

**City of Carson City
Agenda Report**

Date Submitted: September 9, 2015

Agenda Date Requested: September 17, 2015

Time Requested: 30 minutes

To: Mayor and Board of Supervisors

From: Eric Von Schimmelmann, Interim Information Technology Director

Subject Title: Approve an extension of the contract between Carson City and the Brewery Arts Center (BAC) to provide public, educational and government access programming for the period of October 1 through December 31, 2015 as a transition period for the Carson City Information Technology Department (CCIT) to establish policies and procedures to provide these services no later than January 1, 2016. (*Eric Von Schimmelmann, evonschimmelmann@carson.org*)

Staff Summary: The CCIT has recently reviewed the current contract and level of service with the BAC and has determined it would be in the best interest of the City to provide these services internally, with greater control and at far lower cost. During this interim period, the CCIT will be responsible for managing and maintaining the current services provided through this contract with the BAC.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify):

Does this Action Require a Business Impact Statement:

Yes No

Recommended Board Action: I move to approve an extension of the contract between Carson City and the Brewery Arts Center (BAC) to provide public, educational and government access programming for the period of October 1 through December 31, 2015 as a transition period for the Carson City Information Technology Department (CCIT) to establish policies and procedures to provide these services no later than January 1, 2016.

Explanation for Recommended Board Action: CCIT was directed to review the current contract with the BAC and found that the City has had limited control over the services that were provided by the BAC. As a result of a Kaizen Event, the City will soon automate the Board Meetings Process, to include video streaming and archiving.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: A net savings of \$15,000 in the current fiscal year; a net savings of \$60,000 in subsequent years.

Explanation of Impact: The current BAC contract is \$140,000 per year. The BAC will be paid for their services through December 31, 2015 at a prorated rate of \$70,000. Of the remaining \$70,000 this fiscal year, \$55,000 will be transferred to the CCIT and \$15,000 will be returned to Fund Balance.

Supporting Material:

Prepared By: Eric Von Schimmelmann, Interim Information Technology Director

Reviewed By: EVonSch
(Department Director)

Date: 9/9/15

Lick Lymano
(City Manager)

Date: 9/9/15

Nancy Paulson
(Finance Director)

Date: 9/9/15

[Signature]
(District Attorney)

Date: 9/9/15

Board Action Taken:

Motion(s): _____ 1) _____

Aye/Nays

2) _____

(Vote Recorded By)