

**Carson City  
Agenda Report**

**Date Submitted:** June 5, 2014

**Meeting Date:** June 19, 2014  
**Time Requested:** Consent

**To:** Mayor and Supervisors  
**From:** Purchasing and Contracts

**Subject Title:** For Possible Action: To approve the first renewal of Contract 1213-116 for Carson City Jail Pharmaceuticals with Diamond Pharmacy Services, through June 30, 2015, in the amount of \$75,000.00 to be funded from the Public Assistance/Inmate Medical Care Accounts as provided in FY 2014/2015. *(Kim Belt)*

**Staff Summary:** On June 6, 2013, the Board of Supervisors awarded Contract No. 1213-116 to Diamond Pharmacy Services, to provide Carson City Jail Inmates with Brand Name, Generic and Bulk Form Pharmaceuticals through June 30, 2014, with the option to renew for a second year.

**Type of Action Requested:** (check one)

- (  ) None – Information Only  
(  ) Formal Action/Motion

**Recommended Board Action:** I move to approve the first renewal of Contract 1213-116 for Carson City Jail Pharmaceuticals with Diamond Pharmacy Services, through June 30, 2015, in the amount of \$75,000.00 to be funded from the Public Assistance/Inmate Medical Care Accounts as provided in FY 2014/2015. *(Kim Belt)*

**Explanation for Recommended Board Action:** Diamond Pharmacy Services, has agreed to renew the contract with no changes in the rate or terms and conditions.

**Applicable Statute, Code, Rule or Policy:** N.R.S. Chapter 332

**Fiscal Impact:** \$75,000.00.

**Explanation of Impact:** If approved the below referenced account could be decreased by \$75,000.00.

**Funding Source:** Public Assistance/Inmate Medical Care Accounts – 208-0000-444-10-25 and 101-0764-444-10-25 as provided for in FY 2014/2015.

**Alternatives:** Do not award the renewal of the contract.

**Supporting Material:** Letter from Diamond Pharmacy Services.

Prepared By: Kim Belt, Purchasing and Contracts Manager

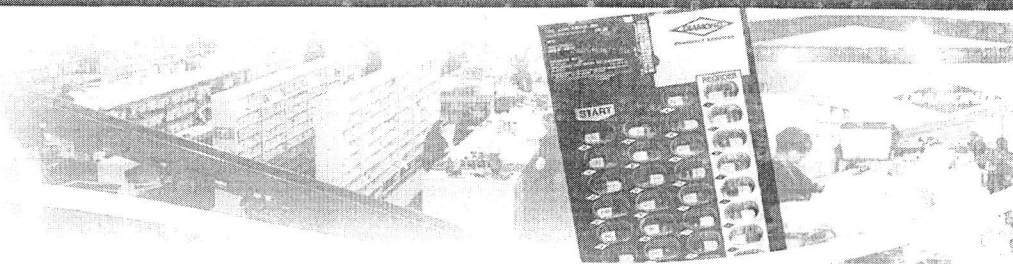
Reviewed By: D. Aaker  
(Health Department)  
Michael Spilht  
(Finance Director)  
Archie Marano  
(City Manager)  
[Signature]  
(District Attorney's Office)

Date: 6/10/14  
Date: 6/10/14  
Date: 6/10/14  
Date: 6/10/14

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ (Vote Recorded By)



Ms. Nicki Aaker, MSN, MPH, RN, Director  
Carson City Health & Human Services  
900 East Long St.  
Carson City, NV 89703

May 28, 2014

Dear Ms. Aaker:

Please accept this letter as Diamond Pharmacy Services intent to renew our contract with the Carson City Health & Human Services Department for the Carson City Jail, effective June 6, 2014, through June 5, 2015. All original contract terms and conditions will remain the same.

If you have any questions or need anything further, please do not hesitate to contact me at 800.882.6337 x 1003 or [mzilner@diamondpharmacy.com](mailto:mzilner@diamondpharmacy.com).

Sincerely,

A handwritten signature in black ink, appearing to read "Mark J. Zilner".

Mark J. Zilner, R.Ph.  
Owner & Chief Operating Officer  
Diamond Pharmacy Services

MJZ/cma