

Carson City Agenda Report

Date Submitted: April 8, 2014

Agenda Date Requested: April 17, 2014

Time Requested: 10 minutes

To: Liquor and Entertainment Board

From: Community Development - Business License Division

Subject Title: For possible action to approve Silvia Martinez as the liquor manager for Lupita's Mexican Restaurant (Liquor License #14-30002) located at 1939 N. Carson St. (Lena Reseck)

Staff Summary: All liquor license requests are to be reviewed by the Liquor Board per CCMC 4.13. The liquor license will be a dining room with hard liquor. Silvia Martinez is the owner of the restaurant. Staff is recommending approval.

Type of Action Requested:

☐ Resolution
☒ Formal Action/Motion

☐ Ordinance
☐ Other (Specify)

Does This Action Require A Business Impact Statement: () Yes (X) No

Recommended Board Action: I move to approve Silvia Martinez as the liquor manager for Lupita's Mexican Restaurant (Liquor License #14-30002) located at 1939 N. Carson St.

Explanation for Recommended Board Action: The Liquor Board has the authority to approve all liquor licenses pursuant to CCMC 4.13(1).

Applicable Statute, Code, Policy, Rule or Regulation: CCMC 4.13

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Alternatives: 1) Refer back to the Business License Division, or
2) Deny

Supporting Material: 1) Carson City Liquor License Application
2) Carson City Health and Human Services Inspection Report
3) Carson City Sheriff's Office Background Investigation

Prepared By: Lena Reseck, Senior Permit Technician

Reviewed By:

Marena Swales
(Deputy City Manager)

[Signature]
(District Attorney's Office)

[Signature]
(Planning Manager)

[Signature]
(Finance Director)

Date: 4/8/14

Date: 4/8/14

Date: 4.3.14

Date: 4/8/14

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



CARSON CITY LICENSE APPLICATION

Please type or print in black ink; Incomplete or illegible applications will not be accepted. Applications must bear an original signature

Business License #:

LL# 14-30002
BL-14-30499

Submittal Date:

3-14-2014

1	☒ New Business	☐ Change of Location/Mailing	☐ Change of Name	☐ Change of Corporate Officer	☐ Other	
2	Type of License(s)	☒ Business	☐ Short-Term	☐ Gaming	☒ Liquor	
3	Type of Entity	☒ Sole Proprietor	☐ Corporation	☐ Partnership	☐ Limited Liability Company	☐ Non-Profit
4	Entity Name SILVIA HERRERA MARTINEZ		Business Opening Date			
5	Business Name (DBA) LUPITAS MEXICAN RESTAURANT		EIN #			
6	Business Address 1939 North Carson St.		City Carson City	State Nevada	Zip Code 89701	
7	Mailing Address 1939 North Carson St.		City Carson City	State Nevada	Zip Code 89701	
8	Corporate Phone	Business Phone 841-3355	Cellular Phone 775/997-4178	Business Fax		
9	E-mail Address w.silvia64@yahoo.com		Business Website			
10	Owner(s), Manager(s), or other Principal(s) attach additional pages if required					
11	Last, First, MI Martinez Silvia	Percent Owned 100	Title Owner	Date of Birth 08-10-65		
12	Residence Address (Street) 1774 Braidwood Dr.		City, State, Zip Sparks Nevada 89436	Residence Telephone 775/997-4178		
13	Last, First, MI	Percent Owned	Title	Date of Birth	SSN	
14	Residence Address (Street)		City, State, Zip	Residence Telephone		
15	Last, First, MI	Percent Owned	Title	Date of Birth	SSN	
16	Residence Address (Street)		City, State, Zip	Residence Telephone		
17	Manager/Liquor Manager Martinez Silvia		☐ On-Site ☐ Off-Site	Contact Phone Number 947-4178		
18	Residence Address (Street) 1774 Braidwood Dr		City, State, Zip Sparks NV 89436			
Pursuant to NRS 244.33507 and 42 U.S.C. Sec. 666, you are required to provide your social security number on the application for a license, permit, or certificate for the purpose of determining whether or not you have failed to comply with a subpoena or warrant relating to a proceeding to determine the paternity of a child or to establish or enforce an obligation for the support of a child or you are in arrears in the payment for the support of one or more children						
19	Describe in detail the activity of your business Restaurant family					
20	Type of Liquor License Applying for (If applicable)					
21	☐ Tavern/Bar	☐ Dining Room w/Beer and Wine Only	☐ Packaged Liquor	☒ Dining Room w/Hard Liquor	☐ Combo (On-Premise & Pkg)	☐ General Wholesale
22	☐ Catering	☐ Additional Wet Bars	Will there be an Interim Management Agreement?			
23	List number of slot machines (If applicable)		List number of table games (If applicable)			
24	☐ 1 cent	☐ Multi	☐ Craps	☐ Baccarat		
25	☐ 5 cent	☐ Poker	☐ Roulette	☐ Race Book		
26	☐ 25 cent	☐ Mega Buck	☐ Twenty-One	☐ Sports Book		
27	☐ 1.00		☐ Keno	☐ Poker		
28	If this application is for a change of business name, location, or ownership, list the previous name, address, and owner below					
29	Check One ☒ I am not subject to a court order for the support of a child ☐ I am subject to a court order for the support of one or more children and am in compliance with a plan approved by the District Attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to order ☐ I am subject to a court order for the support of one or more children and am not in compliance with a plan approved by the District Attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to order					

Miscellaneous Information	Please answer this section if your business is <i>located</i> in Carson City. If you are unsure of your answer or are installing signage, contact the Planning Division at (775) 887-2180	
	Is your business location zoned for this type of business <i>yes</i>	Has a Special Use Permit been obtained for this business location
	Will you be installing any outdoor signs <i>yes</i>	Are there any existing signs of the property <i>yes</i>
	Will there be any outside storage (If yes, please explain items being stored and how being screened) <i>N/A.</i>	
	Will any commercial vehicles be used for this business (If yes, please describe size, type, and location of storage) <i>N/A.</i>	
	Please list the quantities, types, and storage location of any chemicals or hazardous materials that will be used for this business <i>restaurant supplies.</i>	

Rules and Regulations	I, the undersigned understand that I cannot operate my business until my license is actually issued by this office indicating approval by all necessary city departments	
	• If any changes are made after completing said license application this office must be notified immediately and an updated is required. • A business license, liquor license, and/or gaming license are issued to a given owner at a SPECIFIC LOCATION and are NON-TRANSFERRABLE to a different owner or different location • Non-payment of annual and quarterly business license, liquor license, and/or gaming license fees by the due date will result in applied penalties and is grounds for the revocation of the license. • Any exception to any of the above is considered a violation of the Carson City Municipal Code and is subject to citation	
	I hereby certify that the above information is correct to the best of my knowledge and belief. I understand that failure to complete this form truthfully is an act of perjury.	
	Applicant's Signature	Date <i>3-12-14</i>
	<i>[Signature]</i>	

FEE STRUCTURE		FEE	LICENSE TOTAL FEES	
Business License Fee		<i>63.85</i>	Business License Annual Fee:	<i>245.70</i>
Square Footage		<i>32.25</i>	Business License Pro-rated Fee:	<i>263.93</i> <i>march-Dec</i>
Number of Employees <i>4</i>		<i>24.60</i>	Business License Application/Update Fee:	<i>25.00</i>
Health Fee		<i>125.00</i>	Liquor License Annual Fee:	<i>800.00</i>
Number of Rental Units			Liquor License Pro-rated Fee:	
Number of Coin Operated Machines			Liquor License Application Fee:	<i>1000.00</i>
Number of Slot Machines			Liquor License Investigation Fee:	<i>500.00</i>
TOTAL FEES DUE: <i>1773.93</i>			Gaming License Quarterly Fee:	
Payment Type	<i>CHE-2213</i>		Gaming License Application Fee:	
Received By <i>SW</i>	Date <i>3-14-2014</i>		Fictitious Name Fee:	<i>20.00</i>
Date Applicant Fingerprinted	By	File #	Health Pre-Inspection Fee:	<i>25.00</i>

Memorandum

TO: Carson City Liquor and Entertainment Board

FROM: Carson City Health and Human Services

DATE: March 17, 2014

RE: Lupita's Liquor LICENSE



On March 17, 2014 an inspection of LUPITA's, located 1939 N. Carson St., was conducted. At the time of the inspection the premises met CCHHS standards for restaurant operation and retail sales of alcoholic drinks. No violations at the time of the inspection.

They have the approval of this department. Please contact CCHHS with any questions or concerns.

Phone: (775)887-2190

Fax: (775)887-2248

Dustin Boothe

Environmental Health Program Manager

Robert Elliott

Environmental Health Specialist II

Marissa Ure

Environmental Health Specialist I

Copied:

Lena Reseck, Business License