

**Carson City  
Agenda Report**

**Date Submitted:** May 11, 2015

**Agenda Date Requested:** May 21, 2015

**Time Requested:** 30 mins

**To:** Mayor and Supervisors

**From:** Nick Marano, City Manager

**Subject Title:** For Possible Action: To appoint one member to the Airport Authority “Manufacturer” position to fill a partial term that will expire October 2017. (*Nick Marano*)

**Staff Summary:** The Airport Authority Act for Carson City. Chapter 844, Statutes of Nevada 1989, creates a seven member authority as appointed by the Board of Supervisors. As stated in Section 4, the member categories are as follows: 1. Three members who represent the general public – at least one of these members must be a city official selected by the BOS and one must be a pilot who, at time of appointment, owns and operates an aircraft based at the airport; 2. Two members who are manufacturers in the CC industrial airport\*; 3. Two members who are fixed base operators at the airport. There is one vacancy on the Airport Authority, for the “Manufacturer” position to be filled due to a member who is no longer eligible for the position. Applications were received from William “Bill” Miles and Dayton Murdock.

**Type of Action Requested:** (check one)  
 Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to appoint \_\_\_\_\_ to the Airport Authority to fill the “Manufacturer” position, for a partial term that expires October 2017.

**Explanation for Recommended Board Action:** Per NRS 844 Section 4 Board: Number, appointment, qualifications and terms of members.

1. The Authority is governed by the Board, which is composed of seven members appointed by the Board of Supervisors.

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS Chapter 844, Section 4.

**Fiscal Impact:** None

**Supporting Material:** Applications, membership roster, recruitment announcement, copy of NRS reference.

**Prepared By:** Rachael Porcari, City Manager’s Office

Reviewed By: Wick Manano  
(City Manager)

Date: 5/12/15

[Signature]  
(District Attorney)

Date: 5/12/2015

[Signature]  
(Finance Director)

Date: 5/12/15

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

# Carson City Application for Appointive/Volunteer Position

Title of Board, Committee or Commission and position applying for:

Carson City  
Airport Authority

## CONTACT INFORMATION

FIRST NAME

William

LAST NAME

Miles

STREET ADDRESS

4053 Weise Road

STREET ADDRESS LINE 2

CITY

Carson City

STATE

NV

ZIP CODE

89703

PHONE NUMBER

775-230-6013

EMAIL ADDRESS

wdmiles@milesconst.com

OCCUPATION/BUSINESS

Contractor, Manufacturer

PREFERRED METHOD OF CONTACT

EMAIL

Are you currently a registered voter in Carson City?  Yes  No

Are you currently a member on any Carson City Board, Committee or Commission?  Yes  No

If yes, please list:

International Building Code- Board of Appeals

Term expiration:

January 2016

## Conflict of Interest:

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

Do you currently have a contract with Carson City for services/goods?  Yes  No

## Criminal Record:

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?  Yes  No

Registered Voter  
✓

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APR 01 2015

CARSON CITY  
EXECUTIVE OFFICES

**Education** (note: only complete below if a degree is required for this position)

College, Professional,  
Vocational or Other Schools  
attended

Major Subject

Degree Conferred

Western Nevada Community  
College and  
Southern Nevada Community  
College

Geology and Business Management

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/  
Commission:

Familiarity with Airport Operations, Constructed various Hangars at the Airport for multiple Owners,  
previous plane Owner.

List the community organizations in which you have participated and describe participation:

International Building Code- Board of Appeals for Carson City  
Boys and Girls Club- Board  
Builders Association of Western Nevada- President and Board  
Carson City Chamber- Board of Directors (Past)  
NNDA- Board of Directors (Past)

List your affiliation with professional or technical societies, IF required for position:

Do you anticipate any potential  
conflicts of interest?

Yes     No

If yes, please explain:

**Personal/Professional References - Please list three (3)**

Name	Address	Telephone Number
Brad Bonkowski Scott Heaton Steve Tackes		(775) 546-2886 (775) 882-2164 (775) 882-1311

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Board, Committees and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer))

I agree

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Signature of Applicant  


Printed Name  
William D. Miles

Date  
04/01/2015

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**  
Carson City Executive Offices  
201 N. Carson St Suite 2  
Carson City, NV 89701  
Office: (775) 887-2100 Fax: (775) 283-2286  
cceo@carson.org

# Carson City Application for Appointive/Volunteer Position

Please type or print legibly

Title of Board, Committee or Commission: Airport Authority

Position Applying For (if applicable): Manufacturer Member

Name: Murdock Dayton ✓  
Last First Middle Initial

Home Address: 1740 Benkin Dr Carson City, NV 89701  
Street City State Zip

Mailing Address (if different): \_\_\_\_\_  
PO Box/Street City State Zip

Occupation/Business: Owner / DJM Mtg. Inc.

Contact: Work 775-721-9476 Home \_\_\_\_\_  
Cell \_\_\_\_\_ Email djmmtg@charter.net  
Preferred method of contact: Email

Are you currently an active registered voter in Carson City\*?  Yes  No  
(\*Not required for the Convention & Visitors Bureau)

Are you currently a member on any Carson City Board, Committee, or Commission?  
 Yes  No If yes, please list: \_\_\_\_\_  
If yes, please list Term Expiration \_\_\_\_\_

Conflict of Interest:  
a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No  
b. Do you currently have a contract with Carson City for services and/or goods?  Yes  No

Criminal Record: Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?  Yes  No

For Office Use Only:  
Comments: registered voter ✓  
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1. Education (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools Attended	Major Subject	Degree Conferred

2. Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

My company has produced a product line of experimental aircraft products in Carson City for the last 13 years. I have been in manufacturing for 35 years. I believe my experience would be an asset to the Airport Authority

3. List the community organizations in which you have participated and describe participation:

Boy Scouts Troop 341 / leader  
EAA / AOPA Member

4. List your affiliation with professional or technical societies, if required for position:

5. Do you anticipate any potential conflicts of interest?  Yes  No  
If yes, please explain:

6. Personal/Professional References:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
Bill Haggline	1802 Rainbow Dr C.C.	1-775-220-5747
Glen Scott	Carson City	1-775-240-0497
Paul Dill	Dayton, NV	1-713-882-8375

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer)).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

  
\_\_\_\_\_  
Signature of Applicant

4-3-2015  
Date

Dayton J Murdoch  
Printed Name

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**

Carson City Executive Offices  
201 N. Carson Street Suite 2  
Carson City, NV 89701  
(775) 887-2100 or 283-7125  
**FAX (775) 887-2286**  
**cceo@carson.org**



AIRPORT AUTHORITY

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<b><u>Manufacturers</u></b>		
Karl Hutter (Vice Chair) 2151 Lockheed Way Carson City, NV 89706 885-8000 (w) 849-7963 (h) 310-989-8084 (c) <a href="mailto:khutter@clickbond.com">khutter@clickbond.com</a>	Initial Term 10/12	10/2016
<b>VACANT</b>		
<b><u>City Official</u></b> (BOS appointment)		
Jim Shirk 201 N. Carson St. Ste. 2 Carson City, NV 89701 283-7074 (w) 720-5761 (c) <a href="mailto:jshirk@carson.org">jshirk@carson.org</a>	Initial Term 01/13	01/2017
<b><u>Pilot</u></b>		
Guy Williams (Chair) 260 Lakeview Ave. PO Box 16 Crystal Bay, NV 89402 721-8939 (c) <a href="mailto:guybwilliams@sbcglobal.net">guybwilliams@sbcglobal.net</a>	Initial Term 10/11	10/2015
<b><u>Fixed Based Operators</u></b>		
Stephen Poscic (Secretary Treasurer) 2640 E. College Pkwy. Carson City, NV 89706 841-0400 (w) 841-0405 (h) 848-5964 (c) <a href="mailto:steve@carsonaviation.biz">steve@carsonaviation.biz</a>	Initial Term 10/12	10/2016
Phil Stotts 920 Janelle Dr Carson City, NV 89703 887-0666 (c) <a href="mailto:captphil@aol.com">captphil@aol.com</a>	Initial Term 09/13	10/2017
<b><u>Citizen at Large</u></b>		
Maurice White P.O. Box 22345 Carson City, NV 89721 297-6484 (c)	Initial Term 09/13	10/2017

[fishingrampa@gmail.com](mailto:fishingrampa@gmail.com)

**AUTHORITY:** The Airport Authority Act for Carson City. Chapter 844, Statutes of Nevada 1989, creates a seven member authority as appointed by the Board of Supervisors. As stated in Section 4, the member categories are as follows: 1. Three members who represent the general public – at least one of these members must be a city official selected by the BOS and one must be a pilot who, at time of appointment, owns and operates an aircraft based at the airport; 2. Two members who are manufacturers in the CC industrial airport\*; 3. Two members who are fixed base operators at the airport.

\*The 2011 Statutes of Nevada, Page 30 (Chapter 16, AB 103) expands the area from which the BOS is authorized to appoint the two manufacturer members from manufacturers in the CC industrial airport to manufacturers within a 3-mile radius of the airport. If the BOS is unable to fill a manufacturer position with a qualified manufacturer, this bill authorizes the BOS to fill the position with a person who represents the general public.

All members are appointed for a 4-year term from October 1<sup>st</sup> - October 1<sup>st</sup>. (only eligible for reappointment after 4 years has passed since his or her prior term).

**MEETINGS:** Every third Wednesday of each month starting at 6:00 pm. Meetings are held in the Sierra Room.

**PURPOSE:** To maintain and guide the growth of the Carson City Airport. See Section 9 for detailed version.

**Liaison:** Timothy Rowe, Airport Manager 841-2255 [cxp-mgr@att.net](mailto:cxp-mgr@att.net)

**Attorney Assignment:** Steve Tackes\*, Attorney 884-8306 [stackes@kcnvlaw.com](mailto:stackes@kcnvlaw.com) \*copy on all items

**- END DATA -**

***INTERNAL USE ONLY - NOT FOR DISTRIBUTION***

↓2011 Statutes of Nevada, Page 30 ([Chapter 16, AB 103](#))↓

This bill expands the area from which the Board of Supervisors is authorized to appoint the two manufacturer members from manufacturers in the Carson City industrial airport to manufacturers within a 3-mile radius of the airport. If the Board of Supervisors is unable to fill a manufacturer position with a qualified manufacturer, this bill authorizes the Board of Supervisors to fill the position with a person who represents the general public.

EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN  
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

**Section 1.** Section 4 of the **Airport Authority** Act for Carson City, being chapter 844, Statutes of Nevada 1989, as amended by chapter 439, Statutes of Nevada 1995, at page 1144, is hereby amended to read as follows:

Sec. 4. 1. The Authority is governed by the Board, which is composed of seven members appointed by the Board of Supervisors.

2. The Board of Supervisors shall appoint:

(a) Three members who represent the general public, but , *except as otherwise provided in paragraph (b)*, not including any person described in paragraph (b) or (c). At least one of these members must be a city official selected by the Board of Supervisors and one must be a pilot who, at the time of appointment, owns and operates an aircraft based at the airport.

(b) Two members who are manufacturers ~~in~~ *and are within a 3-mile radius of* the Carson City ~~industrial~~ airport, but not including any person described in paragraph (c). *If, after providing notice of a vacancy for the position of a member of the Board described in this paragraph, the Board of Supervisors is unable to find a qualified manufacturer to fill a position, the Board of Supervisors may appoint a member pursuant to this paragraph who represents the general public.*

(c) Two members who are fixed base operators at the airport.

3. After the initial terms, the term of office of each member of the Board is 4 years. The city official who is appointed as a member of the Board is eligible for reappointment to the Board upon the expiration of his or her term. Each other member of the Board is eligible for reappointment to the Board 4 years after the expiration of his or her prior term.

**Sec. 2.** This act becomes effective upon passage and approval.

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## CARSON CITY AIRPORT AUTHORITY

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Carson City Airport Authority. The Airport Authority is a 7 member board that oversees all matters pertaining to the Carson City airport. Meetings are held the third Wednesday of every month in the Sierra Room at the Community Center.

Applicants must be willing to serve approximately ten to sixteen hours a month. **There is one (1) open position**, with term expiring October 1, 2017. The qualification criteria for the open position are as a manufacturer member subject to the following qualification criteria (NRS 844).

***Manufacturer Member: (1) must be from within a 3-mile radius of the Carson City airport but not a fixed base operator at the airport; however, if no manufacturer representative applies in response to this notice of vacancy, then the Board of Supervisors may appoint a member of the general public (i.e. another citizen at large).***

The Board of Supervisors shall appoint a qualified person to the board. Volunteer applications may be obtained from and returned to the Carson City Executive Offices. *Let it be known that all applications submitted to this office will be considered public information.*

**Applications will be accepted until April 9, 2015.** Interviews for this volunteer position are tentatively planned to be held at the regularly scheduled Board of Supervisors meeting on Thursday, April 16, 2015.

### CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2  
Carson City, Nevada 89701  
(775) 887-2100 FAX 887-2286  
E-Mail: [rporcari@carson.org](mailto:rporcari@carson.org)  
Web Page: <http://www.carson.org/volunteer>

AN EQUAL OPPORTUNITY EMPLOYER