City of Carson City Agenda Report

Date Submitted: April 08, 2014

Agenda Date Requested: April 17, 2014

Time Requested: 2 hours (with prior item)

To: Mayor and Supervisors

From: City Manager

Subject Title: To conduct a public hearing and take public comment regarding a proposed ordinance imposing a one-eighth of one percent (0.125%) sales tax for public infrastructure projects pursuant to NRS 377B, including (i) street and pedestrian improvements in the downtown area and Carson Street and William Street/Highway 50 East commercial corridors; (ii) the construction, expansion, improvement, and/or equipping of a new animal services facility; (iii) the construction, expansion, improvement, and/or equipping of a multi-purpose athletic center; (iv) and the construction of improvements to, remodeling, and/or equipping of the existing Community Center. (Marena Works)

Summary: An ordinance must be adopted to implement a sales tax pursuant to NRS 377B to fund certain public infrastructure projects. The projects noted above are being considered for inclusion in the Plan of Expenditure. The sales tax may only be used to fund projects that are included within the Plan of Expenditure.

Type of Action Requested: Resolution Formal Action/Motion		Ordin Othe	ance r (No A	ction)
Does This Action Require A Business Impact Statement	:	() Yes	(X) No

Recommended Board Action: (No action; public comment and discussion only.)

Explanation for Recommended Board Action: On August 15, 2013, the Board of Supervisors accepted the Downtown Carson City Revitalization Plan prepared by the 20/20 downtown group, and on September 19, 2013, the Board of Supervisors accepted the conceptual plans prepared by business and property owners for the North Carson Street corridor and the East William Street/Hwy 50 East corridor. On November 7, 2013, the Board of Supervisors accepted the South Carson Street conceptual plan.

On December 6, 2013, City staff brought forward a draft plan for the Board of Supervisors to consider to fund the above-noted street and pedestrian improvement projects as well as the proposed Multi-purpose Athletic Center (MAC) and Animal Services Facility, for which the Board has sought funding sources in the past, by implementing a one-eighth-percent sales tax. The Board took no formal action on the Plan but directed staff to conduct public meetings to obtain citizen comments and focus on getting the word out to the businesses that would be affected, and to bring back the matter for consideration at the February 20 Board meeting.

City staff held three workshops with public comments sessions, including two on January 21, 2014, and one on January 29. Staff published notices of the workshops in the Nevada Appeal and distributed the information through the Chamber of Commerce, and notices were posted on the main page of the City's website. Notices were also distributed to all the businesses located on Carson Street, William Street, Highway 50 East from the freeway to the Fairview Drive/College Parkway intersection, and Curry Street in the downtown area, a total of approximately 600 notices. The public were directed to a webpage (www.carson.org/carsonplan2014) that was set up to provide complete documents and maps related to the plans, as well as a comment and survey sheet. Approximately 33 people attended the first workshop, approximately 50 people attended the second, and approximately 114 people attended the third workshop, based on the number of people that signed in. Survey results and written comments are included as attachments to this item.

Refer to the attached supporting materials for more information regarding the Plan of Expenditure, individual project information, and estimated project costs.

Should the Board of Supervisors adopt the Plan of Expenditure and implement the sales tax for these projects, staff would then work closely with the applicable stakeholders to develop detailed plans that can be implemented within budget constraints. Significant design work has already gone into the MAC and preliminary plans for the Animal Services Facility, but staff is waiting for a decision on funding to proceed with the detailed corridor design work and any work to be done on the Community Center. Only concepts and ideas have been discussed, to date. City staff would work closely with the property owners and businesses along the commercial corridors to develop final plans and stakeholders regarding any work to the Community Center.

A one-eighth percent sales tax is available for the Board of Supervisors to implement without voter approval. To use the one-eighth-percent sales tax for the projects within the Plan of Expenditure the Board must adopt an ordinance to implement the tax. The ordinance adopting the sales tax must specify the date of imposition of the tax, the specific purpose of the tax, and that the tax will remain as necessary so as to not impair any outstanding bond payments or other obligation which is payable from the tax. The law requires that the governing body must develop a plan of expenditure and specify the projects within the plan that are proposed to be constructed or purchased or, in the case of flood control and landfills, operated and maintained, within the purposes as defined in NRS 377B.160(3).

The facilities are to be funded by the one-eighth-percent sales tax in accordance with NRS 377B, with the improvements to the street corridors falling under NRS 377B.160(3)(e) (as a street project described in NRS 373.028(2)). The Animal Services Facility is a "public safety facility" that prevents disease and protects the public as defined in NRS 377B.160(3)(f). The Multi-Purpose Athletic Center is a "recreational facility" as defined in NRS 377B.160(3)(f). The construction of improvements to, remodeling, and/or equipping the existing Community Center would fall under "recreation facility" as defined in NRS 377B.160(3)(f) and as a facility having "cultural or historical value" as defined in NRS 377B.160(3)(d).

The projects can be financed with bonds and/or other obligations that are secured in whole or in part with a pledge of the sales tax revenues. In addition it is anticipated bonds would not be issued immediately upon implementation of the sales tax since initial construction would not

begin for approximately one year after implementation. Funds for the first year of about \$1.0 million from the tax would be used for project planning and design costs. It is anticipated that two bond issues could be issued to support the projects. An initial bond of approximately \$12.0-\$14.0 million would be to support the first round of projects followed a few years later with a bond of approximately \$2.0-\$4.0 million or greater, depending on available bonding capacity, would support the next round of projects. Funding for the balance of the corridor program could possibly be paid with revenues on a pay-as-you-go basis rather than through a bond, which could lead to overall cost savings.

Overall funding through the one-eighth percent sales tax would be approximately \$11 million for the corridors and downtown, approximately \$4 million for the Animal Services Facility, approximately \$2.8 million for the Multi-Purpose Athletic Center and approximately \$2 million for the Community Center. By timing expenses, utilizing bonds, and using additional available funds from grants, the overall total for the projects are estimated to cost approximately \$30 million or more. The projects will be designed to the available level of funding and will be designed to be added to in the future as funding though additional grants and sources become available. The majority of the anticipated Public Works portion of the funding is contained in current capital programs in Stormwater, Water, Sewer, and Streets Divisions for replacement and improvements.

The sales tax of one-eighth percent costs \$12.50 per \$10,000 in taxable sales purchases. It is estimated that about 40% of the overall tax is paid by nonresidents and 60% by city residents.

The Board of Supervisors originally passed Ordinance Number 2014–05 on March 6, 2014 enacting the sales tax that was to be effective on July 1, 2014. However, it was determined that the City failed to give proper notice required under NRS 377B.100(6)(b) and that the best course of action would be to repeal Carson City Ordinance Number 2014-05 and start the process over. Collection of the new sales tax would start on October 1, 2014.

Applicable Statute, Code, Policy, Rule or Regulation: NRS 377B

Fiscal Impact: One-eighth of one percent sales tax on all taxable sales in Carson City.

Explanation of Impact: The proposed sales tax would be used only to fund the projects listed in the adopted Plan of Expenditure.

Funding Source: One-eighth of one percent sales tax on all taxable sales in Carson City.

Alternatives: N/A, public comment and discussion only.

Supporting Material:

- 1. Notice of Public Hearing and Certification
- 2. Draft Ordinance

(Refer to the prior Agenda Report and supporting materials for the Public Hearing regarding the Plan of Expenditure for more information and background on the proposed ordinance.)

(Vote Recorded By)

CERTIFICATE OF POSTING OF NOTICE OF PUBLIC HEARING

I, Racheal Porcari, a duly authorized employee of the City of Carson City, hereby certify by signing below that I posted a Notice of Public Hearing – One-Eighth of One Percent Sales Tax, in the form attached hereto as Exhibit A, before 5:00 p.m. on March 31, 2014, at the following locations:

Carson City Community Center, 851 E. William Street

Carson City Public Safety Complex, 885 E. Musser St.

Carson City Library, 900 North Roop Street

Business Resource & Innovation Center (BRIC) 108 East Proctor

CARSON CITY, NEVADA

Rachael Porcari

Management Assistant

NOTICE OF PUBLIC HEARING CARSON CITY BOARD OF SUPERVISORS ONE-EIGHTH OF ONE PERCENT SALES TAX

NOTICE is hereby given that the Carson City Board of Supervisors (the "Board") will hold a public hearing at a regular meeting to be held on Thursday, April 17, 2014, beginning immediately after the Board convenes at 8:30 a.m. (any person can make public comments regarding the public hearing matter during an agenda item "Public Hearing-Public Comment" period or upon a specific call for such by the Mayor during the meeting until the Mayor's declaration that the public hearing be closed), in the Sierra Room of the Community Center, 851 East William Street, Carson City, Nevada, with regard to the imposition of a one-eighth of one percent (0.125%) sales tax within Carson City pursuant to chapter 377B of the Nevada Revised Statutes (the "Act"). If approved, the proceeds of the sales tax would be expended for certain purposes permitted by the Act and a Plan of Expenditure to be considered by the Board. A public hearing regarding the Plan of Expenditure is scheduled to be held by the Board at the same time and place as the public hearing described in this notice.

The form of the ordinance imposing the sales tax may be examined in the Executive Offices, 201 North Carson Street, Carson City, Nevada, three days before the date of the public hearing. All persons are invited to attend the public hearing and be heard regarding the proposed sales tax. Prior to the public hearing, written comments may be filed with the Executive Offices at the aforementioned address.

Publication dates: March 30, 2014, and April 6, 2014

Do not remove – Please keep posted through April 17, 2014

BILL NO.	
ORDINANCE NO. 2014	_

AN ORDINANCE AMENDING TITLE 21-TAXATION OF THE CARSON CITY MUNICIPAL CODE BY ADDING A NEW CHAPTER 21.08-INFRASTRUCTURE SALES TAX FOR THE PURPOSE OF IMPOSING A SALES TAX IN CARSON CITY OF ONE-EIGHTH OF ONE-PERCENT ON RETAIL SALES: BY ADDING A NEW SECTION 21.08.010-DEFINITIONS; BY ADDING A NEW SECTION 21.08.020-IMPOSITION OF TAX, REFUNDS, EFFECTIVE DATE OF TAX, REPEAL OF TAX; BY ADDING A NEW SECTION 21.08.030-USE OF PROCEEDS OF TAX; BY ADDING A NEW SECTION 21.08.040-PAYMENT OF PROCEEDS OF TAX TO DEPARTMENT, CONTRACT WITH DEPARTMENT: BY ADDING A NEW SECTION 21.08.050-INCORPORATION OF PROVISIONS OF CHAPTER 374 OF NRS; BY ADDING A NEW SECTION 21.08.060-CREATION OF INFRASTRUCTURE FUND; BY ADDING A NEW SECTION 21.08.070-ISSUANCE OF BONDS, NOTES AND OTHER SECURITIES; BY ADDING A NEW SECTION 21.08.080-IMPAIRMENT OF OBLIGATIONS PROHIBITED: TO CREATE AN INFRASTRUCTURE FUND FOR THE ACCOUNTING OF THE TAX: TO PROVIDE FOR PAYMENT OF THE PROCEEDS OF THE TAX TO THE NEVADA DEPARTMENT OF TAXATION: TO AUTHORIZE A CONTRACT WITH THE NEVADA DEPARTMENT OF TAXATION RELATED TO THE ADMINISTRATION AND OPERATION OF THE TAX: TO INCORPORATE CERTAIN PROVISIONS OF CHAPTER 374 OF NRS; TO PROVIDE FOR THE ISSUANCE OF BONDS AND OTHER SECURITIES; AND OTHER MATTERS PROPERLY RELATED THERETO; AND REPEALING IN ITS ENTIRETY ORDINANCE NO. 2014-5 ADOPTED BY THE BOARD OF SUPERVISORS ON MARCH 6, 2014.

Fiscal Effect: Yes

THE BOARD OF SUPERVISORS OF CARSON CITY DO ORDAIN:

SECTION I:

That the index to Title 21-TAXATION of the Carson City Municipal Code is hereby amended as follows:

Chapters:

21.02	Open-Space Use Assessment
21.03	Relief Tax
21.04	Public Road Maintenance (Sales and Use) Tax
21.05	Public Road Repair and Restoration (Motor Vehicle Fuel Excise) Tax
21.06	V&T Railroad Sales Tax
21.07	Quality of Life (Sales and Use) Tax
<u>21.08</u>	Infrastructure Sales Tax

SECTION II:

That Title 21 of the Carson City Municipal Code is hereby amended by adding new Sections as follows:

Sections:

- 21.08.010 Definitions.
- 21.08.020 Imposition of Tax; refunds; effective date of Tax; repeal of Tax.
- 21.08.030 Use of proceeds of Tax.
- 21.08.040 Payment of proceeds of Tax to Department; contract with Department.
- 21.08.050 Incorporation of provisions of Chapter 374 of NRS.
- 21.08.060 Creation of Infrastructure Fund.
- 21.08.070 Issuance of bonds, notes, and other securities.
- 21.08.080 Impairment of obligations prohibited.

21.08.010 - Definitions.

As used in this chapter, unless the context otherwise requires:

"Board" means the Board of Supervisors of Carson City.

"Department" means the Nevada Department of Taxation.

<u>"Plan" means the plan of expenditure originally adopted by the Board on April 17, 2014</u> <u>pursuant to subsection (7) of NRS 377B.100, as the same may be amended from time to time in accordance with law.</u>

"Tax" means the tax imposed pursuant to this chapter.

21.08.020 - Imposition of Tax; refunds; effective date of Tax; repeal of Tax.

- 1. There is hereby imposed a Tax of one-eighth of one percent (0.125%) of the gross receipts of any retailer from the sale of all tangible personal property sold at retail, or stored, used or otherwise consumed in Carson City. This Tax is imposed pursuant to the authority granted by chapter 377B of NRS.
- 2. A purchaser is entitled to a refund, in accordance with the provisions of NRS 374.635 to 373.720, inclusive, of the amount of the Tax required to be paid that is attributable to the Tax imposed upon the sale of, and the storage, use, or other consumption in Carson City of, tangible personal property used for the performance of a written contract:
 - A. Entered into on or before the effective date of the Tax; or
 - B. For the construction of an improvement to real property for which a binding bid was submitted before the effective date of the Tax if the bid was afterward accepted,

if, under the terms of the contract or bid, the contract price or bid amount cannot be adjusted to reflect the imposition of the Tax.

- 3. The effective date of the Tax shall be the first day of the first month of the next calendar quarter that is at least one hundred twenty (120) days after the date on which a two-thirds (2/3) majority of the Board approves, on second reading, the ordinance imposing the Tax.
- 4. Subject to the provisions of Section 21.08.080 of this chapter, on or before the date on which a Plan expires, the Board shall determine whether a necessity exists for the continued imposition of the Tax. If the Board determines that such a necessity does not exist, the Board shall repeal the ordinance that enacted the Tax. If the Board determines that the Tax must be continued for a purpose set forth in NRS 377B.160, the Board shall adopt, in the manner prescribed in chapter 377B of NRS, a new Plan for the expenditure of the proceeds of the Tax for such a purpose.

21.08.030 - Use of proceeds of Tax.

The proceeds of the Tax must be expended for the purposes set forth in the Plan, which purposes include, without limitation, the payment of principal and interest on notes, bonds, or other securities issued to provide money for the cost of the projects, facilities and activities described in the Plan and otherwise permitted by subsections (a) through (f) of NRS 377B.160(3).

21.08.040 - Payment of proceeds of Tax to Department; contract with Department.

- 1. All fees, taxes, interest, and penalties imposed and all amounts of Tax required to be paid to Carson City pursuant to this chapter must be paid to the Department in the form of remittances payable to the Department.
- Carson City shall permit the State of Nevada to transfer from the State Sales and
 Use Tax Account to the appropriate account in the State General Fund such
 percentage of all fees, taxes, interest, and penalties collected pursuant to this
 chapter during the preceding month as is described in NRS 377B.130(3)(a), as
 amended, as compensation to the State of Nevada for the cost of collecting the
 Tax.
- 3. Before the effective date of the Tax, Carson City shall contract with the Department for the performance of all of the functions incident to the administration or operation of the Tax. Any ordinance amending or repealing this chapter must include a provision in substance that Carson City shall amend its contract with the Department before the effective date of the amendatory taxing ordinance, unless the Board determines with the written concurrence of the Department that no such amendment of the contract is necessary or desirable.

21.08.050 – Incorporation of provisions of Chapter 374 of NRS.

The provisions of chapter 374 of NRS are hereby incorporated into this chapter insofar as applicable. All amendments to chapter 374 of NRS after the date of the enactment of the ordinance imposing the Tax, not inconsistent with chapter 377B of NRS, shall automatically become a part of the ordinance imposing the Tax and any ordinance amending it.

21.08.060 - Creation of Infrastructure Fund.

The Carson City Treasurer shall create a fund to be known as the "Infrastructure Fund" into which all the proceeds of the Tax received from the State Controller shall be deposited. The Infrastructure Fund must be accounted for as a separate fund and not as a part of any other fund of Carson City. The money for each project included in the Plan must be accounted for separately in the Infrastructure Fund.

21.08.070 - Issuance of bonds, notes, and other securities.

Money for the acquisition, development, construction, equipping, and improvement of the projects described in the Plan may be obtained as authorized by chapter 377B of NRS through the issuance of bonds, notes, and other securities as the Board may deem appropriate. The bonds, notes or other securities may be general or special obligations of Carson City. Such bonds, notes or other securities may be payable from the receipts of the Tax or the revenue generated by one or more of the projects described in the Plan or may be secured as to principal and interest by a pledge of and lien on the receipts of the Tax or the revenue generated by one or more of the projects described in the Plan. Any ordinance authorizing the issuance of such a bond, note, or other security must describe the purpose for which the bond, note or other security is issued.

21.08.080 – Impairment of obligations prohibited.

The Board shall not repeal or amend or otherwise directly or indirectly modify the ordinance imposing the Tax in such a manner as to impair any outstanding bonds or other obligations issued pursuant to this chapter, or other obligations incurred pursuant to this chapter, until all obligations for which revenue from an ordinance have been pledged or otherwise made payable from such revenue pursuant to this chapter have been discharged in full or provision for full payment and redemption has been made.

SECTION III:

If any clause, sentence, section, provision or part of Chapter 21.08 of the Carson City Municipal Code shall be adjudged to be unconstitutional or invalid for any reason by any court of competent jurisdiction, such judgment shall not invalidate, impair or affect the remainder of such chapter.

SECTION IV:

That except as otherwise as provided in Section V, no other provisions of Title 21-Taxation of the Carson City Municipal Code or any other portion of the Carson City Municipal Code is affected by this ordinance.

SECTION V:

Ordinance No. 2014-5, adopted by the Board of Supervisors on March 6, 2014, is hereby repealed in its entirety as shown below:

[BILL NO. 105

ORDINANCE NO. 2014-5

AN ORDINANCE AMENDING TITLE 21-TAXATION OF THE CARSON CITY MUNICIPAL CODE BY ADDING A NEW CHAPTER 21.08-INFRASTRUCTURE SALES TAX FOR THE PURPOSE OF IMPOSING A SALES TAX IN CARSON CITY OF ONE-EIGHTH OF ONE-PERCENT ON RETAIL SALES: BY ADDING A NEW SECTION 21.08.010 DEFINITIONS: BY ADDING A NEW SECTION 21.08.020-IMPOSITION OF TAX, REFUNDS, EFFECTIVE DATE OF TAX. REPEAL OF TAX: IMPOSING A ONE-EIGHTH OF ONE PERCENT (0.125%) SALES TAX BY ADDING A NEW SECTION 21.08.030 USE OF PROCEEDS OF TAX: BY ADDING A NEW SECTION 21.08.040-PAYMENT OF PROCEEDS OF TAX TO DEPARTMENT, CONTRACT WITH DEPARTMENT; BY ADDING A NEW SECTION 21.08.050 INCORPORATION OF PROVISIONS OF CHAPTER 374 OF NRS: BY ADDING A NEW SECTION 21.08.060-CREATION OF INFRASTRUCTURE FUND; BY ADDING A NEW SECTION 21.08.070-ISSUANCE OF BONDS, NOTES AND OTHER SECURITIES; BY ADDING A NEW SECTION 21.08.080-IMPAIRMENT OF OBLIGATIONS PROHIBITED: TO CREATE AN INFRASTRUCTURE FUND FOR THE ACCOUNTING OF THE TAX: TO PROVIDE FOR PAYMENT OF THE PROCEEDS OF THE TAX TO THE NEVADA DEPARTMENT OF TAXATION: TO AUTHORIZE A CONTRACT WITH THE NEVADA DEPARTMENT OF TAXATION RELATED TO THE ADMINISTRATION AND OPERATION OF THE TAX; TO INCORPORATE CERTAIN PROVISIONS OF CHAPTER 374 OF NRS: TO PROVIDE FOR THE ISSUANCE OF BONDS AND OTHER SECURITIES: AND OTHER MATTERS PROPERLY RELATED THERETO.

Fiscal Effect: Yes

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 - A. Entered into on or before the effective date of the Tax; or
 - B. For the construction of an improvement to real property for which a binding bid was submitted before the effective date of the Tax if the bid was afterward accepted.

if, under the terms of the contract or bid, the contract price or bid amount cannot be adjusted to reflect the imposition of the Tax.

- 3. The effective date of the Tax shall be the first day of the first month of the next calendar quarter that is at least one hundred twenty (120) days after the date on which a two-thirds (2/3) majority of the Board approves, on second reading, the ordinance imposing the Tax.
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- 3. Before the effective date of the Tax, Carson City shall contract with the Department for the performance of all of the functions incident to the administration or operation of the Tax. Any ordinance amending or repealing this chapter must include a provision in substance that Carson City shall amend its contract with the Department before the effective date of the amendatory taxing ordinance, unless the Board determines with the written concurrence of the Department that no such amendment of the contract is necessary or desirable.

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- Money for the acquisition, development, construction, equipping, and improvement of
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generated by one or more of the projects described in the Plan or may be secured as to
principal and interest by a pledge of and lien on the receipts of the Tax or the revenue
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- The Board shall not repeal or amend or otherwise directly or indirectly modify the
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obligations issued pursuant to this chapter, or other obligations incurred pursuant to this
chapter, until all obligations for which revenue from an ordinance have been pledged or
otherwise made payable from such revenue pursuant to this chapter have been discharged in
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	PASSED_		(month)	(day), 2014.	
	VOTE:	AYES:	SUPERVISORS:		
		NAYS:	SUPERVISORS:		
		ABSENT:	SUPERVISORS:		
				Robert Crowell, Mayor	
ATTEST:				,,	
ALAN GLOV	/ED				
CLERK/TRE					
This ordinar		n force and ef _ of the year 20		day of the month of	
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