

CARSON CITY BOARD OF SUPERVISORS
Minutes of the February 5, 2015 Meeting
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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, February 5, 2015 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Nick Marano, City Manager
Susan Merriwether, Clerk - Recorder
Adriana Fralick, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:29:54) - Mayor Crowell called the meeting to order at 8:29 a.m. Ms. Merriwether called the roll; a quorum was present. The invocation was provided. At Mayor Crowell's request, Fire Chief Bob Schreihans led the pledge of allegiance.

5. PUBLIC COMMENT (8:31:41) - Mayor Crowell entertained public comment. (8:32:04) An unidentified female read into the record a Proclamation supporting the International Film Weekend. At Mayor Crowell's request, she reviewed the film schedule. Mayor Crowell entertained additional public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - November 6, 2014; November 20, 2014; December 4, 2014 (8:36:04) - Mayor Crowell introduced this item, and entertained a motion for the November 6th minutes. **Supervisor Abowd moved to approve the minutes of November 6, 2014, with corrections to be provided to the recording secretary. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0-1, Supervisor Bagwell abstaining.** Mayor Crowell entertained a motion on the November 20, 2014 minutes. **Supervisor Bonkowski moved to approve the minutes of November 20, 2014, as presented. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0-1, Supervisor Bagwell abstaining.** Mayor Crowell entertained a motion for the December 4, 2014 minutes. **Supervisor Bonkowski moved to approve the minutes of December 4, 2014, with two previously-submitted corrections. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0-1, Supervisor Bagwell abstaining.**

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:37:25) - Mayor Crowell introduced this item, and Mr. Marano requested to defer item 20(E) to the February 19, 2015 meeting. Mayor Crowell entertained additional modifications to the agenda and, when none were forthcoming, deemed the remainder of the agenda adopted, as published.

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8. SPECIAL PRESENTATIONS AND INTRODUCTION

8(A) PRESENTATION OF A PROCLAMATION IN APPRECIATION OF AL KRAMER FOR HIS 20 YEARS OF SERVICE AS CARSON CITY TREASURER (8:38:13) - Mayor Crowell introduced this item, and requested the Board members and Treasurer Al Kramer to join him at the podium. Mayor Crowell read into the record the Proclamation, a copy of which was included in the agenda materials, and the original of which was presented to Mr. Kramer. (8:41:51) Mr. Kramer was presented with a framed photograph of the Carson Basin. Mr. Kramer expressed appreciation for the opportunity to have served Carson City, and discussed his plans for the future. The Board members, City staff, and the citizens present applauded.

8(B) INTRODUCTION OF CARSON CITY FIRE CHIEF ROBERT SCHREIHANS (8:45:51) - Mr. Marano introduced this item, and introduced newly-appointed Fire Chief Robert Schreihans. (8:46:17) Chief Schreihans thanked the Board members for attending his pinning ceremony, and expressed appreciation for the honor of being selected. He commended former Fire Chief Stacey Giomi on leaving "a great Fire Department to take over and to move forward with." Mayor Crowell commended Chief Schreihans on his appointment.

9. RECESS BOARD OF SUPERVISORS (8:47:47) - Mayor Crowell recessed the Board of Supervisors at 8:47 a.m.

LIQUOR AND ENTERTAINMENT BOARD

10. CALL TO ORDER AND ROLL CALL (8:47:53) - Chairperson Crowell called the Liquor and Entertainment Board to order at 8:47 a.m., noting the presence of a quorum, including Member Ken Furlong.

11. PUBLIC COMMENT (8:48:04) - Chairperson Crowell entertained public comment; however, none was forthcoming.

12. POSSIBLE ACTION ON APPROVAL OF MINUTES - December 4, 2014 (8:48:11) - Chairperson Crowell introduced this item and entertained a motion. **Member Bonkowski moved to approve the minutes, with one previously-submitted correction. Member Abowd seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0-1, Member Bagwell abstaining.**

13. COMMUNITY DEVELOPMENT DEPARTMENT, BUSINESS LICENSE DIVISION

13(A) POSSIBLE ACTION TO APPROVE HUAYOU CHEN AS THE LIQUOR MANAGER FOR MING GONG RESTAURANT, LLC DBA MING'S RESTAURANT, LIQUOR LICENSE NO. 15-23814, LOCATED AT 2330 SOUTH CARSON STREET (8:48:38) - Chairperson Crowell introduced this item. Senior Permit Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval. (8:49:48) Huadeg Chen explained the reason for the new liquor manager. Ms. Reseck provided additional clarification. Chairperson Crowell entertained questions or comments. Member Furlong advised of a likely challenge due to the language barrier, but expressed "full faith and confidence in the folks." Chairperson Crowell entertained a motion. **Member Abowd moved to approve Huayou Chen as the liquor manager for Ming Gong Restaurant, LLC, dba Ming's Restaurant, liquor license number 15-23814, located at 2330 South Carson Street. Member Bonkowski seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [6 - 0]
MOVER:	Member Karen Abowd
SECOND:	Member Brad Bonkowski
AYES:	Members Abowd, Bonkowski, Bagwell, Furlong, Shirk, and Chair Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

13(B) POSSIBLE ACTION TO APPROVE TIMOTHY MORRISSEY AS THE LIQUOR MANAGER FOR CARSON NUGGET, INC., LIQUOR LICENSE NO. 15-27165, LOCATED AT 507 NORTH CARSON STREET (8:51:45) - Chairperson Crowell introduced this item. Senior Permit Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval. (8:52:13) In response to a question, Timothy Morrissey explained the recent staff change at the Carson Nugget, giving rise to the subject application. In response to a further question, he discussed recent and ongoing renovations at the Nugget. Member Furlong commended the Nugget's community partnership in enforcing underage drinking laws.

Chairperson Crowell entertained additional board member questions or comments and, when none were forthcoming, a motion. **Member Bonkowski moved to approve Timothy Morrissey as the liquor manager for Carson Nugget, Inc., liquor license 15-27165, located at 507 North Carson Street. Member Shirk seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [6 - 0]
MOVER:	Member Brad Bonkowski
SECOND:	Member Jim Shirk
AYES:	Members Bonkowski, Shirk, Abowd, Bagwell, Furlong, and Chair Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

14. PUBLIC COMMENT (8:54:35) - Chairperson Crowell entertained public comment; however, none was forthcoming.

15. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD (8:54:45) - Chairperson Crowell adjourned the Liquor and Entertainment Board meeting at 8:54 a.m.

16. RECONVENE BOARD OF SUPERVISORS (8:54:47) - Mayor Crowell reconvened the Board of Supervisors meeting at 8:54 a.m.

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ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

17. COMMUNITY DEVELOPMENT DEPARTMENT, BUILDING DIVISION - POSSIBLE ACTION TO ADOPT BILL NO. 101, ON SECOND READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 15, BUILDINGS AND CONSTRUCTION, CHAPTER 15.05, BUILDING CODE, SECTION 15.05.020, ADOPTION AND ADMINISTRATION OF BUILDING CODES, SECTION 105, PERMITS, BY AMENDING SECTION 105.4, VALIDITY OF PERMIT, TO ALLOW THE BUILDING OFFICIAL TO APPROVE A SECOND PERMIT EXTENSION AND TO ALLOW THE BOARD OF SUPERVISORS TO APPROVE SUBSEQUENT EXTENSIONS, AND OTHER MATTERS PROPERLY RELATED THERETO (8:54:56) - Mayor Crowell introduced this item, and Chief Building Official Shawn Keating introduced himself for the record. In response to a question, Mr. Keating advised of having received no comments following introduction of the proposed ordinance, on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Bill No. 101, on second reading, Ordinance No. 2015-1, an ordinance amending the Carson City Municipal Code, Title 15, Buildings and Construction, Chapter 15.05, Building Code, Section 15.05.020, Adoption and Administration of Building Codes, Section 105, Permits, by amending Section 105.4, Validity of Permit, to allow the Building Official to approve a second permit extension and to allow the Board of Supervisors to approve subsequent extensions, and other matters properly related thereto, with a correction to the signature page. Supervisor Bonkowski seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.**

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

18. COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION

18(A) POSSIBLE ACTION TO ADOPT BILL NO. 102, ON SECOND READING, AN ORDINANCE TO CHANGE THE ZONING OF PROPERTY LOCATED AT 1588 OLD HOT SPRINGS ROAD, APN 008-123-23, FROM TOURIST COMMERCIAL (“TC”) TO GENERAL INDUSTRIAL (“GI”) (ZMA-14-137) (8:56:39) - Mayor Crowell introduced this item and, in response to a question, Planning Manager Susan Dorr Pansky advised of no changes since introduction, on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Bill No. 102, on second reading, Ordinance No. 2015-2, an ordinance to change the zoning of property located at 1588 Old Hot Springs Road, APN 008-123-23, from Tourist Commercial to General Industrial, based on the findings contained in the staff report. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.**

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

18(B) POSSIBLE ACTION TO ACCEPT THE HISTORIC RESOURCES COMMISSION ANNUAL REPORT FOR 2014 (8:57:33) - Mayor Crowell introduced this item, and Planning Manager Susan Dorr Pansky reviewed the agenda materials. Mayor Crowell entertained Board member and public comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to accept the 2014 Historic Resources Commission Annual Report, as presented by staff. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Abowd, Bagwell, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

19. PUBLIC WORKS DEPARTMENT

19(A) POSSIBLE ACTION TO ADOPT A RESOLUTION AND ACCEPT DEDICATION OF EIGHT THOUSAND ONE HUNDRED THIRTY-SEVEN (8,137) SQUARE FEET OF LAND FOR CLEAR CREEK AVENUE RIGHT-OF-WAY FROM FIRST CHURCH OF CHRIST SCIENTIST, A NEVADA CORPORATION, APN 009-224-07 (8:59:59) - Mayor Crowell introduced this item and, at his request, Engineering Manager Danny Rotter provided an overview of the project giving rise to items 19(A) through (E). He responded to corresponding questions of clarification, and discussion ensued. Mayor Crowell entertained public comment; however, none was forthcoming. At Mayor Crowell's request, Mr. Rotter reviewed the agenda materials for the subject item. Mayor Crowell entertained Board member comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2015-R-6, and accept dedication of 8,137 square feet of land for Clear Creek Avenue right-of-way from First Church of Christ Scientist, a Nevada corporation, APN 009-224-07. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

19(B) POSSIBLE ACTION TO ADOPT A RESOLUTION AND AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT TO PURCHASE, FROM THE FOSTER FAMILY TRUST, AUGUST 9, 2005, A NINE HUNDRED (900) SQUARE FOOT AREA OF REAL PROPERTY FROM A PORTION OF APN 009-226-07 ALONG CLEAR CREEK AVENUE, FOR THE PURPOSES OF IMPROVING CLEAR CREEK AVENUE ROADWAY, AND OTHER MATTERS PROPERLY RELATED THERETO (9:14:50) - Mayor Crowell introduced this item, and Engineering Manager Danny Rotter reviewed the agenda materials. Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve the Agreement to Purchase, and adopt Resolution No. 2015-R-7, a resolution adopting and approving Carson City's Agreement to Purchase, from the Foster Family Trust, August 9, 2005, a 900-square-foot area of real property, from a portion of APN 009-226-07, along Clear Creek Avenue for the purposes of improving Clear Creek Avenue roadway, and other matters properly related thereto.** Supervisor Bonkowski requested an amendment to indicate approval of the Agreement to Purchase which had been submitted as late material. **Supervisor Abowd so amended her motion. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

19(C) POSSIBLE ACTION TO ADOPT A RESOLUTION AND AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT TO PURCHASE, FROM MINISTERIOS UNA PUERTA AL CAMINO, A NEVADA NON-PROFIT CORPORATION, A SEVEN THOUSAND FIVE HUNDRED FORTY-NINE (7,549) SQUARE FOOT AREA OF REAL PROPERTY FROM A PORTION OF APN 009-239-02 ALONG CLEAR CREEK AVENUE, FOR THE PURPOSES OF IMPROVING CLEAR CREEK AVENUE ROADWAY, AND OTHER MATTERS PROPERLY RELATED THERETO (9:16:15) - Mayor Crowell introduced this item, and Engineering Manager Danny Rotter reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve the Agreement to Purchase, submitted as late material on February 5th, and adopt Resolution No. 2015-R-8, a resolution adopting and approving Carson City's Agreement to Purchase from Ministerios Una Puerta Al Camino, a Nevada non-profit corporation, a 7,549-square-foot area of real property, from a portion of APN 009-239-02, along Clear Creek Avenue for the purposes of improving Clear Creek Avenue roadway,**

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and other matters properly related thereto. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

19(D) POSSIBLE ACTION TO ADOPT A RESOLUTION AND AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT TO PURCHASE, FROM THE HUGH J. AND ELLEN M. SMITH FAMILY IRREVOCABLE TRUST, A FOUR THOUSAND SIXTY NINE (4,069) SQUARE FOOT AREA OF REAL PROPERTY FROM A PORTION OF APN 009-224-05 ALONG CLEAR CREEK AVENUE, FOR THE PURPOSES OF IMPROVING CLEAR CREEK AVENUE ROADWAY, AND OTHER MATTERS PROPERLY RELATING THERETO (9:18:01) - Mayor Crowell introduced this item, and Engineering Manager Danny Rotter reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve the Agreement to Purchase, submitted as late material on February 5th, and adopt Resolution No. 2015-R-9, a resolution adopting and approving Carson City's Agreement to Purchase from the Hugh J. and Ellen M. Smith Family Irrevocable Trust, a 4,069-square-foot area of real property, from a portion of APN 009-224-05, along Clear Creek Avenue, for the purposes of improving Clear Creek Avenue roadway, and other matters properly related thereto. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

19(E) POSSIBLE ACTION TO ADOPT A RESOLUTION AND AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT TO PURCHASE, FROM JOSE L. HERNANDEZ AND ELIZABETH R. HERNANDEZ, A NINE THOUSAND THIRTY-SEVEN (9,037) SQUARE FOOT AREA OF REAL PROPERTY, FROM A PORTION OF APN 009-239-01, ALONG CLEAR CREEK AVENUE, FOR THE PURPOSE OF IMPROVING CLEAR CREEK AVENUE ROADWAY, AND OTHER MATTERS PROPERLY RELATED THERETO (9:19:11) - Mayor Crowell introduced this item, and Engineering Manager Danny Rotter reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve the Agreement to Purchase, submitted as late material on February 5th, and adopt Resolution No. 2015-R-10, a resolution adopting and approving Carson City's Agreement to Purchase, from Jose L. Hernandez and Elizabeth R. Hernandez, a 9,037-square-foot area of real property, from a portion**

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of APN 009-239-01, along Clear Creek Avenue, for the purposes of improving Clear Creek Avenue roadway, and other matters properly related thereto. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion. In response to a question, Mr. Rotter provided background information on the revisions to the Agreements to Purchase. Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

20. PURCHASING AND CONTRACTS

20(A) POSSIBLE ACTION TO DETERMINE THAT CONTRACT NO. 1415-127 IS FOR THE PURCHASE AND INSTALLATION OF EQUIPMENT AND SERVICES, PURSUANT TO NRS 332.115(1)(c) AND (d) AND IS, THEREFORE, NOT ADAPTED TO AWARD BY COMPETITIVE BIDDING, AND TO APPROVE CONTRACT NO. 1415-127 TO ACCOMPLISH THE PURCHASE AND INSTALLATION OF SOFTWARE / HARDWARE FROM STANLEY CONVERGENT SECURITY SOLUTIONS, INC. FOR A NOT-TO-EXCEED COST OF \$200,000.00, TO BE FUNDED FROM THE CAPITAL OUTLAY / JAIL LOCK INTERCOM PROJECT ACCOUNT IN THE CAPITAL PROJECTS FUND FOR \$140,000.00, AND FROM THE MACHINERY AND EQUIPMENT / SCAAP IMPROVEMENT ACCOUNT IN THE GRANT FUND FOR \$60,000.00, AS PROVIDED IN FY 2014 / 2015 (9:21:44) - Mayor Crowell introduced this item. Finance Department Director Nick Providenti provided background information and reviewed the agenda materials. Facilities Maintenance Manager Bob Keith responded to questions of clarification, and discussion ensued. Mayor Crowell entertained public comment; however, none was forthcoming. Mr. Providenti provided a brief overview of the material which had been distributed prior to the start of the meeting. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to determine that Contract No. 1415-127, submitted as late material on February 5th as item 20(A), is for the purchase and installation of equipment and services, pursuant to NRS 332.115(1)(c) and (d), and is, therefore, not adapted to award by competitive bidding; and to approve Contract No. 1415-127, to accomplish the purchase and installation of software and hardware from Stanley Convergent Security Solutions, Inc., for a not-to-exceed cost of \$200,000, to be funded from the capital outlay / jail lock intercom project account in the capital projects fund for \$140,000, and from the machinery and equipment / SCAAP improvement account in the grant fund for \$60,000, as provided in FY 2014 / 2015. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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20(B) POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$114,038.10, FOR CONTRACT NO. 1314-142, TITLED “COSTCO WATERLINE INTERTIE AND VISTA GRANDE WATERLINE,” TO SIERRA NEVADA CONSTRUCTION, INC. (9:30:49) - Finance Department Director Nick Providenti introduced this item, and reviewed the agenda materials. Mayor Crowell entertained public comment. (9:31:25) In response to a question by Maurice White, Construction Manager Rick Cooley reviewed details of change order number 2. He offered to provide information, following the meeting, to Mr. White regarding change order number 3. Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. Supervisor Bagwell moved to accept the work as completed, to accept the contract summary as presented, and to approve the release of final payment, in the amount of \$114,038.10, for Contract No. 1314-142, titled, “Costco Waterline Intertie and Vista Grande Waterline,” to Sierra Nevada Construction, Inc. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion. Having researched the earlier question, Mr. Cooley provided details of change order number 3. Mayor Crowell called again for discussion on the motion and, when none was forthcoming, a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

20(C) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1415-112, PURSUANT TO NRS 332.115(1)(b) AND NRS 625.530, WITH LUMOS & ASSOCIATES, TO PROVIDE PROFESSIONAL SERVICES FOR STREETScape ARCHITECTURE, ROADWAY DESIGN, UTILITY DESIGN, AND LANDSCAPE DESIGN SERVICES FOR THE DOWNTOWN CARSON STREET URBAN DESIGN PROJECT, IN AN AMOUNT NOT TO EXCEED \$1,136,026.00, TO BE FUNDED FROM VARIOUS CARSON CITY CAPITAL PROJECTS / CONSTRUCTION ACCOUNTS, AS PROVIDED IN FY 2014 / 15 AND FY 2015 / 16 (9:34:45) - Finance Department Director Nick Providenti introduced this item, noting late material had been distributed prior to the start of the meeting. Supervisor Abowd read into the record a prepared disclosure statement, and advised that she would “lawfully consider, participate, and vote in this matter, pursuant to NRS 281A.420.” Engineering Manager Danny Rotter provided background information on this item, and reviewed the agenda materials. Mr. Rotter, Public Works Department Director Darren Schulz, Community Development Director Lee Plemel, Mike Bennett, of Lumos & Associates, and Ms. Fralick responded to questions of clarification, and discussion ensued.

Mayor Crowell entertained public comment. (10:00:44) Doug Cramer provided background information on his business, Mom and Pop's Diner, on Third Street and discussed concerns over the effect to his business of the subject project, and his ideas for the design process. He expressed general support for the project.

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Mayor Crowell entertained additional public comment. (10:09:31) Doreen Mack expressed confidence in the contractor, and the hope that the downtown will once again thrive. She read a prepared statement into the record, expressing support for the project.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve Contract No. 1415-112, pursuant to NRS 332.115(1)(b) and NRS 625.530, acknowledging the late material, with Lumos & Associates, to provide professional services for streetscape architecture, roadway design, utility design, and landscape design services for the Downtown Carson Street Urban Design Project, in an amount not to exceed \$1,136,026.00, to be funded from various Carson City Capital Projects / Construction Accounts, as provided in FY 2014 / 2015 and FY 2015 / 2016. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Shirk advised of having “voted in favor of Third Street redesign,” and expressed support “because it's using redevelopment funding; it's not a tax.” He expressed objection to including the Third Street project, and advised that he would vote against the motion. Supervisor Bagwell requested Lumos & Associates representatives to submit to the Board “the amount of money that will be paid for the Impetus [Agency] contract 'cause it's imbedded within this ...” Mayor Crowell noted acknowledgment of the request, and entertained additional discussion. When no additional discussion was forthcoming, he called for a vote on the pending motion.

RESULT:	Approved [4 - 1]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	Supervisor Jim Shirk
ABSENT:	None
ABSTAIN:	None

20(D) POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$27,151.30, FOR CONTRACT NO. 1314-184, TITLED “SUGARLOAF COMMUNICATION SITE - REBID” TO RADCO COMMUNICATION, LLC (10:14:26) - Finance Department Director Nick Providenti introduced this item, and reviewed the agenda materials. Mayor Crowell entertained Board member and public comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to accept the work as completed, to accept the contract summary as presented, and to approve the release of final payment, in the amount of \$27,151.30, for Contract No. 1314-184, titled, “Sugarloaf Communication Site - Rebid” to RADCO Communications, LLC. Supervisor Bagwell seconded the motion.**

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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Mayor Crowell recessed the meeting at 10:15 a.m., and reconvened at 10:29 a.m.

20(E) POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$9,674.04, FOR CONTRACT NO. 1314-194, TITLED, "BMX TRACK LIGHTING PROJECT," TO IMPACT CONSTRUCTION - Deferred.

21. FINANCE DEPARTMENT

21(A) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH JANUARY 27, 2015, PURSUANT TO NRS 251.030 AND NRS 354.290 (10:29:15) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. Mayor Crowell entertained public and Board member comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures, through January 27, 2015, pursuant to NRS 251.030 and NRS 354.290. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

21(B) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO PROVIDE DIRECTION REGARDING ASSUMPTIONS STAFF WILL USE TO PREPARE CARSON CITY'S BUDGET FOR FY 2015 - 2016 (10:29:57) - Mayor Crowell introduced and provided background information on this item. Finance Department Director Nick Providenti provided additional background information, reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment; however, none was forthcoming. In reference to NRS 354.6105, Supervisor Bagwell discussed the importance of funding "extraordinary maintenance and repair." Mr. Providenti explained the five cent property tax levy "that we set aside for ... medium-term issues like you're referring to. They're not necessarily extraordinary. They're really more ongoing maintenance ... roofs, parking lots, those types of things." Discussion followed, and Mayor Crowell entertained a motion. **Supervisor Bagwell moved to set the tax rate for budget building purposes at \$3.52, of which two cents will be used in a fund, pursuant to NRS 354.6105, for extraordinary maintenance, repair, and improvement of capital projects. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion. Mr. Providenti responded to questions of clarification, and discussion followed. At Mayor Crowell's request, Supervisor Bagwell read into the record the definition of extraordinary expenses, as provided in NRS 354.6105. Following additional discussion, Mayor Crowell called for a vote on the pending motion.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Bagwell, Bonkowski, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

In response to a question, Mr. Providenti provided a brief overview of the January 23, 2015 memo included in the agenda materials. At Mayor Crowell's request, Ms. Fralick agreed to review the effect of the Board's motion.

22. DISTRICT ATTORNEY - POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 10, VEHICLES AND TRAFFIC, CHAPTER 10.25, SPECIAL RESPONSIBILITIES OF VEHICLE DRIVERS AND OWNERS, SECTION 10.25.060, DRIVING WHILE LICENSE CANCELED, SUSPENDED, OR REVOKED - SUSPENDED SENTENCES AND PLEA BARGAINING PROHIBITED - PENALTIES, CORRECTING REFERENCES TO DRIVING UNDER THE INFLUENCE STATUTES MADE AT SUBSECTIONS 2 AND 4, AND OTHER MATTERS PROPERLY RELATING THERETO (10:55:33) - Mayor Crowell introduced this item. Ms. Fralick reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor Abowd moved to introduce, on first reading, Bill No. 103, an ordinance amending the Carson City Municipal Code, Title 10, Vehicles and Traffic, Chapter 10.25, Special Responsibilities of Vehicle Drivers and Owners; Section 10.25.060, Driving While License Canceled, Suspended, or Revoked - Suspended Sentences and Plea Bargaining Prohibited - Penalties, correcting references to driving under the influence statutes made at Subsections 2 and 4, and other matters properly related thereto. Supervisor Shirk seconded the motion. Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Jim Shirk
AYES:	Supervisors Abowd, Shirk, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

23. CITY MANAGER

23(A) DISCUSSION AND POSSIBLE ACTION TO ESTABLISH THE PROCESS TO BE USED FOR THE APPOINTMENT OF THE CARSON CITY TREASURER (10:58:09) - Mayor Crowell introduced this item. Human Resources Department Director Melanie Bruketta reviewed the agenda materials, and responded to questions of clarification. Discussion followed, and Mayor Crowell entertained public comment.

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(11:09:20) In response to a question, Mayor Crowell advised Bruce Kittess that Beth Huck had been appointed as Interim Treasurer.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to establish the process to be used for the appointment of the Carson City Treasurer, as outlined in the staff report. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

23(B) DISCUSSION AND POSSIBLE ACTION ON THE BOARD'S POSITION AND DIRECTIVE ON SB11 (BDR 20-284) OF THE 2015 LEGISLATIVE SESSION, A BILL THAT GRANTS POWER TO LOCAL GOVERNMENTS TO PERFORM CERTAIN ACTS OR DUTIES WHICH ARE NOT PROHIBITED OR LIMITED BY STATUTE (11:10:20) - Mayor Crowell introduced this item, and Mr. Marano reviewed the agenda materials. Mayor Crowell provided background information on and an overview of SB11, and recommended supporting the bill. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to convey to the 2015 Legislature that the Carson City Board of Supervisors does support SB11, BDR 20-284, a bill that grants power to local governments to perform certain acts or duties which are not prohibited or limited by statute. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Shirk expressed opposition to the bill, and the opinion that “it oversteps the bounds; ... it's taking exceptional limits away from citizens; ... granting to this Board governing policies which could be ... inappropriate.” Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 1]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	Supervisor Jim Shirk
ABSENT:	None
ABSTAIN:	None

23(C) POSSIBLE ACTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN A MEMORANDUM OF UNDERSTANDING, BETWEEN THE BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER EDUCATION ON BEHALF OF THE UNIVERSITY OF NEVADA, RENO, THE NEVADA SMALL BUSINESS DEVELOPMENT CENTER (“NSBDC”), AND CARSON CITY, FOR THE PURPOSE OF PROVIDING A FRAMEWORK FOR COOPERATION BETWEEN NSBDC AND THE CITY (11:15:22) - Mr. Marano introduced this item. Business Development Manager Michael Salogga reviewed the agenda materials, and responded to

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questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve and authorize the Mayor to sign a Memorandum of Understanding, between the Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada, Reno, the Nevada Small Business Development Center, and Carson City, for the purpose of providing a framework for cooperation between NSBDC and the City. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

**24. BOARD OF SUPERVISORS NON-ACTION ITEMS:
LEGISLATIVE MATTERS**

FUTURE AGENDA ITEMS (11:17:24) - Supervisor Abowd requested Mr. Marano to develop a discussion item for the next Board meeting regarding direction and priority issues for the Redevelopment Authority Citizens Committee. Supervisor Shirk requested a discussion item for “increase in the hookup fees for water and sewer for new constructions.” He further requested a five-year “study plan ... for Fuji Park ... for ... potential growth besides the State fair.” He further requested a discussion between the Parks and Recreation Commission, the Boys and Girls Clubs of Western Nevada, and the Carson City Visitors Bureau “about how we're going to utilize the multi-athletic center ...” He further requested that all public meetings “be held at a time that is convenient for citizens to attend and should be held in the Sierra Room so they can be televised,” in addition to “all agenda items and backup material should be on our City website.” He further requested discussion of the “Waste Management contract, specifically the section that deals with private citizens must only use Waste Management containers to haul trash and debris from a construction site.” He further requested a presentation from the Brewery Arts Center “as to the new board ... and regarding the new direction they will be taking with the deduction of the operational staff they have in place.” He expressed the opinion that “being a partner with Eagle Valley Golf Course, ... the City should have a voice in the fee structure of all charges that are being implemented at the golf course, such as green tees [sic], the annual fee to join any association.” In reference to city advisory committees, he requested a review of “the purpose and the need of these groups as City staff must attend each of these meetings at the taxpayers' expense.” In reference to the Mayor's State of the City address, he requested a presentation on the “Carson City Mall project.”

In response to a comment, Mayor Crowell discussed the agenda setting process, and requested the Board members to keep in mind that “we operate collectively ... as a Board.”

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS

STAFF COMMENTS AND STATUS REPORT

RECESS AND RECONVENE BOARD OF SUPERVISORS (11:23:32) - Mayor Crowell recessed the meeting at 11:23 a.m., noting that the meeting would reconvene at 12:00 p.m. at the Eagle Valley Golf Course Clubhouse, 3999 Centennial Park Drive.

25. CITY MANAGER

25(A) POSSIBLE ACTION ON STRATEGIC PLANNING WORKSHOP DISCUSSION TOPICS: (1) PLANNING OVERVIEW; (2) MISSION, VISION, AND VALUES; (3) STRATEGIC GOALS; (4) OBJECTIVES (12:09:50) - Moss-Adams, LLP Policy and Planning Director Mark Steranka provided an overview of the purpose of the workshop. At his request, each person present introduced themselves for the record. Mr. Steranka narrated the PowerPoint presentation which was displayed in the meeting room and included in the agenda materials. Workshop-type discussion took place, throughout the afternoon, relative to the PowerPoint presentation and various exercises in which the attendees participated.

25(B) DISCUSSION AND POSSIBLE ACTION TO PLACE DISCUSSION AND / OR ACTION ITEMS ON FUTURE BOARD OF SUPERVISORS AGENDA(S) (3:49:11) - Following discussion, consensus of the Board was to agendaize discussion and action on the strategic plan public process for the February 19, 2015 meeting.

26. PUBLIC COMMENT (3:49:59) - Mayor Crowell entertained public comment. (3:50:10) Bonnie Vivant expressed appreciation for the Board's work and for the opportunity to have attended. (3:51:02) Maurice White expressed the opinion that "perhaps staff does not have the tools available to meet some of the expectations of the Board of Supervisors, and that maybe ... those expectations have not been related to the man in the street, troops on the ground, very well." He discussed issues of funding. Mr. Steranka thanked the City's management team for their cooperation and participation.

27. ACTION TO ADJOURN (3:52:32) - Mayor Crowell adjourned the meeting at 3:52 p.m.

The Minutes of the February 5, 2015 Carson City Board of Supervisors meeting are so approved this _____ day of April, 2015.

ROBERT L. CROWELL, Mayor

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder