

CARSON CITY BOARD OF HEALTH
Minutes of the May 21, 2015 Meeting
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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, May 21, 2015, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Susan Pintar
Vice Chairperson Robert Crowell
Member Karen Abowd
Member Brad Bonkowski
Member Ken Furlong
Member Lori Bagwell
Member Jim Shirk

STAFF: Nick Marano, City Manager
Susan Merriwether, Clerk - Recorder
Adriana Fralick, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

16. CALL TO ORDER AND ROLL CALL (9:52:13) - Chairperson Susan Pintar called the Board of Health to order at 9:52 a.m. Ms. Merriwether called the roll; a quorum was present.

17. PUBLIC COMMENT (9:52:58) - Chairperson Pintar entertained public comment; however, none was forthcoming.

18. POSSIBLE ACTION ON APPROVAL OF MINUTES - April 2, 2015 (9:53:08) - Chairperson Pintar entertained a motion. **Member Abowd moved to approve the minutes, as presented. Vice Chairperson Crowell seconded the motion. Motion carried 7-0.**

19. HEALTH AND HUMAN SERVICES DEPARTMENT

19(A) PRESENTATION OF A PROCLAMATION FOR BIKE MONTH, MAY 2015 (9:53:53) - Chairperson Pintar introduced this item, and invited Health and Human Services Department Director Nicki Aaker to the podium. Vice Chairperson Crowell read into the record the language of the Proclamation, copies of which were included in the agenda materials and the original of which was presented to Ms. Aaker. The board members, City staff, and citizens present applauded. Ms. Aaker accepted the Proclamation on behalf of Safe Routes to Schools Coordinator Cortney Bloomer, and extended Ms. Bloomer's thanks to the Board for its support and participation. "Carson City's moving in a positive direction in regards to bikes. A large number of community members are interested in biking events ..."

19(B) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE HEALTH OFFICER'S REPORT CONCERNING ACTIVITIES IN WHICH THE HEALTH OFFICER IS ENGAGED, BOTH INSIDE AND OUTSIDE CARSON CITY HEALTH AND HUMAN SERVICES (10:10:03) - Chairperson Pintar introduced this item, and reviewed informational materials which she had made available at the back of the meeting room. She reviewed the Health Officer's report, and entertained a motion. **Vice Chairperson Crowell moved to accept the Health Officer's report, and give direction to staff on Carson City Health and Human Services Department**

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activities. Member Abowd seconded the motion. Chairperson Pintar called for a vote on the pending motion.

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| RESULT: | Approved [7 - 0] |
| MOVER: | Vice Chair Robert Crowell |
| SECOND: | Member Karen Abowd |
| AYES: | Vice Chair Crowell, Members Abowd, Bonkowski, Bagwell, Furlong, Shirk, and Chair Pintar |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

19(C) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES ACTIVITIES (10:16:04) - Chairperson Pintar introduced this item. Health and Human Services Department Director Nicki Aaker narrated a PowerPoint presentation, which was displayed in the meeting room and copies of which were included in the agenda materials. Ms. Aaker, Chairperson Pintar, and various Health and Human Services Department staff responded to questions of clarification, and discussion ensued. Chairperson Pintar entertained public comment and, when none was forthcoming, a motion. **Member Abowd moved to accept the Director's report, and give direction to staff on Carson City Health and Human Services Department activities. Member Bagwell seconded the motion.**

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| RESULT: | Approved [7 - 0] |
| MOVER: | Member Karen Abowd |
| SECOND: | Member Lori Bagwell |
| AYES: | Members Abowd, Bagwell, Bonkowski, Furlong, Shirk, Vice Chair Crowell, Chair Pintar |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

19(D) DISCUSSION AND POSSIBLE ACTION TO DIRECT STAFF FROM THE BOARD OF HEALTH RESOURCE STEWARDSHIP ADVISORY GROUP CONCERNING CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT CURRENT AND FUTURE PROGRAMS AND FUNDING (10:48:05) - Chairperson Pintar introduced this item, and entertained public comment. (10:48:35) Autumn Funerals and Cremations Owner / Operator John Lawrence requested to be a part of any discussion relative to bidding indigent burial / cremation services.

Chairperson Pintar entertained additional public comment and, when none was forthcoming, offered Mr. Lawrence a copy of, and reviewed, the report included in the agenda materials. Member Bonkowski provided an overview of the Resource Stewardship Advisory Group process relative to current and future programs, and the report included in the agenda materials. He thanked Ms. Aaker and Dr. Pintar for shepherding the process. Member Shirk discussed the importance of “better facilitat[ing] our community with the health resources that we ... don't have now, we may not have in the future.” He commended the efforts of Ms. Aaker, Dr. Pintar, and Health and Human Services Department staff relative to grant-funded programs. Ms. Aaker and Dr. Pintar responded to questions of clarification. Dr. Pintar emphasized that suggestions were included in the report, and discussion ensued.

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Chairperson Pintar entertained public comment. (10:57:13) Mr. Lawrence suggested considering the means testing relative to indigent burials and cremations. He explained the rotation method by which indigent burials and cremations are currently done in Carson City, and discussed concerns regarding the possibility of the service being submitted to the bid process. Ms. Aaker and Mr. Lawrence responded to questions of clarification, and discussion ensued.

Ms. Aaker, Chairperson Pintar, and various Health and Human Services Department staff responded to additional questions of clarification, and additional discussion took place regarding the recommendations included in the agenda materials. Chairperson Pintar entertained additional public and board member questions or comments and, when none were forthcoming, a motion. **Member Bagwell moved to accept the recommendations of the Board of Health Resource Stewardship Advisory Group, with the exclusion of item 2(a). Member Abowd seconded the motion.** Chairperson Pintar entertained discussion on the motion. Vice Chairperson Crowell advised of the intent to vote in favor of the motion, and discussed the importance of the Resource Stewardship Advisory Group's recommendations. Chairperson Pintar entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

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| RESULT: | Approved [7 - 0] |
| MOVER: | Member Lori Bagwell |
| SECOND: | Member Karen Abowd |
| AYES: | Members Bagwell, Abowd, Bonkowski, Furlong, Shirk, Vice Chair Crowell, Chair Pintar |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

19(E) PRESENTATION AND DISCUSSION OF CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT'S ACCREDITATION DOCUMENT SUBMISSION, AND DESCRIPTION OF A PLAN FOR EDUCATION TO BE CONDUCTED FOR THE BOARD OF HEALTH (9:56:52) - Chairperson Pintar introduced this item. Accreditation Coordinator and Public Health Program Specialist Valerie Cauhape provided background information, reviewed the agenda materials, and responded to questions of clarification. Chairperson Pintar acknowledged the work of the various Health and Human Services Department staff persons involved in the subject process, whom she invited to the podium. Member Crowell presented Certificates of Appreciation to each of them, and the board members, City staff, and citizens present applauded. Member Crowell also presented a Certificate of Appreciation to Chairperson Pintar for "shepherding the process ..." Health and Human Services Department Director Nicki Aaker thanked the Board of Health for their support.

19(F) PRESENTATION AND DISCUSSION OF HUMAN SERVICES DIVISION HOUSING PROGRAMS AND STANDARDS (11:14:03) - Chairperson Pintar introduced this item. Human Services Manager Mary Jane Ostrander narrated a PowerPoint presentation which was displayed in the meeting room and copies of which were included in the agenda materials. Member Bagwell commended Ms. Ostrander on the triage process which avoids duplication of services. Member Abowd commended Ms. Ostrander's coordination efforts. Ms. Ostrander responded to questions of clarification, and discussion ensued. Chairperson Pintar entertained public comment and, when none was forthcoming, thanked Ms. Ostrander for her presentation.

20. PUBLIC COMMENT (11:36:20) - Chairperson Pintar entertained public comment; however, none was forthcoming.

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21. ACTION TO ADJOURN BOARD OF HEALTH (11:36:22) - Chairperson Pintar adjourned the Board of Health meeting at 11:36 a.m.

The Minutes of the May 21, 2015 Carson City Board of Health meeting are so approved this 16th day of July, 2015.

SUSAN PINTAR, M.D., Chair

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder