

DRAFT MINUTES
Regular Meeting
Carson City Redevelopment Authority Citizens Committee
Monday, May 4, 2015 ● 5:30 PM
Community Center Sierra Room
851 East William Street, Carson City, Nevada

Board Members

Chair – Ronni Hannaman	Vice Chair– Garrett Lepire
Member – Lori Bagwell	Member – Court Cardinal
Member – Craig Mullet	Member – Lacy Sheck
Member – Kristoffer Wickstead	

Staff

Lee Plemel, Community Development Director
Adriana Fralick, Chief Deputy District Attorney
Tamar Warren/Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

An audio recording of this meeting is available on www.carson.org/minutes.

1. **CALL TO ORDER (5:31:15)** – Chairperson Hannaman called the meeting to order at 5:31p.m.
2. **ROLL CALL AND DETERMINATION OF QUORUM (5:31:36)** – Roll was called and a quorum was present.

Attendee Name	Status	Arrived
Ronni Hannaman	Present	
Garrett Lepire	Present	
Lori Bagwell	Present	
Court Cardinal	Absent	
Craig Mullet	Present	
Lacy Sheck	Present	
Kristoffer Wickstead	Present	

3. **PUBLIC COMMENTS (5:32:04)** – None.
4. **FOR POSSIBLE ACTION ON APPROVAL OF MINUTES FROM APRIL 6, 2015.**
(5:32:45) – I move to approve the Carson City Redevelopment Authority Citizens Committee Monday April 6, 2015 meeting minutes as presented.

RESULT:	APPROVED (6-0-0)
MOVER:	Bagwell
SECONDER:	Lepire
AYES:	Hannaman, Bagwell, Lepire, Mullet, Sheck, Wickstead
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Cardinal

5. AGENDA ITEMS

5.1 FOR POSSIBLE ACTION: PRESENTATION AND DISCUSSION ONLY REGARDING THE FISCAL YEAR 2015-16 REDEVELOPMENT BUDGET.

(5:33:28) – Mr. Plemel introduced the item.

(5:34:20) – Nancy Paulson, Deputy Finance Director presented the Fiscal Year 2015-2016 Redevelopment Budget which is incorporated into the record. Chairperson Hannaman requested information on the \$27,000 budgeted for signage which would not be installed this year, and was informed that a budget augmentation could take place to allocate those funds to other projects. Mr. Plemel explained that the increase in funds for the five-year projection was due to Michael Salogga's headcount being moved to the General Fund, under the City Manager's Office, and due to a three percent projected increase in property taxes. Member Mullet requested additional information in the future regarding expenditures such as supplies and a park service employee's salary. Discussion ensued regarding outsourced labor for landscaping. Member Mullet requested versions and dates on future finance documents for clarification.

There were no public comments.

5.2 Update regarding the Downtown Design Project theming workshop conducted on April 20, 2015.

(5:48:36) – Mr. Plemel introduced the item and presented the Staff Report, noting that the "historic theme" was the front runner.

(5:53:38) – Danny Rotter, Public Works Engineering Manager, commented on the public interest that was more geared toward the number of lanes versus the theming portion of the project. Both Mr. Plemel and Mr. Rotter were optimistic about receiving further input at the 30 percent design stage. Vice Chairperson Lepire commended Staff for soliciting public input, even though the response was not overwhelming. He also suggested spending "as much money as possible" on infrastructure. Chairperson Hannaman suggested utilizing elements "other than historic". Member Mullet suggested considering Native American themes. Chairperson Hannaman encouraged pursuing public donations for certain items such as benches.

PUBLIC COMMENTS

(6:04:43) – Crystal Blackeye with Carson Victory Rollers offered to host exhibition bouts downtown.

5.3 FOR POSSIBLE ACTION: TO PRIORITIZE AND RECOMMEND TO THE BOARD OF SUPERVISORS THE APPROVAL OF THE EXPENDITURE OF [UP TO] \$39,000 FOR SPECIAL EVENT FUNDING FROM THE REDEVELOPMENT REVOLVING FUND FOR FISCAL YEAR 2015-2016.

(6:05:30) – Mr. Plemel gave background and presented the Staff Report. Chairperson Hannaman suggested the order by which the applicants would present their requests, all of which are incorporated into the record, and invited them to the podium.

(6:11:59) – Crystal Blackeye, Carson Victory Rollers, presented her request for \$7,000 towards the purchase of a portable sport court track. Vice Chairperson Lepire inquired about the size of the portable track versus the size of

the ice rink and was informed it was “comparable”. Ms. Blackeye also noted that the track would be housed with their general manager and transported by the members. In response to a question, Vern Krahn, Senior Park Planner, clarified that the ice rink was the property of the Parks and Recreation Department and assumed that it would be in need of “a temporary home” this upcoming winter. Member Bagwell suggested contacting Redevelopment Area property owners to set up a track for bouts. Member Mullet was informed that the team would not travel with their track because the host teams would provide their own tracks. Ms. Blackeye explained that bouts bring traveling teams, officials, and fans who spend money in the Redevelopment Areas. She also gave an overview of the events they host and how they benefit the local businesses. In response to a question, Ms. Blackeye noted that the track at the Marv Teixeira Pavilion was being removed for maintenance during most of their season.

(6:28:38) – No representative was at the meeting to present Nevada Rural Counties RSVP Program’s request for the three events listed below.

- Spring Fun Fair
- Fourth of July Celebration
- Nevada Days Celebration

(6:28:50) – Lisa Lee, Director of Advocates to End Domestic Violence, presented her request for \$6,500 for costs related to their Taste of Downtown fund raiser. Member Bagwell noted that a previous discussion in the prior year had resulted in the agreement to give less funding to events that had taken place for many years, in order to fund new events. Ms. Lee stated that the Taste of Downtown event drew the “second most crowd” after Nevada Day. Member Mullet was informed that only 2,000 tickets are sold because “that’s what the restaurants can accommodate”; however, many come to the event without purchasing a ticket to sample the food. He also suggested that Ms. Lee inquire with other organizations to find out how they keep their other costs so low. Chairperson Hannaman explained that events that take place at Mills Park receive a great discount and noted that the comparison was not “apples to apples”.

(6:40:24) – Susan Taylor, Fair Manager, presented her request of \$15,000 for the Nevada Fair in Carson City. Vice Chairperson Lepire was informed that the 21,000 visitor count was based on bus ridership, that the carnival was the largest draw, and that a new carnival vendor was hired this year. He also suggested having a “nice musical attraction”. Member Sheck questioned the free admission text on the “save the date” cards.

(6:46:25) – The Committee deliberated on how the funds should be distributed. Based on the discussion and the consensus that some funds should be put in reserve, the following allocations were suggested by the Committee.

Organization	Event	Event Date(s)	Requested 2015-16 (\$)	Approved last year 2014-15 (\$)	RACC Recom.
RSVP Program	Spring Fun Fair	May 5-8, 2016	5,000	5,000	2,000
RSVP Program	4th of July Celebration	July 2-5, 2015	10,000	8,000	2,500
RSVP Program	Nevada Day Celebration	Oct. 29-Nov. 1, 2015	5,000	5,000	2,000
Advocates EDV	Taste of Downtown	Jun. 19, 2016	6,500	6,500	6,500
Carson City	Nevada Fair	July 30-Aug. 2, 2015	15,000	10,000	15,000
Carson Victory Rollers	The Portable Sport Track	Ongoing	7,000	0	7,000
Totals:			48,500	34,500	35,000
2015-16 Budgeted:			39,000		39,000
Remainder/Deficit:			-9,500		4,000

Carson Victory Rollers will receive funding when 3 bout dates are secured within the Redevelopment District.

(7:23:00) – MOTION: I move to [recommend] to the Redevelopment Authority approval of the expenditure of \$35,000 from the Fiscal year 2015-2016 Revolving Fund to support the special event requests, distributed to the applicants as identified in Alternative three as approved by RACC, as an expense incidental to the carrying out of the redevelopment plan that has been adopted by the Carson City Board of Supervisors, and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expenses, the expenses are needed to ensure the success of the redevelopment plan and that the amount of the expenses to be given are minor in comparison to the money required for the overall redevelopment plan, with the extra caveat that the Carson Victory Rollers will receive funding when three bout dates are secured within the Redevelopment Districts

RESULT:	APPROVED (6-0-0)
MOVER:	Lepire
SECONDER:	Mullet
AYES:	Hannaman, Lepire, Bagwell, Mullet, Sheck, Wickstead
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Cardinal

5.4 FOR POSSIBLE ACTION: TO AMEND THE RACC BYLAWS TO CHANGE REGULAR RACC MEETING DATES FROM MONTHLY TO QUARTERLY.

(7:26:15) – Chairperson Hannaman introduced the item. Mr. Plemel gave background and presented the agenda items which are incorporated into the record. He also recommended a formal amendment of the bylaws.

(7:28:22) – I move to amend the RACC bylaws to change the regular RACC meeting dates from monthly to quarterly, based on the late information provided in the packet.

RESULT:	APPROVED (5-0-0)
MOVER:	Wickstead
SECONDER:	Lepire
AYES:	Hannaman, Bagwell, Lepire, Mullet, Wickstead
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Cardinal, Sheck

5.5 FOR POSSIBLE ACTION: TO SELECT A THEME OR TOPIC FOR THE 2015 CHRISTMAS ORNAMENT.

(7:29:27) – Chairperson Hannaman introduced the item and reviewed the selection provided in the late information handouts. She also suggested choosing the ornament design for the next three years. Committee members presented their selections and a consensus was reached.

(7:33:45) – I move to approve the Carson City ornament designs for the next three years as follows: 2015 Ornament, Nevada State Prison; 2016 Ornament, the Brougner-Bath Mansion; 2017 Ornament, the J.D. Roberts House.

RESULT:	APPROVED (6-0-0)
MOVER:	Hannaman
SECONDER:	Wickstead
AYES:	Hannaman, Bagwell, Lepire, Mullet, Sheck, Wickstead
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Cardinal

6. NON-ACTION ITEMS:

a. STAFF REPORTS AND UPDATE ON MATTERS RELATING TO THE RACC.

(7:34:30) – Mr. Plemel explained that the upcoming regular meetings would take place in August and November. He also noted that the 30 percent Downtown Project design review would be scheduled for a special meeting in July, and the 90 percent Carson Street design would be discussed in November.

b. FUTURE AGENDA ITEMS.

(7:36:13) – None.

c. RACC MEMBER REPORTS AND COMMENTS.

(7:36:29) – Chairperson Hannaman announced the first business promotion for #Carsonproud at Costco, on Saturday, May 9, 2015, between 9:30 a.m. and 6 p.m. She stated that 130 T-shirts had been delivered for the store employees to wear on that day, in addition to flyers being distributed to store customers.

7. PUBLIC COMMENTS (7:39:35) – None.

8. FOR POSSIBLE ACTION: ADJOURNMENT.

(7:40:07) – MOTION: Member Bagwell moved to adjourn. The meeting was adjourned at 7:40 p.m.

The Minutes of the May 4, 2015 Carson City Redevelopment Authority Citizens Committee meeting are so approved this 6th day of July, 2015.

RONNI HANNAMAN, Chair