (9) Dell Latitude D820 DUO 52500 2GHZ PC's 2) N/A 3) Poor 4) Various	Unknown
Information Tech.	1) Two (2) L170 17IN. LCD 17" Monitors 2) N/A 3) Poor 4) Various	Unknown
Information Tech.	1) Nine (9) TP R 51 1.6 CEN 725 256/40 CMB 15 PC's 2) N/A 3) Poor 4) Various	Unknown
Information Tech.	1) Four (4) Dell Latitude D630 PC's 2) N/A 3) Poor 4) Various	Unknown
Information Tech.	1) Nine (9) 15" & 17" LCD Monitor 2) N/A 3) Poor 4) Various	Unknown
Information Tech.	1) Six (6) P4 2.8 GZ 128 MB 40 GB WINXP PC's 2) N/A 3) Poor 4) Various	Unknown
Information Tech.	1) Hewlett Packard Designjet 750C Plotter 2) N/A 3) Poor 4) SN: ESA8426942	Unknown
Information Tech.	1) Dell Optiplex 760 Minitower 2) N/A 3) Poor 4) SN: DBWW5J1	Unknown
Information Tech.	1) IBM Thinkcenter A50 2) N/A 3) Poor 4) SN: KCWA4BB	Unknown
Information Tech.	1) - P4/2800 800FSB-256 PC	Unknown

	2) N/A 3) Poor 4) SN: KCGY3D5	
Information Tech.	1) Thirteen (13) TP R51 M1.6/256/60G PC 2) N/A 3) Poor 4) Various	Unknown
Information Tech.	1) LAPTOP G40 P4-3256/40g/CDRWDVD/N 2) N/A 3) Poor 4) SN: KMA4094	Unknown
Information Tech.	1) Dell Latitude Penntium M 740 2) N/A 3) Poor 4) SN: 1NMXK71	Unknown
Information Tech.	1) Three (3) Dell Optiplex SM Minitowers 2) N/A 3) Poor 4) SN: JDDQS71 and 1FDQS71	Unknown
Information Tech.	1) Dell Latitude D620 Laptop 2) N/A 3) Poor 4) SN: DZLGBC1	Unknown
Information Tech.	1) 3196 Workstation 2) N/A 3) Poor 4) SN: F5631	Unknown
Information Tech.	1) Two (2) LAPTOP P3 1GHZ 128MB 32GB WIN2K 2) N/A 3) Poor 4) SN: 78GAT39 and 78GAR39	Unknown
Information Tech.	1) P2 35064MB 2) N/A 3) Poor 4) SN: 23A4704	Unknown
Information Tech.	1) Laptop P3 850 64MB 20GB WIN98 2) N/A 3) Poor 4) SN: 78LCBX7	Unknown
Information Tech.	1) P4-2.0/128/40G/48X/NIC PC 2) N/A 3) Poor 4) SN: KCV5NNC	Unknown
Health & Human Svcs.	1) 1999 Clarke Beecomist 250 2) N/A 3) Fair 4) Asset Tag: 13444	1) June 3, 2013 2) Clarke 3) \$13,200.00 4) 510-3201-434-04-72
Health & Human Svcs.	1) Canon Super G3 2) N/A 3) Poor 4) Asset Tag: 05001	Unknown
Fire	1) Metal File cabinet	Unknown
Fire	1) Hewlett-Packard Laserjet 1200 printer	Unknown
Fire	1) Three (3) Toshiba VHS player/recorder	Unknown
Fire	1) Two (2) wood conference table tops	Unknown
Fire	1) Fargo Laminated card printer	Unknown
Fire	1) Box of radio parts	Unknown
Fire	1) Combination DVD/VHS Player/recorder	Unknown
Fire	1) Two (2) Mitsubishi VHS player/recorders	Unknown
Fire	1) Wood computer/typewriter stand	Unknown
Fire	1) Gas powered water suction pump	Unknown
Fire	1) Five (5) metal/wood combination conference chairs with arms	Unknown
Fire	1) Box of old portable radio batteries	Unknown
Fire	1) Four (4) upholstered conference chairs	Unknown

Fire	1) Large book shelving unit	Unknown
Fire	1) Metal Desk-5 drawer	Unknown
Fire	1) HP all in one machine (copier, printer, etc.)	Unknown
Fire	1) Power unit/surge protector	Unknown
Fire	1) Metal Hutch	Unknown
Fire	1) HP ScanJet scanner	Unknown
Fire	1) Wood conference room cabinet	Unknown
Fire	1) Wood computer desk	Unknown
Fire	1) Wheel chair lift unit	Unknown
Fire	1) Assorted metal parts	Unknown

Applicable Statute, Code, Policy, Rule or Regulation: NRS 332.185 subsection 1


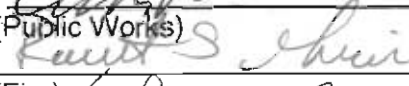
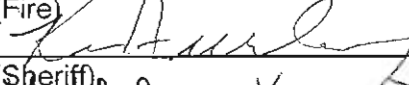
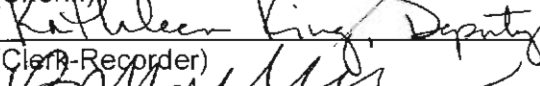
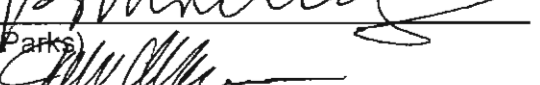
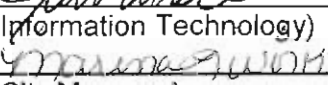
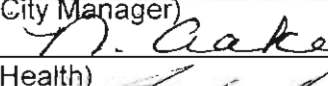
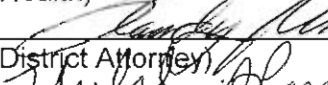
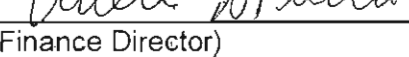

Fiscal Impact: None

Explanation of Impact: If approved, Public Works, Clerk-Recorders, Health and Human Services, Fire, Parks and Recreation, Sheriff's Office and Information Technology, Sale of Fixed Asset accounts will be increased accordingly.

Funding Source: None

Supporting Material: N/A

Prepared By: Kim Belt, Purchasing and Contracts Manager

Reviewed By:  Date: 3-25-14
(Public Works)
 Date: 3/25/14
(Fire)
 Date: 3/26/14
(Sheriff)
 Date: 3-25-14
for (Clerk-Recorder)
 Date: 3/25/14
(Parks)
 Date: 3-25-14
(Information Technology)
 Date: 3-25-14
(City Manager)
 Date: 3-25-14
(Health)
 Date: 3/25/14
(District Attorney)
 Date: 3/25/14
(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____ _____

(Vote Recorded By)