

CARSON CITY BOARD OF SUPERVISORS

Minutes of the August 6, 2015 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, August 6, 2015 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Nick Marano, City Manager
Sue Merriwether, Clerk - Recorder
Adriana Fralick, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:29:03) - Mayor Crowell called the meeting to order at 8:29 a.m. Ms. Merriwether called the roll; a quorum was present. Airport Road Church of Christ Pastor Bruce Henderson provided the invocation. At Mayor Crowell's request, Mark Kimbrough led the pledge of allegiance.

5. PUBLIC COMMENT (8:31:17) - Mayor Crowell entertained public comment. (8:31:38) Donna Inversin, representing the Eagle Valley Trail Committee, reviewed informational materials which she had distributed to the Board members and the Clerk.

(8:38:19) Third and Curry Streets Farmers Market Manager Linda Marrone announced Farmers Market Week, and advised that Supplemental Nutrition Assistance Program ("SNAP") cards are now accepted at the Farmers Market. She discussed the involvement of community non-profit organizations at the Farmers Market, and the possibility of expanding the market to include artisans.

(8:43:25) District Attorney Jason Woodbury introduced Deputy District Attorney Jennifer Mayhew, and provided background information on her presentation. Ms. Mayhew announced mammogram screenings being offered by the Nevada Health Centers Mammovan in the parking lot at 885 East Musser Street on Tuesday, August 25th from 8:00 a.m. to 2:45 p.m. Ms. Mayhew provided the contact information for anyone interested. Mayor Crowell commended the District Attorney's Office on coordinating the event.

(8:46:07) Undersheriff Steve Albertsen thanked everyone for attending the recent National Night Out event. He thanked the event sponsors and participants, and commended Deputy Lisa Davis on coordinating the annual event. Mayor Crowell entertained additional public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - June 18, 2015 (8:47:58) - Mayor Crowell entertained suggested revisions to the minutes and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to approve the minutes, with a correction to the approval date on the last page. Supervisor Abowd seconded the motion. Motion carried 5-0.**

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7. **POSSIBLE ACTION ON ADOPTION OF AGENDA (8:48:20)** - Mayor Crowell entertained modifications to the agenda; however, none were forthcoming.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

8. **SHERIFF - POSSIBLE ACTION TO APPROVE NEVADA DEPARTMENT OF PUBLIC SAFETY, OFFICE OF TRAFFIC SAFETY AWARD LFD-2015-CCSO-00041, IN THE AMOUNT OF \$23,825 (8:48:48)** - Mayor Crowell introduced this item. Undersheriff Steve Albertsen reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve Nevada Department of Public Safety, Office of Traffic Safety award LFD-2015-CCSO-00041, in the amount of \$23,825. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

9. **PUBLIC WORKS DEPARTMENT - POSSIBLE ACTION TO APPROVE THE 30 PERCENT DESIGN OF THE DOWNTOWN STREETScape PROJECT AND TO DIRECT STAFF TO CONTINUE TO MOVE FORWARD WITH DESIGN (8:51:04)** - Mayor Crowell introduced this item, and Engineering Manager Danny Rotter narrated a SlideShow presentation of the design. Mr. Rotter, Michael Bennett, of Lumos & Associates, and Public Works Department Director Darren Schulz responded to questions of clarification, and discussion took place, throughout the presentation. (9:30:47) Mayor Crowell entertained public comment; however, none was forthcoming. Mr. Rotter and Planning Manager Susan Pansky responded to additional questions of clarification.

Supervisor Abowd read a prepared disclosure statement into the record, and advised that she would “vote on this issue.” Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to accept the recommendations of the Regional Transportation Commission and the Redevelopment Authority Citizens Committee to approve the 30 percent design of the Downtown Streetscape Project, and direct staff to continue to move forward with design. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Bagwell read a prepared statement into the record, and advised she would vote against the motion. Supervisor Shirk discussed his reasons for voting against the motion. Mayor Crowell called for a vote on the pending motion.

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RESULT:	Approved [3 - 2]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, and Mayor Crowell
NAYS:	Supervisors Bagwell, Shirk
ABSENT:	None
ABSTAIN:	None

Mayor Crowell recessed the meeting at 9:38 a.m., and reconvened at 9:50 a.m.

10. INFORMATION TECHNOLOGY DEPARTMENT

10(A) DISCUSSION AND POSSIBLE ACTION TO APPROVE A CONTRACT, BETWEEN CARSON CITY'S INFORMATION TECHNOLOGY DEPARTMENT, AND VISION INTERNET, TO PROVIDE A GRAPHIC REDESIGN FOR THE CITY'S WEBSITE AND TO UPGRADE THE CURRENT CONTENT MANAGEMENT SYSTEM TO THE LATEST VERSION CALLED VisionCMS (9:50:30) - Mayor Crowell introduced this item, and Interim Information Technology Department Director Eric Von Schimmelmann reviewed the agenda materials. Mr. Von Schimmelmann introduced Ashley Fruechting, of Vision Internet. Mr. Von Schimmelmann and Ms. Fruechting responded to questions of clarification, and Ms. Fruechting narrated a PowerPoint presentation which was displayed in the meeting room and copies of which were included in the agenda materials.

Mayor Crowell entertained public comment and, when none was forthcoming, additional Board member questions or comments. Supervisor Bonkowski commended Mr. Von Schimmelmann on the “sustainable service that gets us, either ongoing annual redesign or, in four years, a complete redesign.” He expressed the hope to see “more contracts like this come forward in the future.” In response to a question, Finance Department Director Nancy Paulson cited NRS 354.598 as the authority for utilizing capital projects funding to purchase capital assets. Mayor Crowell entertained a motion. **Supervisor Bagwell moved to approve the contract, between Carson City's Information Technology Department and Vision Internet, to provide a graphic redesign for the City's website, at the location stated in the agenda report, and to upgrade the current content management system to the latest version, called VisionCMS. Supervisor Abowd seconded the motion.** Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

10(B) POSSIBLE ACTION TO APPROVE AND AUTHORIZE THE CITY MANAGER TO SIGN AN INTERLOCAL CONTRACT, BETWEEN CARSON CITY INFORMATION TECHNOLOGY DEPARTMENT, AND THE STATE OF NEVADA DEPARTMENT OF ADMINISTRATION'S ENTERPRISE INFORMATION TECHNOLOGY SERVICES (10:19:17) -

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Mayor Crowell introduced this item. Interim Information Technology Department Director Eric Von Schimmelmann reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve and authorize the City Manager to sign the interlocal contract, between Carson City Information Technology Department and the State of Nevada's Department of Administration's Enterprise Information Technology Services. Supervisor Shirk seconded the motion.** Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Jim Shirk
AYES:	Supervisors Abowd, Shirk, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

11. COMMUNITY DEVELOPMENT DEPARTMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF \$560,000, FROM THE FISCAL YEAR 2015 - 16 REDEVELOPMENT REVOLVING FUND TO SUPPORT VARIOUS EVENTS AND INCENTIVES AS AN EXPENDITURE INCIDENTAL TO CARRYING OUT THE REDEVELOPMENT PLAN (10:23:32) - Mayor Crowell introduced this item, and Planning Manager Susan Pansky reviewed the agenda materials. Ms. Pansky advised of having distributed, to the Board members and the Clerk, a revised Resolution which she reviewed. Mayor Crowell entertained questions or comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2015-R-32, authorizing the expenditure of \$560,000 from the FY 2015 - 16 Redevelopment Revolving Fund to support various events and incentives, as an expenditure incidental to carrying out the Redevelopment Plan; the resolution being that which was distributed during the meeting. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained public comment and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

12. PARKS AND RECREATION DEPARTMENT - POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO SIGN AN INTERLOCAL AGREEMENT, PROVIDING FOR A COOPERATIVE WORKING RELATIONSHIP AMONG NINE AGENCIES FOR STATE ROUTE 28 CORRIDOR OPERATIONS AND MAINTENANCE, INCLUDING THE NEVADA STATELINE-TO-STATELINE BIKEWAY PROJECT (10:25:40) - Mayor Crowell introduced this item, and Open Space Administrator Ann Bollinger reviewed the agenda materials. She noted a correction to indicate ten agencies in cooperation. Ms. Bollinger introduced Stateline-to-Stateline Bikeway Project Manager Karen Mullen and Tahoe Transportation District Manager Carl Hasty. (10:28:30) Mr. Hasty

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expressed appreciation for Carson City's support and participation. In response to a question, he discussed the purpose of the State Route 28 Corridor Management Plan.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to authorize the Mayor to sign an interlocal agreement, providing for a cooperative working relationship among ten agencies for State Route 28 Corridor Operations and Maintenance, including the Nevada Stateline-to-Stateline Bikeway Project. Supervisor Bonkowski seconded the motion.** Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell thanked Ms. Bollinger, Ms. Mullen, and Mr. Hasty. In response to a question, Ms. Bollinger announced a ribbon cutting ceremony for the Ash to Kings Canyon Trail, scheduled for Saturday, August 29th.

13. HEALTH AND HUMAN SERVICES DEPARTMENT

13(A) POSSIBLE ACTION TO ACCEPT THE NEVADA DIVISION OF PUBLIC AND BEHAVIORAL HEALTH EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASE - EBOLA SUPPLEMENT SUBGRANT, IN THE AMOUNT OF \$54,000, FOR THE PERIOD OF APRIL 1, 2015 THROUGH MARCH 31, 2018 (10:32:25) - Mayor Crowell introduced this item, and Disease Control and Prevention Manager Dustin Boothe reviewed the agenda materials. Mr. Boothe responded to questions of clarification and discussion followed.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to accept the Nevada Division of Public and Behavioral Health Epidemiology and Laboratory Capacity for Infectious Disease - Ebola Supplement subgrant, in the amount of \$54,000, for the period of April 1, 2015 through March 31, 2018. Supervisor Shirk seconded the motion.** Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Jim Shirk
AYES:	Supervisors Bonkowski, Shirk, Abowd, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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13(B) POSSIBLE ACTION TO ACCEPT THE EBOLA PREPAREDNESS AND RESPONSE SUBGRANT, FROM THE NEVADA DIVISION OF PUBLIC AND BEHAVIORAL HEALTH, IN THE AMOUNT OF \$88,192, FOR THE PERIOD OF JULY 1, 2015 THROUGH SEPTEMBER 30, 2016 (10:35:59) - Mayor Crowell introduced this item. Public Health Preparedness Program Manager Angela Barosso reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to accept the Ebola Preparedness and Response subgrant from the Nevada Division of Public and Behavioral Health, in the amount of \$88,192, for the period July 1, 2015 through September 30, 2016. Supervisor Abowd seconded the motion.** Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

14. FINANCE DEPARTMENT

14(A) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING EXPENDITURES OF FUNDS TO NON-PROFIT ORGANIZATIONS FOR FY 2015 - 16 (10:38:02) - Mayor Crowell introduced this item, and Grants Administrator Janice Keillor reviewed the agenda materials. Supervisor Bagwell read a prepared disclosure statement into the record relative to her involvement with F.I.S.H., and advised that she would participate in discussion and action on this item. Mayor Crowell advised of a similar disclosure relative to his involvement in the Carson City Circles Initiative, and that he would participate in discussion and action on this item. Mayor Crowell entertained additional disclosures; however, none were forthcoming.

Mayor Crowell entertained public comment and, when none was forthcoming, Board member questions or comments. At Supervisor Bagwell's request, Ms. Keillor provided a status report on proposed revisions/improvements to the CDBG and CSSG processes. Mayor Crowell called again for public comment and, when none was forthcoming, entertained a motion. **Supervisor Bagwell moved to adopt Resolution No. 2015-R-33, a resolution authorizing expenditures of funds to non-profit organizations for FY 2015 - 16, as presented. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Bagwell, Bonkowski, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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14(B) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH JULY 28, 2015, PURSUANT TO NRS 251.030 AND NRS 354.290 (10:42:09) - Mayor Crowell introduced this item, and Finance Department Director Nancy Paulson reviewed the agenda materials. Mayor Crowell entertained Board member questions or comments and public comments. When no questions or comments were forthcoming, he entertained a motion. **Supervisor Abowd moved to accept the report on the condition of each fund in the treasury, and the statements of receipts and expenditures, through July 28, 2015, pursuant to NRS 251.030 and NRS 354.290. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Abowd, Bagwell, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

14(C) POSSIBLE ACTION TO APPROVE THE APPLICATION TO REMOVE THE UNCOLLECTIBLE ACCOUNTS RECEIVABLE SPECIFIED IN THE APPLICATION FROM THE RECORDS OF THE AMBULANCE FUND, FOR A TOTAL AMOUNT OF \$302,784.73, IN UNCOLLECTIBLE ACCOUNTS RECEIVABLE (10:42:55) - Mayor Crowell introduced this item, and Deputy Finance Director Sheri Russell provided background information and reviewed the agenda materials. Ms. Russell and Mr. Marano responded to questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve the application to remove the uncollectible accounts receivable specified in the application from the records of the ambulance fund, for a total amount of \$302,784.73, in uncollectible accounts receivable. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Jim Shirk
AYES:	Supervisors Bonkowski, Shirk, Abowd, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

15. PURCHASING AND CONTRACTS

15(A) POSSIBLE ACTION TO APPROVE PURCHASE ORDER Nos. 2016-010, 2016-011, 8723, AND 2016-013, FOR THE PURCHASE OF VARIOUS VACCINATIONS AND PHARMACEUTICALS FOR HEALTH AND HUMAN SERVICES DEPARTMENT, THROUGH JOINDER CONTRACTS WITH SANOFI PASTEUR, MERCK SHARP & DOHME, CARDINAL HEALTH, AND GLAXOSMITHKLINE PHARMACEUTICALS, IN THE TOTAL AMOUNT OF

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\$458,000.00, TO BE FUNDED FROM THE HEALTH AND HUMAN SERVICES PRIVATE VACCINE, CLINICAL SERVICES, AND VARIOUS GRANT FUND ACCOUNTS FOR FY 2015 / 2016 (10:46:30) - Mayor Crowell introduced this item, and Deputy Finance Director Sheri Russell introduced Purchasing and Contracts Administrator Laura Tadman. At Mayor Crowell's request, Ms. Tadman provided a brief overview of her background and experience. Ms. Russell reviewed the agenda materials. She and Public Health Preparedness Program Manager Angela Barosso responded to questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve Purchase Order Nos. 2016-010, 2016-011, 8723, and 2016-013, for the purchase of various vaccinations and pharmaceuticals for Health and Human Services Department, through joinder contracts with Sanofi Pasteur, Merck Sharp & Dhome, Cardinal Health, and GlaxoSmithKline Pharmaceuticals, in the total amount of \$458,000.00, to be funded from the Health and Human Services Private Vaccine, Clinical Services, and various grant fund accounts, for FY 2015 - 2016. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

15(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1516-021, JOINDER CONTRACT WITH FLYERS ENERGY, THOMAS PETROLEUM, AND CARSON VALLEY OIL, THROUGH THE NEVADA STATE PURCHASING DIVISION RFT / CONTRACT NO. 3064, FOR BULK FUEL AND DELIVERY SERVICES, FOR A NOT-TO-EXCEED AMOUNT OF \$1,000,000.00 / YEAR FROM VARIOUS CITY FUEL ACCOUNTS IN LANDFILL, FLEET, AND STREETS FUNDS, AS PROVIDED FOR IN THE FY 2015 / 2016 BUDGET (FILE NO. 1516-021) (10:51:32) - Mayor Crowell introduced this item, and Deputy Finance Director Sheri Russell reviewed the agenda materials. Public Works Department Director Darren Schulz and Ms. Russell responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to approve Contract No. 1516-021, a fuel joinder contract, through the Nevada State Purchasing Division RFQ / Contract No. 3064 “and any future one that they might do,” for bulk fuel and delivery services for a not-to-exceed amount of \$1 million per year from various City fuel accounts, as provided for in the FY 2015 / 2016 budget. Supervisor Bonkowski seconded the motion for purposes of discussion.** In response to a question, Ms. Fralick did not anticipate any issues resulting from the wording of the motion. Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Bagwell, Bonkowski, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

15(C) POSSIBLE ACTION TO DETERMINE THAT PURCHASE ORDER NO. 8720 IS A SOLE SOURCE PURCHASE FOR EQUIPMENT WHICH, BY REASON OF THE TRAINING OF THE PERSONNEL OR OF AN INVENTORY OF REPLACEMENT PARTS MAINTAINED BY THE LOCAL GOVERNMENT, IS COMPATIBLE WITH EXISTING EQUIPMENT AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115, AND TO APPROVE P. O. NO. 8720, A REQUEST TO PURCHASE DOMESTIC WATER METERS FROM BADGER METER, INC., FOR A NOT-TO-EXCEED COST OF \$541,310.00, TO BE FUNDED FROM WATER FUND ACCOUNT - WATER METERS AND SERVICES, AS PROVIDED IN FY 2015 / 2016 (10:56:09) - Mayor Crowell introduced this item, and Deputy Finance Director Sheri Russell reviewed the agenda materials. Public Works Department Director Darren Schulz responded to questions of clarification, and discussion ensued.

Mayor Crowell entertained public comment. (11:02:57) Water Operations Supervisor Rit Palmer advised of a discount for purchasing the large quantity of meters. Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve Purchase Order No. 8720 for the purchase of domestic water meters from Badger Meter, Inc., deemed to be a sole source, for a not-to-exceed cost of \$541,310.00, to be funded from the Water Fund Account - Water Meters and Services, as provided in the FY 2015 - 2016 budget. Supervisor Brad Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

15(D) POSSIBLE ACTION TO DETERMINE THAT SIERRA NEVADA CONSTRUCTION, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1415-189, TITLED, "MOUNTAIN STREET UTILITY REHABILITATION PROJECT," TO SIERRA NEVADA CONSTRUCTION, INC. FOR THE BID AMOUNT OF \$1,865,007, AND A CONTINGENCY AMOUNT OF \$186,500, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$2,051,507, TO BE FUNDED FROM THE CAPITAL PROJECTS / CONSTRUCTION ACCOUNT (PROJECT NO. 051403) IN THE SEWER FUND AND WATER FUND, AS PROVIDED IN THE FY 2015 / 16 BUDGET, TO BE REIMBURSED BY THE 2014 STATE REVOLVING FUND BONDS (11:04:03) - Mayor Crowell introduced this item, and

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Deputy Finance Director Sheri Russell reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to determine that Sierra Nevada Construction, Inc. is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338; and to award Contract No. 1415-189, titled, "Mountain Street Utility Rehabilitation Project," to Sierra Nevada Construction, Inc., for a bid amount of \$1,865,007, and a contingency amount of \$186,500, for a total, not-to-exceed amount of \$2,051,507, to be funded from the Capital Projects / Construction Account, Project No. 051403, in the Sewer Fund and Water Fund, as provided in the FY 2015 - 2016 budget, and reimbursed by the 2014 State Revolving Fund bonds. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion, and Public Works Department Director Darren Schulz responded to questions of clarification. Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

15(E) POSSIBLE ACTION TO ACCEPT STAFF'S RECOMMENDATION TO APPROVE AMENDMENT NO. 1 TO CONTRACT NO. 1314-127, CAROLLO ENGINEERS, INC., TO INCREASE THE CONTRACT TERM FROM DECEMBER 31, 2014 TO JUNE 30, 2016, TO UTILIZE THE BUDGET REMAINDER FROM THE FY 2014 / 15 BUDGET (\$1,146,296.84) (11:08:34) - Mayor Crowell introduced this item, and Deputy Finance Director Sheri Russell reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, Board member questions and comments. Utility Manager David Bruketta and Ms. Russell responded to questions of clarification.

Mayor Crowell called again for public comment and, when none was forthcoming, entertained a motion. **Supervisor Bonkowski moved to accept staff's recommendation to approve Amendment No. 1 to Contract No. 1314-127 with Carollo Engineers, to increase the contract term from December 31, 2014 to June 30, 2016, to utilize the budget remainder of \$1,146,296.84 from the FY 2014 - 2105 budget. Supervisor Bagwell seconded the motion,** and suggested an amendment to indicate approval of the contract payment that was out of compliance. **Supervisor Bonkowski so amended his motion. Supervisor Bagwell continued her second.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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16. CITY MANAGER

16(A) PRESENTATION AND DISCUSSION REGARDING THE PROGRESS OF THE LEAN MANAGEMENT TRAINING PROGRAM (11:13:10) - Mayor Crowell introduced this item, and Business Development Manager Michael Salogga narrated a PowerPoint presentation which was displayed in the meeting room. Mr. Salogga responded to questions of clarification, and discussion ensued. Mayor Crowell entertained public comment; however, none was forthcoming. Supervisor Abowd thanked Mr. Salogga for his presentation, and expressed appreciation for staff's cooperation in the process.

16(B) POSSIBLE ACTION TO APPOINT A MEMBER OF THE BOARD OF SUPERVISORS TO THE BOARD OF DIRECTORS OF THE WESTERN NEVADA DEVELOPMENT DISTRICT (11:34:06) - Mayor Crowell introduced this item. Business Development Manager Michael Salogga provided background information, reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained a motion. **Supervisor Shirk nominated Supervisor Bagwell. Supervisor Bonkowski seconded the nomination.** Mayor Crowell called for a vote on the pending nomination.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Jim Shirk
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Shirk, Bonkowski, Abowd, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

16(C) DISCUSSION AND POSSIBLE ACTION FINDING THAT THE CITY HAS SUFFICIENT FINANCIAL RESOURCES TO PAY THE INCREASED SALARIES FOR ELECTED CITY OFFICERS AND THE BOARD OF SUPERVISORS FOR FISCAL YEARS 2015 - 16; 2016 - 17; 2017 - 18; AND 2018 - 19 (11:37:42) - Mayor Crowell introduced this item, and Mr. Marano provided background information. Finance Department Director Nancy Paulson reviewed the agenda materials in conjunction with displayed slides. Ms. Paulson and Human Resources Department Director Melanie Bruketta responded to questions of clarification, and extensive discussion ensued. Supervisors Bagwell, Abowd, Bonkowski, and Mayor Crowell noted, for the record, that they had opted out of the salary increase.

Mayor Crowell entertained additional discussion and, when none was forthcoming, a motion. **Supervisor Bagwell found that the City has sufficient financial resources to pay the increased salaries for elected City officers and the Board of Supervisors for FY 2015 / 16. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, advised that he would vote against the motion. Mayor Crowell called for a vote on the pending motion.

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RESULT:	Approved [4 - 1]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Bagwell, Bonkowski, Abowd, Shirk
NAYS:	Mayor Robert Crowell
ABSENT:	None
ABSTAIN:	None

16(D) PUBLIC HEARING ON THE REPORT OF CITY MANAGER NICK MARANO REGARDING THE FISCAL IMPACT, AND RECOMMENDED APPROVAL, OF THE COLLECTIVE BARGAINING AGREEMENT, BETWEEN CARSON CITY AND THE CARSON CITY EMPLOYEES ASSOCIATION (JULY 1, 2015 - JUNE 30, 2021) (11:45:02) - Mayor Crowell introduced this item, and Human Resources Department Director Melanie Bruketta distributed to the Board members and the Clerk, a revised Attachment A. Ms. Bruketta provided background information on this item, reviewed the agenda materials, reviewed the revisions to Attachment A, and responded to questions of clarification. Finance Department Director Nancy Paulson narrated displayed slides demonstrating the fiscal impact, and responded to questions of clarification. Extensive discussion ensued.

Mayor Crowell entertained public comment. (12:09:39) In response to previous questions, CCEA Vice President Shyla Lemons provided background information on the negotiation process. (12:11:07) CCEA Secretary Brian Doyal provided additional clarification. He expressed appreciation for the time and effort invested in the negotiation process. (12:12:00) CCEA Board Member Lorelei Barr provided additional clarification relative to the negotiation process. (12:15:25) CCEA Board Member Caron Machado reminded the Board that City employees are also taxpayers.

Ms. Bruketta responded to additional questions of clarification, and additional discussion ensued. Mayor Crowell entertained additional public comment and, when none was forthcoming, closed the public hearing.

16(E) POSSIBLE ACTION TO APPROVE THE COLLECTIVE BARGAINING AGREEMENT, BETWEEN CARSON CITY AND THE CARSON CITY EMPLOYEES ASSOCIATION (JULY 1, 2015 - JUNE 30, 2021) (12:22:43) - Mayor Crowell introduced this item, noting its correlation to the previous item. He entertained staff and public comments and, when none were forthcoming, a motion. **Supervisor Shirk moved to approve the collective bargaining agreement, between Carson City and the Carson City Employees Association, July 1, 2015 through June 30, 2021. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Bonkowski discussed suggested revisions to Article 2.7 and Article 18.2(a) for purposes of clarification. Supervisor Bagwell discussed concerns relative to a six-year contract. Mayor Crowell discussed concerns relative to roll-up costs, but noted the “ability to deal with those things, particularly given what the Legislature did with the law ...” Ms. Bruketta advised of the need for the CCEA to agree to the suggested revisions to Article 2.7. In response to a question, CCEA Secretary Brian Doyal expressed an unwillingness to specify COLAs as a concession in the contract. At his request, Mayor Crowell recessed the meeting at 12:31 p.m., and reconvened at 12:39 p.m. At Mayor Crowell's request, Supervisor Bonkowski provided background information on the suggestion to further clarify Article 2.7. He suggested voting on the contract at this meeting, and requesting the District Attorney to send a letter to the CCEA “acknowledging ... our discussion and what the intent has been here today and have you acknowledge that

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letter which gives you the time to talk to everybody and you can respond in writing.” Supervisor Bonkowski expressed a preference to “clarify in the contract for future people reading this what actually happened and why.” Mayor Crowell reiterated the motion, as follows: “to approve the contract with a letter being sent by our legal counsel to the union, outlining what the concessions were with an opportunity for them to respond.” In response to a question, Mayor Crowell clarified that the letter would “memorialize people’s intent.” CCEA Secretary Brian Doyal reiterated an unwillingness to specify “each individual item that was a concession.” Mayor Crowell reiterated the intent to “create a record, and it can be a high level record so nobody’s caught in the middle here. It’s a trigger to say, ‘Look, we took these things into consideration, and went on.’ So, it’s not an attempt to try and amend the contract. It’s not an attempt to trick anybody but a way to say these things. ... when we look back in history, we’ll know these were discussed.” Supervisor Bonkowski suggested the following language: “During the negotiations, concessions were given and accepted by both parties that compensate for the 160 hours.” In response to a question, Mr. Doyal acknowledged agreement. **Supervisor Shirk so amended his motion. Supervisor Abowd continued her second.** Mayor Crowell entertained additional discussion on the motion and, when was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Jim Shirk
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Shirk, Abowd, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell acknowledged that the letter will be included as part of the record. Ms. Fralick expressed the understanding that the letter would simply indicate “concessions were made.” Mayor Crowell assured the CCEA representatives that “if that turns out to be a problem, we’ll address it.” Ms. Fralick advised that the letter would be no different than what had occurred during the public meeting. “... it’s just the record, basically, in a letter from the D.A.’s office ...”

16(F) POSSIBLE ACTION TO ADOPT A RESOLUTION DECLARING HALLOWEEN ACTIVITIES TO BE HELD ON FRIDAY, OCTOBER 30, 2015 (12:45:25) - Mayor Crowell introduced this item, and entertained public comment. When no public comment was forthcoming, he entertained a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2015-R-34 declaring Halloween activities be held on Friday, October 30, 2015. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Jim Shirk
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Shirk, Bonkowski, Abowd, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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**17. BOARD OF SUPERVISORS NON-ACTION ITEMS:
FUTURE AGENDA ITEMS**

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATION AND ADMINISTRATIVE MATTERS

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS; MONTHLY REPORT ON
THE ACTIVITIES OF THE TRPA GOVERNING BOARD, SUBMITTED BY SHELLY ALDEAN**

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (12:46:34) - Supervisor Shirk expressed the opinion that all public meetings should be scheduled at 6:00 p.m. He inquired as to the amount spent on equipment and improvements at the Brewery Arts Center. He suggested considering a noise ordinance, and discussed concerns over the Sheriff's and Fire Departments being understaffed. He advised that a Planning Commission meeting, held on July 29th, was not filmed by the Brewery Arts Center. He suggested a "rebate" may be due the City. He advised that the Carson Proud link to the City's website "is down." He further advised of several Charter Review Committee appointments which need to be made by State legislators. He advised of needed improvements to the historic blue line, and requested the Mayor to advise the other Board members of events at which he is scheduled to speak. He expressed the hope that there will be a ceremony at Mills Park commemorating the anniversary of 9/11.

Mayor Crowell advised of having recently returned from Mobile, Alabama to lay the keel of the U.S.N.S. Carson City. The christening will be scheduled for November, and Mayor Crowell invited the Board members and anyone interested to participate. He discussed his experience touring the ship.

Supervisor Bonkowski advised of having been provided informational materials for the "Shootout for the Future" fundraising event, the details of which he reviewed.

STAFF COMMENTS AND STATUS REPORT

RECESS AND RECONVENE BOARD OF SUPERVISORS (12:54:37; 2:12:56) - Following a brief discussion, consensus of the Board was to reconvene the meeting at 2:15 p.m. Mayor Crowell recessed the meeting at 12:54 p.m. for the lunch break, and reconvened at 2:12 p.m.

18. CITY MANAGER

18(A) POSSIBLE ACTION TO APPOINT TWO MEMBERS TO THE LIBRARY BOARD OF TRUSTEES, ONE TO FILL AN UNEXPIRED TERM THAT WILL END JUNE 2016, AND THE OTHER TO FILL A FULL TERM THAT WILL END JUNE 2019 (2:13:10) - Mayor Crowell introduced and provided background information on this item, and entertained a motion. **Supervisor Abowd moved to appoint Jeremy Hays to fill an unexpired term that will end June 2016, and to appoint Diane Sollinger to fill a term that will expire June 2019. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Abowd, Bagwell, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

18(B) POSSIBLE ACTION TO APPOINT TWO MEMBERS TO THE CARSON CITY PLANNING COMMISSION, EACH FOR A TERM THAT EXPIRES JUNE 2019 (2:14:19) - Mayor Crowell introduced this item, and Mr. Marano reviewed the agenda materials. Mayor Crowell welcomed Paul Esswein to the podium. (2:15:09) Mr. Esswein responded to questions regarding his interest in reappointment; how he would handle a controversial special use permit application; his suggestion for amendment to the development standards; his opinion regarding issuance of parking variances on improved properties that do not currently meet parking requirements versus other potential methods to meet parking requirements; the direction of the City and how the Planning Commission compliments his vision; his opinion of whether the City should allow business owners to take public parking spaces for their own use. Mayor Crowell offered Mr. Esswein the opportunity to comment further. Mr. Esswein expressed appreciation for the opportunity to have served, and requested the Board's consideration of an additional four-year term. Mayor Crowell thanked Mr. Esswein for his service.

(2:25:44) Jerry Cinani appeared for the interview via telephone. Mr. Marano relayed questions and answers between the Board members and Mr. Cinani. Mr. Cinani responded to questions regarding his interest in serving; how he would handle a special use permit application which meets the criteria of the law but is opposed by the neighbors; his opinion on whether the City should have the authority to grant a business an encroachment permit to utilize to public parking spaces for outdoor seating; the direction of the City and how the Planning Commission compliments the same; his opinion relative to issuing parking variances on improved properties that do not meet current parking requirements versus considering other methods for meeting parking requirements; and his suggestion for amendment to the development standards. Mayor Crowell thanked Mr. Cinani for his application and for participating in the interview process.

(2:57:21) Mayor Crowell welcomed Elyse Monroy to the podium, thanked her for her application, and provided an overview of the interview process. Ms. Monroy provided background information on her family's residency in Carson City, her education and experience, and discussed her interest in serving. She responded to questions regarding how she would handle a special use permit application that complied with the law but was opposed by the neighbors; her opinion on issuing parking variances on improved properties that do not meet current parking requirements versus considering other methods to meet the current requirements; her suggestion for an amendment to the development standards; her opinion on whether the City or the Planning Commission should have the authority to grant an encroachment permit to a business; the direction of the City and how the Planning Commission compliments her vision; and her approach to “get[ting] up to speed” on the relevant statutes and codes. Ms. Monroy expressed appreciation for the opportunity to have interviewed, and requested the Board to keep her in mind for other volunteer opportunities in the event she was not appointed.

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Mayor Crowell polled the Board members and, following discussion, entertained a motion. **Supervisor Bonkowski moved to appoint Paul Esswein and Elyse Monroy to the Carson City Planning Commission, for terms expiring in June 2019. Supervisor Bagwell seconded the motion.**

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

19. PUBLIC COMMENT (3:13:08) - Mayor Crowell entertained public comment; however, none was forthcoming.

20. ACTION TO ADJOURN (3:13:17) - Mayor Crowell adjourned the meeting at 3:13 p.m.

The Minutes of the August 6, 2015 Carson City Board of Supervisors meeting are so approved this _____ day of September, 2015.

ROBERT L. CROWELL, Mayor

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder