

CARSON CITY BOARD OF HEALTH
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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, October 16, 2014, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Susan Pintar
Member Karen Abowd
Member Brad Bonkowski
Member Ken Furlong
Member John McKenna
Member Jim Shirk

STAFF: Nicholas Marano, City Manager
Alan Glover, Clerk - Recorder
Marena Works, Deputy City Manager
Randal Munn, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

BOARD OF HEALTH

12. CALL TO ORDER AND ROLL CALL (8:48:27) - Chairperson Pintar called the meeting to order at 8:48 a.m. Mr. Glover called the roll; a quorum was present, including Member Ken Furlong. Vice Chairperson Crowell was absent.

13. PUBLIC COMMENT (8:49:00) - Chairperson Pintar entertained public comment; however, none was forthcoming.

14. HEALTH AND HUMAN SERVICES DEPARTMENT

14(A) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE HEALTH OFFICER'S REPORT CONCERNING ACTIVITIES IN WHICH THE HEALTH OFFICER IS ENGAGED, BOTH INSIDE AND OUTSIDE THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (8:49:13) - Chairperson Pintar introduced this item, and presented her report, including details regarding the grant-funded cross-jurisdictional sharing project with Douglas County; and continued exploration of alternatives for a location to conduct sexual assault examinations. Chairperson Pintar emphasized that the other parts of the Sexual Assault Response Team ("SART") remain strong, and discussed the involvement of Sexual Assault Response Advocates ("SARA") in the community. Chairperson Pintar described the Point of Dispensing ("POD") exercise scheduled for Friday, October 25th. She responded to questions of clarification regarding details of her report, and entertained a motion. **Member Bonkowski moved to accept the Health Officer's report and give direction to staff on Carson City Health and Human Services Department activities. Member Abowd seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [6 - 0 - 1]
MOVER:	Member Brad Bonkowski
SECOND:	Member Karen Abowd
AYES:	Members Bonkowski, Abowd, Furlong, McKenna, Shirk, and Chair Pintar
NAYS:	None
ABSENT:	Vice Chairperson Robert Crowell
ABSTAIN:	None

14(B) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES ACTIVITIES (8:53:03) - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker narrated a PowerPoint presentation of her report. Ms. Aaker, Chairperson Pintar, and various Health and Human Services Department personnel responded to questions of clarification throughout the presentation, and discussion ensued.

Chairperson Pintar entertained questions of the board members and, when none were forthcoming, public comments. When no public comments were forthcoming, she entertained a motion. **Member Abowd moved to accept the Director's report, and give direction to staff on Carson City Health and Human Services Department activities. Member Bonkowski seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [6 - 0 - 1]
MOVER:	Member Karen Abowd
SECOND:	Member Brad Bonkowski
AYES:	Members Abowd, Bonkowski, Furlong, McKenna, Shirk, and Chair Pintar
NAYS:	None
ABSENT:	Vice Chairperson Robert Crowell
ABSTAIN:	None

14(C) PRESENTATION AND DISCUSSION OF THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT ("HIPAA") REQUIREMENTS AS RELATED TO THE HEALTH DEPARTMENT (9:08:08) - Chairperson Pintar introduced HIPAA Compliance Officer Elaine Bergenheier, who reviewed new regulations and the corresponding procedures. In response to a question, Health and Human Services Department Director Nicki Aaker discussed consideration being given to a variety of audit tools. Discussion followed. Chairperson Pintar entertained additional board member questions or comments and public comments and, when none were forthcoming, thanked Ms. Bergenheier.

14(D) PRESENTATION AND DISCUSSION ONLY ON THE PROGRESS OF THE COMMUNITY HEALTH IMPROVEMENT PLAN'S COMMUNITY ISSUE J: ALCOHOL AND SUBSTANCE ABUSE (9:17:42) - Chairperson Pintar introduced this item. Partnership Carson City Executive Director Kathy Bartosz reviewed the "Partnership Carson City Strategic Plan, 2014 - 2015," which had been distributed to the board members, staff, and made available to the public prior to the start of the meeting. Ms. Bartosz, Health and Human Services Department Director Nicki Aaker, and Chairperson Pintar responded to questions of clarification regarding needed and available funding;

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available services; and the mission and services of the National Alliance of Mental Illness. Discussion followed.

(9:52:24) Partnership Carson City Youth Program Coordinator / Mental Health First Aid Trainer Hannah McDonald displayed, circulated, and described some of the visual aids she uses in youth trends presentations. She responded to corresponding questions of clarification, and welcomed the Board members to contact her with additional questions. Chairperson Pintar thanked Ms. Bartosz and Ms. McDonald for their attendance and participation.

14(E) PRESENTATION AND DISCUSSION ON THE QUALITY IMPROVEMENT PROJECT CONDUCTED WITHIN THE HUMAN SERVICES DIVISION TO EVALUATE THE EFFECTIVENESS OF THE FINANCIAL LITERACY PROGRAM (10:03:30) - Chairperson Pintar introduced Human Services Division Manager Mary Jane Ostrander and Case Manager Dave Gibson, and provided background information on this item. (10:03:55) Mr. Gibson narrated the PowerPoint presentation which was included in the agenda materials and displayed in the meeting room. (10:23:26) Ms. Ostrander expressed appreciation to Nevada State Bank and their volunteers for their participation in the Financial Literacy Program. She presented Certificates of Appreciation to Nevada State Bank Volunteer Jennifer Fonda for Nevada State Bank and each of their workshop volunteers.

(10:24:40) Ms. Fonda thanked the Health and Human Services Department for their partnership, and discussed participation in the Financial Literacy Program. Chairperson Pintar thanked Ms. Fonda on behalf of the board, and expressed an interest in expanding the program throughout the community. She requested Ms. Fonda to convey the board's appreciation to her staff.

Chairperson Pintar entertained questions or comments from the board members. Member Abowd expressed appreciation for the program and, in response to a question, Ms. Ostrander advised that the workshops are available to anyone. Health and Human Services Department Director Nicki Aaker advised that the Financial Literacy Program ties into the performance management system.

15. PUBLIC COMMENT (10:28:21) - Chairperson Pintar entertained public comment; however, none was forthcoming.

16. ACTION TO ADJOURN (10:28:31) - Member Bonkowski moved to adjourn the meeting at 10:28 a.m. Member Abowd seconded the motion. Motion carried 6-0.

The Minutes of the October 16, 2014 Carson City Board of Health meeting are so approved this _____ day of January, 2015.

SUSAN PINTAR, M.D., Chair

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder