

**City of Carson City
Agenda Report**

Date Submitted: June 5, 2014

Agenda Date Requested: June 19, 2014
Time Requested: Consent

To: Mayor and Supervisors
From: Purchasing and Contracts

Subject Title: For Possible Action: To determine that Contract No. 1314-187 is a contract for supplies, materials or equipment that are available pursuant to an agreement with a vendor that has entered into an agreement with the General Services Administration or another governmental agency located within or outside this State and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Contract Order No. 1314-187 a request for the purchase of Cationic Emulsion Polymer at \$1.32 per pound including freight from Ashland Water Technologies through June 30, 2015 on an as-needed basis to be funded from Wastewater Fund Chemicals as provided in FY 2014/2015. *(Kim Belt)*

Staff Summary: Cationic Emulsion Polymer is required for the operation of the Carson City Wastewater Reclamation Plant in order to enhance flocculation and aid in the removal of solids from the waste water.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to determine that Contract No. 1314-187 is a contract for supplies, materials or equipment that are available pursuant to an agreement with a vendor that has entered into an agreement with the General Services Administration or another governmental agency located within or outside this State and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Contract Order No. 1314-187 a request for the purchase of Cationic Emulsion Polymer at \$1.32 per pound including freight from Ashland Water Technologies through June 30, 2015 on an as-needed basis to be funded from Wastewater Fund Chemicals as provided in FY 2014/2015. *(Kim Belt)*

Explanation for Recommended Board Action: Pursuant to **NRS 332.115 subsection 1 (m) and NRS 332.195**, staff is requesting the Board of Supervisors declare that the contract is not adapted to award by competitive bidding and authorize all city departments to be able to place orders from this contract providing Carson City's approved funding and purchasing procedures are followed.

NRS 332.195 Joinder or mutual use of contracts by governmental entities.

1. A governing body or its authorized representative and the State of Nevada may join or use the contracts of local governments located within or outside this State with the authorization of the contracting vendor. The originally contracting local government is not liable for the obligations of the governmental entity which joins or uses the contract.

2. A governing body or its authorized representative may join or use the contracts of the State of Nevada or another state with the authorization of the contracting vendor. The State of Nevada or other state is not liable for the obligations of the local government which joins or uses the contract.

(Added to NRS by 1975, 1539; A 1985, 357; 1999, 1686; 2001, 1320; 2003, 2263; 2005, 2556)

Applicable Statute, Code, Policy, Rule or Regulation: NRS 332.115 subsection 1 (m) and NRS 332.195


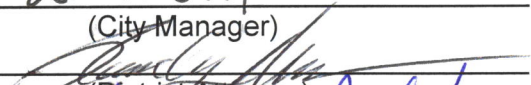

Fiscal Impact: \$120,000.00

Explanation of Impact: Account listed below will be decreased by \$120,000.00.

Funding Source: Sewer Chemicals Account - 510-3201-434-06-37

Supporting Material: Letter from Ashland Technologies

Prepared By: Kim Belt, Purchasing and Contracts Manager

Reviewed By: <u></u>	Date: <u>6/10/14</u>
<u>Richard Mariano</u> (Public Works)	Date: <u>6/10/14</u>
<u></u> (City Manager)	Date: <u>6/10/14</u>
<u></u> (District Attorney)	Date: <u>6/10/14</u>
<u></u> (Finance Director)	Date: <u>6/10/14</u>

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
Contract No. 1314-187
Titled: Purchase and Delivery of Cationic Emulsion Polymer

CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting of June 19, 2014 approved the acceptance of **CONTRACT No. 1314-187**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to set his hand to this document and record his signature for the execution of this contract in accordance with the action taken.

CARSON CITY, NEVADA

ROBERT L. CROWELL, MAYOR

DATED this 19th day of June, 2014.

ATTEST:

ALAN GLOVER, CLERK-RECORDER

DATED this 19th day of June, 2014.



HERCULES INCORPORATED
Ashland Water Technologies Division
500 Hercules Road, Wilmington, DE 19808
Tel: 302-594-5347, Fax: 302-594-6890
E-mail: kpoppiti@ashland.com

Kristin Poppiti

April 24, 2014

Mr. Randall Gray
Operations Superintendent
Carson City WWTP
3320 East Fifth Street
Carson City, NV 89701-3498

RE: Polymer Contract – Update to Letter Dated 4/18/14

Mr. Gray,

Per your discussions with Mark Wells we are pleased to extend our existing contract for polymer with Encina Wastewater Authority to Carson City. The contract is valid until June 30, 2015. Pricing is shown below.

PRODUCT	PRICE/LB
Praestol K290FLX	\$1.32

- FOB & Shipping: Delivered/Destination (ZD) Shipping Included
- Terms: Net 30 from date of invoice
- Packaging: Bulk – minimum 40,000 lbs per order
Totes – 2,300 lbs per tote

Thank you for your past business, and please let us know if you have any questions.

Sincerely,

Kristin Poppiti
Municipal Business Coordinator