

**City of Carson City  
Agenda Report**

**Date Submitted:** July 29, 2014

**Agenda Date Requested:** August 7, 2014  
**Time Requested:** 5 minutes

**To:** Mayor and Supervisors  
**From:** Purchasing and Contracts

**Subject Title: For Possible Action:** Action to authorize Public Works to utilize Joinder Contract No. 060311-CAT (a contract approved by National Joint Powers Alliance (NJPA)), for the purchase of a Caterpillar 305.5E CR Compact Excavator through Cashman Equipment which is exempt from competitive bidding pursuant to NRS 332.115 subsection 1(m) and NRS 332.195 providing Carson City's approved funding and purchasing procedures are followed (File No. 1415-036 *(Kim Belt)*)

**Staff Summary:** Public Works Department is proposing to purchase one (1) Caterpillar 305.5E CR Compact Excavator to replace existing equipment which no longer can be repaired economically. Contract No. 060311-CAT was bid and awarded through a joinder process with NJPA. The cost of the new Excavator is \$96,489.00, and will be funded through the Capital Outlay/Equipment account in the sewer and water funds.

**Type of Action Requested:** (check one)

Resolution                       Ordinance  
 Formal Action/Motion    Other (Specify)

**Does This Action Require A Business Impact Statement:**             Yes  No

**Recommended Board Action:** I move to authorize Public Works to utilize Joinder Contract No. 060311-CAT (a contract approved by National Joint Powers Alliance (NJPA)), for the purchase of a Caterpillar 305.5E CR Compact Excavator through Cashman Equipment which is exempt from competitive bidding pursuant to NRS 332.115 subsection 1(m) and NRS 332.195 providing Carson City's approved funding and purchasing procedures are followed (File No. 1415-036) *(Kim Belt)*

**Explanation for Recommended Board Action:** Public Works Department is proposing to purchase one (1) Caterpillar 305.5E CR Compact Excavator to replace existing equipment which no longer can be repaired economically. Pursuant to **NRS 332.115 subsection 1 (m) and NRS 332.195**, staff is requesting the Board of Supervisors declare that the contract is not adapted to award by competitive bidding and authorize all city departments to be able to place orders from this contract providing Carson City's approved funding and purchasing procedures are followed.

**NRS 332.115 Contracts not adapted to award by competitive bidding; purchase of equipment by local law enforcement agency, response agency or other local governmental agency; purchase of goods commonly used by hospital.**

1. Contracts which by their nature are not adapted to award by competitive bidding, including contracts for:

(m) Supplies, materials or equipment that are available pursuant to an agreement with a vendor that has entered into an agreement with the General Services Administration or another governmental agency located within or outside this State; are not subject to the requirements of this chapter for competitive bidding, as determined by the governing body or its authorized representative.

**NRS 332.195 Joinder or mutual use of contracts by governmental entities.**

1. A governing body or its authorized representative and the State of Nevada may join or use the contracts of local governments located within or outside this State with the authorization of the contracting vendor. The originally contracting local government is not liable for the obligations of the governmental entity which joins or uses the contract.

2. A governing body or its authorized representative may join or use the contracts of the State of Nevada or another state with the authorization of the contracting vendor. The State of Nevada or other state is not liable for the obligations of the local government which joins or uses the contract.

(Added to NRS by 1975, 1539; A 1985, 357; 1999, 1686; 2001, 1320; 2003, 2263; 2005, 2556)

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS 332.115 subsection 1 (m) and NRS 332.195

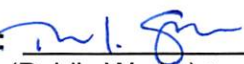
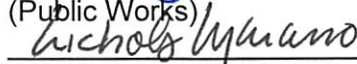


**Fiscal Impact:** \$96,489.00

**Explanation of Impact:** If approved the below account could be reduced by \$96,489.00

**Funding Source:** Capital Outlay/Equipment account in the sewer and water funds. Fund 520-3502-435.77-75 and 510-3201-434.77-75 as provided for in FY2014/2015.

**Supporting Material:** Quote from Cashman Equipment.

**Prepared By:** Kim Belt, Purchasing and Contracts Manager

**Reviewed By:**  Date: 7/29/14  
(Public Works)  
 Date: 7/29/14  
(City Manager)  
 Date: 7/29/14  
(District Attorney)  
 Date: 7/29/14  
(Finance Director)

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



**Cashman Equipment**

600 Glendale Avenue  
Sparks, Nevada 89431  
800.937.2326 tel  
775.358.0433 fax

July 2, 2014

Mr. Zach Good  
Carson City, City Of  
3505 Butti Way  
Carson City, NV 89701

Dear Zach:

We are pleased to quote the following for your consideration:

(1) Caterpillar 305.5E CR Compact Excavator, new 2014 model, fully equipped as requested, including 36 month, 3000 hour Premier warranty.

CAT 2014 List Price:	\$110,923
NJPA Member Discount (17.5%):	(\$19,411)
Additional CAT Discount (3%):	(\$3327)

Machine / Option Price:	\$88,185
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In Freight and Prep:	\$7879
Freight to Carson:	\$425

Subtotal:	\$96,489
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<b>Price Complete, Delivered:</b>	<b>\$96,489</b>
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We believe the equipment as quoted will exceed your expectations. On behalf of Cashman Equipment Company, thank you for the opportunity to quote Caterpillar machinery.

Sincerely,

Davey Koch  
Sales Representative

'This proposal is good for 30 days'



**PURCHASE ORDER**  
**CITY OF CARSON CITY**  
**PURCHASING & CONTRACTS**  
**201 NORTH CARSON ST #11**  
**CARSON CITY, NV 89701**

**PURCHASE  
ORDER NO.  
008065**

DATE: 7/23/2014

VENDOR PHONE: (702)633-4611  
VENDOR FAX: ( ) -  
VENDOR #: 308610  
VENDOR ADDRESS: CASHMAN EQUIPMENT SHIP TO: PUBLIC WORKS  
COMPANY  
P. O. BOX 843397 3505 BUTTI WAY  
LOS ANGELES, CA 90084-3397 CARSON CITY, NV 89701

***Our P.O. # MUST Appear on ALL Invoices, Packages and Correspondence***

<b>DELIVER BY</b>		<b>REQUISITION #</b>	<b>REQUISITION DATE</b>	<b>CONFIRMED BY</b>	
07/23/2014		0000008744	07/23/2014		
<b>FOB</b>		<b>ACCOUNT NUMBER</b>		<b>AUTHORIZED BY</b>	
		Multiple Accounts		SHERI RUSSELL	
<b>ITEM #</b>	<b>QUANTITY/ UNIT</b>	<b>DESCRIPTION ARTICLE OR SERVICE</b>		<b>UNIT COST</b>	<b>EXTENDED COST</b>

1		COMPACT EXCAVATOR			
	48,244.50 /			1.0000	48,244.50
	NA				
2		COMPACT EXCAVATOR			
	48,244.50 /			1.0000	48,244.50
	NA				

The General Conditions (terms & conditions) that are applicable to this Purchase Order(PO) can be found at the link below unless this PO is pursuant to a specific contract or bid which terms and conditions will govern the aforementioned General Conditions.  
<http://www.carson.nv.gov/bids>  
**PO 7/23/14**



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**TOTAL PURCHASE AMOUNT \$96,489.00**

Send Original and One Copy of Invoice to:  
**PUBLIC WORKS**  
**3505 BUTTI WAY**  
**CARSON CITY, NV 89701**

AUTHORIZED SIGNATURE *[Signature]*



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**CARSON CITY, NV 89701**

<b>PURCHASE          ORDER NO.          008065</b>
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 VENDOR FAX: ( ) -  
 VENDOR #: 308610  
 VENDOR ADDRESS: CASHMAN COMPANY  
 P. O. BOX 843397  
 LOS ANGELES, CA 90084-3397

EQUIPMENT SHIP TO: PUBLIC WORKS  
 3505 BUTTI WAY  
 CARSON CITY, NV 89701

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Account	Project	Amount
52035024357775		48,244.50
51032014347775		48,244.50