

**City of Carson City
Agenda Report**

Date Submitted: July 24, 2014

Agenda Date Requested: August 7, 2014
Time Requested: 5 minutes

To: Mayor and Supervisors
From: Purchasing and Contracts

Subject Title: For Possible Action: To determine that PO No. 8075 is a sole source purchase for equipment which by reason of the training of the personnel or of an inventory of replacement parts maintained by the local government is compatible with existing equipment, and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve PO No. 8075 a request to purchase domestic water meters from Badger Meter, Inc. for a not to exceed cost of \$165,000.00 to be funded from Water Fund Account - Water Meters and Services –520-3502-435-04-49 as provided in FY 2014/2015. (Contract File No. 1415-045) *(Kim Belt)*

Staff Summary: Due to compatibility issues with the Badger Meter, Inc. Orion Automatic Meter Reading System (AMR) utilized by the Water Utility Division of the Carson City Public Works Department, the new purchase order for residential and commercial water meters must be a “Sole Source” purchase for Badger Meters and the Orion AMR System.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to determine that PO No. 8075 is a sole source purchase for equipment which by reason of the training of the personnel or of an inventory of replacement parts maintained by the local government is compatible with existing equipment, and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve PO No. 8075 a request to purchase domestic water meters from Badger Meter, Inc. for a not to exceed cost of \$165,000.00 to be funded from Water Fund Account - Water Meters and Services –520-3502-435-04-49 as provided in FY 2014/2015. (Contract File No. 1415-045) *(Kim Belt)*

Explanation for Recommended Board Action: Pursuant to **NRS 332.115 subsection 1 (a) and (d)**, staff is requesting the Board of Supervisors declare that the contract is not adapted to award by competitive bidding.

NRS 332.115 Contracts not adapted to award by competitive bidding; purchase of equipment by local law enforcement agency, response agency or other local governmental agency; purchase of goods commonly used by hospital.

1. Contracts which by their nature are not adapted to award by competitive bidding, including contracts for:

- (a) Items which may only be contracted from a sole source;
- (d) Equipment which, by reason of the training of the personnel or of an inventory of replacement parts maintained by the local government is compatible with existing equipment; are not subject to the requirements of this chapter for competitive bidding, as determined by the governing body or its authorized representative.

Applicable Statute, Code, Policy, Rule or Regulation: NRS 332.115 subsection 1 (a) and (d)

Fiscal Impact: \$165,000.00

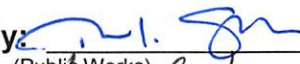
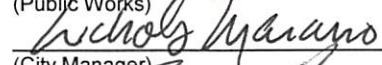


Explanation of Impact: Decrease in below referenced account in the amount of \$165,000.00.

Funding Source: Water Fund Account - 520-3502-435-04-49 as provided in FY 2014/2015.

Alternatives: Provide other direction pursuant to Board Action.

Supporting Material: Purchase Order No. 8075, Sole Source Letter and Price list.

Prepared By: Kim Belt, Purchasing and Contracts Manager

Reviewed By: 	Date: <u>7/23/14</u>
(Public Works)	
	Date: <u>7/29/14</u>
(City Manager)	
	Date: <u>7/29/14</u>
(District Attorney)	
	Date: <u>7/29/14</u>
(Finance Director)	

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____ _____

(Vote Recorded By)



4545 W Brown Deer Road
PO Box 245036
Milwaukee, Wisconsin 53224-9536
414-355-0400 | 800-876-3837

July 22, 2014

Carson City Public Works
Attn: Mr. Thomas Gordon
3505 Butti Way
Carson City, NV 89701

Subject: Sole Source - Badger Meter, Inc.

Dear Mr. Gordon:

Badger Meter is the sole source provider of the Badger[®] ORION[®] AMR system and components, including the READCENTER[®] software application, which is the only application capable of collecting reading from ORION transmitters.

Sincerely,
BADGER METER, INC.

A handwritten signature in cursive script that reads 'Theresa M. Szafranski'.

Theresa M. Szafranski
Assistant Secretary

cc: Brian Helphand- Badger Meter, Account Manager



QUOTATION

Quotation No.154697

4545 W Brown Deer Road Milwaukee WI 53223
 PO Box 245036 Milwaukee WI 53224-9536
 Phone: 800-876-3837 Fax: 888-371-5982
 Customer Service Rep: crusch@badgermeter.com

TO TOM GORDON
 CARSON CITY UTILITIES
 3505 BUTTI WAY
 CARSON CITY NV 89701

CUSTOMER ID: 270129

Phone: 1-775-887-2355

Fax: 1-775-887-2164

E-mail: tgordon@carson.org

EFFECTIVE DATES: 4/1/2014-9/30/2014

END USER : CARSON CITY UTILITIES

SALESPERSON	PROPOSAL SUBJECT	SHIPPING TERMS/INCO TERMS	PAYMENT TERMS
007469 M. Brian Helphand	Disc, Turbo and Compound Meters-RTR Registers w/ ORION DP Three Year Meter Quotation	PREPAY/NO CHARGE For SHIPMENTS > \$15,000 CPT DESTINATION	NET 30 DAYS

LINE #	DESCRIPTION	QTY	UNIT NET PRICE USD	LINE TOTALS USD
1	RCDL M25 LL Disc Meter (NSF 61-G), 5/8" X 3/4-3/4 Bore (3/4 X 7 1/2), Plastic Bottom, Less Connections, Bare Meter UM1-0006-1023	12	\$43.94	\$527.28
2	RCDL M70 LL Disc Meter (NSF 61-G), 1" (1 X 10 3/4), Cast Iron Bottom, Less Connections, Bare Meter UM1-0000-6407	24	\$109.84	\$2,636.16
3	RCDL M120 LL Disc Meter (NSF 61-G), 1 1/2", Elliptical Long Drilled w/Test Plug, Less Connections, Bare Meter UM1-0002-8286	2	\$256.39	\$512.78
4	Registration for, RCDL M70 Disc Meter, 1", RTR, Gallon, Plastic Shroud / Plastic Lid (Black) ORION Data Profiling, FHSS, Indoor-Outdoor, Factory Pre-Wired, 10 ft Wire, UM1-0002-8522	48	\$115.80	\$5,558.40

THANK YOU FOR YOUR BUSINESS!

This quotation is an offer, made subject to the terms & conditions found on our website: www.badgermeter.com/Company/Legal/Sales-Terms.aspx
 Quoted prices are firm for acceptance, via an order, within the effective dates provided, shipping within 60 calendar days past the expiration of this quotation.



BLANKET ORDER
CITY OF CARSON CITY
PURCHASING & CONTRACTS
201 NORTH CARSON ST #11
CARSON CITY, NV 89701

**PURCHASE
ORDER NO.
008075**

DATE: 7/28/2014

VENDOR PHONE: (800)656-3837
VENDOR FAX: (303)771-6655
VENDOR #: 11065
VENDOR ADDRESS: BADGER METER
5575 DTC PARKWAY #260
ENGLEWOOD, CO 80111

SHIP TO: PUBLIC WORKS
3505 BUTTI WAY
CARSON CITY, NV 89701

Our P.O. # MUST Appear on ALL Invoices, Packages and Correspondence

DELIVER BY		REQUISITION #	REQUISITION DATE	CONFIRMED BY	
07/28/2014		NONE	07/28/2014		
FOB		ACCOUNT NUMBER		AUTHORIZED BY	
		See Summary Page		SHERI RUSSELL	
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE		UNIT COST	EXTENDED COST

WATER METERS AND SERVICE

Effective date: 07/01/2014
Expiration date: 06/30/2015
Not to exceed: 165,000.00

The General Conditions (terms & conditions) that are applicable to this Purchase Order(PO) can be found at the link below unless this PO is pursuant to a specific contract or bid which terms and conditions will govern the aforementioned General Conditions.
<http://www.carson.org/bids>
K.LEET BPO 7/28/2014

TOTAL PURCHASE AMOUNT **\$0.00**

Send Original and One Copy of Invoice to:
PUBLIC WORKS
3505 BUTTI WAY
CARSON CITY, NV 89701

AUTHORIZED SIGNATURE 



BLANKET ORDER
CITY OF CARSON CITY
PURCHASING & CONTRACTS
201 NORTH CARSON ST #11
CARSON CITY, NV 89701

PURCHASE ORDER NO. 008075
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DATE: 7/28/2014

VENDOR PHONE: (800)656-3837
VENDOR FAX: (303)771-6655
VENDOR #: 11065
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		See Summary Page		SHERI RUSSELL	
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE		UNIT COST	EXTENDED COST

Account	Project	Amount
52035024350449		165,000.00