Carson City Request for Board Action

Date Submitted: May 12, 2015 Agenda Date Requested: May 21, 2015

Time Requested: 10 Minutes

To: Mayor and Supervisors

From: Carson City Sheriff's Office

Subject Title: For Possible Action: To approve by resolution, pursuant to NRS 277.050, the "Lease Agreement" between the Carson City Sheriff's Office (CCSO) as the Lessor and the State of Nevada's Public Works Division as the Lessee and the Department of Public Safety's Nevada Highway Patrol (NHP) as the Tenant. (Sheriff Furlong)

Staff Summary: The NHP currently occupies space in the CCSO facility. The CCSO and the NHP wish to continue this space sharing relationship and the NHP, under the "Lease Agreement" would pay the CCSO \$2,330 per month in rent beginning on July 1, 2015. The "Lease Agreement" will expire on November 30, 2018 unless renewed.

Type	οf	Action	Degraceted	: (check one)
rvbe	OI A	Action	Reduested	: (cneck one

(X_) Resolution () Formal Action/Motion	Ordinance Other (Specify)	
Does This Action Require A Business	Impact Statement: ()	Yes (X) No

Recommended Board Action: I move to approve by resolution, pursuant to NRS 277.050, the "Lease Agreement" between the Carson City Sheriff's Office (CCSO) as the Lessor and the State of Nevada's Public Works Division as the Lessee and the Department of Public Safety's Nevada Highway Patrol (NHP) as the Tenant.

Explanation for Recommended Board Action: Taking this action will generate revenue for the CCSO from an ongoing office space sharing relationship between it and the NHP.

Applicable Statute, Code, Policy, Rule or Regulation: NRS 277.050, NRS 244.2795, and NRS 331.110.

Fiscal Impact: None

Explanation of Impact: N/A

Funding Source: N/A

Alternatives: Refer the matter back or deny the lease arrangement regarding CCSO office space and the NHP.

Prepared By: Kathie Heath, Chief of Financial Services

Reviewed By: (Sheriff) Date: 5/13/15 (City Manager) (District Attorney) (Finance Director) Date: 5/13/15	
Board Action Taken:	
Motion:	Aye/Nay
	15
(Vote Recorded By)	

RESOLU	JTION NO.	

A RESOLUTION ADOPTING AND APPROVING A LEASE AGREEMENT BY AND BETWEEN CARSON CITY, BY AND THROUGH ITS CARSON CITY SHERIFF'S OFFICE AS LESSOR, AND THE STATE OF NEVADA, DEPARTMENT OF ADMINISTRATION, PUBLIC WORKS DIVISION AS LESSEE FOR AND ON BEHALF OF THE DEPARTMENT OF PUBLIC SAFETY, NEVADA HIGHWAY PATROL AS THE TENANT.

WHEREAS, NRS 277.050 allows the Board of Supervisors to lease any real property owned by Carson City without complying with the provisions of NRS 244.2795 to the State for a term not exceeding 99 years without advertising for public bids and for such consideration as is authorized by the Board of; and

WHEREAS, the subject property is described in the subject "LEASE AGREEMENT" a copy of which is attached hereto as Exhibit 1; and

WHEREAS, the term does not exceed 99 years and the rent is set forth in the "LEASE AGREEMENT" a copy of which is attached hereto as Exhibit 1; and

WHEREAS, the time has been fixed, the Board of Supervisor's June 18, 2015 meeting, for the public to set forth any objections to this resolution approving the attached "LEASE AGREEMENT"; and

WHEREAS, the time and place of the public meeting on the approval of this resolution and objections to the "LEASE AGREEMENT" has been published in a newspaper of general circulation published in Carson City which has been published not less than twice, on successive days, the last publication to be not less than 7 days before the date of the public meeting on this resolution and immediately thereafter to entertain objections to the "LEASE AGREEMENT" from the public.

NOW, THEREFORE, BE IT RESOLVED that the terms and conditions of the Lease Agreement by and between Carson City, by and through its Carson City Sheriff's Office as Lessor, and the State of Nevada, Department of Administration, Public Works Division as Lessee for and on behalf of the Department of Public Safety, Nevada Highway Patrol as the Tenant, are hereby adopted and approved and the Mayor and Sheriff of Carson City are hereby authorized to execute the "LEASE AGREEMENT" attached hereto.

Upon motion b	y Supervisor		, seconded by
Supervisord	av of	, the for	regoing Resolution was passed and 2015 by the following vote:
adopted tills de	iy 01		
		AYES:	
			·
		NAYS:	
		ABSENT: _	
		ABSTAIN:	
			Dobort Crowell Moves
			Robert Crowell, Mayor Carson City, Nevada
ATTEST:			
Susan Merriwether, C Carson City, Nevada	lerk		

THIS LEASE AGREEMENT (the "Lease"), made and entered into this __ day of __, ___, pursuant to NRS 277.050 and NRS 331.110 by and between CARSON CITY by and through the CARSON CITY SHERIFF'S OFFICE (CCSO), hereinafter referred to as LESSOR, and the STATE OF NEVADA, DEPARTMENT OF ADMINISTRATION, PUBLIC WORKS DIVISION, hereinafter referred to as LESSEE, for and on behalf of the DEPARTMENT OF PUBLIC SAFETY, NEVADA HIGHWAY PATROL (NHP), hereinafter referred to as TENANT (hereinafter collectively known as "the Parties").

WITNESSETH:

For and in consideration of the rents herein reserved and the covenants, terms and conditions herein contained, the LESSOR does by these presents lease unto LESSEE the following described property:

2330 usable square feet of office space, (the "Demised Premises") and "Shared Space" located at 911 East Musser Street, Carson City, NV 89701 See "EXHIBIT A - Demised Premises", attached hereto and incorporated herein.

The Demised Premises is located within the Carson City Sheriff's Office (LESSOR) facility and LESSOR and TENANT intend to collocate at that location. Therefore, in consideration of the rents herein

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reserved TENANT shall also have the right to the use and enjoyment of the following "Shared Space": fitness center, employee restrooms with lockers, break room, interview rooms, data room, and conference room known as the "Ormsby Room" and other areas as mutually agreed to between LESSOR and TENANT. TENANT will reserve in advance the use of interview rooms and/or the "Ormsby Room, which will be accessible subject to availability.

ONE. TERM OF LEASE.

- Subject to Section Twenty-Six below, 1.1 Term of Lease. LESSOR hereby leases unto LESSEE and LESSEE agrees to lease from LESSOR 2,330 usable square feet of office space, located at 911 East Musser Street, Carson City, Nevada 89701, effective after approval by the Nevada Board of Examiners (BOE) which anticipated to be on or about 2015. Approval of the Carson City Board of Supervisors (BOS) by resolution followed by a public meeting for objections, pursuant to NRS 277.050, is required. The Lease Term shall commence only after approval by the BOE and will expire on or about November 30, 2018, unless this Lease has been renewed according to provisions hereinafter set forth.
- 1.2 Lack of Funding. Absent legitimate reason, action, or mandate on the part of the Executive Branch of the State of Nevada, the Nevada State Legislature and/or the Federal Government affecting TENANT'S funding or ability to satisfy its

rental payment obligation, TENANT agrees that during the term of this Lease it will in good faith include in its agency budget request, pursuant to NRS 353, authorization to receive expend state and/or federal dollars sufficient to meet TENANT'S obligations under this Lease. However, it is hereby specifically and expressly agreed by the Parties hereto that this Lease renewal thereof shall be orany terminated immediately if for any reason, action, or mandate on the part of the Executive Branch of the State of Nevada, the Nevada State Legislature and/or the Federal Government limits, restricts, or impairs TENANT'S funding or ability to satisfy its rental payment obligation. TENANT shall pay the rent for the month in which such occurrence and termination takes place and shall have no other rental payment obligation to LESSOR thereafter under this Lease or for the Demised Premises. The LESSOR shall retain its other remedies which are provided in the Lease but the LESSOR shall have no rights to collect any further rents from TENANT. Proof by TENANT of a reduction or elimination of funding which was intended to be used as all or part of the funding for the payment of the rental under this Lease shall be sufficient if copies of supporting state or federal documents are furnished to LESSOR or if the Executive Director of TENANT provides an Affidavit that such funding or other eventuality has occurred.

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TWO.	COMPLIANCE	WITH T	HE LAW.	The LES	SSOR shall	promptly
execute and	l comply wi	th all	statute	s, rules	, orders,	building
codes, fire	codes (in	cluding	but not	: limite	d to requ	ired fire
extinguishe:	rs), ordina	nces, r	equiremen	nts, and	regulation	ons of the
City, Count	y, State,	and Fe	deral go	vernment	s, includ	ing OSHA,
the America	ans with D	isabili	ties Act	of 199	0 (42 US	C Section
12101 thro	ugh 12213	and 4	47 USC	Sections	s 225) a	and their
underlying	regulations	s and	rules,	applicabl	le to th	e Demised
Premises.	Nothing :	herein	containe	ed shall	be con	strued to
restrict th	e LESSOR f	rom co	ntesting	the val	idity of	any such
regulations	, rule, or	ordinan	ce, prov	ided the	LESSOR in	ndemnifies
the LESSEE	E to its	reaso	onable	satisfact	cion aga	inst the
consemience	s of non-co	moliance	e durina	the peri	od of dis	oute.

THREE. AUTHORITY. LESSOR and TENANT understand that per Nevada Revised Statues, NRS 331.110 the Administrator of the State Public Works Division is responsible for acting hereunder as the LESSEE and equipping the office space for the TENANT.

FOUR. RENT. TENANT agrees to pay to the LESSOR as and for rental for said Demised Premises the sum of: two thousand three hundred and thirty dollars 00/100 (\$2,330.00) per month.

TENANT and LESSOR both agree TENANT's obligation to pay rent shall begin July 1, 2015.

Rent shall be payable quarterly in advance without offset or deduction except as provided for elsewhere in the Lease on

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the first day of each calendar quarter to LESSOR at its address in Section Nineteen below.

FIVE. PROPERTY TAXES AND **OPERATING** EXPENSES. Ιt understood and agreed between the Parties that the rent described in Section Four above shall compensate LESSOR for TENANT'S pro rata share of any and all operating expenses attributable to the building complex, the building, or the Demised Premises. There shall be no pass-through of property tax or any type of operating expense to TENANT or LESSEE.

SIX. UTILITIES AND SERVICES.

- 6.1 <u>Utilities and Services Provided by LESSOR</u>. LESSOR, at LESSOR'S sole cost and expense, shall provide the building, including the Shared Space and Demised Premises with the following utilities and services:
 - a) UTILITIES. Gas, water, sewer and electricity.
- b) <a href="https://example.com/https://exampl
 - c) SERVICES. LESSOR shall provide and pay for the following:
 - i. Trash collection;
 - ii. Pest control (interior and exterior);
 - iii. Elevator service, (if applicable);
- iv. Provide and service fire extinguishers and any other fire protection/prevention devices as required by governmental regulations;
 - v. Snow and ice removal; and

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- vi. Janitorial services.
- 6.2 Hours of Operation. TENANT shall have access to the Demised Premise and the Shared Space twenty-four hours a day 365 days a year as necessary to carry out its operations.
- 6.3 Building Access. LESSOR shall provide TENANT access control cards, alarm codes, and building keys for TENANT employees' access to the Demised Premises and Shared Space. TENANT shall be responsible for safeguarding all LESSOR access control cards, alarm codes, and building keys and ensuring that only authorized employees have building access.

TENANT shall have access to the building exterior for the purposes of maintaining or upgrading the digital in-car video (currently provided by L-3 Communications) building exterior, including but not limited to receiver(s) and antenna(e), and in the data room, including but not limited to server(s), router(s), switch(es) and cabling.

TENANT and its State technology staff shall have access to the data room and the ability to integrate with LESSOR's network for purposes of network connectivity for TENANT computers. TENANT will ensure access to the data room is coordinated with LESSOR in accordance with LESSOR'S technology policies.

TENANT and LESSOR shall ensure that their 6.4 Co-location. respective employees are sufficiently certified to view, modify, or otherwise use data which may be housed within the building.

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It is the responsibility of TENANT and LESSOR to safeguard the privacy of its own data.

Neither LESSOR'S nor TENANT'S personnel shall act in any manner that unreasonably causes disruption to the other party's right to quiet enjoyment of the Premises.

6.5 <u>Utilities and Services Provided and Paid by TENANT</u>.

TENANT shall be responsible for any costs associated with the installation, maintenance and use of its technology services and equipment.

SEVEN. REPAIR AND MAINTENANCE. LESSOR, at LESSOR'S sole cost and expense, agrees to provide maintenance and make any and all repairs necessary to keep the building and the Demised Premises in a first-class condition during the Lease Term.

LESSOR agrees to conduct any and all repairs and maintenance to the Demised Premises, the building and common area facilities at reasonable times and without undue inconvenience to LESSEE or TENANT and for which, reasonable access shall be provided thereby. When making repairs, LESSOR shall take necessary actions to protect TENANT'S property and personnel from loss, injury and to avoid disrupting TENANT'S use damage and occupancy of the Demised Premises. Any damage to the Demised Premises or property caused by TENANT's operations shall be repaired and/or replaced by TENANT in a timely manner. shall be reimbursed by TENANT for the actual cost of repairs and/or replacement incurred as a result of TENANT'S operations

in the event that TENANT fails to repair and/or replace in a timely manner.

Any necessary maintenance undertaken by the TENANT that impacts the building interior or exterior shall be coordinated in advance with the LESSOR and paid for by TENANT.

payable, if any, is based in part upon utilities, services, repairs and maintenance (hereinafter "Services") which LESSOR shall provide as described in Section Six and Section Seven, above. If Services to be provided by LESSOR are interrupted (except from circumstances beyond LESSOR'S control) and the interrupted Services substantially impair and/or materially handicap TENANT'S intended use or enjoyment of the Demised Premises, TENANT'S rent and any other monies payable, if any, shall be abated proportionately for the period of interruption beginning with the date the interruption in Services began and ending when the Services are restored.

NINE. ALTERATIONS, ADDITIONS AND IMPROVEMENTS. Upon prior approval from LESSOR, TENANT shall be responsible for any and all costs associated with the installation, maintenance and use of any other services or equipment that impacts the Demised Premises.

TENANT shall obtain prior approval from LESSOR before installing and/or maintaining services or equipment or other

The Demised Premises shall be restored at the end of TENANT'S operation to a condition equal to the condition at the time of execution of this Lease, less ordinary wear and tear. Upon termination or the end of operations, TENANT will remove its furniture and equipment in a time frame that is acceptable to both Parties.

TEN. PAYMENT OF TAXES AND INSURANCE. LESSOR, at its sole cost and expense, agrees to maintain property and liability insurance on the building complex and improvements on the Demised Premises and Shared Space at all times during the Term of this Lease. LESSOR will pay all applicable real property taxes or any other assessments on the Demised Premises when due, including improvements thereon during the Lease Term hereof or any renewal period.

The TENANT shall maintain in force at its sole cost and expense, all risk property insurance coverage, including sprinkler leakage (if the building is equipped with sprinklers), in an amount equal to the replacement cost of TENANT'S trade fixtures, furnishings, equipment, and contents upon the Demised Premises.

The State of Nevada is self-insured for both liability and property insurance. All liability claims are handled in accordance with Nevada Revised Statutes, Chapter 41. Regarding

property insurance, the State self-insures the first Five Hundred Thousand Dollars (\$500,000.00) of each loss. Claims above that amount are commercially insured under an all risks property insurance policy.

ELEVEN. INDEMNIFICATION. To the extent of the liability limitation set forth in NRS Chapter 41, the LESSEE/TENANT hereby agrees to indemnify and hold harmless LESSOR, its successor, assigns, agents and employees from all claims, damages, losses and expenses due to TENANT negligence arising out of resulting from the use and occupancy of the Demised Premises and Shared Space or any accident in connection therewith, but only to the extent caused in whole or in part by negligent acts or omissions of TENANT, its subtenants, employees or agents. State shall not be required to indemnify the LESSOR, its successors, assigns, agents and employees for any liability, claims, damages, losses or expenses relating to or arising out of this Lease to the extent caused in whole or in part by the acts, negligence or omission of LESSOR, its successors, assigns, agents, and employees, or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be Such obligation shall not be construed to negate, liable. abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph.

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TWELVE. CHOICE OF LAW AND FORUM. The validity, construction, interpretation, and effect of this Lease shall be governed by the laws of the State of Nevada. The Parties agree any dispute and/or legal proceedings regarding this Lease are subject to the sole jurisdiction of the First Judicial District Court of the State of Nevada in and for Carson City.

THIRTEEN. BREACH OR DEFAULT. In the event of any failure by LESSOR, LESSEE, or TENANT to keep and comply with any of the terms, covenants or provisions of this Lease or remedy any breach thereof, the defaulting party shall have thirty (30) days from the receipt of written notice of such default or breach within which to remove or cure said default or breach, or in the event the defaulting party is diligently pursuing the removal or cure of such breach, a reasonable time shall be allowed beyond the thirty (30) days. In the event of breach or default by LESSEE or TENANT which is not removed or cured within the time limits set forth above, LESSOR may in addition to any other right of re-entry or possession and at LESSOR's sole option, consider the Lease forfeited and terminated and may re-enter and take possession of the Demised Premises, removing all persons and property there from with prior notification to LESSEE so that arrangements concerning the removal of property can be Notwithstanding the foregoing, the LESSOR, LESSEE made. TENANT may terminate this Lease without cause by delivering written notice, per Section Nineteen NOTICES, of Intent

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Terminate at least ninety (90) calendar days prior to the date of termination, in which case the termination period shall commence upon delivery of written notification to terminate. In the event the termination period begins on other than the first day of a month, the rent shall be prorated on a per diem basis for the calendar months involved.

FOURTEEN. ATTORNEY'S FEES. In the event suit is brought by LESSOR or by LESSEE TENANT for breach of orany express provision or condition of this Lease, the prevailing party of such action shall be entitled to reasonable attorney's fees, not to exceed \$125.00 per hour, which shall be deemed to have accrued on the commencement of the action and shall be paid on the successful completion of that suit by LESSOR, LESSEE or TENANT whichever the case may be.

the Demised Premises after the expiration of this Lease or if written notice of intent to renew for any optional period herein is not provided as specified, this Lease shall become a month-to-month lease on the terms herein specified and at the same monthly rental rate. Rent shall be due and payable monthly in advance on the first day of each month, and LESSEE and TENANT shall continue to be a month-to-month tenant until the tenancy is terminated by any party hereto by delivering written notice per Section Nineteen NOTICES, of Intent to Terminate at least ninety (90) calendar days prior to the date of termination, in

SIXTEEN. WAIVER. The failure of LESSOR, LESSEE or TENANT to insist upon strict performance of any of the covenants, terms or provisions contained in this Lease, shall not be construed as a waiver or relinquishment of any such covenant, term or provision or any other covenants, terms or provisions, but the same shall remain in full force and effect.

SEVENTEEN. OPTION TO RENEW. LESSEE shall have the option to renew this Lease for one (1) identical Lease term by giving written notice of intention to renew at least ninety (90) days prior to expiration of the Lease Term or any renewal period hereunder, except that the price per square foot may Receipt of which shall be acknowledged by LESSOR renegotiated. in writing. The exercise of the option shall, however, not be effective nor binding on the Parties herein unless and until the same has been approved by the Nevada Board of Examiners and the Carson City Board of Supervisors, which may occur after the required prior written notice.

EIGHTEEN. REMEDIES. The remedies given to LESSOR, LESSEE and/or TENANT shall be cumulative, and the exercise of any one remedy shall not be to the exclusion of any other remedy.

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NINETEEN. NOTICES. All notices under this Lease shall be in writing and delivered in person or sent by certified mail, return receipt requested, to LESSOR and in all cases jointly to both LESSEE and TENANT at their respective addresses set forth below or to such other address as may hereafter be designated by either party in writing:

LESSOR

Carson City Sheriff's Office 911 E Musser Street Carson City, NV 89701 Telephone: 775-887-2500

Fax: 775-887-2026

LESSEE

State of Nevada
Department of Administration
Public Works Division
Attention: Leasing Services
515 East Musser Street, Suite 102
Carson City, Nevada 89701-4263
Telephone: (775) 684-1815
Fax: (775) 684-1817

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TENANT

Nevada Highway Patrol 555 Wright Way Carson City, NV 89711 Telephone: (775) 684-4903

Fax: (775) 684-4967

TWENTY. SEVERABILITY. If any term or provision of this Lease or the application of it to any person or circumstance is determined in a legal proceedings to be invalid and unenforceable, the remainder of this Lease (or the application

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of such term or provision to persons or circumstances other than those as to which it is invalid or unenforceable) shall not be affected thereby, and each term and provision of this Lease shall be valid and shall be enforced to the extent permitted by law.

TWENTY-ONE. AMENDMENT OR MODIFICATION. This Lease constitutes the entire agreement between the Parties and may only be amended or modified with the mutual consent of the Parties hereto, which amendment or modification must be in writing, executed and dated by the Parties hereto and approved by the Nevada Board of Examiners and Carson City's Board of Supervisors.

TWENTY-TWO. PARKING. The LESSOR shall permit TENANT to use the east parking lot, adjacent to the Premises, for parking marked patrol vehicles and privately owned employee vehicles as necessary for use by employees assigned to work at the Premises.

TWENTY-THREE. PRIOR TERMINATION. This Lease may terminated prior to the terms set forth herein above if for any reason, the purpose of this Lease is substantially impaired or obstructed by any event, occurrence or circumstance outside the control of LESSOR, LESSEE, or TENANT, including any governmental condemnation, without prejudice or penalty to any party hereto circumstance and without such event, occurrence or being defined, and interpreted or construed as breach or default on the part of any party.

Lease.

TWENTY-FOUR. SUCCESSORS. Except as otherwise specifically provided, the terms, covenants, and conditions contained in this Lease shall apply to and bind the heirs, successors, executors, administrators, and permitted assignees of the Parties to this

TWENTY-FIVE. CAPTION AND SECTION NUMBERS. The captions and section numbers appearing herein are inserted only as a matter of convenience and are not intended to define, limit, construe or describe to scope or intent of any section or paragraph.

TWENTY-SIX. PRIOR APPROVAL OF THE NEVADA BOARD OF EXAMINERS AND CARSON CITY BOARD OF SUPERVISORS. This Lease is contingent upon prior approval by the Nevada Board of Examiners and the Carson City Board of Supervisors and is not binding upon the Parties hereto or effective until such approvals.

TWENTY-SEVEN. COUNTERPARTS. This Lease may be executed in or more counterparts, each of which will be deemed an original and all of which together will constitute one and the same instrument.

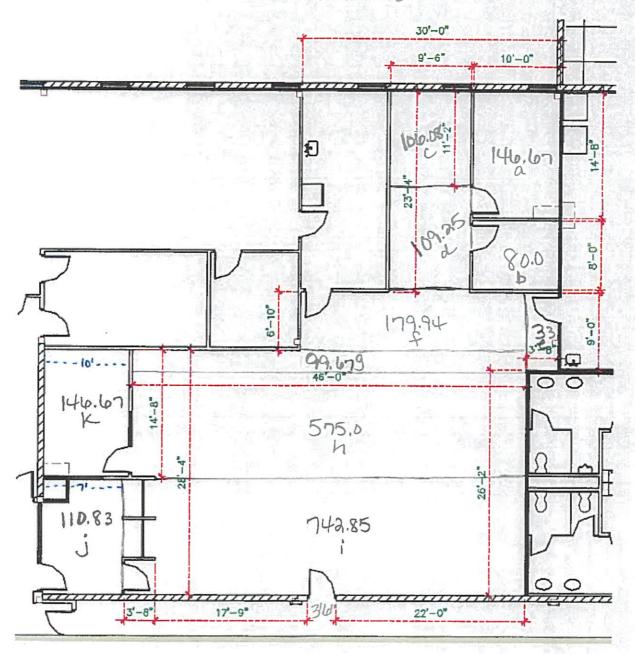
IN WITNESS WHEREOF, the Parties hereto have executed this Lease as of the day and year first above written.

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1	LESSOR	LESSEE
2	Carson City Sheriff's Office	DEPARTMENT OF ADMINISTRATION
3	BySheriff, Carson City	PUBLIC WORKS DIVISION
4	•	Ву
5	Date	Gustavo "Gus" Nuñez, P.E. Administrator
6 7	By Mayor, Carson City	Date
8	Date	TENANT Approved by:
9	Approved as to form by:	Department of Public Safety
10	1 2 9 1	Nevada Highway Patrol
11	Carson City District Attorney	By Dennis Osborn
12	Date	Chief
13	ATTEST:	Date
14	County Clerk	
15 16	Reviewed as to form and compliance with law only:	BOARD OF EXAMINERS
17	PAUL ADAM LAXALT	Ву
18	ATTORNEY GENERAL	James R. Wells, CPA, Interim Director, Clerk
19	Ву	Date
20	Susan K. Stewart Deputy Attorney General	
21	Date	
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NHP Sub @ CCSO Bldg 2,330 soft



NHP Carson City Substation (CCSO building - 911 East Musser Street) Square Footage Calculations

Total Derived (if measurements

Label	Width (inches)	Length (inches)	Total Sq Inches	not available)	Total Sq Feet
а	120	176	21120		146.67
b	120	96	11520		80.00
C	114	134	15276		106.08
d	114	272	31008	15732	109.25
е	44	108	4752		33.00
f	316	82	25912		179.94
g	552	26	14352		99.67
h	552	150	82800		575.00
i	563	190	106970		742.85
j	190	84	15960		110.83
k	176	120	21120		146.67
Total Sq	Ft Occupied by NHP)			2,330