

**Carson City Board of Supervisors  
Agenda Report**

**Date Submitted:** June 5, 2015

**Agenda Date Requested:** June 18, 2015  
**Time Requested:** 5 Minutes

**To:** Mayor and Supervisors  
**From:** Purchasing and Contracts

**Subject Title:** For Possible Action: To accept Staff's recommendation to approve Amendment No. 1 to Contract No. 1314-203 with Marathon Staffing, titled "Temporary Staffing Services" to increase the contract term from June 30, 2015 to June 30, 2017 and allow access to temporary staffing for a not to exceed cost of \$1,500,000.00 annually to be funded from the Department's/Elected Office's hourly accounts and project accounts as provided in FY 2015/2016, and as anticipated to be provided in FY 2016/2017 budget. (*Sheri Russell*)

**Staff Summary:** On June 19, 2014 the Carson City Board of Supervisors approved the above listed contract in the amount of \$1,500,000.00 for FY 2014/2015. Staff is recommending amending contract 1314-203 through June 30, 2017, to provide Carson City with temporary staffing services for FY 2015/2016 and FY 2016/2017.

**Type of Action Requested:** (check one)

Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to accept staff's recommendation to approve Amendment No. 1 to Contract No. 1314-203 with Marathon Staffing, titled "Temporary Staffing Services" to increase the contract term from June 30, 2015 to June 30, 2017 and allow access to temporary staffing for a not to exceed cost of \$1,500,000 annually to be funded from Department's/Elected Office's hourly accounts and project accounts as provided in FY 2015/2016 budget, and as anticipated to be provided in FY 2016/2017 budget. (*Sheri Russell*)

**Explanation for Recommended Board Action:** Marathon Staffing Services contract is set to expire on June 30, 2015. Staff is recommending the contract term be increased to June 30, 2017 to provide for temporary staffing needs of the City for FY 2015/2016 and FY 2016/2017.

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS 332.115 1(b).

**Fiscal Impact:** \$1,500,000.00 Annually

**Explanation of Impact:** If approved various Carson City Department accounts as well as project accounts could be reduced by \$1,500,000.00 for FY 2015/2016 and FY 2016/2017.

**Funding Source:** Various Carson City Department's/Elected Office's Hourly and project Accounts as provided for in FY 2015/2016 budget and anticipated to be provided for in FY 2016/2017 budget.

**Supporting Material:** Amendment No. 1 to Contract 1314-203.

Prepared By: Sheri Russell, Accounting Manager

Reviewed By:

Michael A. P. [Signature]  
(Finance)

Wick Mariano  
(City Manager)

[Signature]  
(District Attorney)

Date: 6/9/15

Date: 6/9/15

Date: 6-9-15

**Board Action Taken:**

Motion: \_\_\_\_\_

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR  
AMENDMENT No. 1  
Contract No. 1314-203  
Title: Temporary Staffing Services**

**THIS AMENDMENT** is made and entered into this 1<sup>st</sup> day of July, 2014, by and between the City and County of Carson City, a political subdivision of the State of Nevada, hereinafter referred to as the "**CITY**", and Marathon Staffing, hereinafter referred to as the "**CONTRACTOR**", and is made to amend the existing contract known as **CONTRACT # 1314-203**.

**WITNESSETH:**

**WHEREAS**, during the performance of **CONTRACTOR'S** duties pursuant to **CONTRACT # 1314-203** the **CITY** determined that additional time is required for **CONTRACTOR** to perform the original *Scope of Work* of the **CONTRACT**; and

**WHEREAS**, said amendment is at the request of both the **CITY** and **CONTRACTOR**, and that significant benefit will be derived by the **CITY** for said amendment.

**NOW, THEREFORE**, in consideration of the aforesaid mutual promises herein, **CITY** and **CONTRACTOR**, by and through their respective authorized representatives hereby agree to:

- 1 Amend Paragraph 1 of **CONTRACT # 1314-203** to provide in its entirety as follows:

This Contract shall be effective from July 1, 2014, subject to Carson City Board of Supervisors' approval (anticipated to be June 18, 2015) to June 30, 2017, unless sooner terminated by either party as specified in **Section 6 Contract Termination**.

- 2 Amend Paragraph 2.1 of **CONTRACT #1314-203** to provide in its entirety as follows:

City agrees to pay **CONTRACTOR** the **CONTRACT SUM** for a total not to exceed maximum amount of One Million Five Hundred Thousand Dollars and No Cents (\$1,500,000.00), annually.

**IT IS ALSO AGREED**, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR  
AMENDMENT No. 1  
Contract No. 1314-203  
Title: Temporary Staffing Services**

**ACKNOWLEDGMENT AND EXECUTION:**

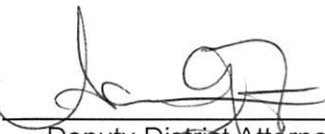
In witness whereof, the parties hereto have caused this Amendment to be signed and intend to be legally bound thereby.

**CARSON CITY**  
Finance Director  
Attn: Sheri Russell, Accounting Manager  
Purchasing and Contracts Department  
201 North Carson Street Suite 3  
Carson City, Nevada 89701  
Telephone: 775-283-7222  
Fax: 775-887-2107  
SRussell@carson.org

**CITY'S LEGAL COUNSEL**  
Carson City District Attorney

I have reviewed this Contract and approve as to its legal form.

By: \_\_\_\_\_  
Sheri Russell, Accounting Manager

By:   
Deputy District Attorney

DATED \_\_\_\_\_

DATED 6/9/15

**CITY'S ORIGINATING DEPARTMENT**  
BY: Nick Providenti, Director  
Carson City Finance Department  
Carson City, NV 89701  
Telephone: 775-283-7143  
Fax: 775-887-2107  
NProvidenti@carson.org

By:   
\_\_\_\_\_

DATED 6/9/15

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR  
AMENDMENT No. 1  
Contract No. 1314-203  
Title: Temporary Staffing Services**

Tom Krippaehne , deposes and says: That he is the **CONTRACTOR** or authorized agent of the **CONTRACTOR**; that he has read the foregoing Amendment; and that he understands the terms, conditions, and requirements thereof.

**CONTRACTOR**  
**BY:** Chris Panagiotopoulos  
**TITLE:** President  
**FIRM:** Marathon Staffing  
**CARSON CITY BUSINESS LICENSE #:** 15-29921  
**Address:** 6785 S. Eastern Avenue, Suite 2  
**City:** Las Vegas **State:** NV **Zip Code:** 89119  
**Telephone:** 702-307-1320/ **Fax #:** 775-200-0929  
**E-mail Address:** cpanos@marathonstaffing.com

\_\_\_\_\_  
(Signature of **CONTRACTOR**)

DATED \_\_\_\_\_.

STATE OF \_\_\_\_\_ )  
County of \_\_\_\_\_ ) ss

Signed and sworn (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by Chris Panagiotopoulos.

\_\_\_\_\_  
(Signature of Notary)

(Notary Stamp)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR  
AMENDMENT No. 1  
Contract No. 1314-203  
Title: Temporary Staffing Services**

**CONTRACT ACCEPTANCE AND EXECUTION:**

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting on June 18, 2015, approved the acceptance of **CONTRACT No. 1314-203**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to set his hand to this document and record his signature for the execution of this contract in accordance with the action taken.

**CARSON CITY, NEVADA**

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ROBERT L CROWELL, MAYOR

DATED this 18<sup>th</sup> day of June, 2015.

**ATTEST:**

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SUSAN MERRIWETHER, CLERK-RECORDER

DATED this 18<sup>th</sup> day of June, 2015.