

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the April 24, 2014 Meeting**

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**DRAFT**

A meeting of the Carson City Board of Supervisors was scheduled for 10:00 a.m. on Thursday, April 24, 2014 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor John McKenna, Ward 3  
Supervisor Jim Shirk, Ward 4

**STAFF:** Marena Works, Interim City Manager  
Alan Glover, Clerk - Recorder  
Nick Providenti, Finance Department Director  
Nancy Paulson, Deputy Finance Director  
Sheri Russell, Accounting Manager  
Neil Rombardo, District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 3. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE (10:00:00)** - Mayor Crowell called the meeting to order at 10:00 a.m. Mr. Glover called the roll; a quorum was present. Mayor Crowell led the pledge of allegiance.

**4. PUBLIC COMMENT (10:00:47)** - Mayor Crowell entertained public comment; however, none was forthcoming.

**5. POSSIBLE ACTION TO ADOPT THE AGENDA (10:01:05)** - Mayor Crowell entertained modifications to the agenda; however, none were forthcoming.

**6. FIRST JUDICIAL DISTRICT COURT - POSSIBLE ACTION TO APPROVE THE RESOLUTION FOR INTRASTATE INTERLOCAL CONTRACT, EFFECTIVE JULY 1, 2014 TO JUNE 30, 2018, BETWEEN THE STATE OF NEVADA, ACTING BY AND THROUGH ITS DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF WELFARE AND SUPPORTIVE SERVICES, AND THE FIRST JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA, IN AND FOR CARSON CITY AND STOREY COUNTY, AND THE CITY OF CARSON CITY (10:01:14)** - Mayor Crowell introduced this item, and Court Administrator Max Cortes reviewed the agenda materials. Ms. Cortes responded to questions of clarification regarding the estimated reimbursement. Mayor Crowell entertained public and Board member comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to approve Resolution No. 2014-R-7 for Intrastate Interlocal Contract, effective July 1, 2014 to June 30, 2018, between the State of Nevada, acting by and through its Department of Health and Human Services Division of Welfare and Supportive Services and the First Judicial District Court of the State of Nevada, in and for Carson City and Storey County, and the City of Carson City. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor John McKenna
<b>AYES:</b>	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**7. FINANCE DEPARTMENT - PRESENTATION AND DISCUSSION WITH STAFF OF THE PROPOSED FISCAL YEAR 2014 - 2015 BUDGET FOR CARSON CITY WHICH INCLUDES THE GENERAL FUND, ENTERPRISE FUNDS (EXCEPT FOR SEWER, WATER, AND STORMWATER FUNDS) AND ALL OTHER FUNDS, AND POSSIBLE ACTION TO PROVIDE DIRECTION TO STAFF (10:03:36)** - Mayor Crowell introduced this item. Mr. Providenti introduced Ms. Paulson and Ms. Russell, provided background information on this item, and presented the agenda materials which were also displayed in the meeting room. Mr. Providenti and Ms. Works responded to questions of clarification, and discussion took place, throughout the presentation.

Mayor Crowell entertained public comment and, when none was forthcoming, entertained discussion of the Board members. Supervisor McKenna expressed support for the proposed budget, opposition to changing the property tax rate, and agreement with the Internal Finance Committee's supplemental request recommendations. At Supervisor Abowd's request, Mr. Providenti agreed to research the possibility of establishing a trust account for the previously-discussed sick leave payouts. Supervisor Bonkowski expressed support for leaving the property tax rate at \$3.54, requested staff to "keep an eye on the balance ... between keeping up our quality of service without just throwing employees at it," and expressed support for the proposed budget. Supervisor Shirk expressed opposition to the Internal Finance Committee's supplemental request recommendation relative to the BRIC professional services; support for retaining the property tax rate at \$3.56, basing the budget on \$3.54, and allocating the two cents to capital improvements. Mayor Crowell expressed support for basing the proposed budget on the \$3.54 property tax rate, and for the Internal Finance Committee's supplemental request recommendations.

Mayor Crowell entertained a motion. In response to a question, Mr. Providenti explained options relative to further discussion of supplemental requests. Discussion followed. **Supervisor McKenna moved that staff bring back the proposed FY 2014 / 2015 fiscal year budget for Carson City which includes the general fund and enterprise funds, except for sewer, water, and stormwater funds, and all other funds, as presented. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion. Supervisor Shirk reiterated his preference to leave the property tax rate at \$3.56, and expressed opposition to approving the supplemental requests as part of the subject item. Following a brief discussion, Supervisor Bonkowski called the question. Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

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<b>RESULT:</b>	Approved [4 - 1]
<b>MOVER:</b>	Supervisor John McKenna
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors McKenna, Bonkowski, Abowd, and Mayor Crowell
<b>NAYS:</b>	Supervisor Jim Shirk
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mr. Providenti clarified his understanding of the motion to return with the final budget, based on a \$3.54 property tax rate, and inclusion of the supplemental requests. Mr. Providenti reviewed the "Other Governmental Funds" section of the tentative budget and responded to corresponding questions of clarification. Mayor Crowell recessed the meeting at 11:20 a.m. and reconvened at 11:29 a.m.

**8. PUBLIC WORKS DEPARTMENT - PRESENTATION, DISCUSSION, AND POSSIBLE ACTION OF THE PROPOSED FY 2014 - 2015 CARSON CITY SEWER, WATER, AND STORMWATER ENTERPRISE FUND BUDGETS, INCLUDING RECOMMENDATIONS MADE BY THE CARSON CITY UTILITY FINANCIAL OVERSIGHT COMMITTEE (11:29:10)** - Mayor Crowell introduced this item, and invited Utilities Financial Oversight Committee ("UFOC") Chair Andrea Engleman to the podium. Mayor Crowell thanked Ms. Engleman for her service. (11:29:54) Ms. Engleman provided an overview of the UFOC's meetings and reviewed their recommendations, as outlined in the agenda report. Ms. Engleman responded to questions of clarification, and discussion ensued. (11:35:03) UFOC Member Bruce Scott provided additional clarification of the recommendation to review connection fees in the future.

Mr. Providenti narrated a PowerPoint presentation of the FY 2015 Sewer, Water, and Stormwater Drainage budgets, a copy of which was included in the agenda materials. Mr. Providenti and Public Works Department Director Darren Schulz responded to questions of clarification throughout the presentation.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to accept the report of the Utility Financial Oversight Committee from their meeting of March 25, 2014. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

(11:54:43) Mr. Providenti acknowledged the action taken was sufficient for his purposes.

**9. RECESS BOARD OF SUPERVISORS (11:54:31)** - Mayor Crowell recessed the Board of Supervisors at 11:54 a.m., and passed the gavel to Redevelopment Authority Chair Karen Abowd.

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**REDEVELOPMENT AUTHORITY**

**10. CALL TO ORDER AND ROLL CALL (11:54:55)** - Chairperson Abowd called the Redevelopment Authority to order at 11:54 a.m., noting the presence of a quorum.

**11. PUBLIC COMMENT (11:55:01)** - Chairperson Abowd entertained public comment; however, none was forthcoming.

**12. FINANCE DEPARTMENT - PRESENTATION AND DISCUSSION WITH STAFF OF THE PROPOSED FY 2014 - 2015 BUDGET FOR THE CARSON CITY REDEVELOPMENT AUTHORITY, AND POSSIBLE ACTION TO PROVIDE DIRECTION TO STAFF (11:55:08)** - Chairperson Abowd introduced this item, and Mr. Providenti presented the proposed budget, copies of which were included in the agenda materials. Mr. Providenti and Ms. Works responded to corresponding questions of clarification, and discussion took place at various points throughout the presentation.

Chairperson Abowd entertained additional discussion of the Redevelopment Authority members and, when none was forthcoming, entertained public comment. (12:13:23) Garrett Lepire inquired as to the method for paying salaries from a different fund. Mr. Providenti responded that the Board would give that direction, and discussion followed. Mr. Providenti responded to Mr. Lepire's additional questions regarding various figures reflected in the proposed budget. In reference to previous comments, Mr. Lepire expressed the opinion that "if we can get these redevelopment districts working really, really well ... the sales tax revenue generated from those areas would offset the either real or perceived subsidies that have taken place with police and fire."

Chairperson Abowd entertained additional public comment and, when none was forthcoming, a motion. **Member Crowell moved to direct staff to prepare the final budget for the Carson City Redevelopment Authority on the theory presented during today's hearing. Vice Chairperson Bonkowski seconded the motion. Member Shirk moved to amend the motion to indicate that the 25-hour per week position at the BRIC be funded through redevelopment. Member McKenna seconded the motion** for purposes of discussion. At Vice Chairperson Bonkowski's request, Member Shirk provided additional clarification of his proposed amendment. At Ms. Works' request, Community Development Department Director Lee Plemel provided background information on, and explained the responsibilities of, the part-time position. Discussion followed and, at Chairperson Abowd's request, Mr. Plemel reviewed Business Development Manager Michael Salogga's responsibilities. At Chairperson Abowd's request, Ms. Works reviewed her responsibilities relative to economic development / redevelopment and the BRIC. Also at Chairperson Abowd's request, Library Director Cena Lloyd reviewed the responsibilities of the part-time library staff person assigned to the BRIC. Mr. Plemel provided additional clarification. Following additional discussion, **Member Shirk withdrew his amendment and Member McKenna withdrew his second.** Chairperson Abowd called for a vote on the pending motion.

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Member Robert Crowell
<b>SECOND:</b>	Vice Chair Brad Bonkowski
<b>AYES:</b>	Member Crowell, Vice Chair Bonkowski, Members McKenna, Shirk, Chair Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

13. **PUBLIC COMMENT (12:32:20)** - Chairperson Abowd entertained public comment; however, none was forthcoming.

14. **ACTION TO ADJOURN REDEVELOPMENT AUTHORITY (12:32:45)** - Chairperson Abowd adjourned the Redevelopment Authority at 12:32 p.m.

15. **RECONVENE BOARD OF SUPERVISORS (12:32:55)** - Mayor Crowell reconvened the Board of Supervisors at 12:32 p.m.

16. **FINANCE DEPARTMENT - PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE ESTIMATED FIVE-YEAR FINANCIAL IMPACT OF IMPLEMENTING THE PONTIFEX COMPENSATION AND CLASSIFICATION STUDY, WITH POSSIBLE DIRECTION TO STAFF TO BEGIN THE IMPLEMENTATION PROCESS, INCLUDING NEGOTIATING THE NEW PROPOSED COMPENSATION AND CLASSIFICATION AMOUNTS WITH THE CARSON CITY EMPLOYEES ASSOCIATION (12:32:59)** - Mayor Crowell introduced this item. Mr. Providenti provided background information and reviewed the agenda materials in conjunction with a displayed spreadsheet. Mr. Providenti and Human Resources Department Director Melanie Bruketta responded to questions of clarification, and extensive discussion followed.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor McKenna moved to table this item for further study.** Mayor Crowell noted there was no need for a second.

<b>RESULT:</b>	Failed [1 - 4]
<b>MOVER:</b>	Supervisor John McKenna
<b>SECOND:</b>	N / A
<b>AYES:</b>	Supervisor McKenna
<b>NAYS:</b>	Supervisors Abowd, Bonkowski, Shirk, Mayor Crowell
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell entertained a motion. **Supervisor Abowd moved to direct staff to implement the Pontifex Compensation and Classification Study for unclassified employees, and then begin the negotiation and proposed compensation and classification study, on July 1, 2015, for classified employees as a method of negotiation for the 2016 budget year.** Supervisor McKenna seconded the motion for purposes of discussion. Mayor Crowell entertained discussion on the motion, and extensive

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discussion took place with regard to the possibility of an efficiency study. **Supervisor Bonkowski suggested an amendment to include direction to staff to bring back to the Board the parameters of an efficiency study. Supervisor Abowd so amended her motion. Supervisor McKenna continued his second. Additional discussion took place, and Supervisor Abowd withdrew her amendment and Supervisor McKenna withdrew his second.** Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	Approved [4 - 1]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor John McKenna
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Shirk, and Mayor Crowell
<b>NAYS:</b>	Supervisor John McKenna
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to direct staff to consult with the internal auditor and return to the Board within thirty days with recommendations for an efficiency study. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**17. PUBLIC COMMENT (1:18:12)** - Mayor Crowell entertained public comment; however, none was forthcoming.

**18. ACTION TO ADJOURN (1:18:18)** - Mayor Crowell adjourned the meeting at 1:18 p.m.

The Minutes of the April 24, 2014 Carson City Board of Supervisors meeting are so approved this \_\_\_\_\_ day of August, 2014.

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ROBERT L. CROWELL, Mayor

ATTEST:

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ALAN GLOVER, Clerk - Recorder