

CARSON CITY BOARD OF SUPERVISORS

Minutes of the March 6, 2014 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, March 6, 2014 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor John McKenna, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Marena Works, Interim City Manager
Alan Glover, Clerk - Recorder
Randal Munn, Chief Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:29:38) - Mayor Crowell called the meeting to order at 8:29 a.m. Roll was called; a quorum was present. Good Shepherd Wesleyan Church Pastor Nick Emery provided the invocation. At Mayor Crowell's request, Ken Beaton led the pledge of allegiance.

5. PUBLIC COMMENT (8:31:15) - Mayor Crowell entertained public comment. (8:31:18) Ken Beaton discussed the recent accomplishments and upcoming opportunities of the Carson High School Culinary Arts Program. He provided fundraiser promotional materials to Supervisors McKenna and Abowd at their request.

Mayor Crowell entertained additional public comment. (8:33:24) Mary Bowers introduced herself as "a resident of Empire Ranch." She described the location of her residence relative to the Empire Ranch Golf Course, and discussed concerns relative to the possible disposition of the golf course. Supervisor Bonkowski advised that he would hold a public meeting, at 6:00 p.m. on Wednesday, March 12th, at the Empire Ranch Golf Course clubhouse. He provided a fact sheet to Ms. Bowers, and provided an overview of the same. He invited her to read the fact sheet and to attend the public meeting. Supervisor McKenna offered to meet with any interested Empire Ranch Estates residents. He committed to working with the residents if the City is ultimately required to purchase the golf course. Following a brief discussion, Mayor Crowell entertained additional public comment. None was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - December 19, 2013 (8:41:13) - Supervisor Bonkowski recommended an addition to 38(D), and moved to approve the minutes, with the recommended addition. Supervisor Abowd seconded the motion. Motion carried 5-0.

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:43:06) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed the agenda adopted, as published.

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8. CONSENT AGENDA (8:43:21) - Mayor Crowell advised of having been requested to separately hear items 8-3(A), 8-3(B), and 8-4. Relative to item 8-5(A), Supervisor Bonkowski disclosed that Bill Miles, of Miles Construction, is a real estate client. He read into the record the language of a legal opinion and advised that, pursuant to NRS 281(A).420(3), he would not participate, advocate, or vote on consent agenda item 8-5(A). Mayor Crowell entertained a motion to approve the remainder of the consent agenda. **Supervisor McKenna moved to approve the consent agenda, consisting of one item from the District Attorney; one item from Finance; and two items from the City Manager. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, a vote.

RESULT:	Approved [5 - 0]; [4 - 0 - 1 on item 8-5(A)]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors McKenna, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	Supervisor Bonkowski - item 8-5(A) only

8-1. DISTRICT ATTORNEY - POSSIBLE ACTION TO APPROVE, PURSUANT TO SECTION 3.070(3) OF THE CITY CHARTER, AN INDEPENDENT CONTRACTOR AGREEMENT RETROACTIVE TO FEBRUARY 18, 2014, BETWEEN THE DISTRICT ATTORNEY AND THE LAW FIRM OF MAUPIN, COX & LeGOY, FOR SPECIAL DEPUTY DISTRICT ATTORNEY SERVICES ON AN AS-NEEDED, HOURLY BASIS, AS ENGAGED BY THE DISTRICT ATTORNEY'S OFFICE, TO REPRESENT THE CITY IN LABOR MATTERS INVOLVING, WITHOUT LIMITATIONS, NEGOTIATIONS, MEDIATION, FACT FINDING, ARBITRATION, AND APPEALS

8-2. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH FEBRUARY 25, 2014, PURSUANT TO NRS 251.030 AND NRS 354.290

8-3. PURCHASING AND CONTRACTS

8-3(A) POSSIBLE ACTION TO DETERMINE THAT HORIZON CONSTRUCTION, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1314-155, FAIRGROUNDS ARENA PICNIC SHELTER PROJECT TO HORIZON CONSTRUCTION, INC. FOR A BID AMOUNT OF \$82,724.00, PLUS A CONTINGENCY AMOUNT NOT TO EXCEED \$8,000.00, TO BE FUNDED FROM THE CAPITAL PROJECTS/CONSTRUCTION ACCOUNT IN THE REDEVELOPMENT FUND, AS PROVIDED IN FY 2013 / 2014 (8:51:17) - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. In response to a question, Ms. Works provided background information on the subject project. She anticipates the likelihood that additional future improvements will be done at Fuji Park. In response to a question, Parks and Recreation Department Director Roger Moellendorf reviewed the relevant funding sources and the project cost. In response to a question, Assistant Project Manager Darren Anderson advised that the target completion date is Memorial Day 2014.

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Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, he entertained a motion. **Supervisor Bonkowski moved to determine that Horizon Construction, Inc. is the lowest responsive and responsible bidder, pursuant to NRS 338, and to award Contract No. 1314-155, Fairgrounds Arena Picnic Shelter project, to Horizon Construction, Inc. for a bid amount of \$82,724.00, plus a contingency amount not to exceed \$8,000.00, to be funded from the capital projects construction amount in the Redevelopment Fund, as provided in fiscal year 2013 / 2014. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-3(B) POSSIBLE ACTION TO ACCEPT THE PUBLIC WORKS DEPARTMENT RECOMMENDATION TO APPROVE AMENDMENT NO. 1 TO CONTRACT NO. 1213-172 WITH CUSTOM SIGN AND CRANE, TITLED, "CARSON CITY COMMUNITY CENTER LED SIGN PROJECT," TO INCREASE THE CONTRACT IN AN AMOUNT NOT TO EXCEED \$3,500.00, FUNDED FROM THE REDEVELOPMENT PROFESSIONAL SERVICES ACCOUNT, AS PROVIDED FOR IN FY 2013 / 2014 (8:55:39) - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt provided background information and reviewed the agenda materials. In response to a question, Ms. Belt explained the definition of "professional services."

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept the Public Works Department recommendation to approve Amendment No. 1 to Contract No. 1213-172 with Custom Sign and Crane, titled "Carson City Community Center LED Sign Project," to increase the contract in an amount not to exceed \$3,500.00, funded from the redevelopment professional services account, as provided for in FY 2013 / 2014. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John McKenna
AYES:	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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8-4. HEALTH AND HUMAN SERVICES DEPARTMENT - POSSIBLE ACTION TO APPROVE A LEASE AGREEMENT, BETWEEN CARSON CITY AND VITALITY UNLIMITED, A NON-PROFIT NEVADA CORPORATION (8:58:30) - Mayor Crowell introduced this item, and Health and Human Services Department Director Nicki Aaker invited the Vitality Unlimited representatives to the podium. (8:59:06) Vitality Unlimited Chief Financial Officer Dorothy Dexter introduced herself for the record. Ms. Aaker provided background information on this item, and reviewed the agenda materials. Ms. Works and Ms. Aaker responded to questions of clarification regarding various provisions of the lease agreement. (9:03:40) In response to a question, Vitality Unlimited Chief Operations Officer Esther Quilici discussed the nonprofit status and the mission of the organization.

Supervisor Shirk advised of having toured the facility, and expressed concerns over safety and security issues. Ms. Works responded to corresponding questions of clarification, and discussed recent improvements and changes to procedure relative to ensuring security. Ms. Aaker reviewed provisions of the lease agreement relative to issues of security. Supervisor Bonkowski commended City and Vitality Unlimited staff on development of the lease agreement, and estimated the rent subsidy at \$105,000 per year.

Mayor Crowell entertained public comment and, when none was forthcoming, discussed the importance of providing for addiction-related rehabilitation in the community. Ms. Works responded to additional questions of clarification regarding the location. In response to a further question, Supervisor Bonkowski explained his involvement in development of the subject lease agreement. Discussion followed, and Mayor Crowell agreed with the need for a different location.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve the lease agreement, between Carson City and Vitality Unlimited, a non-profit Nevada corporation. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Shirk acknowledged the need for the service provided by Vitality Unlimited, and expressed the opinion that the courts and the Sheriff's Department should be involved in determining a different location. He advised he would vote against the motion. Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

RESULT:	Approved [4 - 1]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor John McKenna
AYES:	Supervisors Bonkowski, McKenna, Abowd, and Mayor Crowell
NAYS:	Supervisor Jim Shirk
ABSENT:	None
ABSTAIN:	None

8-5. CITY MANAGER

8-5(A) POSSIBLE ACTION TO REAPPOINT TWO MEMBERS TO THE CARSON CITY INTERNATIONAL BUILDING CODE BOARD OF APPEALS: WILLIAM ("BILL") MILES TO THE GENERAL CONTRACTOR POSITION AND DARRIN BERGER TO THE REGISTERED ARCHITECT POSITION, FOR TWO-YEAR TERMS THAT EXPIRE IN JANUARY 2016

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8-5(B) POSSIBLE ACTION TO APPOINT RANDY BOWLING TO THE CARSON CITY UTILITY FINANCIAL OVERSIGHT COMMITTEE AS SUPERVISOR BONKOWSKI'S APPOINTED REPRESENTATIVE

9. RECESS BOARD OF SUPERVISORS (8:45:12) - Mayor Crowell recessed the Board of Supervisors at 8:45 a.m.

LIQUOR AND ENTERTAINMENT BOARD

10. CALL TO ORDER AND ROLL CALL (8:45:15) - Chairperson Crowell called the Liquor and Entertainment Board to order, noting the presence of a quorum, including Member Ken Furlong.

11. PUBLIC COMMENT (8:45:28) - Chairperson Crowell entertained public comment; however, none was forthcoming.

12. POSSIBLE ACTION ON APPROVAL OF MINUTES - October 17, 2013; November 7, 2013; and December 19, 2013 (8:45:38) - Chairperson Crowell introduced this item, and entertained a motion. **Member Abowd moved to approve the minutes for October 17, 2013. Member Bonkowski seconded the motion. Motion carried 6-0. Member Abowd moved to approve the minutes, as published, for November 7, 2013. Member Bonkowski seconded the motion. Motion carried 6-0. Member Abowd moved to approve the minutes of December 19, 2013, as published. Member Bonkowski seconded the motion. Motion carried 6-0.**

13. COMMUNITY DEVELOPMENT DEPARTMENT, BUSINESS LICENSE DIVISION - POSSIBLE ACTION TO APPROVE SHAWN BARTLETT AS THE LIQUOR MANAGER FOR DOLGEN MIDWEST, LLC DBA DOLLAR GENERAL, LIQUOR LICENSE NO. 14-29913, LOCATED AT 3059 HIGHWAY 50 EAST (8:46:40) - Chairperson Crowell introduced this item, and Senior Permit Technician Lena Reseck reviewed the agenda materials. She advised that, due to a prior commitment, Applicant Shawn Bartlett would be represented by Attorney Colby Balkenbush.

(8:47:40) Mr. Balkenbush provided an overview of the Dollar General store operation, and requested the board's approval of the application. In response to a question, he reviewed the requirement for all employees to complete an alcohol awareness program, through the State of Nevada, as well as an internal training program. Member Bonkowski requested Mr. Balkenbush to inform Mr. Bartlett of the need to visit the Department of Motor Vehicles to obtain a Nevada driver's license. Ms. Reseck acknowledged that Department of Health and Human Services staff will conduct a final inspection of the premises prior to a certificate of occupancy being issued. In response to a question, Mr. Balkenbush advised that he is an attorney at the Law Firm of Kolesar and Leatham, which represents Dollar General. Member McKenna requested Mr. Balkenbush to convey the Board's welcome to Carson City, and the expectation that Dollar General will be a good corporate citizen.

Chairperson Crowell entertained public comment and, when none was forthcoming, a motion. **Member Abowd moved to approve Shawn Bartlett, as the liquor manager for Dolgen Midwest, LLC, dba Dollar General, liquor license number 14-29913, located at 3059 Highway 50 East. Member McKenna seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [6 - 0]
MOVER:	Member Karen Abowd
SECOND:	Member John McKenna
AYES:	Members Abowd, McKenna, Bonkowski, Furlong, Shirk, Chair Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Chairperson Crowell welcomed Dollar General to Carson City and requested Mr. Balkenbush to convey to his clients the Board's appreciation.

14. PUBLIC COMMENT (8:50:51) - Chairperson Crowell entertained public comment; however, none was forthcoming.

15. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD (8:51:00) - Chairperson Crowell adjourned the Liquor and Entertainment Board at 8:51 a.m.

16. RECONVENE BOARD OF SUPERVISORS (8:51:07) - Mayor Crowell reconvened the Board of Supervisors at 8:51 a.m.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

17. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (8:51:10) - Please see the minutes for items 8-3(A), 8-3(B), and 8-4.

18. JUSTICE AND MUNICIPAL COURT - POSSIBLE ACTION TO APPROVE THE APPOINTMENT OF MS. JESSICA PRUNTY TO THE PANEL OF JUDGE PRO TEMPORES FOR THE CARSON CITY JUSTICE AND MUNICIPAL COURT (9:16:35) - Mayor Crowell introduced this item and invited Court Administrator Max Cortes and Ms. Prunty to the podium. Ms. Cortes reviewed the agenda materials. Mayor Crowell offered Ms. Prunty the opportunity to comment. (9:17:41) Ms. Prunty expressed excitement for the opportunity. In response to a question, she advised that she is a partner in the Dyer, Lawrence law firm, and provided background information on her work and education experience.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor McKenna moved to appoint Ms. Jessica Prunty to the panel of judge *pro tempore* for the Carson City Justice and Municipal Court. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors McKenna, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

19. FINANCE DEPARTMENT

19(A) POSSIBLE ACTION TO ADOPT BILL NO. 103, ON SECOND READING, AN ORDINANCE OF THE BOARD OF SUPERVISORS OF CARSON CITY, NEVADA, DESIGNATED BY THE SHORT TITLE, "2014 SEWER BOND ORDINANCE;" PROVIDING FOR THE ISSUANCE OF ITS GENERAL OBLIGATION (LIMITED TAX) SEWER BOND (ADDITIONALLY SECURED BY PLEDGED REVENUES), SERIES 2014; PROVIDING THE FORM, TERMS, AND CONDITIONS OF THE BOND; PROVIDING FOR THE LEVY AND COLLECTION OF ANNUAL GENERAL (AD VALOREM) TAXES FOR THE PAYMENT OF SUCH BOND; ADDITIONALLY SECURING ITS PAYMENT BY A PLEDGE OF REVENUES DERIVED FROM THE SANITARY SEWER SYSTEM AND DRAINAGE SYSTEM OF THE CITY; AND PROVIDING OTHER MATTERS PROPERLY RELATED THERETO (9:19:44) - Mayor Crowell introduced this item and, in response to a question, Finance Department Director Nick Providenti advised of no proposed revisions. He reviewed the agenda materials. Mayor Crowell entertained public comment; however, none was forthcoming. Mr. Providenti responded to questions of clarification regarding various provisions of the proposed ordinance.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Bill No. 103, on second reading, Ordinance No. 2014-3, an ordinance of the Board of Supervisors of Carson City, Nevada designated by the short title, "2014 Sewer Bond Ordinance;" providing for the issuance of its general obligation (limited tax) sewer bond (additionally secured by pledged revenues, Series 2014; providing the form, terms, and conditions of the bond; providing for the levy and collection of annual, general ad valorem taxes for the payment of such bond; additionally securing its payment by a pledge of revenues derived from the sanitary sewer system and drainage system of the City; and providing other matters relating thereto. Supervisor McKenna seconded the motion.** Supervisor Shirk expressed understanding for "the necessity for the improvement at the sewage treatment plant, ..." and advised that he would "stick to [his] earlier voting record." Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [4 - 1]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John McKenna
AYES:	Supervisors Abowd, McKenna, Bonkowski, and Mayor Crowell
NAYS:	Supervisor Jim Shirk
ABSENT:	None
ABSTAIN:	None

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19(B) POSSIBLE ACTION TO ADOPT BILL NO. 104, ON SECOND READING, AN ORDINANCE OF THE BOARD OF SUPERVISORS OF CARSON CITY, NEVADA, DESIGNATED BY THE SHORT TITLE, "2014 WATER BOND ORDINANCE;" PROVIDING FOR THE ISSUANCE OF ITS GENERAL OBLIGATION (LIMITED TAX) WATER BOND (ADDITIONALLY SECURED BY PLEDGED REVENUES), SERIES 2014; PROVIDING THE FORM, TERMS, AND CONDITIONS OF THE BOND; PROVIDING FOR THE LEVY AND COLLECTION OF ANNUAL GENERAL (AD VALOREM) TAXES FOR THE PAYMENT OF SUCH BOND; ADDITIONALLY SECURING ITS PAYMENT BY A PLEDGE OF REVENUES DERIVED FROM THE WATER SYSTEM OF THE CITY; AND PROVIDING OTHER MATTERS PROPERLY RELATED THERETO (9:24:55) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor McKenna moved to adopt Bill No. 104, on second reading, Ordinance No. 2014-4, an ordinance of the Board of Supervisors of Carson City, Nevada designated by the short title, "2014 Water Bond Ordinance;" providing for the issuance of its general obligation (limited tax) water bond (additionally secured by pledged revenues), Series 2014; providing the form, terms, and conditions of the bond; providing for the levy and collection of annual, general ad valorem taxes for the payment of such bond; additionally securing its payment by a pledge of revenues derived from the water system of the City; and providing other matters relating thereto. Supervisor Bonkowski seconded the motion. Mayor Crowell entertained discussion on the motion. Supervisor Shirk expressed understanding for "the necessity for it," and advised he would "stick ... with his earlier voting record." Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [4 - 1]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors McKenna, Bonkowski, Abowd, and Mayor Crowell
NAYS:	Supervisor Jim Shirk
ABSENT:	None
ABSTAIN:	None

20. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO APPROVE TASK NO. 3 FOR CONTRACT NO. 1112-148 WITH KAFOURY, ARMSTRONG & CO. TO PROVIDE AUDITING SERVICES FOR FY 2013 / 2014 AND TO DESIGNATE KAFOURY, ARMSTRONG & CO AS THE AUDITING FIRM FOR 2013 / 2014 (9:26:35) - Mayor Crowell introduced this item. Finance Department Director Nick Providenti reviewed the agenda materials, and responded to corresponding questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor McKenna moved to approve Task No. 3 for Contract No. 1112-148 with Kafoury, Armstrong & Co. to provide auditing services for FY 2013 / 2014 and to designate Kafoury, Armstrong & Co. as the auditing firm for FY 2013 / 2014. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors McKenna, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

21. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION

21(A) PRESENTATION ONLY TO GIVE AN OVERVIEW OF THE FUNDING AVAILABLE FOR THE COMMUNITY SUPPORT SERVICES GRANT ("CSSG"), THE COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG"), THE BOYS AND GIRLS CLUBS OF WESTERN NEVADA, AND THE NEVADA-TAHOE CONSERVATION DISTRICT, AND DISCUSS HOW THE FUNDING IS ALLOCATED (9:30:06) - Mayor Crowell introduced this item, and provided direction with regard to addressing the subject item and item 21(B). He recessed the meeting at 9:31 a.m. and reconvened at 9:45 a.m.

Supervisor Abowd disclosed that her husband, Charlie, serves as a member of the RSVP Board of Directors; and that she is working with Food for Thought and the Ron Wood Family Resource Center on the Harvest Hub program. She advised that, as a reasonable person, her independent judgment would not be affected and that she does not receive any financial gain and, therefore, intended to participate in discussion and action of the subject and following items. Supervisor Bonkowski disclosed that his "significant other and business partner, Andie Wilson" serves as a member of the Boys and Girls Clubs of Western Nevada Board of Directors, which has applied for community support services funding, under item 21(B). As a reasonable person, Supervisor Bonkowski advised that his independent judgment "on behalf of all the citizens of Carson City will not be materially affected by [his] commitment to Andie in his private capacity and Andie, as a volunteer, who does not receive any compensation for serving on the Club's Board. And, even if there were any arguable financial risks or benefits to Andie or [himself], they are no greater than that accruing to any other member of any group that is affected by the matter and, therefore, [he] can and will lawfully consider, participate, and vote in this matter, pursuant to NRS 281A.420." Mayor Crowell advised that his wife, Susan, serves as a member of the Mile High Jazz Band Board of Directors. He referred to the same statute cited by Supervisor Bonkowski relative to Susan. He disclosed that he serves as a member of the Partnership Carson City Board of Directors and the Carson City Circles Initiative Board of Directors, and advised of his intent to participate in discussion and action of the subject and following matter.

Grants Program Coordinator Janice Brod introduced herself, Community Development Department Director Lee Plemel, and Application Review Work Group Chair Ronni Hannaman. Ms. Brod reviewed the agenda materials.

21(B) POSSIBLE ACTION TO PRIORITIZE THE COMMUNITY SUPPORT SERVICES GRANT ("CSSG") FUNDING FOR YOUTH PROGRAMS FOR FY 2014 / 2015 (9:49:03) - Grants Program Coordinator Janice Brod introduced this item, and invited Partnership Carson City Executive Director Kathy Bartosz to provide an overview of the application review process and the agenda materials. Ms. Bartosz responded to various questions of clarification regarding the application materials. At

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Supervisor McKenna's request, she reviewed the names of the application review work group. She responded to additional questions of clarification regarding the request for five percent of the requested funding to be allocated for grant administration. She acknowledged that five percent is sufficient to cover the costs of grant administration.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor Abowd recommended reducing recommended funding amounts for the Boys and Girls Clubs of Western Nevada and Advocates to End Domestic Violence to the amounts requested by each organization, and allocating the remainder to the Carson City Symphony Association. **Supervisor Abowd moved to approve the Community Support Services Grant funding for youth programs, for fiscal year 2014 / 2015, subject to the approval of the fiscal year 2014 / 2015 budget, with the exception that the Boys and Girls Clubs of Western Nevada be awarded the requested amount of \$19,389 and that the Advocates to End Domestic Violence be awarded the requested amount of \$5,859, so that the Carson City Symphony Association could receive \$7,152.** Supervisor Bonkowski seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell thanked Ms. Bartosz.

21(C) POSSIBLE ACTION TO ALLOCATE THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) AND COMMUNITY SUPPORT SERVICES GRANT (“CSSG”) FUNDING FOR FY 2014 / 2015, AND TO OPEN A THIRTY-DAY PUBLIC COMMENT PERIOD, FROM APRIL 1 TO APRIL 30, 2014, FOR REVIEW OF THE CARSON CITY DRAFT CDBG 2014 - 15 ANNUAL ACTION PLAN AND FIVE-YEAR DRAFT CONSOLIDATED PLAN TO IMPLEMENT THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT CDBG PROGRAM (9:58:22) - Grants Program Coordinator Janice Brod introduced this item, and reviewed the agenda materials. Community Development Department Director Lee Plemel provided background information on the application review work group and their process. At Supervisor McKenna's request, Ms. Brod reviewed the names of the application review work group. (10:05:03) Application Review Work Group Chair Ronni Hannaman provided additional information on the application review process. Ms. Hannaman, Ms. Brod, and Mr. Plemel responded to corresponding questions of clarification. Discussion followed, and Mr. Munn noted that the disclosures made under item 21(A) were also applicable to items 21(B) and (C).

Mayor Crowell entertained public comment. (10:15:30) Mayor Crowell responded to questions posed by Maurice White relative to the Community Counseling Center application.

(10:16:24) Kate Hine, representing the ESL In-Home Program of Northern Nevada, clarified her application as relative to two staff positions “to continue existing services at ESL In-Home Program and

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allow us to expand to at least 200 new students over the course of the next year.” She reviewed the services provided by ESL In-Home Program. She requested the Board to reduce the funding “across the board by 8 percent so everybody else still gets 92 percent of what they've been awarded and [ESL In-Home Program] would then get \$17,560 so that we can continue to provide these really important services all over Carson City.”

(10:20:17) CASA Carson City Director Chris Bayer invited each of the Board members to visit the CASA offices and talk to him and Special Master Kristen Luis.

Mayor Crowell entertained additional comments of the applicants and, when none were forthcoming, additional questions or comments of the Board members. Ms. Works acknowledged that \$3,000 in bus passes in lieu of cash could be provided to the Do Drop In organization. In response to a question, Ms. Hannaman expressed the opinion that the information presented at this meeting by Ms. Hine, representing the ESL In-Home Program, would likely have made a difference during the application review process. In response to a question, Ms. Hannaman provided a brief overview of the work group's deliberations.

(10:32:09) In response to a question, Ms. Hine emphasized the need for the funding requested by the ESL In-Home Program.

Extensive discussion took place regarding the recommendations which were displayed in the meeting room, and various applicants and their representatives responded to questions of clarification throughout the deliberation process. (10:45:13) Capital City Circles Initiative President Shelly Aldean commended the various organizations, and volunteered to reduce the requested amount to \$7,500, consistent with last year's funding award, in favor of the ESL In-Home Program. Additional discussion followed.

Mayor Crowell entertained additional public comment. (10:57:28) RSVP Executive Director Susan Haas discussed the important mission of her organization. The Board members and staff continued discussing the funding recommendations which were displayed in the meeting room. Mayor Crowell entertained additional public comment. (11:11:18) Food For Thought Executive Director Stephanie Gardner expressed concern over the Board penalizing those applicants to “wrote their grants properly, followed the rules.” (11:12:40) Doreen Mack, of Lofty Expressions, commended the RSVP organization for their work in the community.

(11:13:43) In response to a question, Ms. Hannaman reviewed the application work group's recommendations relative to the CDBG funding. (11:17:31) In response to a question, Ventana Sierra CEO Kelly Foutz discussed the properties owned by her organization and the mission of Ventana Sierra. (11:19:30) Alyssa, a participant in the Ventana Sierra program, discussed her experience. (11:20:58) Matt Brockman discussed his experience. Ms. Foutz provided additional information, and responded to questions of clarification. Mr. Plemel responded to questions regarding a possible change to the City's ordinances relative to occupancy of the Ventana Sierra residences. (11:25:10) CASA Carson City Director Chris Bayer encouraged City staff to work with the Ventana Sierra representatives.

Transportation Manager Patrick Pittenger responded to questions of clarification regarding Federal Transit Administration matching funds, associated sidewalk projects, and the application included in the agenda materials. He responded to additional questions regarding the effect of reducing the requested funding, and extensive discussion followed.

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The Board members discussed the CDBG recommendations, which were displayed in the meeting room. Mayor Crowell entertained public comment. (11:47:55) Jim Peckham commended the community organizations and programs and, in response to previous comments, provided additional clarification of the F.I.S.H. CDBG application. Discussion followed.

Mr. Plemel discussed the need for including a contingency plan for the funding in case the actual award is more or less than anticipated. Additional discussion took place to revise the recommendations displayed in the meeting room. Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve the Community Development Block Grant and the Community Support Services Grant funding for the 2014 / 2015 fiscal year, as recommended by the application review work group and subject to approval of the fiscal year 2014 / 2015 budget, with the exception that the Community Support Services Grant funding be allocated according to column F, and for the CDBG funding be allocated as follows: \$200,000 for Carson City Public Works; \$20,743 for F.I.S.H.; \$25,000 for Ventana Sierra; and to open a 30-day public comment period, from April 1st to April 30th, 2014 for review of the Carson City draft CDBG 2014 / 2015 annual action plan and a five-year draft consolidated plan to implement the Department of Housing and Urban Development CDBG program, with a pro rata reduction or increase depending on the funding actually awarded. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion. (11:57:39) Transportation Manager Patrick Pittenger advised that, because of the time frames associated with design and construction of projects, Public Works “is a little more flexible ... regarding minor increases and decreases.” He advised of having had the benefit of an increase in funding within the last year, and suggested applying any decrease to the Public Works Department funding request thereby leaving “the other two held relatively harmless.” Following additional discussion, **Supervisor Abowd amended her motion to include the Community Counseling Center in the amount of \$56,710 and to apply any reduction in funding to the Public Works Department application. Supervisor McKenna continued his second.** Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John McKenna
AYES:	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell recessed the meeting at 12:01 p.m. and reconvened at 12:10 p.m.

22. CITY MANAGER - POSSIBLE ACTION TO ADOPT BILL NO. 105, ON SECOND READING, AN ORDINANCE AMENDING TITLE 21, TAXATION, OF THE CARSON CITY MUNICIPAL CODE, BY ADDING A NEW CHAPTER 21.08, INFRASTRUCTURE SALES TAX, FOR THE PURPOSE OF IMPOSING A SALES TAX IN CARSON CITY OF ONE-EIGHTH OF ONE PERCENT ON RETAIL SALES; BY ADDING A NEW SECTION 21.08.010, DEFINITIONS; BY ADDING A NEW SECTION 21.08.020, IMPOSITION OF TAX, REFUNDS, EFFECTIVE DATE OF TAX, REPEAL OF TAX, IMPOSING A ONE-EIGHTH OF ONE PERCENT (0.125%) SALES TAX; BY ADDING A NEW SECTION 21.08.030, USE OF PROCEEDS OF TAX; BY ADDING A NEW SECTION 21.08.040, PAYMENT OF PROCEEDS OF TAX TO DEPARTMENT,

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CONTRACT WITH DEPARTMENT; BY ADDING A NEW SECTION 21.08.050, INCORPORATION OF PROVISIONS OF CHAPTER 374 OF NRS; BY ADDING A NEW SECTION 21.08.060, CREATION OF INFRASTRUCTURE FUND; BY ADDING A NEW SECTION 21.08.070, ISSUANCE OF BONDS, NOTES, AND OTHER SECURITIES; BY ADDING A NEW SECTION 21.08.080, IMPAIRMENT OF OBLIGATIONS PROHIBITED; TO CREATE AN INFRASTRUCTURE FUND FOR THE ACCOUNTING OF THE TAX; TO PROVIDE FOR PAYMENT OF THE PROCEEDS OF THE TAX TO THE NEVADA DEPARTMENT OF TAXATION; TO AUTHORIZE A CONTRACT WITH THE NEVADA DEPARTMENT OF TAXATION RELATED TO THE ADMINISTRATION AND OPERATION OF THE TAX; TO INCORPORATE CERTAIN PROVISIONS OF CHAPTER 374 OF NRS; TO PROVIDE FOR THE ISSUANCE OF BONDS AND OTHER SECURITIES; AND OTHER MATTERS PROPERLY RELATED THERETO (12:11:07) - Mayor Crowell introduced this item and, in response to a question, Ms. Works advised of no proposed revisions since introduction on first reading. Supervisor Abowd disclosed that she is a business-owner who “might financially benefit or be injured by the corridor project. As a reasonable person in [her] circumstance, and as a property owner and a supervisor, and where the independence of judgment of a reasonable person in [her] situation, on behalf of all the citizens of Carson City will not be materially affected by the possible risks or benefits the corridor projects might have upon [her] financial interest in Adele's, ... they are no greater than that accruing to any other member of any general business, profession, occupation, or group that is affected by the matter,” and she advised that she “can and will lawfully consider, participate, and vote in this matter, pursuant to NRS 281(A).420. Mayor Crowell entertained additional disclosures; however, none were forthcoming.

Mayor Crowell entertained public comment. (12:12:49) In response to a question, Ms. Works clarified for Lori Bagwell details of the proposed plan of expenditure. Ms. Works responded to additional follow-up questions of clarification. (12:14:49) Parks and Recreation Department Director Roger Moellendorf explained that maintenance costs to be covered by the property owners for improvements along the corridors will include landscape and hardscape. Ms. Bagwell expressed concern that the business owners may not have received sufficient information relative to the method by which they will be charged for ongoing maintenance. Mayor Crowell advised that these issues have “to be worked out with our business owners. ... it's in there to make sure that people are vested in the process.” Ms. Bagwell recommended that “the money for those projects not be bonded until that plan is put in place ... so that you don't have sales tax coming in for the plan and then you don't end up with an agreement with the businesses.”

(12:18:29) Maurice White inquired as to a maximum bond amount. Ms. Works advised that the maximum amount, approximately \$17 million, is included in the proposed plan of expenditure. In response to a further question, Finance Department Director Nick Providenti explained the meaning of “notes and other securities,” as proposed in the ordinance to be added at Section 21.08.070.

In response to a question, Ms. Works reviewed the next steps if the ordinance is passed on second reading. Mr. Providenti provided additional clarification. Extensive discussion followed.

Mayor Crowell entertained additional public comment. (12:26:03) Rob Webster inquired as to current annual maintenance costs and anticipated costs after the improvements are completed. Ms. Works advised that current costs are paid for from the redevelopment fund.

(12:27:26) Doreen Mack, of Lofty Expressions, provided background information on development of the corridor projects. She suggested passing the ordinance and then dealing with the questions.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. Supervisor Bonkowski moved to adopt, on second reading, Ordinance No. 2014-5, an ordinance amending Title 21, Taxation, of the Carson City Municipal Code, by adding a new Chapter 21.08, Infrastructure Sales Tax, for the purpose of imposing a sales tax in Carson City of one-eighth of one percent on retail sales; by adding a new Section 21.08.010, Definitions; by adding a new Section 21.08.020, Imposition of Tax, Refunds, Effective Date of Tax, Repeal of Tax, imposing a one-eighth of one percent sales tax; by adding a new Section 21.08.030, Use of Proceeds of Tax; by adding a new Section 21.08.040, Payment of Proceeds of Tax to Department, Contract with Department; by adding a new Section 21.08.050, Incorporation of Provisions of Chapter 374 of NRS; by adding a new Section 21.08.060, Creation of Infrastructure Fund; by adding a new Section 21.08.070, Issuance of Bonds, Notes, and other Securities; by adding a new Section 21.08.080, Impairment of Obligations Prohibited; to create an infrastructure fund for the accounting of the tax; to provide for payment of the proceeds of the tax to the Nevada Department of Taxation; to authorize a contract with the Nevada Department of Taxation related to the administration and operation of the tax; to incorporate certain provisions of Chapter 374 of NRS; to provide for the issuance of bonds and other securities; and other matters properly related thereto. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion. Supervisor Shirk advised of having previously voted against the subject ordinance and that he would again vote against its passage. He assured the Board that he will "work with them on these projects as they come forward." He reiterated the opinion that "the Community Center, the downtown corridor and Curry Street, and the south corridor should be funded from and only from redevelopment." He reiterated the preference that the multi-purpose athletic center "would be better suited for the community needs to be built at Mills Park." Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 1]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, McKenna, and Mayor Crowell
NAYS:	Supervisor Jim Shirk
ABSENT:	None
ABSTAIN:	None

**23. BOARD OF SUPERVISORS NON-ACTION ITEMS:
STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS
CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (12:31:48) - Supervisor Bonkowski announced a meeting scheduled for Wednesday, March 12th at Empire Ranch Golf Course Clubhouse to discuss Empire Ranch and answer questions. He clarified this is not an official, City-sanctioned event. (12:33:17) Mayor Crowell advised of having spent the week in Washington, D.C. and discussed his various meetings with government officials and lobbyists.

STAFF COMMENTS AND STATUS REPORTS (12:32:15) - Ms. Works reviewed the tentative agenda for the March 20th meeting, and several upcoming agenda items. She provided a status report on the Nevada 150 Fair.

24. PUBLIC COMMENT (12:36:22) - Mayor Crowell entertained public comment. (12:36:30) Lisa Schuette expressed gratitude for the passage of Ordinance 2014-5. Mayor Crowell entertained additional public comment; however, none was forthcoming.

25. ACTION TO ADJOURN BOARD OF SUPERVISORS (12:37:53) - Mayor Crowell adjourned the Board of Supervisors at 12:37 p.m.

BOARD OF HEALTH

26. CALL TO ORDER AND ROLL CALL (2:01:10) - Chairperson Pintar called the Board of Health to order at 2:01 p.m. Roll was called; a quorum was present.

27. PUBLIC COMMENT (2:01:35) - Chairperson Pintar entertained public comment; however, none was forthcoming.

28. POSSIBLE ACTION ON APPROVAL OF MINUTES - December 19, 2013 (2:01:50) - Member Bonkowski moved to approve the minutes, as presented. Member Abowd seconded the motion. Motion carried 7-0.

29. HEALTH AND HUMAN SERVICES DEPARTMENT

29(A) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE BOARD OF HEALTH CHAIRMAN'S REPORT CONCERNING ACTIVITIES IN WHICH MEMBERS OF THE BOARD OF HEALTH ARE ENGAGED, BOTH INSIDE AND OUTSIDE OF THE HEALTH AND HUMAN SERVICES DEPARTMENT (2:02:09) - Chairperson Pintar introduced this item, and provided her report. She responded to questions regarding a recent rabies incident. She entertained public comment and, when none was forthcoming, a motion. **Member Abowd moved to accept the Board of Health Chairperson's report and give direction to staff on CCHHS activities. Member Bonkowski seconded the motion.**

RESULT:	Approved [7 - 0]
MOVER:	Member Karen Abowd
SECOND:	Member Brad Bonkowski
AYES:	Members Abowd, Bonkowski, Crowell, Furlong, McKenna, Shirk, and Chair Pintar
NAYS:	None
ABSENT:	None
ABSTAIN:	None

29(B) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT ACTIVITIES (2:08:29) - Chairperson Pintar introduced this item. Health and Human Services Department Director Nicki Aaker narrated a SlideShow presentation, copies of which were included in the agenda materials. Ms. Aaker, Ms. Works, Chairperson Pintar, and pertinent Health

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and Human Services Department staff responded to corresponding questions of clarification, and discussion took place throughout the presentation. Chairperson Pintar entertained additional questions or comments and, when none were forthcoming, a motion. **Member Abowd moved to accept the Director's report and give direction to staff on CCHHS activities. Member Bonkowski seconded the motion.**

RESULT:	Approved [7 - 0]
MOVER:	Member Karen Abowd
SECOND:	Member Brad Bonkowski
AYES:	Members Abowd, Bonkowski, Crowell, Furlong, McKenna, Shirk, and Chair Pintar
NAYS:	None
ABSENT:	None
ABSTAIN:	None

29(C) REPORT AND POSSIBLE ACTION TO ACCEPT THE ANIMAL SERVICES DONATIONS RECEIVED SINCE THE LAST BOARD OF HEALTH MEETING (DECEMBER 1, 2013 THROUGH JANUARY 31, 2014 (2:47:03) - Chairperson Pintar introduced this item. Health and Human Services Department Director Nicki Aaker reviewed the agenda materials, and responded to questions of clarification. Chairperson Pintar entertained a motion. **Member Abowd moved to accept the Animal Services donations report and give direction to staff to ensure accountability of the funds. Member Bonkowski seconded the motion.**

RESULT:	Approved [7 - 0]
MOVER:	Member Karen Abowd
SECOND:	Member Brad Bonkowski
AYES:	Members Abowd, Bonkowski, Crowell, Furlong, McKenna, Shirk, and Chair Pintar
NAYS:	None
ABSENT:	None
ABSTAIN:	None

29(D) REPORT AND DISCUSSION REGARDING ACTIVITY UPDATE OF CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT'S DISEASE CONTROL AND PREVENTION DIVISION (2:50:57) - Chairperson Pintar introduced this item. Disease Control and Prevention Division Manager Dustin Boothe narrated a PowerPoint presentation, copies of which were included in the agenda materials. He and Chairperson Pintar responded to questions of clarification. Chairperson Pintar entertained public comment; however, none was forthcoming.

29(E) REPORT AND DISCUSSION REGARDING A QUALITY IMPROVEMENT PROJECT CONDUCTED WITHIN THE CLINICAL SERVICES DIVISION (3:02:53) - Chairperson Pintar introduced this item, and Management Assistant Adriana Rodriguez narrated a PowerPoint presentation, copies of which were included in the agenda materials. She requested the board members' feedback, and Chairperson Pintar thanked Ms. Rodriguez for her presentation. Ms. Aaker commended Ms. Rodriguez for her involvement in the quality improvement project.

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29(F) POSSIBLE ACTION TO SCHEDULE BIMONTHLY BOARD OF HEALTH MEETINGS FOR 2014 IN CONJUNCTION WITH THE BOARD OF SUPERVISORS REGULAR MEETING DAYS ON APRIL 17, JUNE 19, AUGUST 21, OCTOBER 16, AND DECEMBER 18 (3:09:54) - Chairperson Pintar introduced this item, and reviewed the agenda materials. Consensus of the board was to accept the suggested meeting dates.

30. PUBLIC COMMENT (3:10:57) - Chairperson Pintar entertained public comment; however, none was forthcoming.

31. ACTION TO ADJOURN BOARD OF HEALTH (3:10:59) - Chairperson Pintar adjourned the meeting at 3:10 p.m.

The Minutes of the March 6, 2014 Carson City Board of Supervisors meeting are so approved this _____ day of June, 2014.

ROBERT L. CROWELL, Mayor

ATTEST:

ALAN GLOVER, Clerk - Recorder