

**City of Carson City
Agenda Report**

Date Submitted: September 4, 2015

Agenda Date Requested: September 17, 2015

Time Requested: 5 minutes

To: Mayor and Supervisors

From: Purchasing and Contracts

Subject Title: For possible action: To approve Purchase Order #. 2016-8807 for the purchase of roofing supplies from Garland/DBS, Inc. through Joinder Contract 1516-038 with US Communities, a National Cooperative Purchasing Program for a total amount \$93,091.07 with a 10% contingency amount of \$9,309.11 for a total not to exceed amount of \$102,400.18 to be funded from Capital Projects as provided for in the FY 2015/2016 budget. (Laura Tadman, LTadman@Carson.org)

Staff Summary: Several City buildings have damaged areas on the roof and need to be repaired. Garland/DBS's White Knight Plus product will be used to coat the flat section of the Health Department Building; the booking/administration and male jail section of the Public Safety Complex; and around the mechanical system area on the Senior Center Building. White Knight Plus has a 15 year warranty for less than half the cost for a 20 year roof replacement. Purchase Order # 2016-8807 is utilizing US Communities' Master Intergovernmental Cooperative Purchasing Agreement #145903 with Cobb County, Georgia and Garland/DBS Inc. This contract currently will expire on December 31, 2017. A licensed contractor will apply the product. Sales tax is being paid pursuant to NRS 338, as amended by AB 332 from the 2015 Legislative Session that prohibits the purchase of materials that are turned over for installation by a contractor without the payment of sales/use tax.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to approve Purchase Order #. 2016-8807 for Roofing Supplies Joinder Contract No. 1516-038 for an amount of \$93,091.07 with a 10% contingency amount of \$9,309.11 for a total not to exceed amount of \$102,400.18.

Explanation for Recommended Board Action: Staff is requesting Board of Supervisors to approve Purchase Order.

NRS 332.195 Joinder or mutual use of contracts by governmental entities.

1. A governing body or its authorized representative and the State of Nevada may join or use the contracts of local governments located within or outside this State with the authorization of the contracting vendor. The originally contracting local government is not liable for the obligations of the governmental entity which joins or uses the contract.

2. A governing body or its authorized representative may join or use the contracts of the State of Nevada or another state with the authorization of the contracting vendor. The State of Nevada or other state is not liable for the obligations of the local government which joins or uses the contract.

(Added to NRS by 1975, 1539; A 1985, 357; 1999, 1686; 2001, 1320; 2003, 2263; 2005, 2556)

Applicable Statute, Code, Policy, Rule or Regulation: NRS 332.195

Fiscal Impact: \$102,400.18.

Explanation of Impact: If approved Capital Projects will be reduced by \$102,400.18.

Funding Source: A total of \$188,500 for multi-year roof replacement/restorations/repairs was approved by the Board of Supervisors on May 7, 2015 as part of the FY 16 Capital Improvement Program. Capital Projects Fund/Roof Replacement –various facilities, Account 210-0000-419.65.20 which has a current budget of \$93,500.00 and Extraordinary Maintenance Fund/Roof Replacement –various facilities Account 340-0000-419.65.20 which has a current budget of \$95,000 for FY 2015/2016. The entire budget from Account 210-0000-419.65.20 will be used and the remaining \$8,900.18 will be used from Account 340-0000-419.65.20.

Supporting Material: Purchase Order # 2016-8807, Garland/DBS Inc., Price Quote and US Communitites' Master Intergovernmental Cooperative Purchasing Agreement.

Prepared By: Laura Tadman, Purchasing and Contracts Administrator, Purchasing and Contracts Department

Reviewed By: Nancy Paulson Date: 9/8/15
(Finance Director)
Lick Adams Date: 9/8/15
(City Manager)
[Signature] Date: 9/8/15
(District Attorney)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____ _____

(Vote Recorded By)

CONTRACT FOR JOINDER CONTRACT
Contract No. 1516-038
Titled: Roofing Repair Supplies

CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting of September 17, 2015 approved the acceptance of **CONTRACT No. 1516-038**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to set his hand to this document and record his signature for the execution of this contract in accordance with the action taken.

CARSON CITY, NEVADA

ROBERT L. CROWELL, MAYOR

DATED this 17th day of September, 2015.

ATTEST:

SUSAN MERRIWETHER, CLERK-RECORDER

DATED this 17th day of September, 2015.



PURCHASE ORDER
 CITY OF CARSON CITY
 PURCHASING & CONTRACTS
 201 NORTH CARSON ST # 3
 CARSON CITY, NV 89701

**PURCHASE
 ORDER NO.
 008807**

DATE: 8/25/2015

VENDOR PHONE: (216)430-3533
VENDOR FAX: () -
VENDOR #: 2665067
VENDOR ADDRESS: GARLAND/DBS INC
 3800 EAST 91ST ST
 CLEVELAND, OH 44105-2197

SHIP TO: FACILITIES DIVISION
 3303 BUTTI WAY BLDG #9
 CARSON CITY, NV 89701

Our P.O. # MUST Appear on ALL Invoices, Packages and Correspondence

DELIVER BY		REQUISITION #	REQUISITION DATE	CONFIRMED BY	
10/29/2015		0000009423	08/24/2015		
FOB		ACCOUNT NUMBER		AUTHORIZED BY	
		21000004196520		LAURA TADMAN	
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE		UNIT COST	EXTENDED COST

1		ROOF REPAIRS/ COATING		
	93,091.07 /			
	EA		1.0000	93,091.07

RReed 8-25-15

TOTAL PURCHASE AMOUNT	\$93,091.07
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Send Original and One Copy of Invoice to:
FACILITIES DIVISION
3303 BUTTI WAY BLDG #9
CARSON CITY, NV 89701

AUTHORIZED SIGNATURE _____

GARLAND/DBS INC
3800 E 91ST STREET

44105 CLEVELAND
OH
Tel.
Fax

CARSON CITY
3303 BUTTI WAY
BUILDING 9
89701 CARSON CITY
NV
United States of America

ORDER ACKNOWLEDGEMENT OF RECEIPT

Journal no.	Date	Customer
SO0129171	8/19/2015	400876

Reference

CARSON CITY
3303 BUTTI WAY
BUILDING 9
89701 CARSON CITY
NV
United States of America

Transport method
Carrier

Product	Delivery date	Quantity	West C Discou	Fee	Net Price Ex Tax	Net Amount Ex	Tax
4876 Grip Polyester® Soft	8/19/2015	2 RL	0.00	1.00	0.00	277.0000	554.00 0.00
4876-6 Grip Polyester® Soft 6"	8/19/2015	3 RL	0.00	1.00	0.00	90.0000	270.00 0.00
7618-5 All-Knight® Primer*	8/19/2015	4 EA	0.00	1.00	0.00	318.0000	1 272.00 0.00
7828-5-U White-Knight® Plus	8/19/2015	60 EA	0.00	1.00	0.00	556.0000	33 360.00 0.00
7837-5-U White-Knight® Plus Base C	8/19/2015	60 EA	0.00	1.00	0.00	570.0000	34 200.00 0.00
2130-TRUWHITE Tuff-Stuff MS True White	8/19/2015	20 EA	0.00	1.00	0.00	14.0000	280.00 0.00
7612-5 Garla-Prime™	8/19/2015	8 EA	0.00	1.00	0.00	109.0000	872.00 0.00
7110-5 Flashing Bond®	8/19/2015	4 EA	0.00	1.00	0.00	99.0000	396.00 0.00
7342-5 WeatherScreen™	8/19/2015	80 EA	0.00	1.00	0.00	106.0000	8 480.00 0.00
4382 StressPly® IV Mineral	8/19/2015	12 RL	0.00	1.00	0.00	274.0000	3 288.00 0.00
4876 Grip Polyester® Soft	8/19/2015	1 RL	0.00	1.00	0.00	277.0000	277.00 0.00
7828-5-U White-Knight® Plus	8/19/2015	4 EA	0.00	1.00	0.00	556.0000	2 224.00 0.00

Payment condition

See general sales conditions

Discount for early payment (monthly rate): 1.50%

with a capital of 0,00 SIC

Total Ex Tax 84 618.27 USD
Total Tax Inc 84 618.27

freight
tax
Total - 1777.15
6,695.65
\$ 93,091.07



THE GARLAND COMPANY, INC.

HIGH PERFORMANCE ROOFING AND MAINTENANCE SOLUTIONS

3800 EAST 91ST. STREET • CLEVELAND, OHIO 44105-2197

PHONE: (216) 641-7500 • FAX: (216) 641-0633

NATIONWIDE: 1-800-321-9336

www.garlandco.com

Carson City

White Knight Plus is a highly reflective, single component aliphatic urethane, liquid water proof membrane designed to maintain, restore and upgrade the performance of existing modified bitumen roof system. White Knight Plus will effectively extend the life of the existing roof system and allow reasonable time to budget for replacement at a fraction of the cost of a new roof. Garland Industries will provide a 15 years leak tight warranty after the application of the White Knight Plus water proof system. This high performance aliphatic urethane coating protects the existing roof from harmful effects of UV, greatly reducing thermal shock; it is also formulated to provide superior chemical resistance to many oils, acids and other contaminants. The ease of application makes White Knight Plus extremely fast and simple to install, the most cost effective way for Carson City to install a water proof coating and greatly extending the life of a roof. Thru the US Communities purchasing contract, Carson City is able to purchase the material directly from Garland/DBD Industries at a discount, saving the City from roofing contractor mark-up, which is approximately 20%-25% on material.

An example of the cost savings that Carson City was able to receive is the Carson City Community Center, Bob Keith obtained quotes from local contractors to re-roof the building and low quote was 550K for a 20 year new roof. Bob Keith went thru US Communities and Garland/DBS, he had installed by local contractor the White Knight Plus urethane restoration coating system with a 15 year warranty for 245K, this is over a 50% savings.

Sincerely

Tim Samaniego
Territory Manager



MASTER AGREEMENT

(CONTRACT)

Reference No. 14905

Scanned Date: _____

PAGE 1 OF 1 DATE: _____

MASTER AGREEMENT

OWNER: COBB COUNTY BOARD OF COMMISSIONERS

100 CHEROKEE STREET

MARIETTA, GA 30060

CONTRACTOR: GARLAND/DBS, INC.

3800 EAST 91ST STREET, CLEVELAND

OHIO 44105

WORK: ROOFING SUPPLIES AND SERVICES, WATERPROOFING AND RELATED PRODUCTS AND SERVICES: The undersigned parties understand and agree to comply with and be bound by the entire contents of Sealed Bid # 14-5903 : ROOFING SUPPLIES AND SERVICES, WATERPROOFING AND RELATED PRODUCTS AND SERVICES PROJECT MANUAL (aka, the Contractor's Bid Proposal submitted March 27,2014) which is incorporated here in by reference. Contractor understands and agrees that the bonds and insurance required by the Project Manual are to be kept current at all times through the length of each term and for 90 Days following completion of each term. Bonds and insurance must be renewed and presented to the owner at the time of each renewal term if Owner chooses to renew. Bonds and insurance shall be written by a firm acceptable to the Owner as specified in the Project Manual.

TERM: January 1, 2015 to December 31, 2017, with full renewal options per the Project Manual. Owner shall exercise renewal options by issuance and delivery to Contractor of a written notice to renew this Agreement.

PROJECT: ROOFING SUPPLIES AND SERVICES, WATERPROOFING AND RELATED PRODUCTS AND SERVICES in accordance with the Project Manual.

PRICE: Price as stated for all schedules included in the Project Manual.

BILLING: All original invoices shall be submitted directly to the Cobb County Finance Department. Invoices shall bill only for Work completed during the period covered by the invoice and shall clearly identify such work in accordance with invoicing guidelines in the Project Manual.

IN WITNESS WHEREOF, this Agreement has been executed by Owner and accepted by Contractor to be effective as of the date first above written.



Cobb County Board of Commissioners

Cobb County... Expect the Best!

Garland /DBS, Inc.

100 Cherokee Street

East 91st Street

Marietta, GA 30060

Cleveland, Ohio 44195

Tim Lee, Chairman

DAVID SOKOL, PRESIDENT

Date: 9/22/2014

Date: 08/28/2014

FEDERAL TAX ID NUMBER: 27-0288466

APPROVED AS TO FORM

COUNTY ATTORNEY'S OFFICE

APPROVED PER MINUTES OF COBB COUNTY BOARD OF COMMISSIONERS

7/22/2014

CONTRACT AMENDMENT
Sealed Bid # 14-5903

Date of Amendment: August 4, 2015

Owner: Cobb County Board of Commissioners. Cobb County, Georgia
Contractor: Garland/DBS, Inc.
Project: Roofing Supplies and Services, Waterproofing and Related Products and Services

Current Contract Term: January 1, 2014 to December 31, 2017

This action amends the current contract dated September 22, 2014, for Sealed Bid # 14-5903. It is valid when signed by both the Owner and Contractor. The signature of the Contractor indicates his agreement herewith, including any adjustments in the contract pricing, contract term, or contract scope. This price and payment constitutes full compensation for all costs in connection with and incidental to items and services specified in the Contract.

Item # 1: Approval of Price Increase

This amendment serves as confirmation that Cobb County Government has approved an average price increase of 1.3% on the total product line for materials listed under Garland/DBS, Inc.'s Manufacturer's Price Lists. This increase will be retroactive to May 1, 2015.

Prices for roofing supplies and services, waterproofing, and related products and services (Attachment B) currently posted on the U.S. Communities website will remain unchanged. Barring any unforeseen changes in market conditions, all prices will remain firm through December 31, 2016.

ACCEPTED - The above listed terms and conditions of this Amendment are satisfactory and are hereby accepted.

OWNER

Cobb County Board of Commissioners
100 Cherokee Street
Marietta, Georgia 30090

Signed: *Joe Tommie*

Title: *Purchasing Director*

Date: *08/06/2015*

CONTRACTOR

Garland/DBS, Inc.
3800 East 91th Street
Cleveland, Ohio 44105

Signed: *Frank Pericantze*

Title: *FRANK PERICANTZE* ^{AUTHORIZED} *CONTROLLER + SIGNER*

Date: *08/05/15*

CONTRACT AMENDMENT
Sealed Bid # 14-5903

Date of Amendment: April 6, 2015

Owner: Cobb County Board of Commissioners, Cobb County, Georgia
Contractor: Garland/DBS, Inc.
Project: Roofing Supplies and Services, Waterproofing and Related Products and Services

Current Contract Term: January 1, 2014 to December 31, 2017

This action amends the current contract dated September 22, 2014, for Sealed Bid # 14-5903. It is valid when signed by both the Owner and Contractor. The signature of the Contractor indicates his agreement herewith, including any adjustments in the contract pricing, contract term, or contract scope. This price and payment constitutes full compensation for all costs in connection with and incidental to items and services specified in the Contract.

Item # 1: Verification of Contract Scope – Waterproofing and Related Products and Services

This amendment serves as confirmation that Waterproofing and Related Products and Services were solicited under the original contract scope for Bid # 14-5903. Materials related to waterproofing and related services were listed in the Pricing section (Attachment B) of the solicitation document and Garland/DBS, Inc. provided unit prices for these items in their bid response. It was the intent of Bid # 14-5903 to include these items so that Cobb County, GA and other governmental entities could utilize the contract for roofing related waterproofing projects, as well as, interior and exterior building stand-alone waterproofing projects.

ACCEPTED - The above listed terms and conditions of this Amendment are satisfactory and are hereby accepted.

OWNER

Cobb County Board of Commissioners
100 Cherokee Street
Marietta, Georgia 30090

Signed: *Joe Tommie*

Title: *Purchasing Director*

Date: *4/07/2015*

CONTRACTOR

Garland/DBS, Inc.
3800 East 91th Street
Cleveland, Ohio 44105

Signed: *Frank A. Percaccante*

Title: *FRANK A. PERCACCANTE* ^{CONTROLLER+} AUTHORIZED SIGNER

Date: *04/07/2015*