

**City of Carson City  
Agenda Report**

**Date Submitted:** 7-2-2015

**Agenda Date Requested:** 7-16-2015

**Time Requested:** 15 min

**To:** Mayor and Supervisors  
**From:** Fire Department

**Subject Title:** For Possible Action: to authorize the Mayor to adopt and sign a Resolution allowing for Portal to Portal reimbursement from Cal OES, California Office of Emergency Services for personnel costs for response to fires in California. (Robert Schreihans).

**Staff Summary:** This Resolution will allow Cal OES to reimburse Carson City Fire Department for Wildfire response using Portal to Portal criteria, as opposed to paying fire crews for only hours worked on the fire. This will afford an increase in our reimbursement back to the city post fire response.

**Type of Action Requested:** (check one)  
 Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to authorize the Mayor to adopt and sign a Resolution allowing for Portal to Portal reimbursement from Cal OES, California Office of Emergency Services for personnel costs for response to fires in California.

**Explanation for Recommended Board Action:** By signing this Resolution Carson City will receive Portal to Portal reimbursement for personnel on a California- Cal OES wildfire response in accordance with the current Associations contract. Without a signed Resolution we will be reimbursed only for hours worked on the fire and not any travel time.

**Applicable Statute, Code, Policy, Rule or Regulation:**

**Fiscal Impact:** Undetermined – based upon number of fires that we respond to for Cal OES.

**Explanation of Impact:** It is not possible to determine the fiscal impact. The impact will be based upon the number of fires we respond to under Cal OES requests and reimbursement received.

**Funding Source:** N/A

**Supporting Material:** Resolution, California Fire Assistance Agreement deadlines document.

**Prepared By:** Thomas M Tarulli for Robert F. Schreihans, Fire Chief

Reviewed By: *Paul K. Schuel*  
(Fire Chief)  
*Luck Williams*  
(City Manager)  
*[Signature]*  
(District Attorney)  
*Timothy B. Smith*  
(Finance Director)

Date: 7-7-15

Date: 7/7/15

Date: 7/7/15

Date: 7/7/15

**Board Action Taken:**

Motion: \_\_\_\_\_

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Aye/Nay  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

RESOLUTION NO.: \_\_\_\_\_

A RESOLUTION OF THE CARSON CITY FIRE DEPARTMENT IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT IN CALIFORNIA.

WHEREAS, the Carson City Fire Department is a public agency located in Carson City, State of Nevada; and

WHEREAS, it is the Carson City Fire Department's desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the Carson City Fire Department has in its employ, Fire Department response personnel including: Fire Chief, Deputy Chief, Battalion Chief, Fire Captain, Firefighter/Paramedic, Firefighter/EMT, Driver Operator; and

WHEREAS, the Carson City Fire Department will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the Carson City Fire Department will compensate its employees overtime in accordance with their current Association Contract's while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

NOW, THEREFORE, be it hereby resolved by the City of Carson City that:

1. Personnel shall be compensated according to the current Association Contract's, Personnel Rules and Regulations, and/or other directive that identifies personnel compensation in the workplace.
2. In the event a personnel classification does not have an assigned compensation rate, a "Base Rate" as set forth in an organizational policy, administrative directive or similar document will to compensate such personnel.
3. The Carson City Fire Department will maintain a current salary survey or acknowledgement of acceptance of the "base rate" on file with the California Governor's Office of Emergency Services, Fire Rescue Division.
4. Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.

5. Fire Department response personnel include: Fire Chief, Deputy Chief, Battalion Chief, Fire Captain, Firefighter/Paramedic, Firefighter/EMT and Driver Operator.

Upon motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, the foregoing Resolution was passed and adopted this \_\_\_\_\_ day of June, 2015, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

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ROBERT L. CROWELL, Mayor

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder