

CARSON CITY BOARD OF SUPERVISORS

Minutes of the May 21, 2015 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, May 21, 2015 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Nick Marano, City Manager
Sue Merriwether, Clerk - Recorder
Adriana Fralick, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:29:02) - Mayor Crowell called the meeting to order at 8:29 a.m. Ms. Merriwether called the roll; a quorum was present. Fountainhead Foursquare Church Pastor Louie Locke provided the invocation. At Mayor Crowell's request, Sheriff's Department Financial Services Chief Kathie Heath led the pledge of allegiance.

5. PUBLIC COMMENT (8:30:58) - Mayor Crowell entertained public comment. (8:31:13) Jody Ostrander described her senior project, entitled "The Patriotic Project," which "connects our community members with the needs of veterans." Mayor Crowell commended Ms. Ostrander on her presentation, and she responded to questions of clarification regarding volunteer information. Ms. Ostrander distributed informational materials to the Board members and the Clerk. Mayor Crowell thanked Pastor Locke for mentioning Memorial Day in his prayer. Mayor Crowell entertained additional public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - April 2, 2015 (8:35:33) - Mayor Crowell introduced this item, and entertained suggested revisions. **Supervisor Bonkowski moved to approve the minutes, as presented. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:35:54) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed the agenda adopted, as published.

8. SPECIAL PRESENTATIONS OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES (8:36:07) - Mayor Crowell requested the Board members to join him at the podium, where he introduced this item. Mayor Crowell presented Certificates of Appreciation to Recreation Program Manager Meagan Soracco and Sheriff's Office Support Specialist Jennifer Brooks in recognition of ten years' continuous, dedicated service to the City. The Board members, City staff, and citizens present applauded.

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ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

9. SHERIFF - POSSIBLE ACTION TO APPROVE, BY RESOLUTION, PURSUANT TO NRS 277.050, THE "LEASE AGREEMENT", BETWEEN THE CARSON CITY SHERIFF'S OFFICE ("CCSO") AS THE LESSOR, AND THE STATE OF NEVADA'S PUBLIC WORKS DIVISION, AS THE LESSEE, AND THE DEPARTMENT OF PUBLIC SAFETY'S NEVADA HIGHWAY PATROL ("NHP"), AS THE TENANT (8:38:50) - Mayor Crowell introduced this item. Sheriff Ken Furlong provided background information, and reviewed the agenda materials. (8:42:40) Department of Public Safety Administrative Services Officer Jennifer Bauer reviewed the terms of the Lease Agreement. Mayor Crowell commended the cooperative arrangement. Ms. Bauer responded to questions of clarification and discussion ensued. Mayor Crowell entertained additional Board member questions or comments, and public comments. When no questions or comments were forthcoming, Mayor Crowell entertained a motion. Supervisor Abowd moved to approve by resolution, pursuant to NRS 277.050, the Lease Agreement, between the Carson City Sheriff's Office, as the lessor, and the State of Nevada's Public Works Division, as the lessee, and the Department of Public Safety's Nevada Highway Patrol, as the tenant. Supervisor Shirk seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Jim Shirk
AYES:	Supervisors Abowd, Shirk, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell noted the Resolution Number as 2015-R-20.

10. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO DETERMINE THAT ARMAC CONSTRUCTION, LLC IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1415-156, TITLED, "WEST EIGHTH STREET SEWER REPLACEMENT PROJECT," TO ARMAC CONSTRUCTION, LLC FOR A BASE BID AMOUNT OF \$147,012.00, AND A CONTINGENCY AMOUNT NOT TO EXCEED \$14,701.00, FOR A TOTAL CONTRACT AMOUNT OF \$161,713.00, TO BE FUNDED FROM THE CAPITAL PROJECTS / CONSTRUCTION (PROJECT NO. 051403) ACCOUNT IN THE SEWER FUND, AS PROVIDED IN THE FY 2014 / 2015 BUDGET (8:48:28) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. At Mayor Crowell's request, Engineering Manager Danny Rotter reviewed details of the project, and responded to questions of clarification. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, a motion. Supervisor Bonkowski moved to determine that ARMAC Construction, LLC is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award Contract No. 1415-156, titled, "West Eighth Street Sewer Replacement Project," to ARMAC Construction, LLC, for a base bid amount of \$147,012.00, and a contingency amount not to exceed \$14,701.00, for a total contract amount of \$161,713.00, to be funded from the Capital Projects / Construction (Project No. 051403) account in the Sewer Fund, as provided in the FY 2014 / 2015 budget. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

11. FINANCE DEPARTMENT

11(A) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE OF THE BOARD OF SUPERVISORS OF CARSON CITY, NEVADA, DESIGNATED BY THE SHORT TITLE, "2015A SEWER BOND ORDINANCE"; PROVIDING FOR THE ISSUANCE OF ITS GENERAL OBLIGATION (LIMITED TAX) SEWER BOND (ADDITIONALLY SECURED BY PLEDGED REVENUES), SERIES 2015A; PROVIDING THE FORM, TERMS, AND CONDITIONS OF THE BOND; PROVIDING FOR THE LEVY AND COLLECTION OF ANNUAL GENERAL (AD VALOREM) TAXES FOR THE PAYMENT OF SUCH BOND; ADDITIONALLY SECURING ITS PAYMENT BY A PLEDGE OF REVENUES DERIVED FROM THE SANITARY SEWER SYSTEM AND DRAINAGE SYSTEM OF THE CITY (8:51:49) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. In response to a question, Engineering Manager Danny Rotter provided a brief overview of the projects to be funded. Mayor Crowell entertained public comment and, when none was forthcoming, Board member questions or comments. When no questions or comments were forthcoming, Mayor Crowell entertained a motion. Supervisor Abowd moved to introduce, on first reading, Bill No. 107, an ordinance of the Board of Supervisors of Carson City, Nevada, designated by the short title, "2015A Sewer Bond Ordinance"; providing for the issuance of its General Obligation (Limited Tax) Sewer Bond (Additionally Secured by Pledged Revenues) Series 2015A; providing the form, terms, and conditions of the bond; providing for the levy and collection of annual general (Ad Valorem) taxes for the payment of such bond; additionally securing its payment by a pledge of revenues derived from the sanitary sewer system and drainage system of the City; and providing other matters relating thereto. Supervisor Bonkowski seconded the motion. Mayor Crowell entertained discussion on the motion. Supervisor Shirk advised he would vote in favor of the motion, "even though I voted against the increases in sewer. This is just a procedure that we're going through and it passed, but I just want to make reference that I did not vote in favor of the increase in sewer." Mr. Providenti responded to questions of clarification. Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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11(B) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH MAY 12, 2015, PURSUANT TO NRS 251.030 AND NRS 354.290 (8:54:56) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. Mayor Crowell entertained Board member and public comments and, when none were forthcoming, a motion. **Supervisor Bagwell moved to accept the report on the condition of each fund in the treasury, and the statement of receipts and expenditures, through May 12, 2015, pursuant to NRS 251.030 and NRS 354.290. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

12. HUMAN RESOURCES DEPARTMENT

12(A) POSSIBLE ACTION TO APPROVE THE EMPLOYEE VISION PLAN WITH VSP FOR A TWO-YEAR PERIOD (8:55:49) - Mayor Crowell introduced this item, and Human Resources Department Director Melanie Bruketta reviewed the agenda materials. Mayor Crowell entertained Board member and public comments. Ms. Bruketta and Finance Department Director Nick Providenti responded to questions of clarification. Mayor Crowell entertained additional discussion and, when none was forthcoming, a motion. **Supervisor Bagwell moved to approve the employee vision plan with VSP for a two-year period. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Bagwell, Bonkowski, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

12(B) POSSIBLE ACTION TO APPROVE THE EMPLOYEE HEALTH AND DENTAL INSURANCE PLANS WITH PROMINENCE HEALTH PLAN (8:58:10) - Human Resources Department Director Melanie Bruketta introduced this item and reviewed the agenda materials. Finance Department Director Nick Providenti responded to questions of clarification. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, a motion. **Supervisor Bagwell moved to approve the employee health and dental insurance plans with Prominence Health Plan. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

13. PARKS AND RECREATION DEPARTMENT

13(A) POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 106, AN ORDINANCE APPROVING THE SCHULZ RANCH MAINTENANCE DISTRICT DEVELOPMENT AGREEMENT FOR THE PLANNED SCHULZ RANCH DEVELOPMENT (8:59:23) - Mayor Crowell introduced this item, and Parks and Recreation Department Director Roger Moellendorf reviewed the agenda materials. In response to a question, Mr. Moellendorf advised of no revisions and of having received no comments, since introduction on first reading. Mayor Crowell entertained public and Board member comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to adopt, on second reading, Bill No. 106, Ordinance No. 2015-4, an ordinance approving the Schulz Ranch Maintenance District Development Agreement for the planned Schulz Ranch development. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

13(B) POSSIBLE ACTION TO ACCEPT THE CULTURAL COMMISSION'S 2014 / 15 ANNUAL REPORT, AND APPROVE THE COMMISSION'S 2015 / 16 WORK PLAN (9:00:33) - Mayor Crowell introduced this item. Cultural Commission Chair Elinor Bugli and Vice Chair Terri McBride introduced themselves for the record. Ms. McBride provided background information, and reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, Board member comments. Supervisor Bonkowski and Supervisor Abowd reviewed suggested revisions to the annual report. Ms. Bugli and Ms. McBride responded to questions of clarification. Supervisor Shirk commended the annual report as "a great start."

Mayor Crowell entertained a motion. **Supervisor Shirk moved to accept the Cultural Commission's 2014 / 15 Annual Report, and approve the Commission's 2015 / 16 work plan. Supervisor Abowd seconded the motion,** and suggested an amendment to accept the work plan with updates to be provided within a six-month time frame. **Supervisor Shirk so amended his motion. Supervisor Abowd continued her second.** Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Jim Shirk
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Shirk, Abowd, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

14. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION

14(A) POSSIBLE ACTION TO TAKE PUBLIC COMMENT REGARDING A PROPOSED AMENDMENT TO CARSON CITY'S COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") 2014 / 15 ANNUAL ACTION PLAN TO REALLOCATE \$25,000 TO ADA IMPROVEMENTS AT THE COMMUNITY DEVELOPMENT OFFICES, 108 EAST PROCTOR STREET, AND TAKE ACTION TO OPEN A 30-DAY PUBLIC COMMENT PERIOD REGARDING THE PROPOSED AMENDMENT, FROM MAY 21, 2015 TO JUNE 19, 2015 (9:12:08) - Mayor Crowell introduced this item, and Grants Program Coordinator Janice Keillor responded to questions of clarification. Community Development Director Lee Plemel provided background information and reviewed the agenda materials. Mayor Crowell entertained public and Board member questions or comments. Mr. Plemel and Ms. Keillor responded to questions of clarification, and extensive discussion ensued. Ms. Fralick cautioned against straying from the agendized item. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to open a 30-day comment period, from May 21, 2015 to June 19, 2015, regarding a proposed amendment to the Carson City Community Development Block Grant ("CDBG") 2014 - 15 Annual Action Plan. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.**

RESULT:	Approved [3 - 2]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, and Mayor Crowell
NAYS:	Supervisors Bagwell, Shirk
ABSENT:	None
ABSTAIN:	None

14(B) POSSIBLE ACTION TO ADOPT BILL NO. 105, ON SECOND READING, AN ORDINANCE APPROVING AN AMENDMENT TO A DEVELOPMENT AGREEMENT, BETWEEN CARSON CITY AND ROVENTINI, LLC, TO EXTEND THE TENTATIVE PLANNED UNIT DEVELOPMENT MAP EXPIRATION DATE TO SEPTEMBER 6, 2015, FOR THE DEVELOPMENT KNOWN AS CLEARVIEW RIDGE, LOCATED WEST OF COCHISE STREET, BETWEEN WEST ROVENTINI WAY AND WEST OVERLAND STREET, EAST OF VOLTAIRE STREET, APNs 009-263-06, -07, -08, AND -09, AND TO REQUIRE THE DEVELOPER TO COMPLETE CERTAIN OFF-SITE INFRASTRUCTURE IMPROVEMENTS BY DECEMBER 31, 2015 (9:30:21) - Mayor Crowell introduced this item. Community Development Director Lee Plemel reviewed the agenda materials, and advised of having received no comments, since introduction on first reading. Mayor Crowell entertained disclosures. Supervisor Abowd read a prepared disclosure statement

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into the record, and advised that she would participate in discussion and action on this item. Mayor Crowell entertained public comment; however, none was forthcoming. Mr. Plemel responded to questions of clarification, and discussion ensued.

Mayor Crowell entertained additional Board member questions or comments, and public comments. When no further questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to adopt Bill No. 105 on second reading, Ordinance No. 2015-5, an ordinance approving an amendment to a development agreement, between Carson City and Roventini, LLC, to extend the tentative planned unit development map expiration date to September 6, 2018, for the development known as Clearview Ridge, located west of Cochise Street, between West Roventini Way and West Overland Street, east of Voltaire Street, APNs 009-263-06, -07, -08, -09, and to require the developer to complete certain off-site infrastructure improvements by December 31, 2015, and matters properly related thereto. Supervisor Shirk seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.**

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Jim Shirk
AYES:	Supervisors Bonkowski, Shirk, Abowd, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

15. RECESS BOARD OF SUPERVISORS (9:36:17) - Mayor Crowell recessed the Board of Supervisors meeting at 9:36 a.m.

BOARD OF HEALTH

16. CALL TO ORDER AND ROLL CALL (9:52:13) - Chairperson Susan Pintar called the Board of Health to order at 9:52 a.m. Ms. Merriwether called the roll; a quorum was present.

17. PUBLIC COMMENT (9:52:58) - Chairperson Pintar entertained public comment; however, none was forthcoming.

18. POSSIBLE ACTION ON APPROVAL OF MINUTES - April 2, 2015 (9:53:08) - Chairperson Pintar entertained a motion. Member Abowd moved to approve the minutes, as presented. Vice Chairperson Crowell seconded the motion. Motion carried 7-0.

19. HEALTH AND HUMAN SERVICES DEPARTMENT

19(A) PRESENTATION OF A PROCLAMATION FOR BIKE MONTH, MAY 2015 (9:53:53) - Chairperson Pintar introduced this item, and invited Health and Human Services Department Director Nicki Aaker to the podium. Vice Chairperson Crowell read into the record the language of the Proclamation, copies of which were included in the agenda materials and the original of which was presented to Ms. Aaker. The board members, City staff, and citizens present applauded. Ms. Aaker accepted the Proclamation on behalf of Safe Routes to Schools Coordinator Cortney Bloomer, and extended Ms. Bloomer's thanks to the Board for its support and participation. "Carson City's moving in a positive direction in regards to bikes. A large number of community members are interested in biking events ..."

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19(B) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE HEALTH OFFICER'S REPORT CONCERNING ACTIVITIES IN WHICH THE HEALTH OFFICER IS ENGAGED, BOTH INSIDE AND OUTSIDE CARSON CITY HEALTH AND HUMAN SERVICES (10:10:03) - Chairperson Pintar introduced this item, and reviewed informational materials which she had made available at the back of the meeting room. She reviewed the Health Officer's report, and entertained a motion. **Vice Chairperson Crowell moved to accept the Health Officer's report, and give direction to staff on Carson City Health and Human Services Department activities. Member Abowd seconded the motion.** Chairperson Pintar called for a vote on the pending motion.

RESULT:	Approved [7 - 0]
MOVER:	Vice Chair Robert Crowell
SECOND:	Member Karen Abowd
AYES:	Vice Chair Crowell, Members Abowd, Bonkowski, Bagwell, Furlong, Shirk, and Chair Pintar
NAYS:	None
ABSENT:	None
ABSTAIN:	None

19(C) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES ACTIVITIES (10:16:04) - Chairperson Pintar introduced this item. Health and Human Services Department Director Nicki Aaker narrated a PowerPoint presentation, which was displayed in the meeting room and copies of which were included in the agenda materials. Ms. Aaker, Chairperson Pintar, and various Health and Human Services Department staff responded to questions of clarification, and discussion ensued. Chairperson Pintar entertained public comment and, when none was forthcoming, a motion. **Member Abowd moved to accept the Director's report, and give direction to staff on Carson City Health and Human Services Department activities. Member Bagwell seconded the motion.**

RESULT:	Approved [7 - 0]
MOVER:	Member Karen Abowd
SECOND:	Member Lori Bagwell
AYES:	Members Abowd, Bagwell, Bonkowski, Furlong, Shirk, Vice Chair Crowell, Chair Pintar
NAYS:	None
ABSENT:	None
ABSTAIN:	None

19(D) DISCUSSION AND POSSIBLE ACTION TO DIRECT STAFF FROM THE BOARD OF HEALTH RESOURCE STEWARDSHIP ADVISORY GROUP CONCERNING CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT CURRENT AND FUTURE PROGRAMS AND FUNDING (10:48:05) - Chairperson Pintar introduced this item, and entertained public comment. (10:48:35) Autumn Funerals and Cremations Owner / Operator John Lawrence requested to be a part of any discussion relative to bidding indigent burial / cremation services.

Chairperson Pintar entertained additional public comment and, when none was forthcoming, offered Mr. Lawrence a copy of, and reviewed, the report included in the agenda materials. Member Bonkowski provided an overview of the Resource Stewardship Advisory Group process relative to current and future

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programs, and the report included in the agenda materials. He thanked Ms. Aaker and Dr. Pintar for shepherding the process. Member Shirk discussed the importance of “better facilitat[ing] our community with the health resources that we ... don't have now, we may not have in the future.” He commended the efforts of Ms. Aaker, Dr. Pintar, and Health and Human Services Department staff relative to grant-funded programs. Ms. Aaker and Dr. Pintar responded to questions of clarification. Dr. Pintar emphasized that suggestions were included in the report, and discussion ensued.

Chairperson Pintar entertained public comment. (10:57:13) Mr. Lawrence suggested considering the means testing relative to indigent burials and cremations. He explained the rotation method by which indigent burials and cremations are currently done in Carson City, and discussed concerns regarding the possibility of the service being submitted to the bid process. Ms. Aaker and Mr. Lawrence responded to questions of clarification, and discussion ensued.

Ms. Aaker, Chairperson Pintar, and various Health and Human Services Department staff responded to additional questions of clarification, and additional discussion took place regarding the recommendations included in the agenda materials. Chairperson Pintar entertained additional public and board member questions or comments and, when none were forthcoming, a motion. **Member Bagwell moved to accept the recommendations of the Board of Health Resource Stewardship Advisory Group, with the exclusion of item 2(a). Member Abowd seconded the motion.** Chairperson Pintar entertained discussion on the motion. Vice Chairperson Crowell advised of the intent to vote in favor of the motion, and discussed the importance of the Resource Stewardship Advisory Group's recommendations. Chairperson Pintar entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

RESULT:	Approved [7 - 0]
MOVER:	Member Lori Bagwell
SECOND:	Member Karen Abowd
AYES:	Members Bagwell, Abowd, Bonkowski, Furlong, Shirk, Vice Chair Crowell, Chair Pintar
NAYS:	None
ABSENT:	None
ABSTAIN:	None

19(E) PRESENTATION AND DISCUSSION OF CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT'S ACCREDITATION DOCUMENT SUBMISSION, AND DESCRIPTION OF A PLAN FOR EDUCATION TO BE CONDUCTED FOR THE BOARD OF HEALTH (9:56:52) - Chairperson Pintar introduced this item. Accreditation Coordinator and Public Health Program Specialist Valerie Cauhape provided background information, reviewed the agenda materials, and responded to questions of clarification. Chairperson Pintar acknowledged the work of the various Health and Human Services Department staff persons involved in the subject process, whom she invited to the podium. Member Crowell presented Certificates of Appreciation to each of them, and the board members, City staff, and citizens present applauded. Member Crowell also presented a Certificate of Appreciation to Chairperson Pintar for “shepherding the process ...” Health and Human Services Department Director Nicki Aaker thanked the Board of Health for their support.

19(F) PRESENTATION AND DISCUSSION OF HUMAN SERVICES DIVISION HOUSING PROGRAMS AND STANDARDS (11:14:03) - Chairperson Pintar introduced this item. Human Services Manager Mary Jane Ostrander narrated a PowerPoint presentation which was displayed in the meeting room and copies of which were included in the agenda materials. Member Bagwell commended Ms.

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Ostrander on the triage process which avoids duplication of services. Member Abowd commended Ms. Ostrander's coordination efforts. Ms. Ostrander responded to questions of clarification, and discussion ensued. Chairperson Pintar entertained public comment and, when none was forthcoming, thanked Ms. Ostrander for her presentation.

20. PUBLIC COMMENT (11:36:20) - Chairperson Pintar entertained public comment; however, none was forthcoming.

21. ACTION TO ADJOURN BOARD OF HEALTH (11:36:22) - Chairperson Pintar adjourned the Board of Health meeting at 11:36 a.m.

22. RECONVENE BOARD OF SUPERVISORS (11:36:50) - Mayor Crowell reconvened the Board of Supervisors meeting at 11:36 a.m.

23. BOARD OF SUPERVISORS NON-ACTION ITEMS:

LEGISLATIVE MATTERS (11:37:00) - Mayor Crowell and Mr. Marano reviewed a list of recently passed bills. Mr. Marano and Ms. Merriwether responded to questions of clarification regarding various bills, and discussion ensued.

FUTURE AGENDA ITEMS (11:48:20) - Supervisor Bagwell requested to agendize review and discussion of the Board's policy on boards, commissions, and committees. Supervisor Abowd requested to agendize discussion regarding the possibility of allocating contingency funding to reinstate the Sheriff's Office Sexual Assault Response Team ("SART").

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (11:50:14) - Supervisor Shirk reiterated the request for the Nevada Humane Society to convene an oversight committee for the new animal shelter. He advised of having recently received the guidelines for submitting late material, and requested that it be provided to all the Board members. He discussed his attendance at a recent presentation of the Capitol Mall Project, and requested to agendize a Board presentation.

Mayor Crowell advised of having been notified that the construction schedule for the M.S. Carson City will now begin in July. He further advised of having been invited, by the State of Israel, to attend a Smart City Summit. He will be attending "on his own dime," reviewed some of the agenda items, and advised of having requested Mr. Marano to attend "on his own dime."

Supervisor Bonkowski advised of a Polish delegation which will be in Carson City for their second site visit in consideration of the possible relocation of medical technology companies.

STAFF COMMENTS AND STATUS REPORT

RECESS AND RECONVENE BOARD OF SUPERVISORS (11:58:24) - Mayor Crowell recessed the meeting at 11:58 a.m., and reconvened at 1:31 p.m.

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24. CITY MANAGER

24(A) POSSIBLE ACTION TO APPOINT ONE MEMBER TO THE AIRPORT AUTHORITY "MANUFACTURER" POSITION TO FILL A PARTIAL TERM THAT WILL EXPIRE OCTOBER 2017 (1:31:48) - Mayor Crowell introduced this item, and advised that he would recuse himself from participating in discussion and action due to his law partnership with Airport Authority Counsel Steve Tackes. He passed the gavel to Mayor *Pro Tem* Karen Abowd, and stepped away from the dais. Mayor *Pro Tem* Abowd entertained additional disclosures. Supervisor Bonkowski read into the record a prepared disclosure statement, and advised that he would recuse himself from discussion and action of this item due to his "substantial and continuous business relationship with Bill Miles." Supervisor Bonkowski stepped away from the dais.

At Mayor *Pro Tem* Abowd's request, Ms. Fralick explained the statutory three-mile radius requirement and the provisions of NRS 281A.430 relative to contracts. Ms. Fralick responded to questions of clarification, and discussion ensued.

Mayor *Pro Tem* Abowd entertained public comment. (1:38:22) Airport Authority Counsel Steve Tackes advised of having researched the three-mile radius requirement relative to the two applicants. "... both applicants have a business license in Carson City. As to the three-mile radius, I used freemaptools.com to check the distances. ... With respect to Mr. Miles, his house is within 2.9 miles of the airport's boundary and his business address, shown on his business license which is the post office that's on Highway 50, ... is ... less than a mile from the airport. With respect to Mr. Murdock, ... that came in at 3.7 miles." Mr. Tackes clarified that he offered the factual information, as an impartial individual.

Mayor *Pro Tem* Abowd entertained additional public comment; however, none was forthcoming. In response to a question, Ms. Fralick advised that the determination relative to the home or business address being within the three-mile radius was within the Board's purview. Following a brief discussion, Supervisor Bagwell expressed the opinion that the application period should be re-opened, "and it should be clear to any candidate that's applying what the rules are to serve." Following additional discussion, Ms. Fralick offered suggestions relative to possible action. Mayor *Pro Tem* Abowd tabled the item, and requested for staff to re-open the application period. She apologized to the applicants, and expressed appreciation for their attendance. Mayor Crowell and Supervisor Bonkowski returned to the dais, and Mayor *Pro Tem* Abowd returned the gavel to Mayor Crowell.

24(B) POSSIBLE ACTION TO APPOINT TWO MEMBERS TO THE CARSON CITY PLANNING COMMISSION, ONE FOR A PARTIAL TERM THAT EXPIRES IN JUNE 2017, AND THE OTHER TO FILL A PARTIAL TERM THAT EXPIRES IN JUNE 2018 (1:46:36) - Mayor Crowell introduced this item, and Mr. Marano reviewed the agenda materials. (1:49:06) Daniel Salerno appeared for the interview by telephone conference call. Mayor Crowell provided an overview of the interview process, and thanked Mr. Salerno for his application. Mr. Salerno responded to questions regarding his background and experience; his interest in serving as a Planning Commissioner; his vision for Carson City planning in the short-term, medium-term, and long term; his background for making informed decisions and the method by which he would deal with contentious, emotional issues; a scenario in which a builder submits a project which complies with all City requirements but is opposed by the neighbors; and his ideas for improving or changing the Planning Commission's role in Carson City. Mayor Crowell offered Mr. Salerno the opportunity to provide additional comment, and he discussed his interest in serving as a Planning Commissioner.

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(2:04:27) Mayor Crowell called for Clint Hinds; however, he was not present. (2:05:58) Mayor Crowell welcomed Gary Borst to the podium, and provided an overview of the interview process. Mr. Borst responded to questions regarding his background and experience; his interest in serving as a Planning Commissioner; his vision for Carson City's future; his current Shade Tree Council membership; his ideas for improving or changing the Planning Commission's role in Carson City; a scenario in which a builder submits a project in compliance with all City requirements but is opposed by the neighbors; his background for making informed decisions, and the method by which he would deal with contentious, emotional issues. Mayor Crowell offered Mr. Borst the opportunity to provide additional comment, and he discussed the benefits of public / private partnerships. Following a brief discussion, Mayor Crowell thanked Mr. Borst for his application.

(2:24:52) Monica Green appeared for the interview by telephone conference call. Mayor Crowell thanked Ms. Green for her application, and provided an overview of the interview process. Ms. Green responded to questions regarding her background and experience; her interest in serving as a Planning Commissioner; her short-term, near-term, and long-term vision for Carson City; her background for making informed decisions and the method by which she would deal with contentious, emotional issues; a scenario in which a builder submits a project that meets all City requirements but is opposed by the neighbors; and her ideas for improving or changing the Planning Commission. Mayor Crowell offered Ms. Green the opportunity to provide additional comment; however, the phone call had abruptly ended.

(2:34:45) Mayor Crowell welcomed Jesse Dhami to the podium, provided an overview of the interview process, thanked him for his application, and offered his condolences on the recent loss of his father. Mr. Dhami responded to questions regarding his interest in serving as a Planning Commissioner; his short-term, near-term, and long-term vision for Carson City; his background for making informed decisions and the method by which he would deal with contentious, emotional issues; his current Convention and Visitors Bureau membership; a scenario in which a builder submits a project that meets all City requirements but is opposed by the neighbors; and his ideas for improving or changing the Planning Commission. Mayor Crowell offered Mr. Dhami the opportunity to provide additional comment. Mr. Dhami reiterated his qualifications for and interest in serving. Mayor Crowell thanked Mr. Dhami for his application.

(2:50:33) Mayor Crowell welcomed William "B.C." Deshler to the podium, provided an overview of the interview process, and thanked him for his application. Mr. Deshler responded to questions regarding his background; his interest in serving as a Planning Commissioner; his short-term, medium-term, and long-term vision for Carson City; his ideas for improving or changing the Planning Commission; his background for making informed decisions and the method by which he would deal with contentious, emotional issues; a scenario in which a builder submits a project that meets all City requirements but is opposed by the neighbors; and his Bureau of Reclamation experience. Mayor Crowell offered Mr. Deshler the opportunity to provide additional comments, and he requested the Board's consideration of his application.

Mayor Crowell polled the Board members. Following discussion, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to appoint Daniel Salerno to the Carson City Planning Commission for a partial term expiring in June 2018. Supervisor Abowd seconded the motion.**

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell entertained a motion to appoint Monica Green. **Supervisor Shirk moved to appoint Monica Green for a partial term that will expire June 2017. Supervisor Bagwell seconded the motion.** Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Jim Shirk
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Shirk, Bagwell, Abowd, Bonkowski, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell thanked the applicants for participating in the interview process, and recessed the meeting at 3:02 p.m. Mayor Crowell reconvened the meeting at 3:13 p.m., and advised of having discussed, with Mr. Marano and Ms. Fralick, the need for the District Attorney's staff to review the boards/commissions/committees applications process relative to position requirements.

24(C) POSSIBLE ACTION TO ACCEPT AND APPROVE THE 2016 - 2020 STRATEGIC PLAN, AS PRESENTED BY MOSS-ADAMS (3:14:29) - Mayor Crowell introduced this item. Mr. Marano provided background information, reviewed the agenda materials, and responded to questions of clarification. Human Resources Department Director Melanie Bruketta offered to arrange as many demos of the ICMA database as are necessary to accommodate the Board members' interest. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept the 2016 - 2020 Strategic Plan, as presented. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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24(D) POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENT BY THE CITY MANAGER FOR THE PERIOD OF APRIL 7, 2015 THROUGH MAY 11, 2015 (3:31:01) - Mayor Crowell introduced this item, and entertained questions or comments. When no questions or comments were forthcoming, he entertained a motion. **Supervisor Bonkowski moved to ratify the approval of bills and other requests for payment by the City Manager for the period of April 7, 2015 through May 11, 2015. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained public comment and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

25. PUBLIC COMMENT (3:31:40) - Mayor Crowell entertained public comment; however, none was forthcoming.

26. ACTION TO ADJOURN (3:31:49) - Mayor Crowell adjourned the meeting at 3:31 p.m.

The Minutes of the May 21, 2015 Carson City Board of Supervisors meeting are so approved this _____ day of July, 2015.

ROBERT L. CROWELL, Mayor

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder