

**Carson City Board of Supervisors
Agenda Report**

Date Submitted: June 6, 2014

Agenda Date Requested: June 19, 2014
Time Requested: 5 minutes

To: Mayor and Supervisors
From: Purchasing and Contracts

Subject Title: For Possible Action: To accept the Finance Departments recommendation to approve Amendment No. 1 to Contract No. 1213-120 with Marathon Staffing, titled "Temporary Staffing Services" to increase the contract amount from \$1,000,000.00 to \$1,500,000.00, an increase of \$500,000.00 to cover fiscal year hourly expenditures from the FY 2013/14 budget as provided for in Various City Hourly and Project Accounts. *(Kim Belt)*

Staff Summary: Marathon's contract to provide Temporary Staffing Services to Carson City is projected to go over the original contract amount estimate of \$1,000,000.00. Staff estimated in July, 2013 that the amount spent for temporary staffing services would be \$1,000,000.00 - but after reviewing actual expenditures through May, 2014 made to Marathon, staff is recommending the amount be increased to \$1,500,000.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to accept the Finance Departments recommendation to approve Amendment No. 1 to Contract No. 1213-120 with Marathon Staffing, titled "Temporary Staffing Services" to increase the contract amount from \$1,000,000.00 to \$1,500,000.00, an increase of \$500,000.00 to cover fiscal year hourly expenditures from the FY 2013/14 budget as provided for in Various City Hourly and Project Accounts. *(Kim Belt)*

Explanation for Recommended Board Action: Marathon's contract to provide Temporary Staffing Services to Carson City is projected to be \$1,500,000 based on staff estimates.

Applicable Statute, Code, Policy, Rule or Regulation: NRS 625

Fiscal Impact: This will add \$500,000 to the Marathon Staffing contract. The amounts are budgeted, we just need to increase the Marathon Staffing contract.

Explanation of Impact: We are simply increasing the Marathon Staffing contract. The departments do not need budget augmentations as the amounts are in the budget.

Funding Source: Various City Hourly and Project Accounts as provided for in FY 2013/2014.

Supporting Material: Amendment No. 1 to Contract 1213-120.

Prepared By: Kim Belt, Purchasing and Contracts Manager

Reviewed By: Unruh Schultz

Date: 6/10/14

(Finance Director)

Michael Mirano

Date: 6/10/14

(City Manager)

Stanley...

Date: 6/10/14

(District Attorney)

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 1
Contract No. 1213-120
Temporary Staffing Services**

THIS AMENDMENT is made and entered into this 19th day of June, 2014, by and between the City and County of Carson City, a political subdivision of the State of Nevada, hereinafter referred to as the "**CITY**", and Marathon Staffing, hereinafter referred to as the "**CONTRACTOR**", and is made to amend the existing contract known as **CONTRACT # 1213-120**.

WITNESSETH:

WHEREAS, during the performance of **CONTRACTOR'S** duties pursuant to **CONTRACT # 1213-120** the **CITY** requested additional services of the **CONTRACTOR** that were not within the original *Scope of Work* of the **CONTRACT**; and

WHEREAS, the **CITY** and **CONTRACTOR** desire to amend **CONTRACT** to provide **CONTRACTOR** authorization to perform the additional work and to compensate **CONTRACTOR** for the additional work; and

WHEREAS, said amendment is at the request of both the **CITY** and **CONTRACTOR**, and that significant benefit will be derived by the **CITY** for said amendment.

NOW, THEREFORE, in consideration of the aforesaid mutual promises herein, **CITY** and **CONTRACTOR**, by and through their respective authorized representatives hereby agree to:

- 1 Amend Paragraph 2.1 of **CONTRACT #1213-120** to provide in its entirety as follows:

City agrees to pay **CONTRACTOR** the **CONTRACT SUM** based upon time and materials for a not to exceed amount of One Million Five Hundred Thousand Dollars and No Cents (\$1,500,000.00), which is an increase to the contract amount by Five Hundred Thousand Dollars and No Cents (\$500,000.00)

IT IS ALSO AGREED, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 1
Contract No. 1213-120
Temporary Staffing Services**

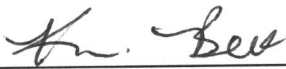
ACKNOWLEDGMENT AND EXECUTION:

In witness whereof, the parties hereto have caused this Amendment to be signed and intend to be legally bound thereby.

CARSON CITY
Finance Director
Attn: Kim Belt, Purchasing &
Contracts Manager
201 North Carson Street Suite 3
Carson City, Nevada 89701
Telephone: 775-283-7137
Fax: 775-887-2107
KBelt@carson.org

CITY'S LEGAL COUNSEL
Neil A. Rombardo, District Attorney

I have reviewed this Contract and approve
as to its legal form.

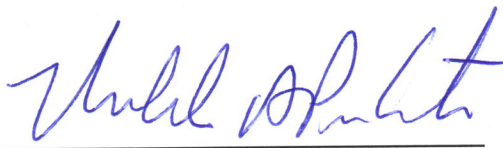
By: 
KIM BELT

By: 
Deputy District Attorney

DATED 6/10/14

DATED 6/10/14

CITY'S ORIGINATING DEPARTMENT
BY: Nick Providenti, Director
Carson City Finance Department
Carson City, NV 89701
Telephone: 775-283-7143
Fax: 775-887-2107
NProvidenti@carson.org

By: 

DATED 6/10/14

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
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Chris Panagiotopoulos, deposes and says: That he is the **CONTRACTOR** or authorized agent of the **CONTRACTOR**; that he has read the foregoing Amendment; and that he understands the terms, conditions, and requirements thereof.

CONTRACTOR

BY: Chris Panagiotopoulos

TITLE: President

FIRM: Marathon Staffing

CARSON CITY BUSINESS LICENSE #: 13-

Address: 6785 S. Eastern Avenue, Suite 2

City: Las Vegas **State:** NV **Zip Code:** 89119

Telephone: 702-307-1320/ **Fax #:** 775-200-0929

E-mail Address: cpanos@marathonstaffing.com

(Signature of **CONTRACTOR**)

DATED _____.

STATE OF _____)

) ss

County of _____)

Signed and sworn (or affirmed) before me on this _____ day of June, 2014, by Chris Panagiotopoulos.

(Signature of Notary)

(Notary Stamp)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
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CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting on June 19, 2014, approved the acceptance of **CONTRACT No. 1213-120**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to set his hand to this document and record his signature for the execution of this contract in accordance with the action taken.

CARSON CITY, NEVADA

ROBERT L CROWELL, MAYOR

DATED this 19th day of June, 2014.

ATTEST:

ALAN GLOVER, CLERK-RECORDER

DATED this 19th day of June, 2014.