

**DRAFT MINUTES**  
**Regular Meeting**  
**Historic Resources Commission**  
**Thursday, March 12, 2015 ● 5:30 PM**  
**Community Center Sierra Room**  
**851 East William Street, Carson City, Nevada**

**Commission Members**

<b>Chair – Jed Block</b>	<b>Vice Chair – Mike Drews</b>
<b>Commissioner – Elizabeth Dickey</b>	<b>Commissioner – Gregory Hayes</b>
<b>Commissioner – Robert Darney</b>	<b>Commissioner – Donald Smit</b>
<b>Commissioner – Lou Ann Speulda</b>	

**Staff**

Lee Plemel, Community Development Director  
Susan Dorr Pansky, Planning Manager  
Joseph Ward, Senior Deputy District Attorney  
Tamar Warren, Deputy Clerk/Recording Secretary

**NOTE:** A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

An audio recording of this meeting is available on [www.carson.org/minutes](http://www.carson.org/minutes).

**A. CALL TO ORDER AND DETERMINATION OF QUORUM**

(5:33:02) – Chairperson Block called the meeting to order. Roll was called and a quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Jed Block	Present	
Mike Drews	Present	
Robert Darney	Present	
Elizabeth Dickey	Present	
Gregory Hayes	Present	
Donald Smit	Absent	
Lou Ann Speulda	Present	

**B. PUBLIC COMMENTS (5:33:55) – None.**

**C. ACTION ON APPROVAL OF MINUTES**

**(5:34:58) – MOTION: I move to approve the minutes of the January 8, 2015 meeting as presented.**

<b>RESULT:</b>	<b>APPROVED (6-0-0)</b>
<b>MOVER:</b>	Darney
<b>SECONDER:</b>	Hayes
<b>AYES:</b>	Block, Drews Darney, Dickey, Hayes, Speulda
<b>NAYS:</b>	None
<b>ABSTENTIONS</b>	None
<b>ABSENT:</b>	Smit

E. DISCLOSURES (5:35:40) – None.

F. PUBLIC HEARING MATTERS

**F1 HRC-15-015 FOR POSSIBLE ACTION: TO APPROVE A REQUEST FROM MARK KAISER (PROPERTY OWNER: JIM AND MARY KEIRNAN) TO INSTALL A NINE FOOT BY 14 FOOT PATIO ENCLOSURE ON PROPERTY ZONED SINGLE FAMILY 6000 (SF6), LOCATED AT 601 WEST SPEAR STREET, APN 003-245-07.**

(5:35:25) – Chairperson Block introduced the item.

(5:36:15) – Ms. Dorr Pansky presented the agenda materials and the accompanying photographs via a PowerPoint presentation, all of which are incorporated into the record. She also recommended approval, but urged the Commission to take into consideration the various design guidelines and the Secretary of Interior’s Design Guidelines, noting that this type of addition was a first in the Historic District. Ms. Pansky noted that she had contacted the applicant who had suggested sending the information to the owners, adding that neither the applicants nor the owners were present.

(5:42:12) – Commissioner Dickey was informed that the structure coating was “somewhat glossy, but not reflective”. Commissioner Darney suggested using metal roofing material. Discussion ensued regarding different roofing material. Ms. Pansky noted that one of the conditions was not to remove the six-foot fence, which would make the enclosure visible. Chairperson Block was in favor of a metal roof.

There were no public comments.

**(5:46:37) – MOTION: I move to approve HRC-15-015, a request from Mark Kaiser (property owner: Jim and Mary Keirnan) to install a nine foot by 14 foot patio enclosure on property zoned Single Family 6000 (SF6), located at 601 West Spear Street, APN 003-245-07, based on the findings and conditions of approval outlined in the Staff Report, the Standards and Guidelines for Rehabilitation, Carson City Historic District Guidelines, and consistent with Historic Resources Commission policies, with the added stipulation that they roof the structure with a metal roof that matches the existing asphalt shingles in color.**

(5:54:43) – Ms. Dorr Pansky suggested amending the motion to eliminate the condition to move the skylights to the north side, from the conditions of approval. Both mover and seconder agreed to the amendment.

<b>RESULT:</b>	<b>APPROVED (6-0-0)</b>
<b>MOVER:</b>	Drews
<b>SECONDER:</b>	Hayes
<b>AYES:</b>	Block, Darney, Dickey, Hayes, Smit, Speulda
<b>NAYS:</b>	None
<b>ABSTENTIONS</b>	None
<b>ABSENT:</b>	Smit

**F-2 HRC-14-156 FOR POSSIBLE ACTION: TO SELECT RECIPIENTS FOR THE 2015 HISTORIC PRESERVATION AWARD FOR OUTSTANDING ACHIEVEMENTS IN HISTORIC PRESERVATION.**

(5:47:45) – Chairperson Block introduced the item.

(5:47:54) – Ms. Dorr Pansky presented the five options outlined in the Staff report and incorporated into the record. In response to a question by Commissioner Hayes, Ms. Dorr Pansky explained that typically four awards were issued in the past, but that one more or less than that number would still be acceptable. Discussion ensued regarding the Staff recommendations.

(5:50:00) – Chairperson Block praised the work done on the Gibbons Office and Maple Hill West, however, he believed that the aluminum window on the side of the Covington Residence was not a good representation. He and Commissioner Darney were also in favor of giving an award to the late Assemblyman Pete Livermore. Commissioner Dickey suggested adding the names of Myron Carpenter and Lee Radtke to that of Mr. Livermore, and Vice Chairperson Drews agreed.

There were no public comments.

**(6:00:43) – MOTION: I move that we nominate the property at 412 N. Minnesota Street, Assemblyman Pete Livermore, along with Lee Radtke and Myron Carpenter, and the property on 444 S. Division Street for the 2015 Historic Preservation Award in celebration of Historic Preservation and Archaeological Awareness month.**

<b>RESULT:</b>	<b>APPROVED (6-0-0)</b>
<b>MOVER:</b>	Dickey
<b>SECONDER:</b>	Drews
<b>AYES:</b>	Block, Drews, Dickey, Darney, Hayes, Speulda
<b>NAYS:</b>	None
<b>ABSTENTIONS</b>	None
<b>ABSENT:</b>	Smit

**F-3 HRC-15-016 FOR POSSIBLE ACTION: ACTION TO ADOPT A RESOLUTION RECOMMENDING TO THE BOARD OF SUPERVISORS A PROCLAMATION DECLARING THE MONTH OF MAY AS HISTORIC PRESERVATION AND ARCHAEOLOGICAL AWARENESS MONTH.**

(6:01:43) – Chairperson Block introduced the item.

(6:02:05) – Ms. Dorr Pansky presented the agenda materials which are incorporated into the record, adding that no theme was selected this year. She also suggested recommending to the Board of Supervisors to adopt the proclamation as it stands: May as Historic Preservation and Archaeological Awareness Month.

There were no public comments.

**(6:02:48) – MOTION: I move to recommend that the Board of Supervisors proclaim the month of May as Historic Preservation and Archaeological Awareness Month.**

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Drews
<b>SECONDER:</b>	Speulda
<b>AYES:</b>	Block, Drews, Darney, Dickey, Hayes, Speulda
<b>NAYS:</b>	None
<b>ABSTENTIONS</b>	None
<b>ABSENT:</b>	Smit

**F-4 HRC-13-131 DISCUSSION ONLY REGARDING AN UPDATE OF THE 2014 HISTORIC PRESERVATION FUND (HPF) GRANT PROJECT.**

(6:03:31) – Chairperson Block introduced the item.

(6:03:42) – Ms. Dorr Pansky presented the agenda materials which are incorporated into the record. Commissioner Speulda was informed that the project still required a reconnaissance survey, the completion of the forms to support the nomination, and the creation of a priority matrix on the 25 resources for a structures report and to determine the highest priority buildings for the 2015 funding.

There were no public comments.

**G. STAFF REPORTS****PLANNING DIVISION STAFF REPORT TO THE HISTORIC RESOURCES COMMISSION.**

(6:07:21) – Ms. Dorr Pansky reported that the Board of Supervisors (BOS) had heard the appeal from Herman Bauer regarding the Commission's denial of the project, and had overturned it. Therefore, the project would be moving forward in its current configuration. She also explained that the BOS had heard the supporting information for BDR6265, the Nevada State Prison Report, which had not yet been heard by the legislature. Ms. Pansky added that Staff would not be available to have a special meeting in April. She also gave an update on some of the physical changes taking place in the Business Resource Innovation Center (BRIC).

**COMMISSIONER REPORTS/COMMENTS**

(6:10:20) – Commissioner Hayes requested a solar panel discussion to take place during a future meeting. Ms. Pansky noted that a code modification discussion would be scheduled in the upcoming year. Chairperson Block thanked Jim Warren and his son for their daily work in cleaning up 603 Robinson Street. Commissioner Speulda suggested keeping the Covington House and the Nevada State Prison Preservation society on the consideration list for next year's Historic Preservation Awards.

**FUTURE AGENDA ITEMS****H. PUBLIC COMMENTS**

(6:15:00) – Steve Brenneman, owner of the Bliss Mansion, introduced himself and congratulated the Commission for the “excellent decision” made in the December 2014 meeting to deny Herman Bauer's project based on the fact that it did not fit in with the Historic District. Mr. Brenneman noted that the only reason this decision was overturned during the appeal to the BOS was because the term “density” [used in the motion] was deemed outside this Commission's purview. Vice Chairperson Drews noted that the once the BOS overturns an appeal, the item will not come back to the Commission, and suggested choosing the term carefully. Mr. Brenneman also read an excerpt from the Carson City Municipal Code regarding projects in the Historic District that “shall not be started” without the approval of the Commission. Dialogue ensued regarding the definition of starting a project.

**K. ACTION ON ADJOURNMENT (6:20:51) – Vice Chairperson Drews moved to adjourn. The motion was seconded by Commissioner Speulda. The meeting was adjourned at 6:21 p.m.**

The Minutes of the March 12, 2015 Carson City Historic Resources Commission meeting are so approved this 14<sup>th</sup> day of May, 2015.

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JED BLOCK, Chair