

**Carson City
Agenda Report**

Date Submitted: October 28, 2014

Agenda Date Requested: November 6, 2014
Time Requested: 5 mins

To: Mayor and Board of Supervisor

From: Alan Glover, Clerk-Recorder

Subject Title: For Possible Action: To accept the annual Recorders Technology Fund Report as submitted by the Carson City Clerk-Recorder.

Staff Summary: This report shows actual revenues and expenditures for FY 13-14 and projected revenues and expenditures for FY 14-15. NRS 247 requires the county recorder to submit an annual report to the Board of Supervisors which contains: (a) an estimate of the proceeds that the county recorder will collect from the additional fee imposed pursuant to subsection 2 of NRS 247.305 and (b) a proposal for expenditures of the proceeds from the additional fee imposed pursuant to the same subsection for the costs related to the technology required for the office of the county clerk.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to accept the annual Recorders Technology Fund Report as submitted by the Carson City Clerk-Recorder.

Explanation for Recommended Board Action: See Staff Summary.

Applicable Statute, Code, Policy, Rule or Regulation: NRS 247

Fiscal Impact: \$49,428

Explanation of Impact: Anticipated funds available.

Funding Source: N/A

Alternatives: N/A

Supporting Material: Annual Expenditure Report FY13-14, Reserved Fund Balance & Annual Report of the Recorder's Technology Fund.

Prepared By: Alan Glover, Clerk-Recorder

Prepared By: Alan Glover

Reviewed By: Alan Glover
(Department Head)

Date: 10-08-2014

Nicholas Mariano
(City Manager)

Date: 10/26/14

[Signature]
(District Attorney)

Date: 10/28/14

[Signature]
(Finance Director)

Date: 10/28/14

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)

**ANNUAL EXPENDITURE REPORT
OF THE RECORDER'S
TECHNOLOGY FUND
FY 13-14**

Revenues	101-0000-341. 05-01	
Balance Forward FY 13-14		\$45,094.04
Actual Revenue		26,173.00
Interest Income		35.91
TOTAL		\$71,302.95
Expenditures	101-0213-413. 06-20	
Data Conversion		\$ 1,530.00
Hardware		25,590.18
Software		3,154.43
Software Support		19,599.45
Training & Travel		0
TOTAL		\$49,874.06

GENERAL FUND
RESERVED FUND BALANCE - GENERAL FUND
TECHNOLOGY FUNDS RECORDER
6/30/2014

BALANCE 6/30/13	<u>45,094.04</u>
ACCOUNT #:	
101-0000-341-05-01	26,173.00
101-0213-413-06-20	(35,587.65)
101-0213-413-77-20	(14,286.41)
101-0213-413-77-43	0.00
INTEREST ALLOCATION	<u>35.91</u>
 BALANCE 6/30/14	 <u>21,428.89</u>
 Increase (DECREASE)	 (23,665.15)

RESTRICTED
NRS 19.016 /19.013

**ANNUAL REPORT OF THE RECORDER'S
TECHNOLOGY FUND
FY 14-15**

Estimated Revenues	101-0000-341.05-01	\$28,000.00
	Balance Forward FY 14-15	21,428.89
TOTAL		\$49,428.89

Estimated Expenditures	101-0213-413-06-20	
	Data Conversion	\$15,000.00
	Hardware	11,000.00
	Software	15,000.00
	Training & Travel	3,000.00
TOTAL		\$44,000.00