

**City of Carson City  
Agenda Report**

**Date Submitted:** October 24, 2014

**Agenda Date Requested:** November 6, 2014  
**Time Requested:** 5 minutes

**To:** Mayor and Supervisors  
**From:** Purchasing and Contracts

**Subject Title:** For Possible Action: To determine that Blanket Purchase Order (BPO) # 8300 is a purchase of equipment and services pursuant to NRS 332.115 1 (c) and (d) and is therefore not suitable for public bidding and to approve BPO # 8300, a request for the purchase of Security Monitoring and Maintenance of Carson City's Security Systems from Stanley Convergent Security Solutions, Inc. for a not to exceed cost of \$50,000.00 to be funded from the Contractual Service and Building Repair Fund as provided in FY 2014/2015. (Contract File 1415-100) *(Kim Belt)*

**Staff Summary:** Carson City Facilities uses Stanley Convergent Security Solutions in sixteen (16) facilities. Stanley also provides parts needed when work is performed in house by Facilities Maintenance Staff. Facility Maintenance reports that they have not suffered malfunctions with any of the major components provided by Stanley.

**Type of Action Requested:** (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to determine that Blanket Purchase Order (BPO) # 8300 is a purchase of equipment and services pursuant to NRS 332.115 1 (c) and (d) and is therefore not suitable for public bidding and to approve BPO # 8300, a request for the purchase of Security Monitoring and Maintenance of Carson City's Security Systems from Stanley Convergent Security Solutions, Inc. for a not to exceed cost of \$50,000.00 to be funded from the Contractual Service and Building Repair Fund as provided in FY 2014/2015. (Contract File 1415-100)

**Explanation for Recommended Board Action:** Pursuant to **NRS 332.115 subsection 1 (c) and (d)**, staff is requesting the Board of Supervisors declare that the contract is not adapted to award by competitive bidding.

**NRS 332.115 Contracts not adapted to award by competitive bidding; purchase of equipment by local law enforcement agency, response agency or other local governmental agency; purchase of goods commonly used by hospital.**

1. Contracts which by their nature are not adapted to award by competitive bidding, including contracts for:

(c) Additions to and repairs and maintenance of equipment which may be more efficiently added to, repaired or maintained by a certain person;

(d) Equipment which by reason of the training of the personnel or of an inventory of replacement parts maintained by the local government is compatible with existing equipment.

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS 332.115 subsection 1 (c) and (d)

**Fiscal Impact:** \$50,000.00

**Explanation of Impact:** If approved the below referenced account could be reduced by \$50,000.00.

**Funding Source:** 101-5034-419-0349 and 101-5034-419-0434 Contractual Service and Building Repair Fund as provided in FY 2014/2015.

**Alternatives:** Not award contract and provide other direction

**Supporting Material:** BPO # 8300

**Prepared By:** Kim Belt, Purchasing and Contracts Manager

**Reviewed By:** *Nicholas Hernandez* Date: 10/28/14  
(City Manager)  
*Paul G. Allen* Date: 10/28/14  
(District Attorney)  
*David R. Roberts* Date: 10/28/14  
(Finance Director)

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



**BLANKET ORDER**  
 CITY OF CARSON CITY  
 PURCHASING & CONTRACTS  
 201 NORTH CARSON ST #11  
 CARSON CITY, NV 89701

**PURCHASE  
 ORDER NO.  
 008300**

DATE: 10/23/2014

VENDOR PHONE: (877)476-4968  
 VENDOR FAX: ( ) -  
 VENDOR #: 2663450  
 VENDOR ADDRESS: STANLEY  
 SECURITY  
 SOLUTIONS INC  
 DEPT CH 10651  
 PALATINE, IL 60055

CONVERGENT SHIP TO: FACILITIES DIVISION  
 3303 BUTTI WAY BLDG #9  
 CARSON CITY, NV 89701

**Our P.O. # MUST Appear on ALL Invoices, Packages and Correspondence**

<b>DELIVER BY</b>		<b>REQUISITION #</b>	<b>REQUISITION DATE</b>	<b>CONFIRMED BY</b>	
10/23/2014					
<b>FOB</b>		<b>ACCOUNT NUMBER</b>		<b>AUTHORIZED BY</b>	
				KIM BELT	
<b>ITEM #</b>	<b>QUANTITY/ UNIT</b>	<b>DESCRIPTION ARTICLE OR SERVICE</b>		<b>UNIT COST</b>	<b>EXTENDED COST</b>

SECURITY SOLUTIONS  
 Effective date: 09/01/2014  
 Expiration date: 06/30/2015  
 Not to exceed: 50,000.00

The General Conditions (terms & conditions) that are applicable to this Purchase Order(PO) can be found at the link below unless this PO is pursuant to a specific contract or bid which terms and conditions will govern the aforementioned General Conditions.  
<http://www.carson.org/bids>

**TOTAL PURCHASE AMOUNT** **\$0.00**

Send Original and One Copy of Invoice to:  
**FACILITIES DIVISION**  
**3303 BUTTI WAY BLDG #9**  
**CARSON CITY, NV 89701**

AUTHORIZED SIGNATURE 



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 CITY OF CARSON CITY  
 PURCHASING & CONTRACTS  
 201 NORTH CARSON ST #11  
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