

MINUTES
Regular Meeting
Carson City Airport Authority
Wednesday, November 19, 2014 ● 6:00 PM
Community Center Sierra Room
851 East William Street, Carson City, Nevada

Committee Members

Chair – Guy Williams	Vice Chair – Karl Hutter
Member – Lee Griffin	Member – Steve Poscic
Member – Jim Shirk	Member – Phil Stotts
Member – Maurice White	

Staff

Steve Tackes – Airport Counsel
Jim Clague – Airport Engineer
Tim Rowe – Airport Manager
Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

The televised Carson City Airport Authority meetings are available for viewing on http://www.breweryarts.org/?page_id=2597.

A. CALL TO ORDER AND DETERMINATION OF QUORUM (6:00:18) – Chairperson Williams called the meeting to order. A quorum was present.

Attendee Name	Status	Arrived
Guy Williams	Present	
Karl Hutter	Absent	
Lee Griffin	Absent	
Steve Poscic	Present	
Jim Shirk	Present	
Phil Stotts	Present	
Maurice White	Present	

B. PLEDGE OF ALLEGIANCE (6:04:47) – Led by Chairperson Williams.

C. ACTION ON APPROVAL OF PAST MINUTES

(6:01:25) – MOTION: The Carson City Airport Authority approves the minutes of the October 15, 2014 meeting as presented.

RESULT:	APPROVED (5-0-0)
MOVER:	White
SECONDER:	Poscic
AYES:	Williams, Poscic, Shirk, Stotts, White
NAYS:	None
ABSTENTIONS	None
ABSENT:	Hutter, Griffin

D. MODIFICATION OF AGENDA (6:01:50) – None.

E. PUBLIC COMMENT (6:02:00) – None.

F. CONSENT AGENDA (6:02:22) – None.

G. PUBLIC HEARING ITEMS:

1. DISCUSSION AND POSSIBLE ACTION TO APPROVE A REDUCTION OF AREA, EXTENSION OF TERM AND RESTATEMENT OF CARSON CITY AIRPORT LEASE AGREEMENT REGARDING THE AIRPORT LEASE WITH JAMES K. WICKERSHAM (SHADETREE AVIATION) REGARDING THAT CERTAIN LEASE DATED AUGUST 20, 1981, RECORDED AS DOCUMENT NO. 6395, AS AMENDED IN 1988, 1996, 2003 AND 2014.

(6:02:45) – Mr. Tackes presented the agenda materials included in the Airport Counsel’s briefing and incorporated into the record, along with a proposed lease agreement.

(6:06:33) – Member White inquired about the Nevada Revised Statute requiring three-year leases, and Mr. Tackes informed him that the inclusion of the two remaining years of the lease would not be an issue. Member white also received clarification that items included in the new lease are “copied” from the current one. Chairperson Williams praised Mr. Wickersham for running a successful business and noted that he was in favor of the lease extension.

PUBLIC COMMENTS (6:12:23) – None.

(6:12:33) – MOTION: I move we approve the reduction of area, extension of term and reinstatement of the Carson City Airport Lease Agreement for the lease with James K. Wickersham as presented.

PUBLIC COMMENTS: (6:13:10) – None.

RESULT:	APPROVED (5-0-0)
MOVER:	Poscic
SECONDER:	Stotts
AYES:	Williams, Poscic, Shirk, Stotts, White
NAYS:	None
ABSTENTIONS	None
ABSENT:	Hutter, Griffin

2. DISCUSSION AND POSSIBLE ACTION REGARDING COMPLAINTS OF LOW FLYING AIRCRAFT FROM RESIDENTS IN THE VICINITY OF APOLLO DRIVE AND BOWERS LANE.

(6:13:29) – Chairperson Williams introduced the item and stated that the Airport Authority is not authorized to regulate aircraft while they are in flight, adding that only the FAA could act on such matters. However, he noted that as citizens of Carson City and to maintain “good relationships with our neighbors”, the Airport Authority would assist in any way. Chairperson Williams suggested that Mr. Rowe provide on update since hearing Glade Myler’s concerns over aircraft noise in the vicinity of Apollo Drive.

(6:14:38) – Mr. Rowe gave background, reviewed traffic patterns, and provided an update, included in the Airport Manager’s Briefing and incorporated into the record, noting that a safety forum was scheduled with the FAA Safety Team, Minden Tahoe/Airport, and Carson City Airport representatives on December 1, 2014 at the Carson Valley Inn in Minden with another one planned for January 2015 in Carson City. Mr. Rowe distributed a flyer, incorporated into the record, and noted that he had invited Carson City Airport tenants and Apollo Drive area neighbors to the forum. He also indicated that the flight school operating from Carson City Airport is now conducting its emergency procedures at the airport in Silver Springs.

(6:16:27) – Mr. Myler gave examples of recurring low flying aircraft near his home and noted that most of the noise occurred around 3 p.m. He stated that he would attend the December 1, 2014 FAA Safety Team meeting in Minden, possibly with his neighbors. Chairperson Williams thanked Mr. Myler and invited him to notify the Airport Manager of his concerns, reiterating the Authority’s desire to be a “good neighbor”.

(6:22:50) – Member Stotts inquired about the helicopters utilizing Runway Nine. Mr. Rowe explained that to avoid noise issues with Bristow Academy, their helicopters were required to use the north side of the Airport to “turn right at Goni Road” in order to keep the traffic away from the residential areas. Mr. Rowe also corrected an error on the provided flight path map.

(6:26:28) – Don Peterson, an airport tenant and pilot, explained that departing aircraft would not have another choice but create noise; however, descent is a “very steep, very tight approach” which would create a perception of being low, but would also be the one “least likely to park in his [Mr. Myler’s] backyard”. Discussion ensued regarding flight school students’ approaches and Mr. Tackes suggested addressing the issue with the flight instructors. He also asked Mr. Myler to keep the Authority posted on any issues or concerns, adding that Mr. Rowe would be his primary contact.

H. AIRPORT ENGINEER’S REPORT

(6:34:42) – Mr. Clague presented the Airport Engineer’s Report, with financial summaries, incorporated into the record. He also noted that “each project is under budget and well within the funding limit”.

There were no member or public comments.

I. AIRPORT MANAGER’S REPORT

(6:35:38) – Mr. Rowe noted that his written report was included in the agenda materials and incorporated into the record.

There were no member or public comments.

J. LEGAL COUNSEL’S REPORT

(6:36:03) – Mr. Tackes noted that he did not have any additional items to report.

There were no member or public comments.

K. TREASURER’S REPORT

(6:36:15) – Member Poscic explained that as of October, 31, 2014, the total assets were at \$614,611.79.

(6:36:50) – Chairperson Williams inquired about over-budget projects, per the audit findings, and was informed by Member Poscic that at this point, the Authority was under budget and “doing better than our audit findings”.

There were no member or public comments.

L. REPORT FROM AUTHORITY MEMBERS (6:37:28) – None.

M. PUBLIC COMMENT (6:37:37) – None.

N. AGENDA ITEMS FOR NEXT REGULAR MEETING

(6:37:52) – Mr. Tackes noted that it might be difficult to meet on the third Wednesday of December due to the Holidays, and suggested a decision regarding a possible cancellation or a meeting date change. Chairperson Williams advised on cancelling the meeting, unless urgent agenda items require one.

O. ACTION ON ADJOURNMENT (6:39:18) – Member Poscic moved to adjourn. The motion was seconded by Member White. The meeting was adjourned at 6:40 p.m.

The Minutes of the November 19, 2014 Carson City Airport Authority meeting are so approved this 21st day of January, 2015.

GUY WILLIAMS, Chair