

**City of Carson City  
Agenda Report**

**Date Submitted:** June 24, 2014

**Agenda Date Requested:** July 3, 2014

**Time Requested:** 15 minutes

**To:** Mayor and Supervisors

**From:** Fire Department

**Subject Title:** For Possible Action: To adopt a resolution delegating the authority of the Carson City Board of Supervisors to sign a transfer of authority to an incident management team to manage a disaster, delegating the authority of the Carson City Board of Supervisors to enter into cost share agreements, and establishing a list of individuals who are authorized to sign the transfer of local authority and cost share agreements on behalf of the Board of Supervisors and Carson City and other matters properly related thereto. *(Stacey Giomi)*

**Staff Summary:** During emergencies and disasters it is often necessary to bring in an incident management team to handle the complexities of managing large scale events. These incident management teams must have the authority to combat the emergency, the same authority that our local emergency officials have. By passing this resolution, the Board will allow the City's authority to manage an incident to be signed over to the incident management team. This resolution will also allow certain city individuals to enter into cost share agreements with federal agencies in order to establish how an incident will be managed from a financial standpoint.

**Type of Action Requested:** (check one)  
 Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to adopt a resolution delegating the authority of the Carson City Board of Supervisors to sign a transfer of authority to an incident management team to manage a disaster, delegating the authority of the Carson City Board of Supervisors to enter into cost share agreements, and establishing a list of individuals who are authorized to sign the transfer of local authority and cost share agreements on behalf of the Board of Supervisors and Carson City and other matters properly related thereto.

**Explanation for Recommended Board Action:** Passing the resolution will allow certain city individuals the ability to act on behalf of the city and in the citizen's best interest to quickly work with federal and state agencies to manage the incident, mitigate the potential damage, and provide for financial accounting and payments.

**Applicable Statute, Code, Policy, Rule or Regulation:** Robert T. Stafford Disaster Relief and Emergency Assistance Act.

**Fiscal Impact:** No costs will be directly incurred by adopting this resolution.

**Explanation of Impact:** There are costs involved in combating disasters and emergencies. This resolution will not change the fiscal impact, but will instead allow city staff to negotiate cost share agreements in an expedient manner in order to bring the emergency to a resolution as quickly as possible.

**Funding Source:** N/A

**Alternatives:** The alternative is that the Board of Supervisors would have to negotiate the cost share agreement and sign a delegation of authority. This isn't practical given that these events occur at all hours and without notice or warning.

**Supporting Material:** Resolution

**Prepared By:** R. Stacey Giomi, Fire Chief

**Reviewed By:** *R. Stacey Giomi*  
(Fire Chief)

Date: 6/24/14

*Richard Guerrero*  
(City Manager)

Date: 6/24/14

*[Signature]*  
(District Attorney)

Date: 6/24/14

*[Signature]*  
(Finance Director)

Date: 6/24/14

**Board Action Taken:**

Motion: \_\_\_\_\_

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Aye/Nay  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION DELEGATING THE AUTHORITY OF THE CARSON CITY BOARD OF SUPERVISORS TO SIGN A TRANSFER OF AUTHORITY TO AN INCIDENT MANAGEMENT TEAM TO MANAGE A DISASTER, DELEGATING THE AUTHORITY OF THE CARSON CITY BOARD OF SUPERVISORS TO ENTER INTO COST SHARE AGREEMENTS, AND ESTABLISHING A LIST OF INDIVIDUALS WHO ARE AUTHORIZED TO SIGN THE TRANSFER OF LOCAL AUTHORITY AND COST SHARE AGREEMENTS ON BEHALF OF THE BOARD OF SUPERVISORS AND CARSON CITY AND OTHER MATTERS PROPERLY RELATED THERETO.**

**WHEREAS**, Carson City has experienced both man-made and natural disasters in the past; and

**WHEREAS**, oftentimes these disasters require the use of federal or state assistance in the form of an Incident Management Team; and

**WHEREAS**, the Robert T. Stafford Disaster Relief and Emergency Assistance Act and the National Incident Management System, as well as mutual aid agreements with the United States Departments of Interior and Agriculture allow a local governing body to sign a transfer of local authority, which includes spending authority, to the Incident Management Team and to enter into cost share agreements; and

**WHEREAS**, the Supervisors of Carson City desire to delegate their ability to sign a transfer of local government authority and to enter into cost share agreements to certain city employees who will be authorized to transfer management of an incident to an incident management team and to enter into cost share agreements during times of a disaster; and

**WHEREAS**, it is advantageous for the residents of Carson City to have the Supervisors delegate their authority and to establish a list that sets forth the names of individuals who are authorized to sign a transfer of local authority and to enter into cost share agreements on behalf of the Carson City Board of Supervisors and Carson City during times of disaster.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors hereby authorizes certain city employees to sign a transfer of local authority to an Incident Management Team and to enter into cost share agreements during times of disaster; and

**BE IT FURTHER RESOLVED** that the following individuals have authorization, when necessary, to transfer authority during a disaster and to sign the transfer of authority on behalf of the Carson City Board of Supervisors and Carson City and to enter into cost share agreements on behalf of the Carson City Board of Supervisors and Carson City:

City Manager Nick Marano  
Deputy City Manager Marena Works  
Fire Chief Stacey Giomi  
Deputy Fire Chief Thomas Tarulli

**BE IT FURTHER RESOLVED** that the delegation of authority is valid until replaced by a subsequent resolution of the Carson City Board of Supervisors.

Upon motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, the foregoing Resolution was passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by the following vote.

VOTE:

AYES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ABSENT:

\_\_\_\_\_

ABSTAIN:

\_\_\_\_\_

\_\_\_\_\_  
Robert L. Crowell, Mayor  
Carson City, Nevada

ATTEST

\_\_\_\_\_  
Alan Glover, Clerk  
Carson City, Nevada