

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 4, 2015 Meeting**

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**DRAFT**

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, June 4, 2015 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor Jim Shirk, Ward 4

**STAFF:** Nick Marano, City Manager  
Sue Merriwether, Clerk - Recorder  
Adriana Fralick, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE** (8:28:03) - Mayor Crowell called the meeting to order at 8:28 a.m. Ms. Merriwether called the roll; a quorum was present. Good Shepherd Wesleyan Church Pastor Nick Emery provided the invocation. At Mayor Crowell's request, Pastor Emery led the pledge of allegiance.

**5. PUBLIC COMMENT** (8:29:26) - Mayor Crowell entertained public comment. (8:29:53) Wayne Schumacher inquired as to the status of the AccTV contract. Mr. Marano described the new performance metrics being worked out with the new Brewery Arts Center Board of Directors. He anticipates having a new contract to submit to the Board at the July 2<sup>nd</sup> meeting. Mr. Schumacher discussed concerns relative to renewing the contract with the BAC. Mayor Crowell entertained additional public comment; however, none was forthcoming.

(10:08:00) At Mayor Crowell's request, everyone sang "Happy Birthday" to Sheriff Furlong.

(11:24:26) Garrett Lepire introduced himself as a member of the Western Nevada College Athletic Foundation, and provided background information with regard to the same. He discussed the possibility of a joint use agreement, between the City and WNC, for use of the WNC baseball field, and requested the Board's support.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - April 16, 2015** (8:35:14) - Mayor Crowell entertained suggested revisions and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to approve the minutes, with one typographical correction previously provided to the recording secretary. Supervisor Abowd seconded the motion. Motion carried 5-0.**

**7. POSSIBLE ACTION TO ADOPT THE AGENDA** (8:35:36) - Mayor Crowell advised that items 12(A) and (B) would be deferred to a future meeting. He entertained additional modifications and, when none were forthcoming, deemed the remainder of the agenda adopted, as published.

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**8. SPECIAL PRESENTATION OF A CERTIFICATE OF APPRECIATION TO JoANNE SKELLY FOR HER 15 YEARS OF SERVICE TO THE CARSON CITY COMMUNITY AS OUR UNIVERSITY OF NEVADA COOPERATIVE EXTENSION EDUCATOR (8:36:25)** - Mayor Crowell requested the Board members to join him at the podium, where he invited Ms. Skelly. Mayor Crowell briefly reviewed Ms. Skelly's career accomplishments and community contributions, noting that she would be missed. Supervisor Abowd thanked Ms. Skelly for her involvement in development and implementation of The Greenhouse Project. Mayor Crowell presented Ms. Skelly a Certificate of Appreciation, the language of which he read into the record. The Board members, City staff, and the citizens present applauded. (8:39:11) Ms. Skelly briefly described her retirement plans, and thanked "the people of Carson City. It's been a great, great career ..." Ms. Skelly introduced Interim Extension Educator Steve Lewis.

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**9. JUVENILE SERVICES - POSSIBLE ACTION TO APPROVE THE RECLASSIFICATION OF THE YOUTH PROGRAM COORDINATOR (COURTS GRADE T3) POSITION TO A JUVENILE PROBATION OFFICER (COURTS GRADE P1) POSITION (8:42:12)** - Mayor Crowell introduced this item. Chief Juvenile Probation Officer Ben Bianchi reviewed the agenda materials, and responded to questions of clarification. At Mayor Crowell's request, Chief Bianchi provided a status report on the Supreme Court Juvenile Justice Reform Commission. Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to approve the reclassification of the Youth Program Coordinator (Courts Grade T3) position to a Juvenile Probation Officer (Courts Grade P1) position. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Bonkowski, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**10. LIBRARY - POSSIBLE ACTION TO APPROVE THE LIBRARY BOARD OF TRUSTEES RECOMMENDATION TO REORGANIZE THE LIBRARY PERSONNEL, WHO SHALL RETAIN THEIR CURRENT ANNIVERSARY DATES, BY RECLASSIFYING A CIRCULATION AND FACILITIES MANAGER (UNCLASSIFIED) POSITION AND A PROGRAMMING AND OUTREACH MANAGER (UNCLASSIFIED) POSITION TO TWO LIBRARIAN (CCEA) POSITIONS, EFFECTIVE JUNE 12, 2015; RECLASSIFYING A LIBRARY MAINTENANCE / SHIPPING CLERK (CCEA) TO A LIBRARY ASSISTANT 3 (CCEA); AND RECLASSIFYING A LIBRARY ASSISTANT 3 (CCEA) TO A LIBRARY ASSISTANT 4 (CCEA), EFFECTIVE JULY 1, 2015 (8:49:43)** - Mayor Crowell introduced this item. Library Director Sena Loyd introduced Library Board of Trustees Member Phyllis Patton, reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the Library Board of Trustees recommendation to reorganize the library personnel, who shall retain their current anniversary dates, by reclassifying a Circulation and Facilities Manager (Unclassified) position and a Programming and Outreach Manager**

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(Unclassified) position, to two Library (CCEA) positions, effective June 12, 2015; reclassifying a Library Maintenance / Shipping Clerk 2 (CCEA) to a Library Assistant 3 (CCEA); and reclassifying a Library Assistant 3 (CCEA) to a Library Assistant 4 (CCEA), effective July 1, 2015. Supervisor Bagwell seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Bonkowski, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**11. PARKS AND RECREATION DEPARTMENT - POSSIBLE ACTION TO DIRECT STAFF TO ISSUE A CHECK IN THE AMOUNT OF \$375,000, PAYABLE TO THE BUREAU OF LAND MANAGEMENT FOR THE LAND CONVEYANCE, AS DIRECTED IN THE OMNIBUS PUBLIC LANDS MANAGEMENT ACT (8:58:08) -** Mayor Crowell introduced this item, and Parks and Recreation Department Director Roger Moellendorf reviewed the agenda materials. Open Space Administrator Ann Bollinger narrated associated slides which were displayed in the meeting room. Ms. Bollinger, Mr. Moellendorf, and Finance Department Director Nick Providenti responded to questions of clarification. Mayor Crowell entertained additional Board member questions or comments and public comments. When no further comments were forthcoming, he entertained a motion. **Supervisor Bagwell moved to direct staff to issue a check in the amount of \$375,000, payable to the Bureau of Land Management, for the land conveyance, as directed in the Omnibus Public Lands Management Act of 2009. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell thanked past and present BLM representatives and City staff for their involvement in the subject process.

**12. FIRE DEPARTMENT**

**12(A) POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO SIGN THE 2015 ANNUAL OPERATING PLAN, BETWEEN THE BUREAU OF LAND MANAGEMENT, CARSON CITY DISTRICT OFFICE (AGREEMENT NO. BLM-NV-CPFA-NV00340-2013-026) AND THE CARSON CITY FIRE DEPARTMENT -** Withdrawn

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**12(B) POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO SIGN THE 2015 ANNUAL OPERATING PLAN, BETWEEN THE UNITED STATES DEPARTMENT OF AGRICULTURE - FOREST SERVICE, HUMBOLDT-TOIYABE NATIONAL FOREST (AGREEMENT NUMBER 12-FI-11041701-019), AND THE CARSON CITY FIRE DEPARTMENT - Withdrawn.**

**13. PURCHASING AND CONTRACTS**

**13(A) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1415-158 FOR CARSON CITY JAIL PHARMACEUTICALS, IN THE AMOUNT OF \$75,000, TO DIAMOND PHARMACY SERVICES, TO BE FUNDED FROM THE PUBLIC ASSISTANCE / INMATE MEDICAL CARE ACCOUNTS FOR FY 2016, WITH AN OPTION TO RENEW FOR TWO YEARS (9:10:41) - Mayor Crowell introduced this item. Accounting Manager Sheri Russell reviewed the agenda materials, responded to questions of clarification, and discussion ensued. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor Bagwell moved to approve Contract No. 1415-158 for Carson City Jail Pharmaceuticals, in the amount of \$150,000, to Diamond Pharmacy Services, which are funded from the Public Assistance / Inmate Medical Care accounts, provided in FY 2016 and 2017, establishing the contract expiration date at June 30, 2017, with a one-year option for renewal. Supervisor Bonkowski seconded the motion. Mayor Crowell entertained discussion on the motion. Following a brief discussion, Mayor Crowell called for a vote on the pending motion.**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Bagwell, Bonkowski, Abowd, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**13(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1415-163 FOR BEVERAGE CONCESSIONS, FOR A NOT-TO-EXCEED AMOUNT OF \$125,000, TO CAPITAL BEVERAGES, INC., TO BE FUNDED FROM VARIOUS PARKS AND RECREATION DEPARTMENT ACCOUNTS FOR FY 2016, WITH A FIVE-YEAR OPTION FOR RENEWAL, SUBJECT TO NEGOTIATIONS; THESE ARE PRODUCTS SOLD AT CONCESSION STANDS DURING LEAGUE PLAY, SPORTING TOURNAMENTS, SPECIAL EVENTS, AND THE NV FAIR (9:16:53) - Mayor Crowell introduced this item, and Accounting Manager Sheri Russell reviewed the agenda materials. Ms. Russell and Parks and Recreation Department Director Roger Moellendorf responded to questions of clarification, and discussion ensued. Ms. Fralick cautioned against straying from the agenda item. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor Bonkowski moved to approve Contract No. 1415-163 for Beverage Concessions, in the amount of \$125,000, to Capital Beverages, Inc., to be funded from various Parks and Recreation Department accounts, provided for in the FY 2016 budget, as amended pursuant to the discussion at this meeting. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.**

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**14. FINANCE DEPARTMENT**

**14(A) PRESENTATION, DISCUSSION, ACCEPTANCE, AND POSSIBLE DIRECTION TO STAFF REGARDING IMPLEMENTATION OF THE ASSESSMENT OF INTERNAL CONTROLS FINAL REPORT PREPARED BY MOSS-ADAMS, LLP, AND POSSIBLE DIRECTION TO STAFF TO BRING BACK AN IMPLEMENTATION PLAN BASED ON BOARD OF SUPERVISORS DISCUSSION (9:25:13)** - Mayor Crowell introduced this item. Moss Adams, LLP Policy and Planning Director Mark Steranka introduced Kim Cook, and provided background information on this item. Ms. Cook reviewed the Final Report which was included in the agenda materials. Ms. Cook and Mr. Steranka responded to questions of clarification, and discussion ensued.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept the Assessment of Internal Controls final report, prepared by Moss-Adams, LLP, and to direct staff to bring back an implementation plan, based on Board of Supervisors discussion. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell recessed the meeting at 9:56 a.m., and reconvened at 10:07 a.m.

**14(B) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE CREATION OF A NEW TRUST FUND FOR OTHER POSTEMPLOYMENT BENEFITS (“OPEB”), AND THE APPOINTMENT OF TRUSTEES FOR THE OPEB TRUST FUND (10:09:35)** - Mayor Crowell introduced this item. Finance Department Director Nick Providenti provided background information, and reviewed the agenda materials. Mr. Providenti and Ms. Fralick responded to questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2015-R-21, a resolution authorizing the creation of a new trust fund for Other Postemployment Benefits (“OPEB”), and the appointment of trustees for the OPEB Trust Fund, with the corrections as stated on the record. Supervisor Shirk seconded the motion.**

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Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Abowd, Shirk, Bonkowski, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**14(C) POSSIBLE ACTION TO ADOPT BILL NO. 107, ON SECOND READING, AN ORDINANCE OF THE BOARD OF SUPERVISORS OF CARSON CITY, NEVADA, DESIGNATED BY THE SHORT TITLE, "2015A SEWER BOND ORDINANCE," PROVIDING FOR THE ISSUANCE OF ITS GENERAL OBLIGATION (LIMITED TAX) SEWER BOND (ADDITIONALLY SECURED BY PLEDGED REVENUES) SERIES 2015A; PROVIDING THE FORM, TERMS, AND CONDITIONS OF THE BOND; PROVIDING FOR THE LEVY AND COLLECTION OF ANNUAL GENERAL (AD VALOREM) TAXES FOR THE PAYMENT OF SUCH BOND; ADDITIONALLY SECURING ITS PAYMENT BY A PLEDGE OF REVENUES DERIVED FROM THE SANITARY SEWER SYSTEM AND DRAINAGE SYSTEM OF THE CITY (10:15:57) - Mayor Crowell introduced this item and, in response to a question, Finance Department Director Nick Providenti advised of no revisions to the proposed ordinance since introduction, on first reading. Mayor Crowell entertained public and Board member questions or comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to adopt Bill No. 107, on second reading, Ordinance No. 2015-6, an Ordinance of the Board of Supervisors of Carson City, Nevada, designated by the short title, "2015A Sewer Bond Ordinance;" providing for the issuance of its General Obligation (Limited Tax) Sewer Bond (Additionally Secured by Pledged Revenues), Series 2015A; providing the form, terms, and conditions of the bond; providing for the levy and collection of annual general (Ad Valorem) taxes for the payment of such bond; additionally securing its payment by a pledge of the revenues derived from the sanitary sewer system and drainage system of the City; and providing other matters related thereto. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**14(D) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY, AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH MAY 26, 2015, PURSUANT TO NRS 251.030 AND NRS 354.290 (10:17:11) - Mayor Crowell introduced this item, and entertained public comment and Board member questions or comments. When no questions or comments were forthcoming, he entertained a motion. **Supervisor Bagwell moved to accept the report on the condition of each fund in the treasury, and the statements of receipts and****

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expenditures, through May 26, 2015, pursuant to NRS 251.030 and NRS 354.290. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**15. PUBLIC WORKS DEPARTMENT**

**15(A) POSSIBLE ACTION TO APPROVE INTERLOCAL AGREEMENT NUMBER NM199-15-015, WITH THE NEVADA DEPARTMENT OF TRANSPORTATION (“NDOT”) THAT WILL RESULT IN THE CONSTRUCTION OF PHASE 2B-3 OF THE CARSON CITY FREEWAY (10:18:02)** - Mayor Crowell introduced this item, and Transportation Manager Patrick Pittenger reviewed the agenda materials. Mr. Pittenger responded to questions of clarification, and discussion ensued.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve Interlocal Agreement No. NM199-15-015 with the Nevada Department of Transportation that will result in the construction of Phase 2B-3 of the Carson City Freeway. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Bonkowski, Shirk, Abowd, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**15(B) POSSIBLE ACTION TO ADOPT A RESOLUTION, AND AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT TO PURCHASE, FROM FULGHUM FAMILY TRUST, DATED APRIL 13, 2004, A FOUR THOUSAND SIXTY-NINE (4,069) SQUARE-FOOT AREA OF REAL PROPERTY, FROM A PORTION OF APN 009-224-06, ALONG CLEAR CREEK AVENUE, FOR THE PURPOSES OF IMPROVING CLEAR CREEK AVENUE ROADWAY (10:35:53)** - Mayor Crowell introduced items 15(B), (C), and (D). Project Manager Robb Fellows provided an overview of all three items, and reviewed the agenda materials specific to the subject item. Mayor Crowell entertained public comment; however, none was forthcoming. In response to a question, Mr. Fellows advised that construction should begin in early July. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve the Agreement to Purchase, and adopt Resolution No. 2015-R-22, a resolution adopting and approving Carson City's Agreement to Purchase, from Fulghum Family Trust, dated April 13, 2004, a four thousand sixty-nine square foot area of real property from a portion of APN 009-224-06, along Clear Creek Avenue, for the purposes of improving Clear Creek**

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**Avenue roadway, and other matters properly related thereto. Supervisor Shirk seconded the motion.**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Bonkowski, Shirk, Abowd, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**15(C) POSSIBLE ACTION TO ADOPT A RESOLUTION AND AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT TO PURCHASE, FROM GERALD R. FULGHUM, A FOUR THOUSAND NINE HUNDRED SIXTY-NINE (4,969) SQUARE-FOOT AREA OF REAL PROPERTY, FROM A PORTION OF APN 009-238-05, ALONG CLEAR CREEK AVENUE, FOR THE PURPOSES OF IMPROVING CLEAR CREEK AVENUE ROADWAY (10:40:43) -** Mayor Crowell introduced this item, and Project Manager Robb Fellows reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve the Agreement to Purchase, and adopt Resolution No. 2015-R-23, a Resolution adopting and approving Carson City's Agreement to Purchase, from Gerald R. Fulghum, a four thousand nine hundred sixty-nine square foot area of real property, from a portion of APN 009-238-05, along Clear Creek Avenue, for the purposes of improving Clear Creek Avenue roadway, and other matters properly related thereto. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**15(D) POSSIBLE ACTION TO ADOPT A RESOLUTION AND AUTHORIZE THE MAYOR TO SIGN THE CONVEYANCE DEED, APPROVING CARSON CITY'S PURCHASE, FROM CARSON CITY TREASURER GAYLE H. ROBERTSON, TRUSTEE, A FOUR THOUSAND NINE HUNDRED SIXTY-NINE (4,969) SQUARE-FOOT AREA OF REAL PROPERTY, FROM A PORTION OF APN 009-238-10, ALONG CLEAR CREEK AVENUE, FOR THE PURPOSES OF IMPROVING CLEAR CREEK AVENUE ROADWAY (10:41:44) -** Mayor Crowell introduced this item, and Project Manager Robb Fellows reviewed the agenda materials. Mayor Crowell entertained public comment; however, none was forthcoming. Mr. Fellows and Deputy Treasurer Beth Huck responded to questions regarding the delinquent taxes. **Supervisor Bonkowski moved to approve the purchase, and adopt Resolution No. 2015-R-24, a Resolution adopting and approving Carson City's purchase from Gayle H. Robertson, Trustee, Carson City Treasurer, a four thousand nine hundred sixty-nine square foot area of real property, from a portion of APN 009-238-10, along Clear Creek Avenue, for the purposes of improving Clear Creek Avenue roadway, and other matters properly related thereto. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when

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none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**15(E) PRESENTATION TO THE BOARD OF THE LATEST CHANGES TO THE NATIONAL FLOOD INSURANCE PROGRAM INSURANCE PREMIUMS, AND SPECIAL FLOOD HAZARD MAP REVISIONS WITHIN CARSON CITY (10:44:10)** - Mayor Crowell introduced this item. Floodplain Manager Robb Fellows reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, advised of having received a telephone call from Congressman Amodei's office, inviting anyone with questions to contact his office. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, thanked Mr. Fellows for his presentation.

**16. HUMAN RESOURCES DEPARTMENT - POSSIBLE ACTION TO REVIEW AND EVALUATE THE PERFORMANCE OF CITY MANAGER NICHOLAS F. MARANO, AND TO DEFINE AND PRIORITIZE THE DESIRED OUTCOMES DEEMED NECESSARY FOR THE PROPER OPERATION OF THE CITY, AND THE ATTAINMENT OF THE BOARD OF SUPERVISORS' POLICY OBJECTIVES (10:55:19)** - Mayor Crowell introduced this item, and Human Resources Department Director Melanie Bruketta provided an overview. Mayor Crowell entertained public comment; however, none was forthcoming. Mr. Marano reviewed a list of objectives for the upcoming fiscal year. Each of the Board members commented on Mr. Marano's performance over the past year. Mr. Marano thanked the Board members for their kind words and evaluation.

Mayor Crowell entertained a motion. **Supervisor Shirk moved to accept the evaluation, provided by each Board member, of the City Manager's performance over the past year. Supervisor Bagwell seconded the motion.** Following a brief discussion, Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Jim Shirk
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Shirk, Bagwell, Abowd, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**17. BOARD OF SUPERVISORS NON-ACTION ITEMS:**

**LEGISLATIVE MATTERS (11:18:10)** - Mayor Crowell noted that the Legislative session ended Monday, June 1<sup>st</sup>.

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**FUTURE AGENDA ITEMS (11:18:20)** - Supervisor Abowd requested to agendaize discussion and possible action regarding a grant manager position. Supervisor Bagwell requested a status report on pending audits.

**STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (11:28:11)** - Mr. Marano advised of a joint meeting with the School District Board of Trustees, scheduled for Thursday, June 25<sup>th</sup>. He requested the Board members to contact him with suggested agenda items.

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

**STATUS REPORTS AND COMMENTS FROM THE BOARD MEMBERS (11:20:11)** - Supervisor Shirk discussed concerns regarding the City's website; the Board's policy on advisory boards, commissions, and committees; the status of the Animal Shelter oversight committee; a request for a presentation by the Brewery Arts Center Board; a request for a presentation on the Capitol Mall Project; and the method by which staff responses to individual Board members' questions. Supervisor Shirk announced that the Library is open on Sundays, and related details of an upcoming concert.

**STAFF COMMENTS AND STATUS REPORT**

**RECESS AND RECONVENE BOARD OF SUPERVISORS (11:28:35)** - Mayor Crowell recessed the Board of Supervisors meeting at 11:28 a.m.

**REDEVELOPMENT AUTHORITY**

**19. CALL TO ORDER AND ROLL CALL (2:00:00)** - Chairperson Karen Abowd called the Redevelopment Authority meeting to order at 2:00 p.m., noting the presence of a quorum.

**20. PUBLIC COMMENT (2:00:11)** - Chairperson Abowd entertained public comment. (2:00:27) RSVP Executive Director Susan Haas detailed RSVP activities to which redevelopment revolving funding has been allocated in the past, and requested the Redevelopment Authority's consideration to fund current requests. Chairperson Abowd entertained additional public comment; however, none was forthcoming.

**21. POSSIBLE ACTION ON APPROVAL OF MINUTES - April 16, 2015 (2:03:32)** - Chairperson Abowd entertained suggested revisions and, when none were forthcoming, a motion. **Vice Chairperson Bonkowski moved to approve the minutes, as presented. The motion was seconded and carried unanimously.**

**22. COMMUNITY DEVELOPMENT DEPARTMENT, OFFICE OF BUSINESS DEVELOPMENT**

**22(A) POSSIBLE ACTION TO PRIORITIZE AND MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE EXPENDITURE OF UP TO \$65,000 FROM THE FY 2015 - 16 REDEVELOPMENT REVOLVING FUND TO SUPPORT VARIOUS SPECIAL EVENTS IN SUPPORT OF THE REDEVELOPMENT DISTRICT (2:03:58)** - Chairperson Abowd introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials in

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conjunction with displayed slides. Mr. Plemel, Redevelopment Authority Citizens Committee Chair Ronni Hannaman, NV Fair Manager Susan Taylor, and Park Planner Vern Krahn responded to questions of clarification, and discussion ensued. In reference to earlier comments, Member Bagwell offered assurances that the Redevelopment Authority Citizens Committee reviewed and discussed the RSVP application together with all the other applications.

Chairperson Abowd entertained public comment and, when none was forthcoming, a motion. **Vice Chair Bonkowski moved to approve and recommend that the Board of Supervisors authorize the expenditure of \$26,000 from the FY 2015 - 16 Redevelopment Revolving Fund to support various arts and culture special events, as recommended by the Cultural Commission; and authorize \$35,000 to support various other special events, as recommended by the Redevelopment Authority Citizens Committee, in support of the Redevelopment District. Member Shirk seconded the motion.** Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Vice Chair Brad Bonkowski</b>
<b>SECOND:</b>	<b>Member Jim Shirk</b>
<b>AYES:</b>	<b>Vice Chair Bonkowski, Members Shirk, Bagwell, Crowell, and Chair Abowd</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

Chairperson Abowd thanked the applicants for their attendance and participation.

**22(B) POSSIBLE ACTION TO AMEND THE REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE (“RACC”) BYLAWS TO CHANGE REGULAR RACC MEETING DATES, FROM MONTHLY TO QUARTERLY (2:19:39)** - Chairperson Abowd introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials. Chairperson Abowd entertained Redevelopment Authority member questions or comments and public comments. When no questions or comments were forthcoming, Chairperson Abowd entertained a motion. **Member Crowell moved to amend the Redevelopment Authority Citizens Committee Bylaws to change regular RACC meeting dates from monthly to quarterly. The motion was seconded.** Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Member Robert Crowell</b>
<b>SECOND:</b>	<b>The motion was seconded.</b>
<b>AYES:</b>	<b>Members Crowell, Bagwell, Shirk, Vice Chair Bonkowski, and Chair Abowd</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**23. PUBLIC COMMENT (2:21:40)** - Chairperson Abowd entertained public comment; however, none was forthcoming.

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**DRAFT**

**24. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY MEETING (2:21:51)** - Chairperson Abowd adjourned the Redevelopment Authority meeting at 2:21 p.m., and returned the gavel to Mayor Crowell,

**25. RECONVENE BOARD OF SUPERVISORS (2:21:57)** - Mayor Crowell reconvened the Board of Supervisors meeting at 2:22 p.m.

**26. COMMUNITY DEVELOPMENT DEPARTMENT, OFFICE OF BUSINESS DEVELOPMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF UP TO \$65,000 FROM THE FY 2015-16 REVOLVING FUND OF THE REDEVELOPMENT AUTHORITY TO SUPPORT VARIOUS SPECIAL EVENTS IN SUPPORT OF THE REDEVELOPMENT DISTRICT AS AN EXPENSE INCIDENTAL TO CARRYING OUT THE REDEVELOPMENT PLAN (2:22:00)** - Mayor Crowell introduced this item, noting that it corresponded to Redevelopment Authority item 22(A). He incorporated, by reference, the comments and discussion relative to item 22(A), and entertained additional questions, comments, or discussion. When no further discussion was forthcoming, he entertained a motion. **Supervisor Abowd moved to adopt Resolution No. 2015-R-25, authorizing the expenditure of \$61,000 from the FY 2014 - 15 revolving fund of the Redevelopment Authority, to support various special events in support of the Redevelopment District, as an expense incidental to carrying out the Redevelopment Plan, with the funding of individual events as recommended by the Redevelopment Authority Citizens Committee and Carson City Cultural Commission. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Abowd, Shirk, Bonkowski, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**27. PUBLIC COMMENT (2:23:30)** - Mayor Crowell entertained public comment; however, none was forthcoming.

**28. ACTION TO ADJOURN (2:23:43)** - Mayor Crowell adjourned the meeting at 2:23 p.m.

The Minutes of the June 4, 2015 Carson City Board of Supervisors meeting are so approved this \_\_\_\_\_ day of July, 2015.

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ROBERT L. CROWELL, Mayor

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder