

**City of Carson City
Agenda Report**

Date Submitted: December 5, 2014

Agenda Date Requested: December 18, 2014
Time Requested: 5 minutes

To: Mayor and Supervisors
From: Purchasing and Contracts

Subject Title: For Possible Action: To authorize Carson City Parks and Recreation to purchase Food/Beverage Vendor Services, on an as needed basis, pursuant to NRS 332.115 1 (e), and therefore not suitable for public bidding from Capital Beverages for a not to exceed cost of \$63,250.00 to be funded from the Recreation and Ice Rink Supplies/Operating account as provided in FY 2014/2015. (Contract File 1415-116) *(Kim Belt)*

Staff Summary: Carson City Facilities uses Capital Beverages to provide vendor services for various sporting events at various Parks facilities.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to authorize Carson City Parks and Recreation to purchase Food/Beverage Vendor Services, on an as needed basis, pursuant to NRS 332.115 1 (e), and therefore not suitable for public bidding from Capital Beverages for a not to exceed cost of \$63,250.00 to be funded from the Recreation and Ice Rink Supplies/Operating account as provided in FY 2014/2015. (Contract File 1415-116)

Explanation for Recommended Board Action: Pursuant to **NRS 332.115 subsection 1 (e)**, staff is requesting the Board of Supervisors declare that the contract is not adapted to award by competitive bidding.

NRS 332.115 Contracts not adapted to award by competitive bidding; purchase of equipment by local law enforcement agency, response agency or other local governmental agency; purchase of goods commonly used by hospital.

1. Contracts which by their nature are not adapted to award by competitive bidding, including contracts for:
 (e) Perishable goods;

Applicable Statute, Code, Policy, Rule or Regulation: NRS 332.115 subsection 1 (c) and (d)

Fiscal Impact: \$62,250.00

Explanation of Impact: If approved the below referenced account could be reduced by \$62,250.00.

Funding Source: 101-5059-451-06-25 (Ice Rink Supplies account) could be decreased by \$250.00 and 101-5060-451-06-25 (Sports Supplies account) could be decreased by \$62,000.00.

Currently there is \$62,250.00 in available funds in the combined accounts.

Alternatives: Not award contract and provide other direction.

Supporting Material: None

Prepared By: Kim Belt, Purchasing and Contracts Manager

Reviewed By: *R.M. Mueller* Date: 12/9/14
(Parks and Recreation)

Marcia A. Wicks Date: 12-9-14
(City Manager)

Joseph B. Wood Jr. Date: 12/9/14
(District Attorney)

Timothy A. White Date: 12/9/14
(Finance Director)

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)