



Community Development Department

108 E. Proctor Street
Carson City, Nevada 89701
(775) 887-2180 – Hearing Impaired: 711

LATE MATERIAL ITEM 21(C)

TO: Board of Supervisors
Meeting of March 5, 2015

FROM: Lee Plemel, Community Development Director

DATE: March 3, 2015

SUBJECT: Additional \$10,000 in CDBG administrative carry-over funds from FY 2014-15 for 2015-16 CDBG Public Improvement projects

Each year, a maximum of 20% of the CDBG allocation from HUD can be used for Planning and Administration. This is used to pay for salaries and benefits for employees working on CDBG activities, training, supplies, program planning documents, and other administrative costs. Generally, City staff does not use the entire Planning and Administration allocation each year and carry-over funds can be added to the available allocation for Public Improvement projects.

After projecting CDBG Planning and Administration expense commitments versus remaining Planning and Administration funds for the remainder of this Fiscal Year, Planning staff determined that approximately \$15,000 is undesignated. This assumes that nothing else comes up between now and June 30 regarding the CDBG program for which those funds would be needed.

Staff recommends adding \$10,000 to available funding for the 2015-16 CDBG Public Improvement projects for allocation by the Board of Supervisors. This would increase the available Public Improvement funds from \$227,254 to \$237,254 and leave the CDBG program with a little bit of contingency administrative funds for the remainder of the Fiscal Year. Any actual saving at the end of this Fiscal Year is carried forward and can be included with future project funding.

Note that these carryover funds cannot be allocated to a Public Service project because this category of projects is limited to a maximum of 15% of each year's allocation. There is not limit on the percentage of funds that can be used towards Public Improvement projects.

If you have questions regarding the CDBG budget allocations, you can contact Janice Keillor at 283-7069 or jkeillor@carson.org, or Lee Plemel at 283-7075 or lplemel@carson.org.

LATE MATERIAL

MEETING DATE 3/5/15
ITEM # 21c



OFFICE OF THE SUPERINTENDENT

1402 W. King Street
P. O. Box 603
Carson City, Nevada 89702

Telephone 775/283-2100
Fax 775/283-2090
E-Mail: rstokes@carson.k12.nv.us

DATE: March 3, 2015
TO: Carson City Board of Supervisors
FROM: Richard Stokes, Superintendent *RSJ*
SUBJECT: CDBG Grant Application – School Based Health Center

I'd like to take this opportunity to provide the Board of Supervisors with some additional information regarding the Carson City School District's (CCSD) application for a Community Development Block Grant. The grant will be used to improve a portable building so that we can open a **school-based health center**. **The Center will be open to all families that reside in Carson City.**

- **There is a great need for a school-based health center in our community.** Health services in Carson City are limited, and the wait time for appointments is high. Health and Human Services only provides immunizations on Thursdays. Low-cost physicals and well-child exams are practically non-existent. The following are the latest statistics on the families we serve:
 - Each of our schools refers an average of 3 students to a doctor each day
 - At least 11% of our families remain un-insured
 - 2% of our families are underinsured
 - 33% of our families utilize Medicaid and Nevada Check Up
 - 427 homeless children and their families will be able to receive health care at this facility
 - We estimate that the center will serve 1,100 patients the first year.
- **Health centers have very specific facility requirements that differ from general use office space.**
 - CDBG funds awarded in 2012-13 only covered the cost of moving the portable building and setting it up at the Musser Street location.
 - Initial renovations for the McKinney-Vento Homeless Program were covered by school bond funds that are no longer available.
 - CCSD must pay the Federal prevailing hourly wage, which is substantially higher than the county rate, raising the cost of this renovation.
- **A donation fund will be used to purchase bus passes for families that need transportation to the Musser Street center.**
- **CCSD is able to reduce our original request for CDBG funds from \$83,598 to \$66,098.**
 - **CCSD will pay \$15,000 for the professional design fees, permits, and required tests.**
 - **The newly-formed Carson City Schools Foundation will contribute \$2,500 to this project.**
 - **Nevada Health Centers will provide staffing, equipment and supplies for this project in the amount of \$112,200 annually.**
 - **CCSD will maintain the building and cover all utility costs.**
 - **No additional city funds will be needed to maintain this project.**