

**City of Carson City
Agenda Report**

Date Submitted: April 4, 2014

Agenda Date Requested: April 17, 2014

Time Requested: 30 minutes

To: Mayor and Supervisors

From: Marena Works, Interim City Manager

Subject Title: For Possible Action: To appoint one member to the Cultural Commission for a three year term expiring January 1, 2017. (*Marena Works*)

Staff Summary: Per CCMC Section 2.41.040, "The Carson City Cultural Commission shall consist of seven (7) members appointed by the Board of Supervisors." There is one vacancy due to a member's term expiring. There are two applicants; Dr. Eugene Paslov is requesting reappointment and Terri McBride is a new applicant.

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to appoint _____ to the Cultural Commission for a term ending January 1, 2017.

Explanation for Recommended Board Action: See Staff Summary

Applicable Statute, Code, Policy, Rule or Regulation: CCMC 2.41.040.

Fiscal Impact: None

Explanation of Impact: N/A

Funding Source: N/A

Alternatives: Re-open the position announcement for additional applicants.

Supporting Material: Applications, Roster, Recruitment announcement, CCMC 2.41.040.

Prepared By: Rachael Porcari, Executive Offices

Reviewed By: Marena A. Wicks
(City Manager)

Date: 4/8/14

[Signature]
(District Attorney)

Date: 4/8/14

[Signature]
(Finance Director)

Date: 4/8/14

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

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CARSON CITY
EXECUTIVE OFFICES

Please print legibly or go online to www.carson.org/volunteer to submit a writable document
Title of Board, Committee or Commission: _____

Name: DR. PASLOV, EUGENE T.
Last First Middle Initial

Home Address: 5067 Reds Grade, CARSON CITY, NV
Street City State Zip 89703

Mailing Address (if different):

SAME
PO Box/Street City State Zip

Occupation/Business: RETIRED STATE SUPERINTENDENT of SCHOOLS

Contact: Work 775- Home 775-241-6124
Cell 715-741-5936 E-mail EPASLOV@gbis.com
Preferred method of contact: EMAIL or CELL

Are you currently an active registered voter in Carson City*? ☐ Yes ☒ No
(*Not required for the Convention & Visitors Bureau)

Conflict of Interest:

- a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)? ☐ Yes ☒ No
- b. Do you currently have a contract with Carson City for services and/or goods? ☐ Yes ☒ No
- c. Are you currently on any other Boards, Committees or Commissions? ☐ Yes ☒ No

Criminal Record: Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)? ☐ Yes ☒ No

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at www.carson.org/volunteer).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Eugene T. Paslov
Signature of Applicant

03/12/2014
Date

*You may attach more information.

Deliver, mail, fax or email signed and completed form to:

Carson City Executive Offices
201 N. Carson Street Suite 2
Carson City, NV 89701
(775) 887-2100 or 283-7125
FAX (775) 887-2286
cceo@carson.org

Carson City Reappointment Application
for Appointive/Volunteer Position
Page 2 of 2 Revised 10/2013

Carson City Application for Appointive/Volunteer Position

Please type or print legibly

Title of Board, Committee or Commission: Cultural Commission

Position Applying For (if applicable): member - citizen at large

Name: McBride Terri
Last First Middle Initial

Home Address: 1424 Ladera CC NV 89701
Street City State Zip

Mailing Address (if different): _____
PO Box/Street City State Zip

Occupation/Business: Anthropologist - consultant

Contact: Work 450-6247 Home /
Cell 450-6247 Email fmcb627@earthlink.net
Preferred method of contact: n/a - either

Are you currently an active registered voter in Carson City*? ☒ Yes ☐ No
(*Not required for the Convention & Visitors Bureau)

Are you currently a member on any Carson City Board, Committee, or Commission?
☐ Yes ☒ No If yes, please list: _____

Conflict of Interest:

- a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)? ☐ Yes ☒ No
- b. Do you currently have a contract with Carson City for services and/or goods? ☐ Yes ☒ No

Criminal Record: Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)? ☐ Yes ☒ No

For Office Use Only:

Comments:

Voter registration ✓

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CARSON CITY
EXECUTIVE OFFICES

1. Education (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools Attended	Major Subject	Degree Conferred
Mount Holyoke College	Art	B.A.
Univ of Denver	Anthropology	M.A.

2. Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

As a former employee of the (former) NV Cultural Affairs Dept., I worked with tribal groups to recognize their cultural traditions, worked with interest groups to create public history displays, assisted in planning 2 biennial culture/arts/history conferences held in Carson City (known as OASIS). In my own business I continue working with Nevada tribes. As a young person, I sculpted bronze sculptures + taught art to pre-schoolers -

3. List the community organizations in which you have participated and describe participation:

Member, Stewart Indian School Cultural Committee, 2006-present (currently Vice-Chair). Purpose is to build support and fundraising to open Cultural Center at Stewart campus. Volunteer panel judge, Carson High School. Volunteer to evaluate Senior Projects and serve on panel that student present project to, 2009-present.

4. List your affiliation with professional or technical societies, if required for position:

5. Do you anticipate any potential conflicts of interest?

☐ Yes ☒ No

If yes, please explain:

6. Personal/Professional References:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
Sherry Rupert, Exec. Director, NV Indian Commission		687-8333
Bert Bedeau, Comstock Historic Commission		847-0281
Mella Harmon, Writer/Researcher		232-6505

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at www.carson.org/volunteer).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Terri McBride
Signature of Applicant

3/18/2014
Date

Terri McBride
Printed Name

You may attach more information.

Deliver, mail, fax or email signed and completed application to:

Carson City Executive Offices
201 N. Carson Street Suite 2
Carson City, NV 89701
(775) 887-2100 or 283-7125
FAX (775) 887-2286
cceo@carson.org



CARSON CITY CULTURAL COMMISSION

The Carson City Board of Supervisors is seeking applications from individuals who may be interested in serving on the Carson City Cultural Commission. The purpose of the Carson City Cultural Commission is to serve as the official advisor to the Carson City Board of Supervisors on matters related to the cultural life of the community. The Carson City Cultural Commission is to create an environment that encourages excellence by area artists and cultural organizations, strengthen the awareness and involvement of all citizens in the community's cultural life, both in heritage and artistic expression, and establish the priorities necessary to achieve these goals in concert with representatives from the public and private sectors.

There is one (1) open position to fill a term that will expire January 2017

- **Citizen-at-Large**

The Commission meetings are held at least quarterly, lasting approximately 2-3 hours. Additional time may be spent on special projects and sub-committee work. Applicants should be prepared for a minimum commitment of up to ten hours a month.

The Board of Supervisors will interview and appoint the qualified person to the Commission. Applicants must be a Carson City registered voter to qualify. All members will serve without compensation. The City's Boards, Committees, and Commissions Policy and Procedures can be viewed online at www.carson.org/volunteer.

Volunteer applications may be obtained from and returned to Carson City Executive Offices. *Let it be known that all applications submitted to this office will be considered public information.*

Applications will be accepted until positions are filled. Interviews for this volunteer position are tentatively planned to be held at the regularly scheduled Board of Supervisors meeting on Thursday, **May 1, 2014**.

Thank you for your interest in assisting Carson City.

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2

Carson City, Nevada 89701

(775) 887-2100 FAX 887-2286

E-Mail: ccco@carson.org

Web Page: <http://www.carson.org/volunteer>

AN EQUAL OPPORTUNITY EMPLOYER

CULTURAL COMMISSION

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<u>Citizen-at-Large</u> Eugene Paslov 5067 Red's Grade Carson City, NV 89703 841-0729 (h) 741-5936 (c) epaslov@gbis.com	Initial Appt. 01/11	01/2014
Robert Stansbury (Vice-chair, elected 03/2013) Acting Chair till Nov 2615 Oak Ridge Dr. Carson City, NV 89703 297-3866 (h) (925) 200-4229 (c) burytone@charter.net	Initial Appt. 03/12	01/2015
Danielle Cook 1701 Mountain St. Carson City, NV 89703 883-7800 (w) 378-8472 (c) danielleinnv@hotmail.com	Initial Appt. 02/13	01/2015
<i>*Appointees listed below have been recommended by the entity in bold</i>		
<u>Convention & Visitors Bureau</u> Jaswinder (Jesse) Singh Dhami 2689 Wellington St. Carson City, NV 89703 283-4055 (w) 790-2177 (c) jas.dhami2@gmail.com	Initial Appt. 01/13	01/2016
<u>Nevada Dept. of Cultural Affairs</u> Peter Barton 4822 Purple Sage Ct. Carson City, NV 89706 Work Address: Administrator, NV Division of Museums & History 708 N. Curry St. Carson City, NV 89703 687-4341 (w) 885-9657 (h) 721-8918 (c) pbarton@nevadaculture.org	Initial Appt. 07/08 Reappt. 01/10; 01/13	01/2016
<u>CC Arts & Culture Coalition</u> Elinor Bugli 191 Heidi Circle Carson City, NV 89701 883-4154 (h)	Initial Appt. 08/13	01/2017

Continued next page...

CC BOS

Karen Abowd
201 N. Carson St. Ste. 2
Carson City, NV 89701
283-7582 (w) 232-8626 (c)
kabowd@carson.org

Initial Appt. 01/2011
Reappt. 01/13

12/2014

AUTHORITY: CCMC Chapter 2.41.030-.040 provides for creation and organization of a seven member commission appointed by the BOS. Members are appointed to a 3-year term (reappointment OK) which commence and end on January 1st.

MEETINGS: Quarterly on the third Tuesday of March, June, September and December starting at 5:30 pm. Meetings are held in the Sierra Room.

PURPOSE: CCMC 2.41.010 states the Carson City cultural commission will act as the primary advisory body for the CC BOS for matters relating to arts and culture and will serve as the coordinator and catalyst bringing government, the arts and cultural community and public together for the cultural benefit of all Carson City's citizens.

Liaison: Roger Moellendorf, Parks and Recreation 283-7345 rmoellendorf@carson.org *Copy to Vern Krahn also: 283-7343 vkrahn@carson.org

Attorney Assignment: Tina Russom 283-7050 trussom@carson.org

- END DATA -

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Chapter 2.41 CARSON CITY CULTURAL COMMISSION

2.41.010 Purpose of the Carson City cultural commission.

2.41.020 Findings supporting the creation of the Carson City cultural commission.

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2.41.040 Membership and terms of office of the Carson City cultural commission.

2.41.050 Requirements for membership on the Carson City cultural commission.

2.41.060 Duties and powers of the Carson City cultural commission.

2.41.070 Functions of the Carson City cultural commission.

2.41.080 Cooperation of Carson City cultural commission with other private and public entities.

2.41.090 Duties of Carson City to support the Carson City cultural commission and other arts and cultural entities.

2.41.010 Purpose of the Carson City cultural commission.

The Carson City cultural commission will act as the primary advisory body for the Carson City board of supervisors for matters relating to arts and culture and will serve as the coordinator and catalyst bringing government, the arts and cultural community and public together for the cultural benefit of all Carson City's citizens. (Ord. 2008-4 § 2, 2008).

2.41.020 Findings supporting the creation of the Carson City cultural commission.

The Carson City board of supervisors finds that:

1. The creation of the Carson City cultural commission:
 - a. Is necessary to further develop our community's heritage as it relates to culture, history, the Arts and the Humanities.
 - b. Will enhance the interests of the peace, health, safety and welfare of the community.
 2. The professions relating to the performing, fine arts and the humanities are essential to human needs and enhance the city's physical beauty, economic health and quality of life.
 3. An increase in cultural amenities is crucial to further stimulate economic development and redevelopment.
- (Ord. 2008-4 § 3, 2008).

2.41.030 Creation of the Carson City cultural commission.

1. There is hereby established the Carson City Cultural Commission.
2. The creation of the Carson City Cultural Commission is consistent with the objectives of the community at large as those objectives relate to arts and culture in Carson City. (Ord. 2008-4 § 4, 2008).

2.41.040 Membership and terms of office of the Carson City cultural commission.

1. The Carson City cultural commission shall consist of seven members appointed by the board of supervisors.
2. Except as otherwise provided in this subsection, members shall be appointed for a term of 3 years which commence and end on January 1st and may serve for unlimited consecutive terms. For the initial terms of the members of the commission, 2 members shall be appointed to serve a term beginning on the date of appointment and ending on January 1, 2009; 3 members shall be appointed to serve a term beginning on the date of appointment and ending on January 1, 2010 and 2 members shall be appointed to serve a term beginning on the

date of appointment and ending on January 1, 2011.

3. A member shall continue in office for the term for which that member was appointed or until a successor is appointed.

4. If a member has three unexcused absences from regularly scheduled meetings of the Carson City cultural commission in a single calendar year, the office of the member shall be declared vacant. Carson City staff assigned to assist the commission shall advise the Carson City board of supervisors of any member with 3 absences from regular meetings. Attendance at meetings called outside the regular schedule, are not subject to absence quotas.

5. The board of supervisors may remove any member of the commission for cause.

6. Vacancies, whether scheduled or unscheduled, shall be filled, by appointment by the board of supervisors. (Ord. 2008-4 § 5, 2008).

2.41.050 Requirements for membership on the Carson City cultural commission.

Members of the commission must meet the following qualification criteria:

1. Be residents of Carson City;

2. Have a broad and informed perspective of the arts along with a demonstrated knowledge and responsiveness to the existing arts community and community at large;

3. Represent a cross section of the city's age, multi-cultural, socio-economic, professional, artistic and volunteer diversity;

4. Have an appreciation for Carson City's rich cultural tradition. (Ord. 2008-4 § 6, 2008).

2.41.060 Duties and powers of the Carson City cultural commission.

1. At the first meeting of the Carson City cultural commission, and thereafter at its first meeting of each subsequent year, the members shall elect a chair and a vice chair. In the absence or disability of the chair and vice chair, the commission may designate a temporary chair.

2. The commission shall meet at least quarterly and all its meetings shall be open to the public pursuant to the Open Meeting Law.

3. The commission's chair or a majority of the commission may call special meetings.

4. A seat will be deemed filled once the city clerk has sworn in a nominee.

5. The commission shall keep minutes, which shall be available for public inspection, of all of its resolutions, proceedings, and other actions.

6. The commission shall adopt and amend, by the affirmative vote of a majority of the members, rules and regulations for the conduct of the commission's business. Such rules and regulations shall be submitted to the board of supervisors and shall not become effective until approved and ordered.

7. The commission shall submit an annual report and work-plan to the board of supervisors no later than May 1 of each year. Attendance records of members shall be included as part of the annual report.

8. Members of the commission shall be required to file annual statements of economic interest pursuant to the city's conflict of interest requirement pursuant to Nevada Revised Statutes. Members are expected to declare their conflicts of interest on associated agenda items and must abstain from any votes taken in relation to declared conflicts of interest.

9. The commission may create committees and subcommittees to advise the commission on any of the functions, duties or responsibilities of the commission. (Ord. 2008-4 § 7, 2008).

2.41.070 Functions of the Carson City cultural commission.

The functions of the Carson City cultural commission include, but are not limited to:

1. Advising the board of supervisors on matters pertaining to the city's arts and cultural programming.

2. Fostering public and private partnerships for providing arts and cultural programs for the citizens of Carson City, without directly engaging in program management deemed in competition with existing constituent organization programming.

3. Promoting access and awareness for the public to the highest quality arts opportunities possible.

4. Promoting an environment that supports the work and advancement of artists and arts groups and celebrate the city for its ethnic diversity, creativity and its leadership in arts and culture.

5. Making recommendations to the board of supervisors regarding grants-in-aid to individual and group of artists, cultural groups and arts organizations.

6. Encouraging the provision of cultural and artistic facilities and features in public and commercial construction.

7. Facilitating and promoting the establishment of an Art in Public places policy that supports the installation of publicly significant art installations, and encourage the inclusion of public art components in private development.

8. Helping to identify and designate cultural districts, neighborhoods and landmarks throughout the city.

9. Promoting a cultural environment that stimulates economic development, cultural tourism and enhanced public participation.

10. Promoting greater arts education in the schools and through programs accessible to the public. (Ord. 2008-4 § 8, 2008).

2.41.080 Cooperation of Carson City cultural commission with other private and public entities.

1. The commission may act in the capacity of a peer panel:

a. To select public art and art in public places;

b. To review and evaluate requests for funding; and

c. To advise on the allocation of funds from a cultural trust fund and other general fund revenues appropriated to the arts.

2. From time-to-time, the commission shall make recommendations to the board of supervisors on the selection of professional management firms and staff to administer the city's arts and cultural program and initiatives.

3. The commission will work with its partners in the community including, but not limited to, the Carson City Arts & Culture Coalition, Western Nevada College, Nevada Department on Cultural Affairs, Carson City's Convention & Visitors Bureau, the Carson City Redevelopment Authority and Carson City's future downtown business improvement district. (Ord. 2008-4 § 9, 2008).

2.41.090 Duties of Carson City to support the Carson City cultural commission and other arts and cultural entities.

Carson City shall provide staff support to the Carson City cultural commission, local and regional philanthropic organizations and foundations, and various partner organizations affiliated with the Carson City Arts & Cultural Coalition. (Ord. 2008-4 § 10, 2008).

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