

**City of Carson City  
Agenda Report**

**Date Submitted:** October 24, 2014

**Agenda Date Requested:** November 6, 2014  
**Time Requested:** 5 minutes

**To:** Mayor and Supervisors  
**From:** Purchasing and Contracts

**Subject Title:** For Possible Action: Action to determine that Purchase Order #'s 2015-022, 023, 024, 025 and 026 are purchase requests for Software, Hardware and associated peripheral equipment and devices for computers therefore not suitable for public bidding pursuant to NRS 332.115 1. (g) & (h) and to approve Purchase Order #'s 2015-022, 023, 024, 025 and 026, to be funded from various Operating Supplies Accounts in various Funds as provided in FY 2014/2015. (File No. 1415-077) (*Kim Belt and John Wilkinson*)

**Staff Summary:** These Purchase Orders are for the purchase of various Software, Hardware and associated peripheral equipment and devices for computers for the operation of Carson City's Computer Network.

**Type of Action Requested:** (check one)

Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to determine that Purchase Order #'s 2015-022, 023, 024, 025 and 026 are purchase requests for Software, Hardware and associated peripheral equipment and devices for computers therefore not suitable for public bidding pursuant to NRS 332.115 1. (g) & (h) and to approve Purchase Order #'s 2015-022, 023, 024, 025 and 026, to be funded from various Operating Supplies Accounts in various Funds as provided in FY 2014/2015. (File No. 1415-077)

**Explanation for Recommended Board Action:** Pursuant to **NRS 332.115 subsection 1 (g) & (h)**, staff is requesting the Board of Supervisors declare that the Purchase Orders are not adapted to award by competitive bidding.

**NRS 332.115 1. (g) & (h) Contracts not adapted to award by competitive bidding; purchase of equipment by local law enforcement agency, response agency or other local governmental agency; purchase of goods commonly used by hospital.**

1. Contracts which by their nature are not adapted to award by competitive bidding, including contracts for:  
(g) Hardware and associated peripheral equipment and devices for computers;  
(h) Software for computers;

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS 332.115 subsection 1. (g) & (h)

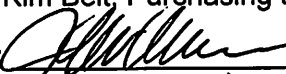



**Fiscal Impact:** \$550,000.00

**Explanation of Impact:** These are the estimated annual computer hardware/software purchases for FY 2014/15 for the entire city. Amounts are included in the departments FY 2014/15 budgets.

**Funding Source:** Various department budgets that have been budgeted in FY2014/15.

**Supporting Material:** Purchase Order #'s 2015-022, 023, 024, 025 and 026.

**Prepared By:** Kim Belt, Purchasing and Contracts Manager

**Reviewed By:**  Date: 10/28/14  
(17)  Date: 10/28/14  
(City Manager)  
 Date: 10/28/14  
(District Attorney)  
 Date: 10/28/14  
(Finance Director)

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



# PURCHASE ORDER #2015-022

## CITY OF CARSON CITY

201 N. Carson Street, Suite 3  
Carson City NV  
775-887-2133 / Fax 775-887-2107

VENDOR #  
DATE **October 22, 2014**  
GROUP #  
CHECK DATE:  
SHIP TO **Information Technology  
201 N. Carson Street, Suite 7  
Carson City, NV 89701**

SHI  
290 Davidson Avenue  
Somerset, NJ 08873  
888-235-3871

SHIPPING METHOD		SHIPPING TERMS			DELIVERY DATE	
QTY	UNIT	DESCRIPTION	BUDGET NUMBER	INVOICE #	UNIT COST	EXTENDED COST
1		Computer hardware and software	various		\$100,000.00	\$ 100,000.00
						\$ -
						\$ -
						\$ -
						\$ -
		PO given to department to place order.				\$ -
		PO shall not be modified without approval from				\$ -
		Finance Director.				\$ -
		Purchased By: Eric Von Schimmelmann				\$ -
		FED I.D. NO. 88-6000189				\$ -
				<b>TOTAL</b>	Bal. Forward	\$ 100,000.00

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ITEMS, AMOUNTS AND STATEMENTS AS HEREIN SET OUT ARE TRUE AND CORRECT PER PURCHASE REQUISITION MADE BY THE PERTINENT CITY DEPARTMENT.

*Eric Von Schimmelmann*  
APPROVED FOR PURCHASE

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ITEMS, AMOUNTS AND STATEMENTS AS HEREIN SET OUT ARE TRUE AND CORRECT PER PURCHASE REQUISITION MADE BY THE PERTINENT CITY DEPARTMENT.

APPROVED FOR PAYMENT \_\_\_\_\_



# PURCHASE ORDER #2015-023

CITY OF CARSON CITY

201 N. Carson Street, Suite 3  
Carson City NV  
775-887-2133/Fax 775-887-2107

VENDOR # 2665691  
DATE October 22, 2014  
GROUP #  
CHECK DATE:  
SHIP TO Information Technology  
201 N. Carson Street, Suite 7  
Carson City, NV 89701

CVE Technologies  
2345 South John Henry Dr  
Salt Lake City, UT 84127

SHIPPING METHOD		SHIPPING TERMS			DELIVERY DATE	
QTY	UNIT	DESCRIPTION	BUDGET NUMBER	INVOICE #	UNIT COST	EXTENDED COST
1		Computer hardware and software	various		\$ 100,000.00	\$ 100,000.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
		PO given to department to place order.				\$ -
		PO shall not be modified without approval from				\$ -
		Finance Director.				\$ -
		Purchased By: Eric Von Schimmelmann				\$ -
		FED I.D. NO. 88-6000189				\$ -
				TOTAL	Bal. Forward	\$ 100,000.00

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*Nancy Paul*  
APPROVED FOR PURCHASE

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APPROVED FOR PAYMENT



# PURCHASE ORDER #2015-024

## CITY OF CARSON CITY

201 N. Carson Street, Suite 3  
Carson City NV  
775-887-2133 / Fax 775-887-2107

Pacific States Communications  
4750 Longley Lane, Suite 102  
Reno, Nevada 89502

VENDOR # 7744  
DATE October 22, 2014  
GROUP #  
CHECK DATE:  
SHIP TO Information Technology  
201 N. Carson Street, Suite 7  
Carson City, NV 89701

SHIPPING METHOD		SHIPPING TERMS			DELIVERY DATE	
QTY	UNIT	DESCRIPTION	BUDGET NUMBER	INVOICE #	UNIT COST	EXTENDED COST
1		Computer hardware and software	various		\$ 50,000.00	\$ 50,000.00
					\$	-
					\$	-
					\$	-
					\$	-
		PO given to department to place order.			\$	-
		PO shall not be modified without approval from			\$	-
		Finance Director.			\$	-
		Purchased By: Eric Von Schimmelmann		TOTAL	Bal. Forward	\$ 50,000.00
		FED I.D. NO. 88-6000189		Page #1		

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*Eric Von Schimmelmann*  
APPROVED FOR PURCHASE

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APPROVED FOR PAYMENT



# PURCHASE ORDER #2015-025

## CITY OF CARSON CITY

201 N. Carson Street, Suite 3  
Carson City NV  
775-887-2133/Fax 775-887-2107

Insight Public Sector  
P.O. Box 731072  
Dallas, Texas 75373-1072

VENDOR # 7631  
DATE October 22, 2014  
GROUP #  
CHECK DATE:  
SHIP TO Information Technology  
201 N. Carson Street, Suite 7  
Carson City, NV 89701

SHIPPING METHOD		SHIPPING TERMS		DELIVERY DATE		
QTY	UNIT	DESCRIPTION	BUDGET NUMBER	INVOICE #	UNIT COST	EXTENDED COST
1		Computer hardware and software	various		\$ 200,000.00	\$ 200,000.00
						\$ -
						\$ -
						\$ -
						\$ -
		PO given to department to place order.				\$ -
		PO shall not be modified without approval from				\$ -
		Finance Director.				\$ -
		Purchased By: Eric Von Schimmelmann				\$ -
		FED I.D. NO. 88-6000189				\$ -
					Bal. Forward	\$ -
					TOTAL to Page 2	\$ 200,000.00
						\$ -

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*Eric Von Schimmelmann*  
APPROVED FOR PURCHASE

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APPROVED FOR PAYMENT



# PURCHASE ORDER #2015-026

## CITY OF CARSON CITY

201 N. Carson Street, Suite 3  
Carson City NV  
775-887-2133/Fax 775-887-2107

Evolve Technology Group  
Dept. 34547  
P.O. Box 39000  
San Francisco, CA 94139

VENDOR # 2665501  
DATE October 22, 2014  
GROUP #  
CHECK DATE:  
SHIP TO Information Technology  
201 N. Carson Street, Suite 7  
Carson City, NV 89701

SHIPPING METHOD		SHIPPING TERMS			DELIVERY DATE	
QTY	UNIT	DESCRIPTION	BUDGET NUMBER	INVOICE #	UNIT COST	EXTENDED COST
1		Computer hardware and software support	various		\$ 100,000.00	\$ 100,000.00
						\$ -
						\$ -
						\$ -
						\$ -
		PO given to department to place order.				\$ -
		PO shall not be modified without approval from				\$ -
		Finance Director.				\$ -
				<b>TOTAL</b>	Bal. Forward to Page 2	\$ 100,000.00
		Purchased By: Eric Von Schimmelmann				
		FED I.D. NO. 88-6000189		Page #1		

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APPROVED FOR PAYMENT