

**Carson City  
Agenda Report**

**Date Submitted:** July 6, 2014

**Agenda Date Requested:** July 16, 2015

**Time Requested:** 30 minutes

**To:** Mayor and Supervisors

**From:** Nick Marano, City Manager

**Subject Title:** For Possible Action: To appoint one member to the Carson City Visitors Bureau as a representative for the following position: Other Hotel/Motel Industry for a two year term that expires July 2017. *(Nick Marano– [nmarano@carson.org](mailto:nmarano@carson.org))*

**Staff Summary:** NRS 244A.599 provides for the Board of Supervisors to appoint five representatives to the fair and recreation board, known as the Visitors Bureau. The categories for representatives are as follows: two members to represent the hotel and motel operators in the city; one member to represent the other commercial interests in the city; one member who is a member of the Board of Supervisors; one member to represent the city-at-large. There is one position open for the Hotel/Motel Industry due to the expiration of the current member's term. A reappointment application was received from Jesse Dhami and a new application was received from Sandra Nagel.

**Type of Action Requested:** (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to appoint \_\_\_\_\_ to the Hotel/Motel Industry position on the Carson City Visitors Bureau for two year terms that expires in July 2017.

**Explanation for Recommended Board Action:** See staff summary

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS 244A.599

**Fiscal Impact:** None

**Explanation of Impact:** N/A

**Funding Source:** N/A

**Alternatives:** Re-open the position for additional applicants

**Supporting Material:** Announcement, Current Roster, Reappointment Request, Application, NRS 244A.599

**Prepared By:** Rachael Porcari, Executive Offices

**Reviewed By:** *Lick Williams* Date: 7/7/15  
(City Manager)  
*[Signature]* Date: 7/7/15  
(District Attorney)  
*[Signature]* Date: 7/7/15  
(Finance Director)

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

Title of Board, Committee or Commission: CVB

Name: DHAMI JASWINDER S  
Last First Middle Initial

Home Address: 2689 WELLINGTON S CARLSON CITY, NV  
Street City State Zip

Mailing Address (if different):  
PO Box/Street City State Zip

Occupation/Business: HOTEL DEVELOPER / OPERATOR

Contact: Work \_\_\_\_\_ Home \_\_\_\_\_  
Cell 775-790-2177 E-mail \_\_\_\_\_  
Preferred method of contact: PHONE

Are you currently an active registered voter in Carson City\*?  Yes  No  
(\*Not required for the Convention & Visitors Bureau)

**Conflict of Interest:**

- a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No
- b. Do you currently have a contract with Carson City for services and/or goods?  Yes  No
- c. Are you currently on any other Boards, Committees or Commissions?  Yes  No

**Criminal Record:** Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?  Yes  No

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer)).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Jam [Signature] \_\_\_\_\_ 6/22/15.  
Signature of Applicant Date

\*You may attach more information.

**Deliver, mail, fax or email signed and completed form to:**

Carson City Executive Offices  
201 N. Carson Street Suite 2  
Carson City, NV 89701  
(775) 887-2100 or 283-7125  
FAX (775) 887-2286  
[cceo@carson.org](mailto:cceo@carson.org)



# Carson City Application for Appointive/Volunteer Position

Title of Board, Committee or Commission and position applying for:

Convention & Visitors Bureau

## CONTACT INFORMATION

FIRST NAME

Sandra

LAST NAME

Nagel

STREET ADDRESS

1435 Northhill Drive

STREET ADDRESS LINE 2

CITY

Carson City

STATE

NV

ZIP CODE

89706

PREFERRED CONTACT PHONE NUMBER

(775) 685-4984

EMAIL ADDRESS

sgrigsby824@gmail.com

OCCUPATION/BUSINESS

Hampton Inn & Suites

PREFERRED METHOD OF CONTACT

EMAIL

Are you currently a registered voter in Carson City?  Yes  No

\*Not required if applying for Convention & Visitors Bureau

Are you currently a member on any Carson City Board, Committee or Commission?  Yes  No

If yes, please list:

Term expiration:

## Conflict of Interest:

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

Do you currently have a contract with Carson City for services/goods?  Yes  No

\*Please refer to the BCC Policies & Procedures page 5 item C for more information

If yes, please provide contract details:  
i.e. Name of contract, services provided.

RECEIVED

JUN 11 2015

CARSON CITY EXECUTIVE OFFICES

**Criminal Record:**

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

- Yes
- No

\*Please refer to the BCC Policies & Procedures page 5 item B for more information

**Education** *(note: only complete below if a degree is required for this position)*

College, Professional, Vocational or Other Schools attended

Major Subject

Degree Conferred

TMCC

Paralegal Studies

In process

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

I have been in the hospitality industry for almost seventeen years, five of which have been in Carson City. My hotel career has been mostly in large cities in Washington with the same General Manager for almost twelve years. He had always wanted his staff to be involved in the community so while serving on various boards or the Director of Chamber in different cities, he would always encourage us to go to the meetings so we can be more involved which I was always the first to volunteer to go.

List the community organizations in which you have participated and describe participation:

I was in a girl's masonic organization called Job's Daughters for about nine years. My family was involved in this for many years. This organization teaches young women how to be essential leaders. It also taught us how to serve the community by fundraising for not only our organization, but for others as well. We also conducted meetings where we discussed old/new business and voted on approval or veto of business/minutes, read and approved bills, and voted on officers after each term all with the guidance of our adult leaders. This organization has taught me so much and I am truly grateful for the experience.

List your affiliation with professional or technical societies, IF required for position:

[Empty box for listing professional or technical societies]

**Personal/Professional References - Please list three (3)**


| Name   | Address         | Telephone Number |
|--|-----------------|------------------|
| 1. Andrew Friedrich, Owner, Eagle Hospitality dba Hampton Inn & Suites | Carson City, NV | (215) 279-3036   |
| 2. Angela Lakey, previous co-worker                                    | Renton, WA      | (206) 474-7205   |
| 3. Aileen Dixon, friend  | Reno, NV        | (775) 247-1811   |

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Board, Committees and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer))

I agree

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Signature of Applicant  


Printed Name  
Sandra Nagel

Date  
06/11/2015

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**  
Carson City Executive Offices  
201 N. Carson St Suite 2  
Carson City, NV 89701  
Office: (775) 887-2100 Fax: (775) 887-2286  
cceo@carson.org



## CARSON CITY VISITORS BUREAU

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Carson City Visitors Bureau. This Board oversees all tourism matters within Carson City. Meetings are held the second Monday of every month at 4:00 p.m. at the Community Center, Sierra Room. Applicants must be willing to serve approximately six to eight hours a month.

**There is one (1) position open in the Hotel/Motel Industry category; the term will expire in July 2017.**

The Board of Supervisors will interview and appoint the qualified person to the Board. Applicants must be a representative from a Carson City Hotel/Motel/RV Park to qualify. All members will serve without compensation. The City's Boards, Committees, and Commissions Policy and Procedures can be viewed online at [www.carson.org/volunteer](http://www.carson.org/volunteer).

Volunteer applications may be obtained from and returned to the Carson City Executive Offices. *Let it be known that all applications submitted to this office will be considered public information.*

**Applications will be accepted until July 2, 2015.** Interviews for this volunteer position are tentatively planned to be held at the regularly scheduled Board of Supervisors meeting on Thursday, **July 16, 2015.**

Thank you for your interest in assisting Carson City.

### CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2

Carson City, Nevada 89701

(775) 887-2100 FAX 887-2286

E-Mail: [rporcari@carson.org](mailto:rporcari@carson.org)

Web Page: <http://www.carson.org/volunteer>

AN EQUAL OPPORTUNITY EMPLOYER

**NRS 244A.599 County fair and recreation boards: Creation; number, appointment and terms of members in county whose population is less than 100,000.**

1. Whenever the board of county commissioners of any county or the Board of Supervisors of Carson City desires the powers granted in [NRS 244A.597](#) to [244A.655](#), inclusive, to be exercised, it shall, by resolution, determine that the interest of the county and the public interest, necessity or desirability require the exercise of those powers and the creation of a county fair and recreation board therefor, pursuant to the provisions of [NRS 244A.597](#) to [244A.655](#), inclusive. After approval of the resolution, the county or city clerk shall:

(a) Cause a copy of the resolution to be published promptly once in a newspaper published in and of general circulation in the county or city; and

(b) In the case of a county, cause a certified copy of the resolution to be mailed by registered or certified mail to the mayor or other chief executive officer of each incorporated city within the county.

2. In counties whose population is 100,000 or more, the county fair and recreation board must be selected as provided in [NRS 244A.601](#) or [244A.603](#).

3. In counties whose population is less than 100,000, and in which there are more than two incorporated cities, each incorporated city, except an incorporated city which is the county seat, must be represented by one member and any incorporated city which is the county seat must be represented by four members. Within 30 days after the day of publication of the resolution or the day on which the last of the copies of the resolution was mailed, whichever day is later, the mayor or other chief executive officer shall, with the approval of the legislative body of the city, appoint a member or members of the city council or board of trustees to serve on the board for the remainder of his, her or their terms of office. The clerk or secretary of the city shall promptly certify the appointment by registered or certified mail to the county clerk.

4. In counties whose population is less than 100,000, and in which there are only two incorporated cities, each incorporated city must be represented by one member who must be appointed and certified as provided in subsection 3, and the board of county commissioners shall appoint four representatives as follows:

(a) Two members to represent the hotel or motel operators in the county.

(b) One member to represent the other commercial interests in the county.

(c) One member to represent the county at large.

5. In counties whose population is less than 100,000, and in which there are fewer than two incorporated cities, any incorporated city which is the county seat must be represented by one member, who must be appointed and certified as provided in subsection 3, and the board of county commissioners shall appoint three representatives as follows:

(a) One member to represent the motel operators in the county.

(b) One member to represent the hotel operators in the county.

(c) One member to represent the other commercial interests in the county.

6. In all counties whose population is less than 100,000, one member of the board of county commissioners must be appointed by the county commissioners to serve on the board for the remainder of his or her term of office.

7. In all counties whose population is less than 100,000, and in which there is no incorporated city, the board of county commissioners shall appoint one member to represent the county at large.

8. In Carson City the Board of Supervisors shall appoint five representatives to the fair and recreation board established as provided in subsection 1 as follows:

(a) Two members to represent the hotel and motel operators in the city.

(b) One member to represent the other commercial interests in the city.

(c) One member who is a member of the Board of Supervisors.

(d) One member to represent the city at large.

9. Members who are not elected officials shall serve for 2-year terms.

10. The terms of all elected officials are coterminous with their terms of office. Any such member may succeed himself or herself.

[2:383:1955]—(NRS A 1961, 300, 453; 1963, 100, 791; 1965, 10; 1967, 1377; 1969, 95, 322, 1535; 1971, 337; 1977, 819; 1979, 515; 1991, 60; [2001, 484](#); [2003, 2263](#))



**NRS 244A.605 Vacancies; reorganization of board.**

1. Whenever a vacancy occurs among the members of any county fair and recreation board by reason of resignation, death, expiration of a member's elected term of office, an increase in population, or otherwise, the vacancy must be filled by the board of county commissioners, in case of county members, and by the chief executive with the approval of the legislative body of the city, in case of city members.

2. Except as otherwise provided in subsection 3, during January of each odd-numbered year, each county fair and recreation board in this State shall reorganize by electing the officers designated in subsection 1 of [NRS 244A.611](#).

3. During July of each even-numbered year, each county fair and recreation board in any county whose population is 100,000 or more, but less than 400,000, shall reorganize by electing the officers designated in subsection 1 of [NRS 244A.611](#).

4. The officers elected pursuant to subsections 2 and 3 hold office for the ensuing biennium, or until their successors are elected and qualified. Any vacancy among such officers occurring between biennial elections must be filled by the county fair and recreation board to serve out the unexpired term of his or her predecessor.

[3:383:1955]—(NRS A 1957, 365; 1987, 943; 1989, 1904)

CONVENTION & VISITORS BUREAU

| <u>MEMBER</u>   | <u>APPOINTMENT</u>                   | <u>TERM EXPIRES</u> |
|---|--------------------------------------|---------------------|
| <b><u>Other Commercial Interests</u></b>  |                                      |                     |
| Renee Plain<br>1641 Sonoma St<br>Carson City, NV 89701<br>443-6660 (c)<br>renee@inplainsightllc.com   | Initial Appt. 07/2014                | 07/2016             |
| <b><u>BOS</u></b>   |                                      |                     |
| Karen Abowd<br>201 N Carson St. Ste. 2<br>Carson City, NV 89701<br>283-7582 (w) 882-6424 (h) 232-8626 (c)<br><a href="mailto:kabowd@carson.org">kabowd@carson.org</a>   | Initial Appt. 01/13<br>Reappt: 01/15 | 12/2018             |
| <b><u>Hotel/Motel</u></b>   |                                      |                     |
| Jaswinder Dhama<br>2689 Wellington S.<br>Carson City, NV 89703<br>283-4055 (w) 790-2177 (c)<br><a href="mailto:jas.dhama2@gmail.com">jas.dhama2@gmail.com</a><br><a href="mailto:renoairporthotel@yahoo.com">renoairporthotel@yahoo.com</a> | Initial Appt. 08/11<br>Reappt: 07/13 | 07/2015             |
| Jonathan Boulware (Chair, elected 01/2013)<br>2171 E. William St.<br>Carson City, NV 89701<br>671-3410 (w) 626-7699 (h) 702-300-0954 (c)<br><a href="mailto:jboulware@gdwgaming.com">jboulware@gdwgaming.com</a>                            | Initial Appt. 07/12<br>Reappt: 07/14 | 07/2016             |
| <b><u>Citizen-at-Large</u></b>  |                                      |                     |
| Stan Jones<br>PO Box 2471<br>Carson City, NV 89702<br>883-6233 (w) 883-7964 (h) 342-8372 (c)  | Initial Appt. 07/12<br>Reappt: 07/14 | 07/2016             |

**AUTHORITY:** Per NRS 244A.599, section 8 the BOS appoints five representatives to the CCCVB as follows:

1. Two members to represent the hoteland motel operators in the city.
2. One member to represent the other commercial interests in the city.
3. One member who is a member of the BOS.
4. One member to represent the city at large.

Each member serves a 2-year term (reappointment OK). Per NRS 244A.500, the BOS representative's term is coterminous with the term of office.

*Continued next page ...*

**MEETINGS:** Every second Monday of each month starting at 4:00 pm. Meetings are held in the Sierra Room.

**PURPOSE:** (See NRS 244A.597 for exact powers) To establish Carson City as a destination in order to draw more visitors and increase their length and frequency of stay. In addition, to enhance revenues to provide funding and facilities for local recreation.

**Liaison:** Joel Dunn, Executive Director 687-7410 [jdunn@visitcarsoncity.com](mailto:jdunn@visitcarsoncity.com)

**Attorney Assignment:** Charlie Cockerill, Attorney 8844300 [nevadalaborlaw@aol.com](mailto:nevadalaborlaw@aol.com)

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