

**Carson City
Agenda Report**

Date Submitted: January 6, 2015

Agenda Date Requested: January 15, 2015

Time Requested: 5 minutes

To: Mayor and Supervisors

From: Nick Marano, City Manager

Subject Title: For Possible Action: To appoint three members to the Carson City Utility Financial Oversight Committee, Ande Engleman as Supervisor Abowd's reappointed representative, Bruce Scott, as Supervisor Shirk's appointed representative, and Michael Spell as Supervisor Bagwell's appointed representative.

Staff Summary: Resolution 2013-R-45 created the Utility Financial Oversight Committee consisting of five members, with one committee member appointed by each Board member. Each member of the Committee shall serve concurrent with the term of the Board member who made his or her appointment.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does this action require a Business Impact Statement: () Yes (X) No

Recommended Board Action: I move to appoint three members to the Carson City Utility Financial Oversight Committee, Ande Engleman as Supervisor Abowd's reappointed representative, Bruce Scott, as Supervisor Shirk's appointed representative, and Michael Spell as Supervisor Bagwell's appointed representative.

Explanation for Recommended Board Action: Supervisor Abowd is requesting the reappointment of Ande Engleman. Supervisor Shirk's original appointment, Mark Turner, recently resigned. Supervisor Shirk has requested the appointment of Bruce Scott, who had previously been former Supervisor McKenna's appointment. Supervisor Bagwell has requested Michael Spell as her appointment.

Applicable Statute, Code, Policy, Rule or Regulation: Resolution No. 2013-R-45a

Fiscal Impact: None

Explanation of Impact: N/A

Funding Source: N/A

Alternatives: N/A

Supporting Material: Resolution No. 2013-R-45a and Committee roster.

Prepared By: Janet Busse, City Manager's Office

Reviewed By: _____
(City Manager)

Date: _____

Joseph R. Wandell

(District Attorney)

Date: 1/6/15

Nancy Paulson

(Finance Director)

Date: 1/6/15

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

RESOLUTION NO. 2013-R-45A

**A RESOLUTION FORMALLY ESTABLISHING
THE CARSON CITY UTILITY FINANCE OVERSIGHT
COMMITTEE**

WHEREAS, Section 2.320 of the Carson City Charter authorizes the Board of Supervisors (Board) to create advisory boards to advise the Board in specific areas of local government, including, without limitation, public safety, public employees, finance, human resources, public property and facilities; and

WHEREAS, the Board, at its meeting of August 15, 2013 with the introduction of new water, sewer, and stormwater utility rates requested that an oversight committee be formed to monitor compliance with utility financial policies; and

WHEREAS, the Board desires impartial review and recommendations from qualified persons regarding compliance with Carson City utility financial policies; and

WHEREAS, the Board desires to set forth guidelines regarding membership of the committee, purpose of the committee, length of term of the members of the committee, frequency of meetings, and other matters properly relating to thereto.

NOW, THEREFORE, the Board hereby resolves:

1. The Carson City Utility Finance Oversight Committee (Utility Committee) is hereby formally established consisting of five (5) members, with one committee member appointed by each Board member.
2. The Utility Committee shall be composed of people with knowledge and expertise relevant to finance, accounting, or related fields.
3. The purpose of the Utility Committee shall be to provide the Board with recommendations regarding continuing compliance with Board adopted utility financial policies in preparation of annual budgets
4. Each member of the Utility Committee shall serve concurrent with the term of the Board member who made his or her appointment. Any vacancies shall be filled by the Board and once filled the Utility Committee member shall serve two years. All members shall serve without compensation. The Utility Committee shall terminate June 30, 2018, unless extended by Board action.
5. The meetings of the Utility Committee shall be held in February and March of each calendar year to review draft utility budgets or at the call of the chair. A report from the Utility Committee to the Board will be provided by April each year, prior to Board adoption of annual city budgets. The Public Works and Finance Departments shall be staff liaison and shall provide support to the Utility Committee.

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6. The Utility Committee shall operate in accordance and be subject to the Policies and Procedures for Boards, Committees, and Commissions as adopted by the Board.

Upon motion by Supervisor Brad Bonkowski, seconded by Supervisor John McKenna, the foregoing Resolution was passed and adopted this 5th day of December, 2013:

AYES: Supervisor Brad Bonkowski
Supervisor John McKenna
Supervisor Karen Abowd
Mayor Robert Crowell

NAYS: Supervisor Jim Shirk


ABSENT: None.

ABSTAIN: None.



ROBERT L. CROWELL, Mayor
Carson City, Nevada

ATTEST:

for: 
ALAN GLOVER, Clerk-Recorder
Carson City, Nevada

Carson City Utility Financial Oversight Committee

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<p>Mike Bennett (Mayor Crowell) 800 E. College Parkway Carson City, NV 89706 883-7077 (w) mbennett@lumosengineering.com</p>	Initial Appt. 01/2014	1/2017
<p>Ande Engelman (Supervisor Abowd) 500 Mary St Carson City, NV 89703 882-0331(w) 883-0298 (h) andelee@sbcglobal.net</p>	Initial Appt. 01/2014	1/2015
<p>Randy Bowling (Supervisor Bonkowski) 1253 Goshute Way Carson City, NV 89701 742-4510 (c) rbowlingnv@gmail.com</p>	Initial Appt. 03/2014	1/2017
<p>Bruce Scott (Supervisor McKenna) 340 N. Minnesota Carson City, NV 89703 883-1600 (w) bruce@rci-nv.com</p>	Initial Appt. 01/2014	1/2015
<p>Mark Turner (Supervisor Shirk) 3075 College Drive Carson City, NV 89703 745-0881 (c) 882-6311 (f) mark@black-pine.com</p>	Initial Appt. 01/2014	1/2017

AUTHORITY: Resolution No. 2013-R-45, consisting of five (5) members, with one committee member appointed by each Board member. Each member shall serve concurrent with the term of the Board member who made his/her appointment. Any vacancies shall be filled by the Board and once filled the member shall serve two years. The Committee shall terminate June 30, 2018, unless extended by Board action.

MEETINGS: Meetings shall be held in February and March of each calendar year to review draft utility budgets or at the call of the chair.

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PURPOSE: With the introduction of new water, sewer, and stormwater rates at their August 15, 2013 meeting, the Board of Supervisors requested that an oversight committee be formed to monitor compliance with Carson City utility financial policies. The Board desires impartial review and recommendations from qualified persons regarding compliance with Carson City utility financial policies.

Liaisons: Andy Burnham, Public Works, 283-7367, ABurnham@carson.org; Darren Schulz, Public Works, 283-7391, DSchulz@carson.org; David Bruketta, Public Works, 283-7357, DBruketta@carson.org; Nick Providenti, Finance, 283-7143, NProvidenti@carson.org; Sheri Russell, Finance, 283-7222, SRussell@carson.org.

Attorney Assignment: Joseph Ward, District Attorney 887-2072

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